



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street, DeWitt MI
Meeting Agenda
Monday, October 26, 2026
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes October 12, 2026, City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrator's Report

Old Business None

New Business

1. Review Change Order Three (3) for the Farmers Market Project

RECOMMENDED ACTION: Approval of Change Order Three (\$7,684.00) for the Farmers Market project.

2. Review Frontier Cost Proposal for Burial of Overhead Utilities in the Downtown District on North Scott Street

RECOMMENDED ACTION: Approval of the Frontier Letter of Intent to relocate overhead utilities underground in the 100 Block of North Scott Street in the amount of \$30,000.00 and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

3. Review Consumers Energy Cost Proposal for Burial of Overhead Utilities in the Downtown District

RECOMMENDED ACTION: Approval of the cost agreement with Consumers Energy in the amount of \$64,526.35 for the burial of overhead electric utilities and corresponding electric service leads.

4. Resolution 2026-10 DeWitt Outdoor Refreshment Area Social District and Social District Management and Maintenance Plan

RECOMMENDED ACTION: Approval of Resolution 2026-10 establishing the DeWitt Outdoor Refreshment Area Social District and Social District Management and Maintenance Plan.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: October 22, 2026.

Call to Order

The regular meeting of the DeWitt City Council was called to order at 7:00 p.m. by Mayor Leeming

Pledge of Allegiance

Mayor Leeming led the pledge of allegiance.

Roll Call

Present: Mayor Leeming, Mayor Pro Tem Hunsaker, VanDyke, Whitman, Donohue, Landgraf, and Kellog

Staff: Daniel Coss, City Administrator; Alyssa Ramirez, City Clerk; Bryan Curtis, Police Chief; and Bryan Goodenough of Foster Swift, City Attorney; Rich Miller, Department of Public Services Director; and Paula Willoughby, Finance Director and Treasurer.

Audience

Eight audience members signed in.

Approval of Agenda

Motion by Landgraf, seconded by VanDyke, and carried by unanimous vote to approve the October 12, 2026, City Council agenda.

Approval of Minutes

Motion by Whitman, seconded by Donohue, and carried by unanimous vote to approve the September 28, 2026, City Council Minutes.

Public Comments

The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes. David Brown of 407 Creeping Brook Circle spoke to council regarding prohibiting smoking at special events held in the downtown.

City Administrator's Report

Old Business – None

New Business

- 1. Annual Audit Presentation for Fiscal Year 2025-2026 ending June 30, 2026, by Maner Costerisan Auditors**

Motion by VanDyke, seconded by Donohue, and carried by unanimous vote of the Council to receive and place on file the City of DeWitt Annual Audit of Financial Statements Report for the fiscal year ending June 30, 2026, by Maner Costerisan.

2. Review Comcast Cost Proposal for Burial of Overhead Utilities in the Downtown District

Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council to approve the Comcast Line Removal and/or Relocation Agreement in the amount of \$50,709.03, corrected amount from Comcast agreement, and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

3. Review Electricians Proposals for Conversion of Overhead Utilities to Underground in the Downtown District

Motion by Landgraf, seconded by Whitman, and carried by unanimous vote of the Council to approve the H&R Electric proposal in the amount of \$14,950.00 to convert overhead services to underground services in the downtown district and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

4. Review Change Orders One (1) and Two (2) for the Farmers Market Project

Motion by Landgraf, seconded by Kellogg, and carried by unanimous vote of the Council to approve Change Order One (\$48,348.98) and Change Order Two (\$2,783.00) for the Farmers Market project in total amount of \$51,131.98.

5. Review Pay Application Number Four (4) for the Farmers Market Project

Motion by Donohue, seconded by Landgraf, and carried by unanimous vote of the Council to approve Pay Application #4 in the amount of \$238,801.50 and authorize payment to Carbon Six Construction of Grand Rapids.

6. Consideration of Concrete Sidewalk Replacements at Various Locations Throughout the City of DeWitt

Motion by Kellogg, seconded by VanDyke, and carried by unanimous vote of the Council to award the sidewalk/concrete work to Leavitt & Starck Excavating for a NTE amount of \$27,329.50, which includes a 10% contingency, to excavate and install concrete at nine (9) locations throughout the City of DeWitt.

7. Consideration of Compost Removal from the City Compost Yard in Preparation for the 2026 Leaf Season Collection

Motion by Landgraf, seconded by VanDyke, and carried by unanimous vote of the Council to award compost hauling work to Leavitt & Starck Excavating for a not-to-exceed amount of \$7,500.00 to load and remove approximately 1,500 cubic yards of compost from City compost yard.

8. MML Liability & Property Pool Election – Board of Directors



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

Motion by Donohue, seconded by Whitman, and carried by unanimous vote of the Council to cast a ballot for George Bosanic, Manager, City of Greenville; Valerie Kindle, Mayor, City of Harper Wood, for a three-year term beginning January 1, 2027, for the MML Liability & Property Pool Board of Directors.

