

**CALL TO ORDER:**

Chairman Ware called the meeting to order at 7:00p.m .and Commissioner Gackstetter led the pledge of allegiance.

**ROLL CALL**

Members Present: Ware, Patterson, VanDyke, Gackstetter, Clement, Rondeau

Members Excused: Lee

**STAFF:**

City Administrator Daniel Coss, Clerk-Treasurer Sarah Stoltzfus

**AUDIENCE:**

None

**APPROVE AGENDA:**

Motion by Commissioner Patterson, seconded by Commissioner VanDyke and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for May 23, 2024, be approved as presented. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

Motion by Commissioner Patterson, seconded by Commissioner Gackstetter and carried by unanimous vote of the Planning Commission that **the minutes of the April 25, 2024, Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

**PUBLIC COMMENTS:**

None

**NEW BUSINESS:**

**1. Discussion on Parking Requirements**

Administrator Coss reviewed the parking requirements and options for the Central Business District. Per the Planning Commission's request, Administrator Coss reached out to other communities to obtain information on their parking ordinances. Ultimately, the goal of the Planning Commission is to create and maintain a policy that will prevent future problems down the line. Administrator Coss requested direction from the commissioners on what they would like to see updated within the parking requirements and with the specificities of the ordinance. **Discussion only.**

**PLANNING COMMISSION MEMBER COMMENTS:**

None

**ADJOURNMENT:**

Motion by Commissioner VanDyke, seconded by Commissioner Rondeau and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 8:17pm.**

Respectfully submitted,

Sarah Stoltzfus,  
Clerk-Treasurer