CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street, DeWitt MI
Meeting Agenda - AMENDED
Monday, November 9, 2026
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes

October 26, 2026, City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrator's Report

Old Business

None

New Business

1. **Review Pay Application Five – Farmers Market Project**

   RECOMMENDED ACTION: Approval of Pay Application #5 in the amount of $364,091.66 and authorize payment to Carbon Six Construction of Grand Rapids.

2. **Resolution to Recommend Relli's Social District Permit Application**

   RECOMMENDED ACTION: Approval of a Resolution to Recommend MLCC issue a Social District Permit to Relli's Inc. and authorize the City Clerk to certify the resolution.

3. **Resolution to Recommend Bridge Street Social's Social District Permit Application**

   RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to Bridge Street Social, LLC and authorize the City Clerk to certify the resolution.

4. **Resolution to Recommend Looking Glass Brewing Company Social District Permit Application**

   RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to Looking Glass Brewing Company, Inc and authorize the City Clerk to certify the resolution.

5. **Review Increasing Flexible Spending Account (FSA) Contribution**

   RECOMMENDED ACTION: Approval of increasing the employer contribution to the Non-Union Staff Groups Flexible Spending Account annually to $1,000.00.

6. **Updated Fee Schedule – EV Chargers, Solar Panels and Update Language**

   RECOMMENDED ACTION: Approval of updating EV Charger Stations permit fee at $25.00, and Solar Panels permit fee $6.00 each. Correct Fee Schedule Language in the Exceptions paragraph on the first page of the Fee Schedule.

7. **Resolution to Recommend The Handcrafted House LLC (The Plant Studio) Social District Permit Application**

   RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to The Handcrafted House LLC and authorize the City Clerk to certify the resolution.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: November 05, 2026.

CITY OF DEWITT
DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

Call to Order
The regular meeting of the DeWitt City Council was called to order at 7:02 p.m. by Mayor Leeming

Pledge of Allegiance
Mayor Leeming led the pledge of allegiance.

Roll Call
Present: Mayor Leeming, Mayor Pro Tem Hunsaker, VanDyke, Whitman, Donohue, Landgraf, and Kellog
Staff: Daniel Coss, City Administrator; Alyssa Ramirez, City Clerk; Lieutenant Jeromy Churchill; and Bryan Goodenough of Foster Swift, City Attorney

Audience
Two audience members signed in.

Approval of Agenda
Motion by Landgraf, seconded by Kellogg, and carried by unanimous vote to approve the October 26, 2026, City Council agenda.

Approval of Minutes
Motion by Whitman, seconded by Donohue, and carried by unanimous vote to approve the October 12, 2026, City Council Minutes.

Public Comments – None

City Administrator's Report

Old Business – None

New Business

1. **Review Change Order Three (3) for the Farmers Market Project**

   Motion by Mayor Pro Tem Hunsaker, seconded by Whitman, and carried by unanimous vote of the Council to approve Change Order Three ($7,684.00) for the Farmers Market project.

2. **Review Frontier Cost Proposal for Burial of Overhead Utilities in the Downtown District on North Scott Street**

   Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council to approve the Frontier Letter of Intent to relocate overhead utilities underground in the 100 Block of North Scott Street in the amount of $30,000.00 and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

3. **Review Consumers Energy Cost Proposal for Burial of Overhead Utilities in the Downtown District**

Motion by Landgraf, seconded by Donohue, and carried by unanimous vote of the Council to approve the cost agreement with Consumers Energy in the amount of $64,526.35 for the burial of overhead electric utilities and corresponding electric service leads.

4. **Resolution 2026-10 DeWitt Outdoor Refreshment Area Social District and Social District Management and Maintenance Plan**

   Motion by Mayor Pro Tem Hunsaker, seconded by Landgraf, and carried by unanimous vote of the Council to approve Resolution 2026-10 establishing the DeWitt Outdoor Refreshment Area Social District and Social District Management and Maintenance Plan with operating hours to be 12:00 p.m. to 9:00 p.m. seven days a week.

Council/Staff Reports

Lieutenant Churchill: Discussed trainings attended by staff, recent events police department staff worked, and noted that the IT and other audit were being wrapped up.

City Attorney Goodenough: Informed Council that he and Administrator Coss were exploring options to ban smoking in the special event district.

Administrator Coss: Is going to update the building agreement with DeWitt Township.

Ramirez: Discussed early voting and absentee voting turnout, upcoming election deadlines, and plans for the November 3rd general election.

DARA: Mayor Pro Tem Hunsaker stated that there was no meeting this month

Parks: Donohue stated that the committee reviewed the parks master plan, talked about columbarium plans, and the kayak lockers should be up next week

DAESA: Mayor Pro Tem Hunsaker said illegal burns and charges for those calls were discussed at the last meeting, and reminded attendees that the pancake breakfast is this Sunday.

Planning Commission: There was no meeting this month on account of no new business.

DDA: Mayor Leeming let Council know that Cabin Fever, the Christmas Market, social district, and LEAP grant were discussed at the last meeting.

Councilmember Donohue: Noted a property with lawn overgrowth in need of code enforcement.

Adjournment

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council to adjourn the meeting at 8:02 p.m.