Council/Staff Reports

Police Chief Curtis: Spoke about LEIN training; discussed the Sweetie-Licious Fire; noted that the Walk to School Day on October 7th and the DeWitt Homecoming parade on October 9th went well; said he is meeting with local community member about updates on the Child Advocacy Center; and informed Council that MCOLES will be doing an on-site inspection on November 11th.

Attorney Goodenough: Working on Soil Erosion and Sedimentation Control ordinances for the city.

Clerk Ramirez: Informed Council that about 25% of the almost 1,350 absentee ballots that have been issued have been handed in; reminded everyone that the last day to register online or by mail to be eligible to vote in the November election is October 19th and that after that date, in person registration is required; and early voting begins October 24th.

Parks: Meeting to be held on Wednesday, October 14th

DARA: Mayor Pro Tem Hunsaker did not have an update as he was away at the MML Conference during the last meeting.

DAESA: Meeting to be held on Thursday, October 15th

DDA: Meeting to be held on Tuesday, October 13th

Sister City: Administrator Coss provided an update to Council regarding the last meeting and let them know that the Sister City participants will be here beginning November 12th

Councilmember Donohue: Reminded Administrator Coss about the failing health of the crab trees in the park; inquired as to where the Child Advocacy funding comes from.

Councilmember VanDyke: In regard to the public comment about tobacco use at the Ox Roast, noted that smoking is banned at all City parks and asked City staff to look into what other cities do to limit smoking in their social districts.

Mayor Pro Tem Hunsaker: Would also like more information on what can be done regarding the smoking issue. He discussed some topics of interest from the MML conference.

Mayor Leeming: Said she was thankful for the opportunity to attend the MML Conference.

Councilmember Landgraf: Discussed some topics of interest from the MML conference.

Councilmember Kellogg: Asked staff to look into what options are available for banning smoking at special events.

Adjournment

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council to adjourn the meeting at 8:31 p.m.

Farmers Market Update

The main structure was delivered on Tuesday, October 20 and installation is expected to begin in the next 7-10 days. BM Ashman started conduit installation on Thursday, October 22 and should be completed with the conduit for the electrical utilities by Friday, October 30.

Farmers Market Project Official Name

The location for the new Farmers Market is currently nameless. City Council may want to consider coming up with a formal name for the site.

Halloween Trick-o-Treating Hours

Trick-or-treating hours are Saturday, October 31, from 6 pm to 8 pm, rain, snow, or shine.

Tri-County Regional Planning Commission Evaluating Consolidation

Included in your General Information Packet is a memo issued by the Executive Director of TCRPC regarding a possible elimination of the Groundwater Management Board and Greater Lansing Regional for Stormwater Management (GLRC). The biggest impact for the City would be the GLRC, which we are members of, and they provide a significant number of resources for our Stormwater Management Permit. I want City Council to be aware of this, and I will keep you posted as more information is available.

General Information Packet

- Water Resources Committees
- General Ledger Report – 10/09 to 10/22

October	
27 – Tuesday	Utility Bill Due
November	
1 – Sunday	DeWitt Area Annual Pancake Breakfast
9 – Monday	City Council Meeting
10 – Tuesday	Downtown Development Authority Meeting
11- Wednesday	Veterans Day (City Hall Closed)
19 – Thursday	Planning Commission Meeting
23 – Monday	City Council Meeting
26 – Thursday	City Hall Closed (Thanksgiving Break)
27 – Friday	City Hall Closed (Thanksgiving Break)

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: October 26, 2026

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 22, 2026
RE: Review Change Order Three (3) for the Farmers Market Project

FACTS: Change Order Three is for an increase in size of the heater for the restrooms and storage area. The original heater that was specified was not large enough to ensure that the building would be well heated during the winter months.

On the backup documents from Progressive Heating there is a restock fee of \$1,500, which the Mechanical Engineer, Matrix, is going to cover the cost.

That \$1,500 will be deducted off the next pay application.

RECOMMENDED ACTION: Approval of Change Order Three (\$7,684.00) for the Farmers Market project.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Landgraf _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____



CarbonSix Construction
6200 Wing Ave SE
Grand Rapids, Michigan 49512
Phone: (616) 588-3488

PCCO #003

Project: 10260610 - DeWitt Farmers Market
110 N. Scott Street
Dewitt, Michigan 48820

Prime Contract Change Order #003: CE #04 - Bulletin 3 Costs - Mechanical Unit Changes

TO:		FROM:	
DATE CREATED:	10/02/2026	CREATED BY:	Luke Stolz (CarbonSix Construction)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
SCHEDULE IMPACT:		EXECUTED:	No
REVISED SUBSTANTIAL COMPLETION DATE:		SIGNED CHANGE ORDER RECEIVED DATE:	
CONTRACT FOR:	10260610 - CTYDWT:10260610 Prime Contract	TOTAL AMOUNT:	\$7,684.00

DESCRIPTION:
CE #04 - Bulletin 3 Costs - Mechanical Unit Changes
This is the costs for the mechanical and unit changes in Bulletin 3.
There are no additional electrical costs.

