

CALL TO ORDER CITY COUNCIL:

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

ROLL CALL:

Members Present: Leeming, Hunsaker, VanDyke, Ostrander, Kellogg

Excused: Donohue, Whitman

STAFF:

Daniel Coss, City Administrator; Sarah Stoltzfus, Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, Foster Swift

AUDIENCE:

Stella Gallagher, 110 N. Logan Street, DeWitt, MI 48820

AGENDA:

Motion by VanDyke, seconded by Ostrander and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by VanDyke, seconded by Kellogg and carried by unanimous vote of the Council **to approve the minutes from the April 22, 2024, Regular City Council Meeting as presented.**

PUBLIC COMMENT:

Stella Gallagher greeted everyone and was excited to come to the meeting this week because she has been unable to attend the last couple.

CITY ADMINISTRATOR'S REPORT:

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

OLD BUSINESS:

None

CALL TO ORDER -PUBLIC HEARING:

A Public Hearing to receive comments on the Fiscal Year 2024-2025 Budget for all City funds, DDA Budget, Six-Year Capital Improvement Plan and the millage rate of 13.00 mills for General Operating.

Open: 7:07 p.m.

Close: 7:08 p.m.

NEW BUSINESS:

1. Resolution 2024-01 Adoption of the FY24-25 City of DeWitt Budget All Funds, DDA FY24-25 Budget, FY24-25 Budget, FY24-25 Fee Schedule, Millage Rate and Six-Year Capital Improvement Plan

Mayor Pro-Tem Hunsaker expressed his gratitude for the city staff and is very impressed with the budget process. Administrator Coss included some additional information regarding the Downtown Development Authority budget.

Motion by Ostrander, seconded by VanDyke and carried by unanimous vote of the Council to **approve the Resolution 2024-01 adopting the FY2024-2025 Budget and 2024-2029 Capital Improvement Plan, DDA Budget adopting the FY 2024-2025 Schedule of Fees, and setting FY2024-2025 Millage Rate at 13.00 Mills.**

2. Review Risk Transfer Agreement for the 2024 Ox Roast Fireworks

Councilmembers reviewed the Risk Transfer Agreement between Night Magic and City of DeWitt, DeWitt Schools, DAESA, and the DeWitt Ox Roast Company. Night Magic will be handling the fireworks for the 2024 DeWitt Ox and has in previous years.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to **enter into a Risk Transfer Agreement between the City, et. al., and Night Magic, Inc. and authorize the Mayor and Clerk to sign the agreement on behalf of the City of DeWitt.**

3. 2024 Ox Roast Fireworks Display Permit Application

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to **approve the firework display permit for Night Magic, Inc. for August 17th, 2024, in conjunction with the DeWitt Ox Roast Festival.**

4. Special Event Application and Street Closures for 2024 Ox Roast Festival

City Council members discussed the schedule for the street closure and modified the recommended action to clarify that the street will be closed from Thursday, August 15th at 7 am through Monday, August 19th at 7 am.

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council to **approve the Special Events Application, road closure request from Thursday, August 15th, 7 am through Monday, August 19th, 7 am, and consumption of alcohol, per City Ordinance, Chapter 58, Article I, Section 58-1, for Friday, August 16 at 4p-11 pm, Saturday, August 17 at 11 am-11 pm and Sunday, August 18 at 11 am-4 pm, contingent upon the issuance of proof of insurance coverage adding the City of DeWitt as an additional insured.**

5. Committee Appointment

Motion by Kellogg, seconded by VanDyke and carried by unanimous vote of the Council to **confirm Mayor Leeming's re-appointment of Darrin Rockcole to the Board of Review with a term expiring on May 13, 2028.**

6. Looking Glass Brewing Company Street Festival

Motion by Hunsaker, seconded by Kellogg and carried by unanimous vote of the Council **to approve the special event and road closure application for the Looking Glass Brewing Company for August 3rd, 2024, and to allow the consumption of alcohol in the City right-of-way in accordance with City Ordinance, Chapter 58, Article I, Section 58-1 contingent upon the issuance of a special event Liquor License from the Michigan Liquor Control Commission and proof of insurance coverage adding the City of DeWitt as an additional insured.**

7. Review Publishing of Abbreviated City Council Meeting Minutes in LSJ

Council members discussed the idea of amending the policy to no longer publish the meeting minutes synopses in a paper of general circulation and to keep them archived on our website and available to the public. Councilmembers shared their views and suggested keeping the senior community in mind, but overall did not have any concerns with discontinuing the publishing of synopses.

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council **to amend the City Council policy eliminating the requirement to publish in a newspaper, the synopses of City Council minutes.**

8. Tri-Terra Contract- Pre-demolition Hazardous Materials Assessment

Tri-Terra will be pulling samples for lead, asbestos, and any other hazardous chemicals.

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the contract for a Pre-Demolition Hazardous Materials Assessment of 110 North Scott and 119 W. Jefferson with Tri-Terra for \$6,290.00 and authorize the Mayor and City Clerk to sign on behalf of the City.**

9. Planning Commission Annual Report

Councilmember VanDyke reviewed the Planning Commission 2023 Annual Report and reported that they have had a very efficient and productive year.

Motion by Hunsaker, seconded by Kellogg and carried by unanimous vote of the Council **to receive and place on file the 2023 Planning Commission Annual Report.**

COUNCIL STAFF REPORTS:

City Attorney:

-Providing an Open Meetings Act seminar on May 21st from 12 pm-1 pm

City Clerk-Treasurer:

-CAMCA Quarterly Clerks meeting on Tuesday, May 14th
-Completed 1st Year of MMTA Institute in April

DDA/Mayor:

-Next meeting on Tuesday, May 14th

DAESA:

-Former Chief has left and Assistant Chief John Braska is the Interim

Planning:

-Planning Commission met in late April and reviewed the 2023 Annual Report and began discussion on downtown parking requirements

Parks:

-Next meeting is in June

Police Chief:

-Duathlon went very smoothly and the school board meeting went well, too
-1st Academy Recruit Scott Eaton graduated on May 3rd

DARA:

-Summer Fun Club continues to be a main funding source
-They have a qualified candidate for the position opening

CLOSED SESSION

Motion by VanDyke, seconded by Hunsaker and carried by roll call vote of the Council **to adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 (h) to consider a written legal opinion by the City Attorney at 8:00 pm.**

ROLL CALL:

Councilmember VanDyke	<u>Yes</u>	Councilmember Ostrander	<u>Yes</u>
Councilmember Hunsaker	<u>Yes</u>	Councilmember Donohue	<u>Absent</u>
Councilmember Kellogg	<u>Yes</u>	Councilmember Whitman	<u>Absent</u>

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to reconvene to the regular meeting at 9:00 p.m.**

ADJOURNMENT:

Motion by VanDyke seconded by Kellogg and carried by unanimous vote of the Council that **the meeting is adjourned at 9:00 p.m.**

Respectfully submitted,

Sarah Stoltzfus
City Clerk-Treasurer

Sue Leeming
Mayor