City Administrator Report November 09, 2026

One Year Anniversary - City of DeWitt App

It has now been one year since the launch of the MyDeWitt app. We currently have 170 individuals signed up for email notification and 943 active app users.

Salt Delivery

We received our first delivery of salt; 100 Ton and we have 25 ton at the Clinton County Road Commission salt barn. We ordered 350 tons for the season.

Leaf Collection

Leaf collection is going great. The DPS has been staying on schedule and has not had any equipment issues. So far, they have collected 200 loads of leaves for season.

Social District Approved by MLCC

The city received approval from MLCC on Thursday, November 5 for the Social District in the downtown district. The City and DDA websites have been updated, and signs are getting ordered and should be up within the next couple weeks.

General Information Packet

- Clinton County Clerk Memo
- Social District Approval Notice
- Assessor Monthly Report – October 2026
- General Ledger Report – 10/22 to 11/05

November	
1 – Sunday	DeWitt Area Annual Pancake Breakfast
9 – Monday	City Council Meeting
10 – Tuesday	Downtown Development Authority Meeting
11- Wednesday	Veterans Day (City Hall Closed)
19 – Thursday	Planning Commission Meeting
23 – Monday	City Council Meeting
26 – Thursday	City Hall Closed (Thanksgiving Break)
27 – Friday	City Hall Closed (Thanksgiving Break)

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Review Pay Application Five – Farmers Market Project

FACTS: Attached for City Council review is Pay Application #5 from Carbon Six Construction for the Famers Market Project and recommendation for the Pay Application from MCSA.

The pay application is for the costs associated with Carbon Six surveying, materials testing, excavating, plumbing, masonry for the restroom facility and concrete curbing. The pay application does include a portion of the costs from Change Order One ($44,185).

The total value of the pay application is $404,546.29, but with 10% held for retainage, the pay amount for City Council review is $364,091.66.

Melinda Whitten, MCSA, has reviewed the pay application and determined it is complete and ready for review by City Council.

If approved, the remaining balance on the contract would be $557,455.11.

The total contract with the approved change orders is $1,601,841.57.

The council awarded contract including the contingency is $1,800,000.00. The 10% contingency equals, $134,589.81. Of the total contingency there is a balance of $71,647.93.

RECOMMENDED ACTION: Approval of Pay Application #5 in the amount of $364,091.66 and authorize payment to Carbon Six Construction of Grand Rapids.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

MCSA
GROUP, Inc.
Landscape Architects and Architects
EAST GRAND RAPIDS • MICHIGAN

Landscape Architecture
Park & Recreation Planning
Architecture • Urban Design
Sports Facility Planning

November 3, 2026

Daniel Coss
City Administrator
City of DeWitt
414 East Main Street
DeWitt, MI 48820

RE: DeWitt Farmers Market

Dear Mr. Coss:

MCSA Group has reviewed Payment Request #5 from Carbon Six Construction for $364,091.66. We recommend that the Payment Request be approved.

Should you have additional questions regarding this recommendation, please feel free to contact me at any time.

Sincerely,



Melinda Whitten
MCSA Group Inc.
Principal

529 Greenwood Avenue S.E. • East Grand Rapids, Michigan 49506 • 616-451-3346 • FAX 616-451-1935

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702 PAGE ONE OF 2

TO OWNER:
City of DeWitt C/o Daniel Coss
414 E. Main St.
DeWitt, MI 48820

PROJECT: 10260610
DeWitt Farmers Market and Parking Lot
110 N. Scott St.
DeWitt, MI 48820

APPLICATION NO: Five (5)

PERIOD TO: 10/01/2026 - 10/31/2026

Distribution to:
[X] Owner
[X] Architect
[ ] Contractor

FROM CONTRACTOR:
Carbon Six Construction
6200 Wing Ave. SE
Grand Rapids, MI 49512
616-588-3488

VIA ARCHITECT:
M. C. Smith Ass. & Architectural Group
529 Greenwood Avenue SE
East Grand Rapids MI, 49506
616-451-3346

PROJECT NOS:

CONTRACT FOR:

CONTRACT DATE: 06/15/26

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM		$ 1,538,899.69
2. Net change by Change Orders		$ 62,941.88
3. CONTRACT SUM TO DATE (Line 1 ± 2)		$ 1,601,841.57
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)		$ 1,160,429.40
5. RETAINAGE:		
a. 10% % of Completed Work (Column D + E on G703)	$ 116,042.94	
b. 10% % of Stored Material (Column F on G703)	$ 0.00	
Total Retainage (Lines 5a + 5b or Total in Column I of G703)		$ 116,042.94
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)		$ 1,044,386.46
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)		$ 680,294.80
8. CURRENT PAYMENT DUE		$ 364,091.66
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)		$ 557,455.11

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	$51,132.18	$0.00
Total approved this Month	$11,809.70	$0.00
TOTALS	$62,941.88	$0.00
NET CHANGES by Change Order	$62,941.88	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: _____ Date: 10/28/26

State of: Michigan County of:
Subscribed and sworn to before me this day of
Notary Public:
My Commission expires: 03/16-2029

TATIANA PARSONS
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires Mar 16, 2029
Acting in the County of

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ..... $ 364,091.66

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and onthe Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:
By: _____ Date: 10/3/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