ATTACHMENTS:
[Bull 3_Progressive.pdf](#)

POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Title	Schedule Impact	Amount
003	CE #04 - Bulletin 3 Costs - Mechanical Unit Changes		\$7,684.00
Total:			\$7,684.00

CHANGE ORDER LINE ITEMS:

PCO # 003: CE #04 - Bulletin 3 Costs - Mechanical Unit Changes

#	Budget Code	Description	Amount
1	23-30-00.S Mechanical.Subcontracts		\$6,986.00
2	99-10-00.O CM Fee.Other	10%	\$698.00
Grand Total:			\$7,684.00

The original (Contract Sum)	\$1,538,899.69
Net change by previously authorized Change Orders	\$51,132.18
The contract sum prior to this Change Order was	\$1,590,031.87
The contract sum would be changed by this Change Order in the amount of	\$7,684.00
The new contract sum including this Change Order will be	\$1,597,715.87
The contract time will not be changed by this Change Order.	

SIGNATURE	DATE	SIGNATURE	DATE	SIGNATURE	DATE
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1375 East Main St. • Lowell, MI 49331 • (616) 897-1559 • Fax (616) 897-2773

100% Veteran Owned Company

Date: 9/29/26

To: Jon Brechtelsbauer

RE: Dewitt Farmers Market

Added motorized dampers, transfer grilles, new unit heaters, and labor is below. Wiring by E.C. The new unit heaters were quite a bit more than the old so I wanted to detail it well. [\$5,800.00 vs \$2,000.00]

Quick breakdown is as follows:

Unit Heaters: \$5,800.00

Grilles: \$100.00

Dampers: \$600.00

Tax: \$390.00

OH&P: \$1,033.50

Labor: 4.5 hours @ \$125/hour - \$562.50

Returned Unit Heaters [25% Restock Fee] - (\$1,500.00)

Total: \$6,986.00

Price is firm for 30 days.

Sincerely,

Brett Rushing

Estimator

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: October 26, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: October 22, 2026

RE: Review Frontier Cost Proposal for Burial of Overhead Utilities in the Downtown District on North Scott Street

FACTS: There is a section of overhead utilities on North Scott Street that is owned by Frontier that conflicts with a section of the new sidewalk for the Farmers Market project.

Frontier has provided a proposal with the cost to relocate those overhead utilities underground.

The proposal is attached for City Council review. The total cost for the relocation is \$30,000.00.

With the relocation of these utilities and the other utility company relocations all the overhead utilities on North Bridge Street, West Jefferson and North Scott will be underground.

RECOMMENDED ACTION: Approval of the Frontier Letter of Intent to relocate overhead utilities underground in the 100 Block of North Scott Street in the amount of \$30,000.00 and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Landgraf _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

Letter of Intent –

Customer PO in lieu of advance payment



Date: 10/16/2026

To: Daniel Cross
City Administrator
414 East Main Street
DeWitt, MI 48820

Re: Frontier Buried facilities on N Scott Rd.

This is in response to your request for Frontier to perform the following work: (brief description of planned project)

We have estimated that the cost of this work effort will be: _____\$30,000.00_____

Please sign and return this letter along with a purchase order for the estimated amount via email to harold.roth@verizon.com.

You must return this signed Letter of Intent and provide a PO before the work will be scheduled with our Construction Department.

An invoice for this work will be emailed once all work is complete. If you need an invoice prior to that, please communicate it now to the engineer.

Frontier shall not be responsible to the extent its performance is delayed or prevented due to causes beyond its control, including but not limited to acts of God or the public enemy, terrorism, civil commotion, embargo, acts of government, any law, order, ordinance, regulation, or requirement of any government, fires, explosions, weather, quarantine, strikes, labor disputes, lockouts, and other causes beyond the reasonable control of Frontier.

Should you have any questions or concerns regarding these terms, please contact me at **989-627-9759**.

If we do not receive this signed agreement within this sixty (60) day period, we will assume that you do not want the work to be undertaken and the project will be **cancelled**.

Sincerely,

Harold J Roth

Frontier – Signature

Harold Roth- OSP Engineer

Frontier – Name & Title

I agree to the terms of this letter:

Accepted (Signature):

Print Name & Title:

Company:

Billing Address:

Telephone #:

Email address:

Date:

**Invoices will be made out and emailed to the signee you list above*

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: October 26, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: October 22, 2026

RE: Review Consumers Energy Cost Proposal for Burial of Overhead Utilities in the Downtown District

FACTS: Consumers Energy has provided the cost breakdown to complete the remaining overhead utility burial on North Bridge Street. Attached is an email with the cost breakdown.

The total cost for the remaining overhead electrical burial is \$64,526.35.

Once this is completed all the utilities on North Bridge Street will have been relocated underground.

