



# CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

**City Council Meeting**  
**414 East Main Street DeWitt MI**  
**Meeting Agenda**  
**Monday, April 8, 2024**  
**7:00 P.M.**

## **Call to Order City Council Meeting**

## **Pledge of Allegiance**

## **Approval of Agenda**

**Approval of Minutes**      March 11, 2024 City Council Minutes  
January 16, 2024 Goal Setting Minutes

**Public Comments** The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

## **City Administrators Report**

**Old Business**              None

## **New Business**

### **1. Presentation of DAESA FY24-25 Annual Budget**

**RECOMMENDED ACTION:** Receive and place on file the proposed budget dated February 22, 2024, for DAESA Fiscal Year 2024-2025.

### **2. DeWitt Duathlon Special Event Application and Road Closure Request**

**RECOMMENDED ACTION:** To approve the Special Event Application and Road Closure request for the DeWitt Duathlon beginning Saturday, May 11 at 2 am and ending Saturday, May 11 at 12:30 pm.

### **3. Review 2024 Local Street Resurfacing Bids**

**RECOMMENDED ACTION:** Award the 2024 Local Street Rehabilitation project to Michigan Paving and Materials Company in the low bid amount of \$344,982.40 and authorize the Mayor and City Clerk to sign the contracts after review by the City Attorney.

### **Council/Staff Reports**

#### **Adjournment**

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: April 4, 2024.

**CALL TO ORDER CITY COUNCIL:**

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Pro-Tem Hunsaker requested that Mike Myszak lead the pledge of allegiance.

**ROLL CALL:**

Members Present: Councilmembers: Donohue, Kellogg, Ostrander, VanDyke, Whitman, Mayor Pro-Tem Hunsaker

Excused: Mayor Leeming

**STAFF:**

Daniel Coss, City Administrator; Sarah Stoltzfus, City Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, Foster Swift, Rich Miller, DPS Supervisor; Michael Myszak, Chet Davis, and Jeremy Freed

**AUDIENCE:**

No names were recorded

**AGENDA:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Donohue, seconded by Kellogg and carried by unanimous vote of the Council to **approve the minutes from the February 26, 2024, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**OLD BUSINESS:**

None

**CITY ADMINISTRATOR'S REPORT:**

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

**NEW BUSINESS:**

**1. Michael Myszak Resolution of Appreciation**

A presentation for Mike Myszak was given to commemorate his 27 years of service as a City of DeWitt Department of Public Services employee. Thank you, Mike!

**2. Phase II Contract- Tri-Terra 110 N. Scott Street**

After the completion of Phase I evaluation, it has been determined that the property at 110 N. Scott Street will have to progress to a Phase II evaluation.

Motion by Donohue, seconded Ostrander and carried by unanimous vote of the Council to **approve the contract for a Phase II Subsurface Investigation of 110 North Scott Street with Tri-Terra in the amount of \$10,250.00 and authorize the Mayor-Pro-Tem and Clerk to sign the contract on behalf of the City.**

**3. Review Copy of FY24-25 DeWitt Area Emergency Services Authority Budget**

Mayor Pro-Tem Hunsaker reviewed a copy of the DeWitt Area Emergency Services FY24-25 budget that the board has approved for distribution to the member municipalities and was available to answer any questions. **Discussion Only.**

**COUNCIL STAFF REPORTS:**

**City Attorney:** Nothing to report

**City Clerk-Treasurer:** Election went very well and we tested out the new voting booths. Positive remarks from the voters and election inspectors.

**DDA:** The next meeting is on March 12<sup>th</sup>.

**DAESA:** Discussions covering the budget and staffing have been had.

**Planning:** Nothing to report

**Parks:** Nothing to report

**Police Chief:** Chief Ferguson reported that Cabin Fever Reliever went well.

**DARA:** Things are going well and they are moving forward with hiring a third full-time staff member.

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:47 p.m.**

Respectfully submitted,

Sarah Stoltzfus  
City Clerk-Treasurer

Sue Leeming  
Mayor

**CALL TO ORDER:**

Mayor Leeming called the Goal Setting Session to order at 6:12 pm. She led the pledge of allegiance.