AIA DOCUMENT G702 · APPLICATION AND CERTIFICATION FOR PAYMENT · 1992 EDITION · AIA · ©1992 THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., N.W., WASHINGTON, DC 20006-5292
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CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing
Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS APPLICATION (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%	BALANCE TO FINISH (C-G)	RETAINAGE (IF VARIABLE RATE)
1	General Conditions	85,419.00	41,570.95	18,848.05		60,419.00	70.73%	$25,000.00	6,041.90
2	General Requirements	$9,090.00	4,415.00	2,075.00		6,490.00	71.40%	2,600.00	649.00
3	Bonds and Insurance	27,658.45	27,658.45	-		27,658.45	100.00%	-	2,765.85
4	Permits	10,748.71	10,748.71	-		10,748.71	100.00%	-	1,074.87
5	Surveying & Layout	9,800.00	8,400.00	1,400.00		9,800.00	100.00%	-	980.00
6	Materials Testing	19,800.00	12,500.00	4,300.00		16,800.00	84.85%	3,000.00	1,680.00
7	Concrete - Peremeter Work	75,000.00	62,000.00	13,000.00		75,000.00	100.00%	-	7,500.00
8	Concrete - Building Work	55,000.00	43,000.00	12,000.00		55,000.00	100.00%	-	5,500.00
9	Concrete - Balance of Site Work	45,551.52	-	16,551.52		16,551.52	36.34%	29,000.00	1,655.15
10	Masonry	114,261.81	54,900.00	-		54,900.00	48.05%	59,361.81	5,490.00
11	Fire Pit	7,500.00	2,500.00	3,500.00		6,000.00	80.00%	1,500.00	600.00
12	Misc. Metals	17,100.00	2,500.00	-		2,500.00	14.62%	14,600.00	250.00
13	General Trades	49,907.47	33,460.00	3,447.47		36,907.47	73.95%	13,000.00	3,690.75
14	Metal Roof	14,410.00	-	-		-	0.00%	14,410.00	-
15	Joint Sealants	12,980.00	-	-		-	0.00%	12,980.00	-
16	Openings	22,986.00	11,500.00	5,486.00		16,986.00	73.90%	6,000.00	1,698.60
17	Metal Stud/Drywall	13,840.00	4,000.00	8,840.00		12,840.00	92.77%	1,000.00	1,284.00
18	Flooring	3,727.00	-	1,727.00		1,727.00	46.34%	2,000.00	172.70
19	Painting	8,280.00	-	3,300.00		3,300.00	39.86%	4,980.00	330.00
20	Signage	4,437.53	-	-		-	0.00%	4,437.53	-
21	Bath Accessories	3,775.00	-	-		-	0.00%	3,775.00	-
22	Furnish Canopies	290,000.00	150,000.00	111,000.00		261,000.00	90.00%	29,000.00	26,100.00
23	Install Canopies	40,000.00	-	40,000.00		40,000.00	100.00%	-	4,000.00
24	Canopies Support Work	56,162.83	-	-		-	0.00%	56,162.83	-
25	Countertops	3,600.00	-	-		-	0.00%	3,600.00	-
26	Plumbing	47,460.00	22,000.00	13,000.00		35,000.00	73.75%	12,460.00	3,500.00
27	Mechanical	10,179.00	-	-		-	0.00%	10,179.00	-
28	Electrical	101,750.00	13,890.00	77,000.00		90,890.00	89.33%	10,860.00	9,089.00
29	Earthwork - Mobilization and Demolition	25,075.00	25,075.00	-		25,075.00	100.00%	-	2,507.50
30	Earthwork - Utilitly Installation	60,780.00	60,780.00	-		60,780.00	100.00%	-	6,078.00
31	Earthwork - Balance of Work	109,925.00	77,200.00	29,725.00		106,925.00	97.27%	3,000.00	10,692.50
32	Asphalt	21,563.00	-	-		-	0.00%	21,563.00	-
33	Fencing	37,360.00	-	-		-	0.00%	37,360.00	-
34	Landscaping	34,584.00	-	-		-	0.00%	34,584.00	-
35	CM Fee	89,188.37	43,600.00	20,589.37		64,189.37	71.97%	24,999.00	6,418.94
30	CO #01: Bulletin 1 and Bulletin 2	51,132.18	44,185.00	6,947.18		51,132.18	100.00%	$0.00	5,113.22
31	CO #02: Bulletin 4 - Downspouts	2,783.00	-	2,783.00		2,783.00	100.00%	$0.00	278.30
32	CO #03: Bulletin 3 - Mech Unit Changes	7,684.00		7,684.00		7,684.00	100.00%	$0.00	768.40
33	CO #04: RFI 16 DF Framing Changes	1,342.70		1,342.70		1,342.70	100.00%	$0.00	134.27
		$1,601,841.57	755,883.11	404,546.29	-	1,160,429.40	72.44%	$441,412.17	116,042.94

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SWORN STATEMENT FOR CONTRACTOR TO OWNER

State of Michigan
County of Kent

The undersigned, Jon Brechtelsbauer being first duly sworn, on oath, deposes and says that he/she is Project Manager of CarbonSix Construction and that he/she has a contract with Daniel Coss representing the City of DeWitt for building construction/improvements at the following location: 110 N. Scott St. DeWitt, MI 48820

That, for the purpose of said contract, the parties listed on the attached have been contracted with, and have furnished or are furnishing and preparing materials for, and have done or are doing labor on said improvement. That there is due and to become due them respectively, the amounts set opposite their names for materials or labor as stated. That this statement is a full, true and complete statement of all such parties, the amounts paid and the amounts due or to become due to each. I agree to furnish Waivers of Lien for all materials under my contract when demanded.