Below is the total cost of all the utilities and sub-contractor costs that this project is comprised of:

Firm	Cost
BM Ashman (conduit)	\$50,652.00
Comcast	\$50,709.03
Consumers Energy	\$64,526.35
Frontier	\$30,000.00
H&R Electric	\$14,950.00
Total:	\$210,837.38

RECOMMENDED ACTION: Approval of the cost agreement with Consumers Energy in the amount of \$64,526.35 for the burial of overhead electric utilities and corresponding electric service leads.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Landgraf _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

Daniel Coss

From: Robert Beagan <Robert.Beagan@cmsenergy.com>
Sent: Wednesday, October 21, 2026 8:32 PM
To: Daniel Coss
Subject: RE: DeWitt Farmers Market - 119 W JEFFERSON ST, DEW - TEMP - 10782288007 - temp spec sheet attached

I have the cost but I'm working with the billing department to reverse all the billing from 2024. I will see if they can get it done by Friday. Here is the new cost break down.

These are line orders (pending review)

RLO 1070683116 - \$22,199.00

RLU 1070684304 - \$26,127.00

OHL 1070684311 - \$7,379.00

These are the service order

103 S BRIDGE ST - ECNO RSU \$449.00

115 N BRIDGE ST - ECNO RSU \$3,602.00

119 N BRIDGE ST - ECNC RSU \$705.55

125 N BRIDGE ST - ECNC RSU \$685.00

116 W JEFFERSON - ECNC RSU \$329.80

106 SCOTT ST - ECNC RSU \$652.50

102 W MAIN ST - ECNC RSU \$1,061.75

110 W MAIN ST - ECNC RSU \$753.50

116 W MAIN ST - ECNC RSU \$582.25

Thank you,

Robert Beagan

Sr Project Coordinator

517 282-2106

530 W Willow St, Lansing MI 48906

Brandon Taylor, District Project Leader III, brandon.j.taylor@cmsenergy.com Cell: 616-215-4524

From: Daniel Coss <dcoss@dewittmi.gov>

Sent: Wednesday, October 21, 2026 8:08 PM

To: Robert Beagan <Robert.Beagan@cmsenergy.com>

Subject: Re: DeWitt Farmers Market - 119 W JEFFERSON ST, DEW - TEMP - 10782288007 - temp spec sheet attached

##CAUTION##: This email originated from outside of CMS/CE.

Remember your security awareness training: Stop, think, and use caution before clicking links/attachments.

Robert

Staff Report for Council Agenda Item

Agenda Item: NB #4
Meeting Date: October 26, 2026

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: October 22, 2026

RE: Resolution 2026-10 DeWitt Outdoor Refreshment Area Social District and Social District Management and Maintenance Plan

FACTS: Attached for City Council's review is a resolution establishing a Social District downtown and a Management and Maintenance Plan.

A few components of the management plan to note:

- City Council can create "temporary commons" areas for special events
- City Council establishes the operating days and hours of the social district (page 3)
- Signage must be in place showing the boundaries of the district
- Containers cannot exceed 16 ounces
- Containers shall be marked with the district logo and name/logo of business that sold the drink
- Business must obtain Social District License from MLCC prior to participating
- If a business is granted a license and City Council wants to revoke the license a Public Hearing must be held prior to taking any action to revoke a license
- Events that would like "temporary common areas" shall apply via the Special Event Application to City Council

In order for the city to make application for the Social District, City Council is required to pass a resolution establishing a Social District and approve a Management Plan.

RECOMMENDED ACTION: Approval of Resolution #2026-10 and accompanying DeWitt Outdoor Refreshment Area Management and Maintenance Plan.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Landgraf _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

**RESOLUTION #2026-10 DESIGNATING A SOCIAL DISTRICT WITHIN THE CITY
OF DEWITT AND ESTABLISHING A SOCIAL DISTRICT MANAGEMENT AND
MAINTENANCE PLAN**

At a meeting of the City Council of the City of DeWitt, Clinton County, Michigan, held at the DeWitt City Hall, 414 E. Main Street, DeWitt, MI 48820, on the 26th day of October 2026 at 7:00 p.m., Local Time.

Present: _____

Absent: _____

The following resolution was offered by _____ and supported by _____.

