

Call to Order

The regular meeting of the DeWitt City Council was called to order at 7:00 p.m. by Mayor Leeming

Pledge of Allegiance

Mayor Leeming led the pledge of allegiance.

Roll Call

Present: Mayor Leeming, Mayor Pro Tem Hunsaker, VanDyke, Whitman, Donohue, Landgraf, and Kellog

Staff: Daniel Coss, City Administrator; Alyssa Ramirez, City Clerk; Bryan Curtis, Police Chief; and Bryan Goodenough of Foster Swift, City Attorney; Rich Miller, Department of Public Services Director; and Paula Willoughby, Finance Director and Treasurer.

Audience

Eight audience members signed in.

Approval of Agenda

Motion by Landgraf, seconded by VanDyke, and carried by unanimous vote to approve the October 12, 2026, City Council agenda.

Approval of Minutes

Motion by Whitman, seconded by Donohue, and carried by unanimous vote to approve the September 28, 2026, City Council Minutes.

Public Comments

The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes. David Brown of 407 Creeping Brook Circle spoke to council regarding prohibiting smoking at special events held in the downtown.

City Administrator's Report

Old Business – None

New Business

- 1. Annual Audit Presentation for Fiscal Year 2025-2026 ending June 30, 2026, by Maner Costerisan Auditors**

Motion by VanDyke, seconded by Donohue, and carried by unanimous vote of the Council to receive and place on file the City of DeWitt Annual Audit of Financial Statements Report for the fiscal year ending June 30, 2026, by Maner Costerisan.

2. Review Comcast Cost Proposal for Burial of Overhead Utilities in the Downtown District

Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council to approve the Comcast Line Removal and/or Relocation Agreement in the amount of \$50,709.03, corrected amount from Comcast agreement, and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

3. Review Electricians Proposals for Conversion of Overhead Utilities to Underground in the Downtown District

Motion by Landgraf, seconded by Whitman, and carried by unanimous vote of the Council to approve the H&R Electric proposal in the amount of \$14,950.00 to convert overhead services to underground services in the downtown district and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

4. Review Change Orders One (1) and Two (2) for the Farmers Market Project

Motion by Landgraf, seconded by Kellogg, and carried by unanimous vote of the Council to approve Change Order One (\$48,348.98) and Change Order Two (\$2,783.00) for the Farmers Market project in total amount of \$51,131.98.

5. Review Pay Application Number Four (4) for the Farmers Market Project

Motion by Donohue, seconded by Landgraf, and carried by unanimous vote of the Council to approve Pay Application #4 in the amount of \$238,801.50 and authorize payment to Carbon Six Construction of Grand Rapids.

6. Consideration of Concrete Sidewalk Replacements at Various Locations Throughout the City of DeWitt

Motion by Kellogg, seconded by VanDyke, and carried by unanimous vote of the Council to award the sidewalk/concrete work to Leavitt & Starck Excavating for a NTE amount of \$27,329.50, which includes a 10% contingency, to excavate and install concrete at nine (9) locations throughout the City of DeWitt.

7. Consideration of Compost Removal from the City Compost Yard in Preparation for the 2026 Leaf Season Collection

Motion by Landgraf, seconded by VanDyke, and carried by unanimous vote of the Council to award compost hauling work to Leavitt & Starck Excavating for a not-to-exceed amount of \$7,500.00 to load and remove approximately 1,500 cubic yards of compost from City compost yard.

8. MML Liability & Property Pool Election – Board of Directors



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

Motion by Donohue, seconded by Whitman, and carried by unanimous vote of the Council to cast a ballot for George Bosanic, Manager, City of Greenville; Valerie Kindle, Mayor, City of Harper Wood, for a three-year term beginning January 1, 2027, for the MML Liability & Property Pool Board of Directors.

Council/Staff Reports

Police Chief Curtis: Spoke about LEIN training; discussed the Sweetie-Licious Fire; noted that the Walk to School Day on October 7th and the DeWitt Homecoming parade on October 9th went well; said he is meeting with local community member about updates on the Child Advocacy Center; and informed Council that MCOLES will be doing an on-site inspection on November 11th.

Attorney Goodenough: Working on Soil Erosion and Sedimentation Control ordinances for the city.

Clerk Ramirez: Informed Council that about 25% of the almost 1,350 absentee ballots that have been issued have been handed in; reminded everyone that the last day to register online or by mail to be eligible to vote in the November election is October 19th and that after that date, in person registration is required; and early voting begins October 24th.

Parks: Meeting to be held on Wednesday, October 14th

DARA: Mayor Pro Tem Hunsaker did not have an update as he was away at the MML Conference during the last meeting.

DAESA: Meeting to be held on Thursday, October 15th

DDA: Meeting to be held on Tuesday, October 13th

Sister City: Administrator Coss provided an update to Council regarding the last meeting and let them know that the Sister City participants will be here beginning November 12th

Councilmember Donohue: Reminded Administrator Coss about the failing health of the crab trees in the park; inquired as to where the Child Advocacy funding comes from.

Councilmember VanDyke: In regard to the public comment about tobacco use at the Ox Roast, noted that smoking is banned at all City parks and asked City staff to look into what other cities do to limit smoking in their social districts.

Mayor Pro Tem Hunsaker: Would also like more information on what can be done regarding the smoking issue. He discussed some topics of interest from the MML conference.

Mayor Leeming: Said she was thankful for the opportunity to attend the MML Conference.

Councilmember Landgraf: Discussed some topics of interest from the MML conference.

Councilmember Kellogg: Asked staff to look into what options are available for banning smoking at special events.

Adjournment

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council to adjourn the meeting at 8:31 p.m.