Name	Item	Original Contract	Adjustment	Adjusted Contract	Total Previous Request	Amount this Request	Retainage	Balance
Better Off Homes	Rough Carpentry	55,905.61	4,048.32	59,953.93	15,618.76	16,800.24	3,602.11	27,534.93
Blackstar Building Group	General Trades	24,600.00	2,583.00	27,183.00	13,545.00	6,154.20	2,188.80	7,483.80
Bronson & Assoc.	Surveying	8,500.00	-	8,500.00	0.00	0.00	0.00	8,500.00
City Sign Erectors	Signage	4,437.53	-	4,437.53	0.00	0.00	0.00	4,437.53
Commercial Floor Solutions	Flooring	3,727.00	-	3,727.00	0.00	0.00	0.00	3,727.00
D9 Systems Inc	Metal Studs & Drywall	13,840.00	-	13,840.00	0.00	11,079.00	1,231.00	2,761.00
DeWitt Fence Co.	Fencing	38,010.00	-	38,010.00	0.00	0.00	0.00	38,010.00
Driesenga & Associates	Materials Testing	17,800.00	-	17,800.00	0.00	3,677.62	408.63	14,122.38
Eckhoff & DeVries Painting		6,780.00	-	6,780.00	0.00	2,880.00	320.00	3,900.00
Gale Plumbing Hydronics, Inc.	Plumbing	50,760.00	-	50,760.00	19,350.00	11,070.00	3,380.00	20,340.00
Glass Images Inc.	Glass & Glazing	6,605.62	(1,954.00)	4,651.62	0.00	0.00	0.00	4,651.62
Huyser Asphalt	Asphalt Paving	28,652.00		28,652.00	0.00	0.00	0.00	28,652.00
Ielsema Concrete Construction	Concrete	175,551.52	20,798.65	196,350.17	95,182.08	55,867.99	16,783.35	45,300.10
JZ Electric, LLC	Electrical	101,750.00	1,750.00	103,500.00	12,051.00	36,742.50	5,421.50	54,706.50
Kortman Masonry	Masonry	116,230.00	-	116,230.00	48,690.00	0.00	5,410.00	67,540.00
Michigan Overhead Door	Overhead Doors	8,633.00		8,633.00	0.00	7,769.70	863.30	863.30
Premier Excavating	Earthwork	195,780.00	32,101.38	227,881.38	155,525.74	47,002.50	22,503.14	25,353.14
Progressive Heating & Cooling	Mechanical	10,179.00	6,986.00	17,165.00	0.00	0.00	0.00	17,165.00
Rail Components	Steel Handrails	16,300.00	-	16,300.00	1,620.00	0.00	180.00	14,680.00
Reddinger Steel	Structural Steel Install	40,000.00	-	40,000.00	0.00	36,000.00	4,000.00	4,000.00
Sinclair Recreation	Canopies	267,217.52	-	267,217.52	133,608.76	120,247.88	13,360.88	13,360.88
Slager Restoration	Damp Proofing / Joint Sealants	12,980.00	600.00	13,580.00	0.00	3,825.00	425.00	9,755.00
Twin Lakes Nursery	Landscaping	32,084.00		32,084.00	0.00	0.00	0.00	32,084.00
CarbonSix Construction	Balance of Budget	302,576.89	(3,971.47)	298,605.42	185,103.46	4,975.03	35,965.23	108,526.93
Column Totals		1,538,899.69	62,941.88	1,601,841.57	680,294.80	364,091.66	116,042.94	557,455.11

Total amount requested	$ 1,160,429.40
Less: Retained	$ 116,042.94
Net amount earned	$ 1,044,386.46
Amount of previous earned	$ 680,294.80
Amount of this request	$ 364,091.66
Balance to complete	$ 557,455.11

Signed: _____
Jon Brechtelsbauer

Subscribed and sworn to before me this 28th day of, October 2026.

_____ Notary Public
Tatiana Parsons

TATIANA PARSONS
NOTARY PUBLIC - STATE OF MICHIGAN
COUNTY OF KENT
My Commission Expires Mar 16, 2029
Acting in the County of _____

This sworn statement reflects work completed through October 31st, per payment application #5.

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Resolution to Recommend Relli's Social District Permit Application

FACTS: With the Michigan Liquor Control Commission (MLCC) approval of the Social District in the downtown, eligible businesses can now apply for a Social District Permit with MLCC.

Relli's Inc, (Relli's Sports Bar) has submitted an application to obtain a permit. MLCC requires the local governing body to adopt a Resolution either "Recommending" or "Not Recommending" MLCC issue a Social District Permit to the applicant.

Attached for City Council review is the application and resolution required by MLCC.

