

**CALL TO ORDER:**

Chairman Ware called the meeting to order at 7:00p.m. and Commissioner Patterson led the pledge of allegiance.

**ROLL CALL**

Members Present: Ware, Patterson, Lee, VanDyke, Gackstetter

Members Excused: Clement, Rondeau

**STAFF:**

City Administrator Daniel Coss, Clerk-Treasurer Sarah Stoltzfus

**AUDIENCE:**

None

**APPROVE AGENDA:**

Motion by Commissioner Patterson, seconded by Commissioner VanDyke and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for April 25, 2024, be approved as presented. MOTION CARRIED.**

**APPROVAL OF MINUTES:**

Motion by Commissioner Patterson, seconded by Commissioner Lee and carried by unanimous vote of the Planning Commission that **the minutes of the January 25, 2024, Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

**PUBLIC COMMENTS:**

None

**NEW BUSINESS:**

**1. Discussion on Parking Requirements**

Liz Gunden, Planner with Beckett & Raeder, was present to explain the parking requirements and options for the Central Business District. Sample ordinances from other entities were reviewed. Per the Planning Commission's request, Administrator Coss is going to get more information on specific communities to determine whether amending the ordinance is the best way to go, or to continue with the one the City has in place. **Discussion only.**

**2. Review the 2023 Annual Planning Commission Report**

Planning Commission reviewed the 2023 Planning Commission Annual Report.

Motion by Patterson, seconded by VanDyke and carried by unanimous vote of the Planning Commission **to approve the 2023 Annual Report and forward the annual report to City Council.**

3. **Review the Six-Year Capital Improvement Plan**

Planning Commission reviewed the Six-Year Capital Improvement Plan for FY23-29 and Administrator Coss clarified any questions they had.

Motion by Patterson, seconded by Lee and carried by unanimous vote of the Council **to approve the Six-Year Capital Improvement Plan and forward approval of the plan to the City of DeWitt Mayor and City Council.**

**PLANNING COMMISSION MEMBER COMMENTS:**

None

**ADJOURNMENT:**

Motion by Commissioner VanDyke, seconded by Commissioner Gackstetter and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 8:11 pm.**

Respectfully submitted,

Sarah Stoltzfus,  
Clerk-Treasurer