



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

Call to Order

The regular meeting of the DeWitt City Council was called to order at 7:00 p.m. by Mayor Leeming.

Pledge of Allegiance

Mayor Leeming led the pledge of allegiance.

Roll Call

Present: Leeming, Hunsaker, Whitman, Donohue, Kellogg, Landgraf, and VanDyke
Staff: Daniel Coss, City Administrator; Alyssa Ramirez, City Clerk; Jeffrey Winarski, Sergeant; and Brian Goodenough, Foster Swift

Audience

None

Approval of Agenda

Motion by Landgraf, seconded by Whitman, and carried by unanimous vote of the Council to approve the July 13, 2026 agenda as presented.

Approval of Minutes

Motion by Landgraf, seconded by Donohue, and carried by unanimous vote of the Council to approve the June 22, 2026 meeting minutes.

Public Comments

None

City Administrator's Report

Administrator Coss went over the City Administrator's report that was provided to council in the agenda packet.

Old Business – None

New Business

1. Election Inspector Pay Schedule

Motion by VanDyke, Seconded by Donohue, and carried by unanimous vote of the Council to approve the Election Inspector Pay Schedule, effective for the 2026 election cycle, as follows: Chair hourly rate of \$20.00, Co-Chair hourly rate of \$18.00, and Election Inspector hourly rate of \$17.00.

2. City Charter Ballot Revision Resolution For 2026 November General Election



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Motion by VanDyke, Seconded by Kellogg, and carried by unanimous vote of the Council to approve Resolution #2026-09 authorizing the Charter Revision Ballot language to be forwarded to the Clinton County Clerk for inclusion on the 2026 November General Election ballot and to authorize the City Clerk to forward Resolution #2026-09 to the Clinton County Clerk.

3. Tree Trimming and Tree Removal Proposal

Motion by VanDyke, Seconded by Donohue, and carried by unanimous vote of the Council to approve a contract with Wright Way Tree Company for specified tree work for a not-to-exceed amount of \$13,000.00.

4. 2026 Local Street Resurfacing - Change Order #1

Motion by Whitman, Seconded by VanDyke, and carried by unanimous vote of the Council to approve Change Order #1 in the amount of \$75,820.00 to add Mora Circle and Montreux Drive to the 2026 Local Street Resurfacing project.

5. Review RFP's Updating the Five-Year Recreation Master Plan

Motion by Donohue, Seconded by Landgraf, and carried by unanimous vote of the Council to award the 5-Year Master Plan Update to Beckett and Raeder in the amount of \$39,880.00, splitting the cost based on the 2027 DARA Funding Formula of 64.02% DeWitt Charter Township (\$25,531.18) and 35.98% City of DeWitt (\$14,348.82).

6. Review Pay Application #1 – Farmers Market Project

Motion by Landgraf, Seconded by Kellogg, and carried by unanimous vote of the Council to approve Pay Application #1 in the amount of \$40,993.30 and authorize payment to Carbon Six Construction of Grand Rapids.

Council/Staff Reports

DDA: Leeming said DDA Coordinator interviews will be scheduled soon.

DAESA: Leeming thanked Hunsaker and Landgraf for attending the DAESA meetings.

Police Department: Sergeant Winarski spoke about upcoming officer trainings and City happenings.

Attorney: Goodenough provided brief overview of pending DeWitt ordinance violation cases.

Clerk: Ramirez said ballots and absent voter ballot applications are coming in daily. The current ballot return rate is currently at about 22%.



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Planning Commission: June meeting was canceled. The July meeting is scheduled.

DARA/Parks: Hunsaker stated that funding is going toward a 7% increase for staff salary and that a direct appropriation received by DeWitt Charter Township is planned for building repairs and maintenance at the DeWitt Township Community Center, which houses DARA offices.

Councilmember Comments:

VanDyke is happy to see the regular use of the new pickleball courts.

Whitman asked if new trees have been selected for the tree wells.

Landgraf said Pure Lansing (formerly Lansing Convention and Visitors Bureau) will be in attendance at the monthly Ox Roast meeting to award a plaque for the 80th year of the festival. There will be an all-day flash sale on July 23rd for \$24.00 Ox Roast wristbands.

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: July 09, 2026.

Respectfully submitted,

Alyssa Ramirez, Clerk

Sue Leeming, Mayor