If recommended by City Council and approved by MLCC, Relli's would have to procure cups with their business logo and Social District logo before they are permitted to serve drinks to customers in the social district.

RECOMMENDED ACTION: Approval of a Resolution to Recommend MLCC issue a Social District Permit to Relli's Inc. and authorize the City Clerk to certify the resolution.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Rellis Inc		
Address: 202 E Main St		
City: Dew. A	State: MI	Zip Code: 48820
Contact Name: John Coscarelli	Phone: 517.582.0316	Email: relli202@yahoo.com

Part 2 - Required Documents & Fees

☐ Local Governmental Unit Approval
Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)

☑ $70.00 Inspection Fee (*MLCC Fee Code 4036*)

☑ $250.00 Social District Permit Fee (*MLCC Fee Code 4081*)

TOTAL DUE: 320.-

Make checks payable to **State of Michigan**

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. By signing this application, I am freely and voluntarily consenting and submitting to inspections of the licensed premises in accordance with MCL 436.1217(2)-(3) and R 436.1011(4). I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

John Coscarelli President — Print Name of Licensee & Title

Signature of Licensee

9/3/26 — Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Resolution to Recommend Bridge Street Social's Social District Permit Application

FACTS: With the Michigan Liquor Control Commission (MLCC) approval of the Social District in the downtown, eligible businesses can now apply for a Social District Permit with MLCC.

Bridge Street Social, LLC has submitted an application to obtain a permit. MLCC requires the local governing body to adopt a Resolution either "Recommending" or "Not Recommending" MLCC issue a Social District Permit to the applicant.

Attached for City Council review is the application and resolution required by MLCC.

If recommended by City Council and approved by MLCC, Relli's would have to procure cups with their business logo and Social District logo before they are permitted to serve drinks to customers in the social district.

RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to Bridge Street Social, LLC and authorize the City Clerk to certify the resolution.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Bridge Street Social, LLC		
Address: 1075. Bridge Street		
City: Dewitt	State: MI	Zip Code: 48840
Contact Name: Michael Luther	Phone: 5176149750	Email: mjluther@gmail.com

Part 2 - Required Documents & Fees

☒ Local Governmental Unit Approval
Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application (See page 2 for approval form)

☒ $70.00 Inspection Fee *(MLCC Fee Code 4036)*

☒ $250.00 Social District Permit Fee *(MLCC Fee Code 4081)*

TOTAL DUE: $320

Make checks payable to **State of Michigan**

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. By signing this application, I am freely and voluntarily consenting and submitting to inspections of the licensed premises in accordance with MCL 436.1217(2)-(3) and R 436.1011(4). I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Print Name of Licensee & Title	Signature of Licensee	Date
Michael Luther, Managing Member		10/30/26

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Staff Report for Council Agenda Item

Agenda Item: NB #4
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Resolution to Recommend Looking Glass Brewing Company Social District Permit Application

FACTS: With the Michigan Liquor Control Commission (MLCC) approval of the Social District in the downtown, eligible businesses can now apply for a Social District Permit with MLCC.

Looking Glass Brewing Company, Inc. has submitted an application to obtain a permit. MLCC requires the local governing body to adopt a Resolution either "Recommending" or "Not Recommending" MLCC issue a Social District Permit to the applicant.

Attached for City Council review is the application and resolution required by MLCC.

If recommended by City Council and approved by MLCC, Relli's would have to procure cups with their business logo and Social District logo before they are permitted to serve drinks to customers in the social district.

RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to Looking Glass Brewing Company, Inc and authorize the City Clerk to certify the resolution.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: 246801
Request ID:
(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name: Looking Glass Brewing Company, Inc.		
Address: 115 N. Bridge Street		
City: DeWitt	State: MI	Zip Code: 48820
Contact Name: Joel Dillingham	Phone: 517-582-7287	Email: lookingglassbrewingco@gmail.com

Part 2 - Required Documents & Fees

☐ Local Governmental Unit Approval
Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application
(See page 2 for approval form)

☒ $70.00 Inspection Fee (*MLCC Fee Code 4036*)

☒ $250.00 Social District Permit Fee (*MLCC Fee Code 4081*)

TOTAL DUE:

$320

Make checks payable to **State of Michigan**

Leave Blank - MLCC Use Only

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. By signing this application, I am freely and voluntarily consenting and submitting to inspections of the licensed premises in accordance with MCL 436.1217(2)-(3) and R 436.1011(4). I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Joel Dillingham / Owner	Joel Dillingham	11/2/2026
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557

LARA is an equal opportunity employer/program. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

Staff Report for Council Agenda Item

Agenda Item: NB #5
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Increasing Flexible Spending Account (FSA) Contribution

FACTS: The 2027 Healthcare Renewal premiums have been released for the staff that are currently enrolled. Each year, with the assistance of Edge Insurance, we solicit bids from several healthcare plan providers.

This year a newer provider in Michigan, Angle Health, submitted a proposal to cover the City of DeWitt. The premium for their healthcare plan is $88,398.24, which is a decrease of approximately $51,349.32 for our existing plan with Blue Care Network (BCN).

The Angle Health Plan is more of a traditional PPO plan versus the current BCN plan, which is a high-deductible health plan with a Health Savings Account (HSA). The deductible for our current plan is $2,500 for an individual or $5,000 for a family.