WHEREAS, Section 551 of the Michigan Liquor Control Code of 1998 (MCL 436.1101, et seq.), as amended (“the Act”), authorizes a municipality’s governing body to designate a social district with a commons area which may be used by qualified licensees that obtain a social district permit from the Michigan Liquor Control Commission (the “MLCC”); and

WHEREAS, if a municipality’s governing body designates a social district with a commons area, the governing body must define and clearly mark the commons area with signs, establish local management and maintenance plans (including, but not limited to, hours of operation) for submission to the MLCC, and maintain the commons area in a manner that protects the health and safety of the community; and

WHEREAS, City staff have prepared a social district management and maintenance plan, attached as Exhibit A, the “Social District Management and Maintenance Plan” (the “Plan”), and a map identifying the social district’s boundaries and potential establishments contained within the Plan; and

WHEREAS, the City Council finds that designating a social district and commons area pursuant to the Act, will enhance economic vitality, encourage engagement in the Central Business District in downtown DeWitt and otherwise promote the best interests of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of DeWitt as follows:

1. That, pursuant to the Act, the social district and commons area identified in the Social District Map are hereby designated as the DeWitt Outdoor Refreshment Area.
2. That the Social District Management and Maintenance Plan is approved and adopted, and the DeWitt Outdoor Refreshment Area shall be operated and maintained by the City of DeWitt in accordance with the Social District Management and Maintenance Plan.

3. That the City Administrator is authorized and directed to take such actions that are reasonably necessary to implement this resolution and comply with the act.
4. That the City Clerk is authorized and directed to file this Resolution and the attached exhibits with the MLCC as required by the Act.
5. To the extent that any resolution or portion of resolution is inconsistent with this Resolution, such resolutions or portions of resolutions are hereby rescinded.
6. This Resolution shall take effect immediately.

ADOPTED:

YEAS: _____

NAYS: _____

STATE OF MICHIGAN)
)
COUNTY OF CLINTON)

I, the undersigned, the duly qualified and acting Clerk of the City of DeWitt, Clinton County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the City Council of said City at a meeting held on the 26th day of October 2026.

Alyssa Ramirez, City Clerk



DEWITT OUTDOOR REFRESHMENT AREA MANAGEMENT & MAINTENANCE PLAN

414 East Main Street
DeWitt, MI 48820
517-669-2441
DRAFT • OCTOBER 2026

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BACKGROUND

Michigan law allows the governing body of a local governmental unit to designate a Social District within its jurisdiction. Qualified licensees whose licensed premises are contiguous to the commons area within the Social District, and that have been approved for and issued a Social District Permit, may sell alcoholic liquor on their licensed premises to customers who may then consume the alcoholic liquor within the commons area of the Social District.

The City of DeWitt, in an effort to support the continued vitality of downtown and increase opportunities for business and recreation, is creating a Social District and commons area publicly branded as DORA — the DeWitt Outdoor Refreshment Area.

DISTRICT BOUNDARY AND COMMONS AREA(S)

Exhibit B depicts the proposed Social District boundary, commons area, and locations of potential qualified licensees. The final adopted map will control and will be filed with the Michigan Liquor Control Commission (MLCC).

Exhibit C includes the names and addresses of potential qualified licensees within the Social District. Eligibility, contiguity, local approval, and MLCC permit status must be verified before participation.

Potential qualified licensees include:

- **Looking Glass Brewing Co.**
- **Downtown Tavern**
- **Twisted Craft & Cocktails**
- **Bridge & Main Market**
- **Bridge Street Social**
- **Relli's Sports Bar**
- **Dewitt Party Store**
- **The Plant Studio**

Additional commons areas may be designated if new qualified licensees are established within the Social District and the statutory requirements for a commons area are met.

Temporary commons areas may be established in conjunction with events within the Social District boundary. Temporary commons areas must be approved by the City with the event application and may occur on public streets only when required road and closure approvals have been obtained.

PUBLIC SAFETY

The City of DeWitt Police Department will provide law-enforcement services to the Social District in accordance with existing protocols. Officers on duty will be responsible for providing services within the district as part of normal City operations.

During special events and other times when significant crowds or activity are anticipated, the City may require or assign additional law-enforcement, traffic-control, fire, rescue, or emergency medical resources.

Permit holders remain responsible for compliance with all liquor-control requirements on their licensed premises, including age verification and prohibitions on service to minors or visibly intoxicated persons.

Fire, rescue, and emergency medical services will respond to incidents within the Social District under established emergency-response procedures.

WASTE MANAGEMENT

Trash receptacles will be available throughout the Social District and commons area. If additional permanent receptacles are needed, they will be selected and placed by the City to coordinate with downtown furnishings.

Receptacles on public property will be serviced by the City's Department of Public Services according to regular schedules and more frequently when conditions require. Participating businesses remain responsible for waste generated on their licensed premises and immediately adjacent areas.

For approved special events, additional trash cans, recycling containers, portable restrooms, tables, or cleanup services may be required. The event organizer will be responsible for event-specific arrangements and costs unless otherwise approved by the City.

SIGNAGE AND HOURS OF OPERATION

Proposed standard hours of operation will run from _____. Final hours are subject to City Council approval. The City may temporarily shorten, suspend, or modify operating hours for public safety, maintenance, construction, emergencies, special events, or conflicts with a Special License.

Signs will be placed throughout the Social District to denote the boundaries of the district and commons area. Signage may include a QR code linked to a City webpage containing current hours, participating permit holders, rules, the approved map, and temporary changes.

