



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

**CITY OF DEWITT
PLANNING COMMISSION - AGENDA
DeWitt City Hall 414 East Main Street
Wednesday, November 13, 2024 @ 6:00 PM**

CALL TO ORDER - SPECIAL MEETING

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF MINUTES: October 9, 2024 Minutes

PUBLIC COMMENTS

PUBLIC HEARING:

NEW BUSINESS:

1. Discussion on Parking Ordinance Amendments – Recreational Vehicle Definition

Recommended Action: Discussion of the first draft amendment of the Recreational Vehicle Definition

2. Review of 2025 Regular Meeting Calendar

Recommended Action: Approval of the 2025 Regular Meeting Calendar for the DeWitt Planning Commission

ADJOURNMENT

Official minutes of meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, MI (517) 669-2441. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting providing a 72-hour notice is received by phone or in writing.

Contact the City Clerk at the above address or phone # to request the necessary assistance. **Posted: 11/08/2024**

CALL TO ORDER:

Chairman Ware called the meeting to order at 7:00p.m and Commissioner Lee led the pledge of allegiance.

ROLL CALL

Members Present: Ware, Patterson, VanDyke, Gackstetter, Lee

Members Excused: Vie Chair vacancy, Clement

STAFF:

City Administrator Daniel Coss, Clerk-Treasurer Sarah Stoltzfus

AUDIENCE:

Sheryl Landgraf, 110 N. Market Street

APPROVE AGENDA:

Motion by Commissioner Patterson, seconded by Commissioner VanDyke and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for October 9, 2024, be approved as presented. MOTION CARRIED.**

APPROVAL OF MINUTES:

Motion by Commissioner VanDyke, seconded by Commissioner Gackstetter and carried by unanimous vote of the Planning Commission that **the minutes of the July 25, 2024, Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

PUBLIC COMMENTS:

Sheryl Landgraf shared her concerns with the parking requirements and suggested they just be revised instead of completely eliminating them.

PUBLIC HEARING: Receive public comments on the proposed Parking Ordinance Amendments- Chapter 78, Article XIV, Sections 78-371 through 78-380.

Open: 6:02pm

Close: 6:05pm

NEW BUSINESS:

1. Discussion on Parking Ordinance Amendment- Recreational Vehicle Definition

Commissioner Lee gave insight on the parking requirements and how they have evolved over the past years. Administrator Coss discussed the first draft ordinance amendments for the parking requirements and went into depth on the definition of a recreational vehicle. He also shared that the DDA board had a

robust discussion on parking requirements in the Downtown District and received perspectives from different members. **Discussion only.**

2. **Appointment of Vice Chair- No Staff Report**

Motion by Patterson, seconded by Lee and carried by unanimous vote of the Planning Commission **to appoint Planning Commissioner Clement to be Vice Chair. MOTION CARRIED**

3. **Reschedule the October 24, 2024 Regular Planning Commission Meeting**

Motion by Gackstetter, seconded by Patterson and carried by unanimous vote of the Planning Commission **to reschedule the October 24th Regular Planning Commission meeting to be a Special Meeting for November 13th at 6pm.**

PLANNING COMMISSION MEMBER COMMENTS:

None

ADJOURNMENT:

Motion by Commissioner VanDyke, seconded by Commissioner Patterson and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 6:36pm.**

Respectfully submitted,

Sarah Stoltzfus,
Clerk-Treasurer

Staff Report Planning Commission

Agenda Item: NB #1
Meeting Date: November 13, 2024

TO: Planning Commission Members
FROM: Dan Coss, City Administrator
DATE: November 8, 2024
RE: Recreational Vehicle Definition Draft Revision

FACTS:

The current definition: “A vehicle or equipment intended for temporary or periodic use for recreational or leisure pursuits. Such vehicles shall include boats, airplanes, special purpose automobiles, floats, rafts, trailers, snowmobiles, camping or travel trailers, motorized homes, detachable travel equipment of the type adaptable to light trucks, and other equipment or vehicles of a similar nature.”

Recreational vehicle. A vehicle or equipment intended for temporary or periodic use for recreational or leisure pursuits. Such vehicles shall include boats, ~~airplanes,~~ ~~all-terrain and off-road vehicles,~~ ~~golf carts,~~ special purpose automobiles, floats, rafts, trailers, snowmobiles, camping or travel trailers, motorized homes, detachable travel equipment of the type adaptable to ~~light trucks~~ ~~vehicles,~~ and other equipment or vehicles of a similar nature.

RECOMMENDED ACTION: Discussion

**Staff Report
Planning Commission**

Agenda Item: NB #2
Meeting Date: November 13, 2024

TO: Planning Commission Members
FROM: Dan Coss, City Administrator
DATE: November 8, 2024
RE: 2025 Meeting Calendar

FACTS:

The Planning Commission meets on the fourth Thursday of the month at 7 pm. The following dates are proposed for the regular meetings in 2025:

January 23
February 27
March 27
April 24
May 22
June 26
July 24
August 28
September 25
October 23
November 20 (3rd Thursday due to holiday)
December 18 (3rd Thursday due to holiday)

The start time of the meetings is at the discretion of the Planning Commission.

RECOMMENDED ACTION: Approval of the 2025 Regular Meeting Calendar for the DeWitt Planning Commission.