City Council approved covering the single deductible in 2026 by allocating $2,500 for each staff member in their HSA account, which was an additional $25,000 per year.

With the switch to Angle Health the HSA accounts will no longer be available due to the plan style, which is not HSA eligible. By eliminating the HSA contributions and switching plans the cost savings for the city in 2027 will be approximately $76,349.32.

By switching to the Angle Health Plan, the city's Flexible Spending Account (FSA) will be the only eligible account that staff will have access to. Currently, the DPS Union and Police Department Union, by contract, have a city contribution of $1,000 in to the FSA accounts. Non-union staff are only eligible for $500.00, so to make it consistent across all employee groups City Council would have to approve increasing the FSA contribution for the non-union staff members from $500.00 to $1,000.00.

There are eight (8) non-union members that this would impact, which would amount to an additional $4,000.00. If approved, the increase of $4,000 to the FSA accounts would still provide a total cost savings by switching to Angle Health in 2027 in the amount of $72,349.32.

The FY26-27 budget contains approximately $170,000 for healthcare expenses for staff.

RECOMMENDED ACTION: Approval of increasing the employer contribution to the Non-Union Staff Groups Flexible Spending Account annually to $1,000.00.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Staff Report for Council Agenda Item

Agenda Item: NB #6
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 05, 2026

RE: Updated Fee Schedule – EV Chargers, Solar Panels and Update Language

FACTS: Due to aligning the building permit fee schedule with DeWitt Charter Township an amendment to the fee schedule is required for EV Chargers, Solar Panels and Update Language. Commercial roofing and siding were amended in 2026, and this change is designed to align residential and commercial projects.

The other item to correct is under the Exceptions section of the first page. There is a typo that needs to be fixed by changing "…approval of the DeWitt Charter Township Board of Trustees" to the "DeWitt City Council".

RECOMMENDED ACTION: Approval of updating EV Charger Stations permit fee at $25.00, and Solar Panels permit fee $6.00 each. Correct Fee Schedule Language in the Exceptions paragraph on the first page of the Fee Schedule.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

9.	Investigation Fee	An investigation fee in an amount equal to, and in addition to, the building permit fee shall be owing for work commenced without first obtaining a permit as required under the Michigan Building, Electrical, Mechanical, or Plumbing Code currently in effect, unless waived by the Building Official.
10.	License Registration Fee	$15 or maximum allowed by State Law*(applies to all Building and Trades Contractors.
11.	Re-Inspection/Other Inspections	$65.00 per hour; 1 hour minimum
EXCEPTIONS		Any and all fees heretofore set forth in this Ordinance may be waived, but are subject to approval of the DeWitt City Council upon written application by a municipal corporation, political subdivision of the State of Michigan or public educational entity, except as otherwise provided under the Michigan Building Code, currently in effect or otherwise set forth herein. The Building Official may adjust the above noted costs in those instances where special architectural or structural features result in higher or lower unit costs.

* Act 217 of 1956 (338.886), Act 733 of 2002 (338.3551), Act 192 of 1984 (338.983)

Electrical Permit Fees - Residential and Commercial

1.	Application fee (non-refundable)		$15.00
2.	Base Permit Fee (1 Inspection only)		$100.00
3.	Service through 200 amps		$15.00
	Over 200 Amp through 600 Amp		$20.00/each
	Over 600 Amp through 800 Amp		$25.00/each
	Over 800 Amp through 1200 Amp		$30.00/each
	Over 1200 Amp		$50.00/each
	Temporary Electric Service		$10.00/each
4.	Circuits		$6.00/each
5.	Solar Panel(s)		$6.00/each
6.	Lighting Fixtures-per 25 or fraction thereof		$10.00/each
7.	Dishwasher, Garbage Disposal and Range Hood		$6.00/each
8.	Furnace-Unit Heater		$6.00/each
9.	Electrical Heating Unit (Baseboard)		$4.00/each
10.	Power Outlets (including ranges, dryers, etc.)		$10.00/each
11.	Signs **Note**: equals 2 circuits each	Unit	$10.00/each
		Letter	$15.00/each
		(Borders) Neon	$20.00/ft.
12.	Feeders-Bus ducts, etc.-per 50' and fraction thereof		$6.00/50 ft.
13.	Mobile Home Site		$6.00/site
14.	Recreational Vehicle Park Site		$4.00/site
15.	KVA & HP-each unit up to 20 KVA & HP		$6.00/each

CITY OF DEWITT MICHIGAN

COMMUNITY BUILDING SERVICES

Please select a jurisdiction:

☐ DeWitt Charter Township
☐ City of DeWitt

DATE: _____

THIS APPLICATION IS FOR:

_____
(PRINT NAME OF OWNER)

_____
(JOB SITE - STREET ADDRESS)

_____
(CITY, STATE AND ZIP CODE)

Property Owner's Ph. (_____)_____

HOMEOWNER'S AFFIDAVIT:

Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subjected to civil fines.

I hereby certify the work described on this application shall be installed by me in my own single family dwelling in which I am living or about to occupy.

