City of DeWitt

414 East Main Street
DeWitt, Michigan 48820

Email: info@dewittmi.gov
Phone: 517.669.2441

Application for:

Zoning Approval for Sign Installation

Note: A building permit may also be needed. Please review the attached listing of building permit and zoning approval requirements.

A dimensional plan illustrating the proposed sign location, setbacks from the road right-of-way and/or property lines, sign size and size of the wall if sign is to be attached (wall sign) must be submitted with this application. A detailed drawing of the sign showing the lettering, materials and colors of the sign must also be submitted.

1. **Property Location**

   Project Name:

   _____

   Project Address:

   _____

   Zoning District:

   _____

2. **Applicant Information**

   Name:

   _____

   Address and Phone Number:

   _____

   Property owner's name (if different than the applicant):

   _____

3. **Sign Information**

   A. Type of Sign (please circle):

Wall Sign	Ground Sign	Temporary Sign
Other	Directional Sign	Projection Sign

   B. Will the sign be illuminated? _____ Yes _____No
   - If yes, what type of illumination: i.e. backlight, ground light, LED

_____

   C. Wall size: (for wall signs only- wall height by length):

_____

   D. Total square footage of sign: _____

4. **Has the applicant already submitted an application for a Building Permit for this sign?**

   _____Yes _____No

   If no, is the sign exempt from the Building Code requirements?

   _____ Yes _____No

5. Are there other existing signs on the property? If so, please describe (Include size of other signs).

_____

_____

_____

Affidavit

The undersigned certifies that he/she is the property owner, owner's agent or lessee of the subject parcel and that the information given is true and accurate to the best of your knowledge and belief. The undersigned also affirms that he/she is familiar with Article XI, Signs of the City Code and agrees to comply with the requirements of said Article and the Building Code.

Signature: _____ Date: _____

Approved/ Not Approved: _____

Signature of Approving Official: _____