**ROLL CALL:**

Members Present: Maria Ostrander, Dave Hunsaker, Mark Kellogg, Trevor VanDyke, Jennifer Whitman, and Mayor Leeming

Excused: Donohue

**STAFF:**

Daniel Coss, Sarah Stoltzfus, Bruce Ferguson

**AUDIENCE:**

None

**AGENDA:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**PUBLIC COMMENT:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**1. Review Council Priorities for 2024-2025- Review Attached Presentation**

City Council was provided with a PowerPoint presentation, detailing current and future projects going on in the City of DeWitt. Projects including a sanitary sewer extension, cemetery changes including a columbarium, playground equipment installations, capital outlay equipment purchases, and a possibility of improved pedestrian bridge upgrades are just a few of the prospective projects discussed. Council is looking into the five-year budget and will give Administrator Coss direction on budget priority. **DISCUSSION ONLY.**

**COUNCIL STAFF REPORTS:**

Council Members/Additional Projects/Ideas:

- Continue to apply for grant dollars
- Prioritize police department and make sure they're in a good position post five-year budget plan; also make our parks a priority
- Potential for a PA system & speakers for the downtown district
- Future projects including restoring historical signs and improving the DPW building

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that  
**the meeting is adjourned at 8:32 p.m.**

Respectfully submitted,

Sarah A. Stoltzfus  
City Clerk-Treasurer

Susan J. Leeming  
Mayor

**ANNUAL NPDES PHASE II PERMIT SUBMITTAL**

The NPDES Phase II permit is the Storm Water Permit that the city is required to hold with the State of Michigan. The new permit application was submitted on Thursday, April 4 for renewal.

**2024-2025 SALT ORDER**

The salt order has been submitted to the State of Michigan through the MiDeal Program for the 2024-2025 season. The city will not know the pricing until later this spring or early summer once the state opens bids. We have ordered 250 tons of salt for 2024-2025. The City still has approximately 250 tons stored at the DPS from this winter and approximately 50 tons stored with the Clinton County Road Commission.

**The Lofts @ 110 Building Downtown**

Construction is close to wrapping up on the project downtown. The office space is expected to be completed and issued a Temporary Certificate of Occupancy the week of April 8. Mr. Joslyn has advertised the apartments will be ready for move-in by May 1. The DDA will be planning a Grand Opening Ribbon-Cutting ceremony in the near future. Be on the lookout for invites to the ribbon cutting.

**Freshie’s Bakery Grand Opening**

The bakery is scheduled to open on April 16, 2024. The Chamber of Commerce is holding a ribbon-cutting ceremony on April 16 at 11:00. Mayor and City Council are invited to attend the ribbon-cutting. The DDA will be scheduling a ribbon cutting as well. Mayor and City Council will get invites to that in the near future.

**Lofts 126 Grand Opening**

Lofts 126 opened on April 3 and is located above Twisted Craft Cocktail. Lofts 126 is a Day Spa style business consisting of a hair stylist, skincare, and massage therapy. The owner of Lofts 126 is city resident, Lindsie McDougal. The DDA will be scheduling a ribbon-cutting ceremony for this new business in the near future.

**General Information Packet**

- Assessor Monthly Report for March
- Huntington Weekly Market for March
- Clinton County Recycling Event
- Comcast Letter
- Chamber News
- Invoice Cloud Report
- General Ledger Report 03/07 - 04/04
- 110 N Scott Letters

<b>April</b>	
<b>09 – Tuesday</b>	Downtown Development Authority Meeting
<b>10 – Wednesday</b>	Parks, Rec, Cemetery & Tree Commission Meeting
<b>15 – Monday</b>	Finance Committee Meeting
<b>15<sup>th</sup> to 19<sup>th</sup></b>	Brush Pick-up Week
<b>22 – Monday</b>	City Council Meeting
<b>25 – Thurs</b>	Planning Commission Meeting

## Staff Report for Council Agenda Item

Agenda Item: NB #1  
Meeting Date: April 08, 2024

TO: Mayor Leeming and Council Members  
FROM: Dan Coss, City Administrator  
DATE: April 4, 2024  
RE: DAESA FY24-25 Annual Budget Comments

**FACTS:** At the last regular meeting of City Council, on March 11, 2024, the FY24-25 DAESA Budget was presented.

City Council expressed some concerns with the budget, as presented. The Joint Agreement requires any comments, in regards to the budget, that the Mayor and City Council would like to present to the DAESA Board be submitted to them by April 15 of each year.

As a recap of the FY24-25 DAESA Budget:

- City Contribution is 52.3435% or \$225,553.91
- Salary line item is budgeted for 35-hour per week Chief
- Trucks/Equipment Capital Outlay budgeted \$25,000 – no explanation given
- Capital Outlay – Miscellaneous budgeted \$15,000 – no explanation given
- Officer Pay & Administrative Assistant wages increased by 8% vs. Chief increase of 3.5%
- Firefighter wages increased 4.5%
- Based on the FY22-23 Audit the Unrestricted Fund Balance is \$262,703.00

In regards to the unrestricted Fund Balance the Joint Agreement states, “the board is encouraged to set aside funds in the form of reserves to defray budget deficits and future capital purchases”. The FY24-25 budget does not identify a budget deficit, nor does it identify future capital purchases, which would indicate that an unrestricted fund balance of any amount is unnecessary.

The Mayor, City Council, and DAESA City representatives had requested a full-time Chief be included in the FY24-25 Budget. This budget provides for a 35-hour or part-time Chief. The DAESA Board could utilize a “fund balance” draw to cover the difference from a part-time to a full-time Chief, which would not impact the member municipality contributions in any way. This would assist in addressing staff shortages contributing to a history of missed calls.