_____
(HOMEOWNER SIGNATURE) (DATE)

ELECTRICAL PERMIT APPLICATION

Electrical Permit No._____ Building Permit No._____

TYPE OF EQUIPMENT:		PER UNIT	NO.	FEE
Services:	Up to 200 Amp Over 200 Amp thru 600 Amp Over 600 Amp thru 800 Amp Over 800 Amp thru 1200 Amp Over 1200 Amp Request #	15.00 ea 20.00 ea 25.00 ea 30.00 ea 50.00 ea		
Solar Panel(s)		6.00 ea		
Temporary Service		10.00 ea		
Circuits		6.00 ea		
Lighting Fixtures (per 25 or fraction thereof)		10.00/25		
Dishwashers, Garbage Disposals & Range Hoods		6.00 ea		
Furnace (unit heater)		6.00 ea		
Electrical Heating Unit (baseboard)		4.00 ea		
Power Outlets: (ranges, dryers, etc.) Note: Also equals 2 circuits each and must be added to circuits above		10.00 ea		
Signs:	Unit - $10 Letter - $15 Neon Borders - $20 per 25 ft	10/15 each 20.00/25 ft		
Feeders-Bus Ducts, etc (per 50 ft or fraction thereof)		6.00/50 ft		
New Mobile Home Site		6.00/site		
Recreational Vehicle Park Site		4.00/site		
KVA & HP Units:	Up to 20 KVA or HP 21 to 50 KVA or HP 51 KVA or HP and over	6.00 ea 10.00 ea 12.00 ea		
Fire Alarm:	Up to 10 stations and horns 11 to 20 stations and horns Over 20 stations and horns (each)	50.00 100.00 5.00 ea		
Conduit or Grounding Only		45.00 ea		
Data/Telecommunication Outlets:	1-19 devices 20-300 devices Over 300 devices	2.50 ea 50.00 200.00		
Electric Vehicle Charging Station - includes 2 circuits		25.00		
Additional, Final and Re-inspections		65.00 ea		
Special Letter of Approval		10.00 ea		
Contractor Registration Fee (If applicable)		15.00		
Special Inspections (minimum 1 hour)		65.00/hr		
Base Permit Fee (includes 1 inspection)		100.00	1	100.00
Application Fee (non-refundable)		15.00	1	15.00
	TOTAL	**$**		

STATE LAW ACT 53 REQUIRES YOU TO CALL MISS DIG 72 HOURS BEFORE YOU DIG! 1-800-482-7171

DESCRIPTION OF WORK:			
CONTRACTOR:	**EMAIL ADDRESS:**		
PHONE NUMBER: Office ( )	**Cell ( )**		
ADDRESS:	**CITY:**	**STATE:**	**ZIP CODE:**
STATE LICENSE NUMBER:	**TYPE:**	**EXP. DATE:**	
FEDERAL ID NO. OR REASON FOR EXEMPTION (DO NOT USE S.S.#):			
WORKERS COMP INS. CARRIER OR REASON FOR EXEMPTION:			
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION:			

CONTRACTOR'S SIGNATURE:

DeWitt Charter Township | City of DeWitt
1401 W. Herbison Rd | 414 E. Main St
DeWitt, MI 48820 | DeWitt, MI 48820
517-668-0278 | 517-669-2441
Dewitttownship.gov | DewittMI.gov

Staff Report for Council Agenda Item

Agenda Item: NB #7
Meeting Date: November 09, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 09, 2026

RE: Resolution to Recommend The Handcrafted House LLC (The Plant Studio) Social District Permit Application

FACTS: With the Michigan Liquor Control Commission (MLCC) approval of the Social District in the downtown, eligible businesses can now apply for a Social District Permit with MLCC.

The Handcrafted House LLC, at 125 North Bridge, has submitted an application to obtain a permit. MLCC requires the local governing body to adopt a Resolution either "Recommending" or "Not Recommending" MLCC issue a Social District Permit to the applicant.

Attached for City Council review is the application and resolution required by MLCC.

If recommended by City Council and approved by MLCC, Relli's would have to procure cups with their business logo and Social District logo before they are permitted to serve drinks to customers in the social district.

RECOMMENDED ACTION: Approval of a Resolution to recommend MLCC issue a Social District Permit to The Handcrafted House LLC and authorize the City Clerk to certify the resolution.

MOTION BY:_____ SECONDED BY:_____

ROLL CALL VOTE:

Landgraf	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID:
Request ID:
(For MLCC Use Only)

Social District Permit Application

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it appears on your Articles of Incorporation / Organization.

Licensee name:	The Handcrafted House LLC DBA: Bridge + Main Market				
Address:	125 North Bridge Street				
City:	DeWitt	State:	MI	Zip Code:	48820
Contact Name:	Jamie Tunney	Phone:	517-202-7008	Email:	bridgeandmain@gmail.com

Part 2 - Required Documents & Fees

☐ Local Governmental Unit Approval
Approval from the local governmental unit (city council, township board, village council) is required to be submitted with this application
(See page 2 for approval form)

Leave Blank - MLCC Use Only

☐ $70.00 Inspection Fee *(MLCC Fee Code 4036)*

☐ $250.00 Social District Permit Fee *(MLCC Fee Code 4081)*

TOTAL DUE:

Make checks payable to **State of Michigan**

Part 3 - Signature of Licensee

Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this permit for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. By signing this application, I am freely and voluntarily consenting and submitting to inspections of the licensed premises in accordance with MCL 436.1217(2)-(3) and R 436.1011(4). I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

Jamie Tunney	Jamie Tunney	11/9/2026
Print Name of Licensee & Title	Signature of Licensee	Date

Please return this completed form and fees to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax with Credit Card Authorization to: 517-284-8557

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INFORMATIONAL

Stephanie L. Dush

Clinton County Clerk ~ Register of Deeds

Sarah Stoltzfus, Chief Deputy Clerk/Register of Deeds

County Clerk
Courthouse
100 E. State St., Suite 2600
St. Johns, MI 48879
(989) 224-5140 Fax (989) 227-6421

Register of Deeds
Courthouse
100 E. State St., Suite 2500
St. Johns, MI 48879
(989) 224-5270 Fax (989) 227-6473

November 5, 2026

To our Local Clerks of Clinton County,

I want to take a moment to personally thank each one of you for the incredible job you did during this election cycle.

The time, preparation, long hours, dedication and countless details that go into running an election are not lost on me. I know firsthand how much work happens behind the scenes, much which the public never sees. Yet, you continue to show up, lead your teams, solve problems, adapt to challenges and multiple changes in election law and make sure the residents in your communities are taken care of.

What stands out to me most is not simply that you got the job done, but how you did it. You served your communities with professionalism, patience, integrity and genuine commitment to the people you serve. You and your teams made a difference, and you should be incredibly proud of that.

Public service is not always easy, and election administration certainly comes with its own share of challenges. But the passion you bring to this work and the pride you take in serving your residents is what makes this group so special to me!

Please extend my sincere gratitude to your election teams as well. Their efforts, teamwork and willingness to step up are a reflection of your leadership.

I hope you take a moment to recognize what you accomplished and breathe! You did an amazing job and I am very grateful to work alongside you.

With sincere appreciation,

Stephanie L. Dush

Stephanie Dush
Clinton County Clerk/Register of Deeds

RE: City of DeWitt Social District Creation Documents

JB

Jenks, Brittany (LARA) <JenksB2@michigan.gov>
To Daniel Coss

Reply | Reply All | Forward | ...

Thu 11/5/2026 8:49 AM

You replied to this message on 11/5/2026 8:59 AM.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

Dan, this is acceptable. I have added this in with your other documents to establish a social district for the City of Dewitt. I have marked our records, and you can have any qualified licensee make application.

Should there be any changes to the district our office needs to be notified.

Thank you,

Brittany Jenks
Michigan Liquor Control Commission
PO Box 30005
Lansing, MI 48909

From: Daniel Coss <dcoss@dewittmi.gov>
Sent: Wednesday, November 4, 2026 3:46 PM
To: Jenks, Brittany (LARA) <JenksB2@michigan.gov>
Subject: RE: City of DeWitt Social District Creation Documents

CAUTION: This is an External email. Please report suspicious emails via the "Report to Abuse" button in Outlook

Brittany,

Here is the revised Map for our Social District.

Thank you!

Daniel Coss
City Adminstrator
414 East Main Street

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
October, 2026

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 4 Deeds Processed
  - 1 Warranty Deeds
  - 3 Quit Claim Deed
- 0 New PRE(s) Granted

PERSONAL PROPERTY:

Preparing to complete personal property canvas throughout city.

FIELD INSPECTIONS:

Assessing is transitioning to year end building permit checks.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

We do not have any 2026 tax tribunal appeals.

NEXT BOARD OF REVIEW MEETING:

December Board of Review.

ASSESSOR ANNOUNCEMENTS:

None.

CHECK REGISTER FOR DEWITT CITY

CHECK DATE 10/23/2026 - 11/05/2026

BANK CODE: 01, POOL

Check Date	Bank	Check	Vendor	Vendor Name	Amount
Bank POOL POOLED CASH					
10/27/2026	POOL	788(E)	DDA EFTPS	DDA EFTPS	1,016.52
10/27/2026	POOL	789(E)	EFTPS	ELECTRONIC FEDERAL TAX PAYMEN	14,342.88
10/27/2026	POOL	790(E)	EMP 457	EMPOWER 457	3,512.76
10/27/2026	POOL	791(E)	EMP DC HYB	EMPOWER DC	2,119.24
10/27/2026	POOL	792(E)	EMP HCSP	EMPOWER HCSP	866.24
10/27/2026	POOL	793(E)	HSA	HEALTH EQUITY	501.50
10/27/2026	POOL	794(E)	MERS DB	MERS DB	21,895.96
10/27/2026	POOL	795(E)	SITW	STATE OF MICHIGAN	4,476.58
10/29/2026	POOL	796(E)	PNC CARDS	PNC BANK	4,414.37
10/30/2026	POOL	797(E)	DDA EFTPS	DDA EFTPS	153.00
11/02/2026	POOL	798(E)	EFTPS	ELECTRONIC FEDERAL TAX PAYMEN	382.50
11/02/2026	POOL	54550	KCI	KENT COMMUNICATIONS	1,109.73
POOL TOTALS:					
Total of 12 Checks:					54,791.28
Less 0 Void Checks:					0.00
Total of 12 Disbursements:					54,791.28