Signs may be posted using any of the following methods, where appropriate:

- Using stanchions
- On building walls
- On street lamps or other posts
- At entrances and exits to Social District permit holders

Social District Permit holders will be required to display City-approved participating-business signage and make the current hours, map, and principal rules available to customers.

BEVERAGE CONTAINERS

A DORA Social District logo has been designed and is shown in Exhibit A.

Alcoholic beverages sold for consumption in the commons area must be served in a non-glass container that does not exceed 16 ounces and prominently displays both the DORA commons-area mark and the trade name, logo, or other unique mark of the permit holder that sold the beverage.

Each permit holder will obtain approved cups or stickers using City-approved artwork. The City or Downtown Development Authority may coordinate bulk ordering; unless otherwise agreed, each permit holder is responsible for ordering, payment, storage, and use of compliant containers.

Permit holders are encouraged to use procedures that discourage over-service and unlawful transfer of alcoholic beverages to minors and promote the health and safety of the community.

TEMPORARY COMMONS AREAS & SPECIAL EVENTS

Events planned within the Social District may request a temporary commons area and special hours of operation in conjunction with the event. Temporary commons areas may occur on public streets only if

the street is lawfully closed to vehicle traffic, except emergency vehicles, and all required approvals have been obtained.

Temporary commons areas, special hours, and requests for additional public-safety or waste-management services will be reviewed by the City with the City of DeWitt Special Event application. A temporary change is not effective until approved by the City and any other governmental authority having jurisdiction.

If a nonprofit organization requests a Special License within the commons area, the City will delineate the portion to be used exclusively by the Special Licensee and the portion to be used exclusively by Social District permit holders, as required by the MLCC.

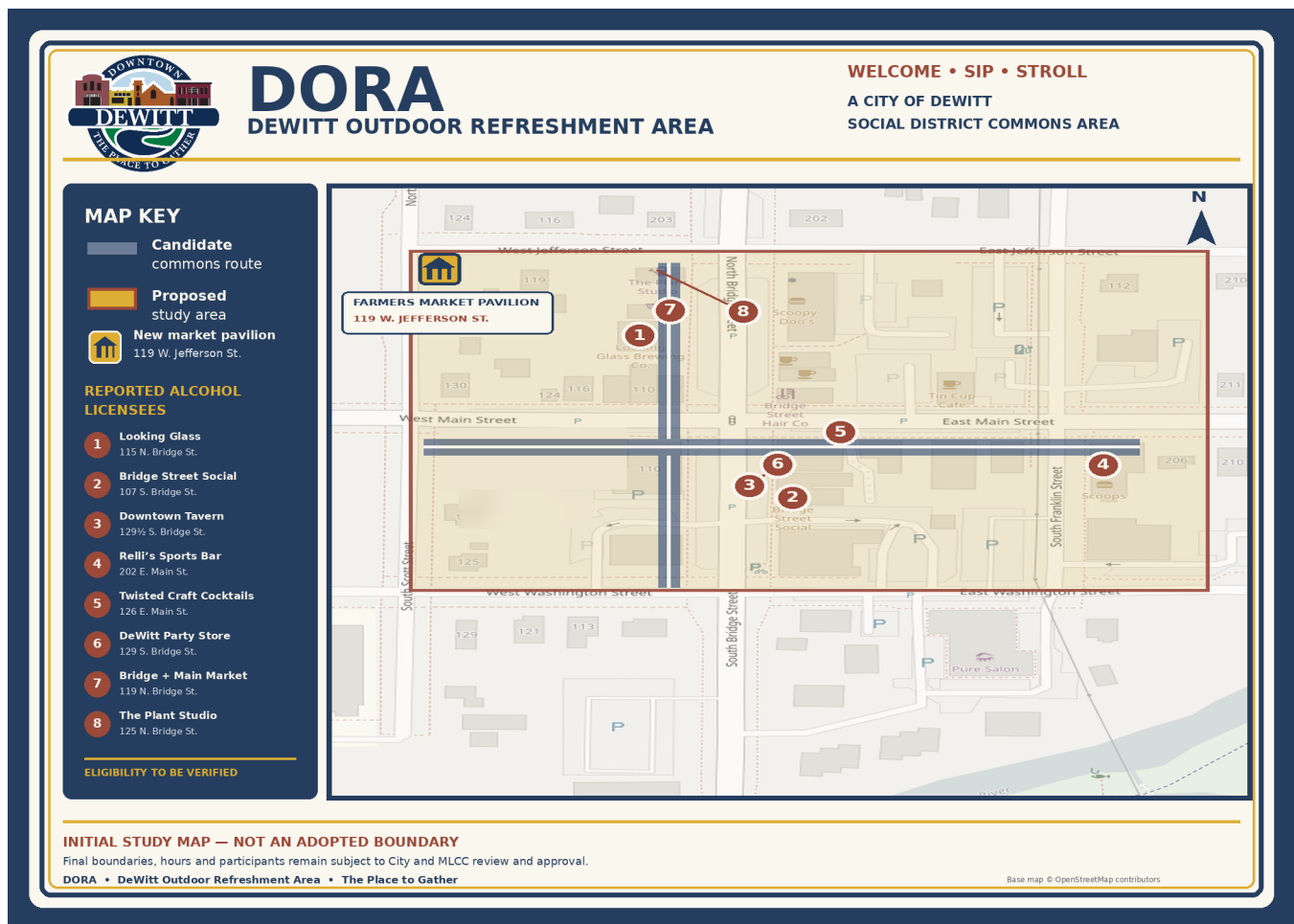
COMMUNICATION WITH SOCIAL DISTRICT PERMIT HOLDERS

Social District Permit holders will be required to submit current contact information to the City, including an email address and after-hours contact, for communication of important information pertaining to the Social District. Such information may include changes to hours, temporary boundary alterations, special events, construction, emergencies, compliance matters, and operational updates.

Permit holders must promptly notify the City of changes to their legal entity, trade name, liquor-license status, Social District Permit status, or contact information.



Exhibit B – Social District Boundary & Commons Areas



INITIAL STUDY MAP — FINAL LEGAL BOUNDARIES PENDING CITY AND MLCC REVIEW

Exhibit C – Qualified Licensees and Addresses

The businesses below are potential qualified licensees for planning purposes. Final eligibility, licensed entity name, licensed premises, contiguity, local approval, and MLCC Social District Permit issuance must be verified before participation.

LOOKING GLASS BREWING CO.

115 N. Bridge St.
DeWitt, MI 48820

BRIDGE STREET SOCIAL

107 S. Bridge St.
DeWitt, MI 48820

DOWNTOWN TAVERN

129½ S. Bridge St.
DeWitt, MI 48820

RELLI'S SPORTS BAR

202 E. Main St.
DeWitt, MI 48820

TWISTED CRAFTED COCKTAIL

126 E. Main St.
DeWitt, MI 48820

DEWITT PARTY STORE

129 S. Bridge St.
DeWitt, MI 48820

BRIDGE & MAIN MARKET

119 N. Bridge St.
DeWitt, MI 48820

THE PLANT STORE

125 N. Bridge St.
DeWitt, MI 48820

INFORMATIONAL



MEMORANDUM

To: Members of the Groundwater Management Board (GMB) and Greater Lansing Regional Committee for Stormwater Management (GLRC)

From: Jim Snell, Executive Director

Date: October 8, 2026

Re: Structural Evaluation and Exploration of Water Resources Programs

I am writing to inform you that, **in accordance with the directive issued to me by the Board of Commissioners earlier this year**, I am currently conducting a comprehensive evaluation of the various programs housed within the Tri-County Regional Planning Commission. As part of this mandated organizational review, I am looking closely at our water resources programs, specifically the **Groundwater Management Board (GMB)** and the **Greater Lansing Regional Committee for Stormwater Management (GLRC)**, to evaluate the potential feasibility and impacts of separating them into distinct operational structures.

I want to state clearly that **I am merely exploring this opportunity at this stage, and absolutely no decision has been made** regarding the future structure of either program. My primary goal in executing this directive is to ensure that both the GMB and GLRC are positioned as effectively as possible to serve our region's water quality and management needs over the long term. This review will analyze whether independent structures could offer greater operational focus, streamlined funding pathways, or enhanced service delivery for your respective members. This review should be seen as an opportunity rather than a threat to either program.

I deeply value your leadership and dedication to protecting our region's water resources. To ensure a clear, productive, and organized process, **I ask that all inquiries, feedback, and concerns regarding this review be directed exclusively to me.** Gathering accurate information and maintaining open lines of communication is my priority, and addressing your questions directly will ensure we prevent any misinformation or premature conclusions as this evaluation unfolds.

Thank you for your continued partnership and commitment to our community. I will keep you fully informed as the evaluation progresses and will actively seek your feedback before any structural recommendations are finalized.

CHECK REGISTER FOR DEWITT CITY

CHECK DATE 10/09/2026 - 10/22/2026

				BANK CODE: 01, POOL		
Check Date	Bank	Check	Vendor	Vendor Name	Amount	
Bank POOL POOLED CASH						
10/13/2026	POOL	772(E)	EFTPS	ELECTRONIC FEDERAL TAX PAYMEN	14,364.89	
10/13/2026	POOL	773(E)	EMP 457	EMPOWER 457	3,474.67	
10/13/2026	POOL	774(E)	EMP DC HYB	EMPOWER DC	2,135.40	
10/13/2026	POOL	775(E)	EMP HCSP	EMPOWER HCSP	873.70	
10/13/2026	POOL	776(E)	HSA	HEALTH EQUITY	501.50	
10/21/2026	POOL	786(E)	APPLIED	APPLIED INNOVATIONS	633.59	
10/21/2026	POOL	787(E)	CONSUMERS	CONSUMERS ENERGY	14,986.39	
10/21/2026	POOL	54512	ALICIAS	ALICIA'S ENTERPRISES	26.00	
10/21/2026	POOL	54513	ALRO	ALRO STEEL CORP	124.65	
10/21/2026	POOL	54514	AMERICAN	AMERICAN RENTALS	130.00	
10/21/2026	POOL	54515	BOLLE	BOLLE CONTRACTING	30,850.00	
10/21/2026	POOL	54516	BSAPAYMENT	BS&A SOFTWARE	19.50	
10/21/2026	POOL	54517	CARWASH EX	CARWASH EXPRESS INC.	100.00	
10/21/2026	POOL	54518	CIRCLE	CIRCLE F. RANCH	38.00	
10/21/2026	POOL	54519	DAZZLE	DAZZLE CLEANING SERVICE	95.40	
10/21/2026	POOL	54520	DETROIT	DETROIT SALT COMPANY	3,794.65	
10/21/2026	POOL	54521	DEWCHARTER	DEWITT CHARTER TOWNSHIP	10,057.60	
10/21/2026	POOL	54522	EISELER	EISELER OIL COMPANY	976.75	
10/21/2026	POOL	54523	FAIVOR	REBEKAH FAIVOR	29.00	
10/21/2026	POOL	54524	FOSTER	FOSTER SWIFT	3,266.00	
10/21/2026	POOL	54525	GEMSEAL	P M G SM HOLDINGS LLC	1,800.00	
10/21/2026	POOL	54526	GRAND	CITY OF GRAND LEDGE	9,228.26	
10/21/2026	POOL	54527	HAMMOND	HAMMOND FARMS NORTH	480.00	
10/21/2026	POOL	54528	LERMA	LERMA	150.00	
10/21/2026	POOL	54529	MICHIGANPA	MICHIGAN PAVING & MATERIALS	309,579.10	
10/21/2026	POOL	54530	MISC	STR8-4WARD TRAINING CONCEPTS	400.00	
10/21/2026	POOL	54531	MISC	REBECCA HATCH	4.00	
10/21/2026	POOL	54532	MISC	MARC MILLER- OCEANSIDE SEAFOO	25.00	
10/21/2026	POOL	54533	MISC	ALYSHA COWLES MITTEN MALLOWS	5.00	
10/21/2026	POOL	54534	MISC	CARRIE KENDALL JOYFUL BEES	25.00	
10/21/2026	POOL	54535	MISC	JASMINE PONZE	5.00	
10/21/2026	POOL	54536	MISC	BRANDON SLOTMAN - FRESHIES	197.00	
10/21/2026	POOL	54537	MISC	ANGELA MATTHEWS	49.68	
10/21/2026	POOL	54538	MML	MICHIGAN MUNICIPAL LEAGUE	18.34	
10/21/2026	POOL	54539	MSP	STATE OF MICHIGAN	264.00	
10/21/2026	POOL	54540	PIF	PIF LLC	855.00	
10/21/2026	POOL	54541	PRIORITY	PRIORITY AUTO BODY	2,858.53	
10/21/2026	POOL	54542	REFUNDDEP	MCCULLEN, DENISE	150.00	
10/21/2026	POOL	54543	STG	SHUMAKER TECHNOLOGY GROUP	850.00	
10/21/2026	POOL	54544	STODDARD	LESA STODDARD	14.00	
10/21/2026	POOL	54545	THOMAS KEV	KEVIN THOMAS	3.00	
10/21/2026	POOL	54546	TORREZ	LORINDA TORREZ	5.00	
10/21/2026	POOL	54547	TSC	TSC TRACTOR SUPPLY	6.98	
10/21/2026	POOL	54548	WBI	WBI, INC.	28.74	
10/21/2026	POOL	54549	WILSONFARM	WILSON FARM FRESH MEATS	478.00	
10/22/2026	POOL	777(A)	MENARDS	MENARDS-LANSING WEST	230.61	
10/22/2026	POOL	778(A)	MOTZ A	ANGELA MOTZ	33.00	
10/22/2026	POOL	779(A)	THATCH	THATCH COMPUTER CONSULTING	969.36	
10/22/2026	POOL	780(A)	THATCH DPS	THATCH COMPUTER CONSULTING	107.68	
10/22/2026	POOL	781(A)	THATCH PD	THATCH COMPUTER CONSULTING	836.24	
10/22/2026	POOL	782(A)	THATCHDDA	THATCH COMPUTER CONSULTING	130.96	
10/22/2026	POOL	783(A)	THATCHFIRE	THATCH COMPUTER CONSULTING	266.77	
10/22/2026	POOL	784(A)	TOWN &	TOWN & COUNTRY	420.00	
10/22/2026	POOL	785(A)	WESENBERG	ROSE WESENBERG	5.00	
POOL TOTALS:						
Total of 54 Checks:					416,956.94	
Less 0 Void Checks:					0.00	
Total of 54 Disbursements:					416,956.94	