City Council has expressed a concern with the disparate wage increases among the Officers, Administrative Assistants, Chief, and Firefighters, as outlined in the aforementioned bullet points.



Additionally, Council expressed a concern about the lack of a Capital Outlay plan. Considering the impending expiration of the agreement on December 17, 2031, the extreme expense of vehicles/equipment for fire departments, and the vehicles currently owned by the Authority, the city would not support the purchase of any new vehicles in the plan, should one be developed.

**RECOMMENDED ACTION:** City Council would have to make a motion to authorize the administration/city authority representatives to forward Council budget comments to the DAESA Board.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____



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# DEWITT AREA EMERGENCY SERVICES AUTHORITY

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911 WEST MAIN STREET, DEWITT, MI 48820  
PHONE 517-669-5004/FAX 517-669-6240

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SERVING THE CITIZENS OF THE CITY OF DEWITT, OLIVE AND RILEY TOWNSHIPS

## MEMORANDUM

RECEIVED

FEB 29 2024

CITY OF DEWITT

DATE: February 22, 2024  
TO: Member Municipalities  
FROM: Kevin Garvey, Chair   
RE: 2024-2025 Budget

Attached is the DAESA 2024-25 Budget and Formula Calculation sheet for your review. This budget was reviewed and will be approved at our April 2024 board meeting.

The 2024-2025 budget set the following annual and quarterly payment for each municipality:

<u>BUDGET YEAR</u>	<u>QUARTERLY</u>	<u>ANNUAL</u>
2022-2023/DeWitt	\$50,820.76	\$203,283.04
2023-2024/DeWitt	\$54,105.44	\$216,421.75
<b>2024-2025/DeWitt</b>	<b>\$56,388.48</b>	<b>\$225,553.92</b>
2022-2023/Olive	\$26,252.52	\$105,010.09
2023-2024/Olive	\$27,412.14	\$109,648.57
<b>2024-2025/Olive</b>	<b>\$28,224.65</b>	<b>\$112,898.60</b>
2022-2023/Riley	\$21,276.72	\$ 85,106.87
2023-2024/Riley	\$22,332.42	\$ 89,329.69
<b>2024-2025/Riley</b>	<b>\$22,114.62</b>	<b>\$ 92,458.48</b>

Any question concerning this budget may be addressed to either your board representative or to me.

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DeWitt Area Emergency Services Authority FY 2024-2025 Formula

	DEWITT	OLIVE	RILEY	Total
<u>State Equalized Value (40%)</u>	258,647,600 44.74% 17.89%	171,024,400 29.58% 11.83%	148,478,300 25.68% 10.27%	578,150,300 100.00% 40.00%
<u>Population (20%)</u>	4776 51.18% 10.24%	2535 27.17% 5.43%	2020 21.65% 4.33%	9331 100.00% 20.00%
<u>No. Of Households (20%)</u>	1785 53.13% 10.63%	890 26.49% 5.30%	685 20.39% 4.08%	3360 100.00% 20.00%
<u>No. of Runs (20%)</u>	411 67.93% 13.59%	110 18.18% 3.64%	84 13.88% 2.78%	605 100.00% 20.00%
<u>Totals (%of budget)</u>	52.3435%	26.2000%	21.4565%	100.00%
Total Budget	\$225,553.91	\$112,898.61	\$92,458.48	\$430,911.00

**BUDGET**  
**DeWITT AREA EMERGENCY SERVICES AUTHORITY**  
**2024-2025 FISCAL YEAR**

ACCOUNT NUMBERS	GENERAL FUND REVENUES	AMOUNT
101-000-632-001	OLIVE TOWNSHIP	\$112,898.60
101-000-632-002	RILEY TOWNSHIP	\$92,458.48
101-000-632-003	CITY OF DeWITT	\$225,553.92
101-000-645-000	MISCELLANEOUS	\$2,000.00
101-000-665-002	INTEREST	\$1,000.00
	<b>TOTAL</b>	
	<b>GENERAL FUND EXPENDITURES</b>	
101-336-702.000	SALARIES	\$45,000.00
101-336-702.001	SALARIES - CHIEF (35hr/week)	<b>\$56,511.00</b>
101-336-702.002	SALARIES - PART-TIME	\$44,000.00
101-336-702.004	SALARIES - TRAINING	\$23,000.00
101-336-702.005	SALARIES/OFFICERS	\$21,000.00
101-336-715.000	SOCIAL SECURITY	\$15,000.00
101-336-716.000	LIFE INSURANCE	\$4,000.00
101-336-718.000	DEFERRED COMPENSATION	\$6,500.00
101-336-723.000	WORKER'S COMP INSURANCE	\$9,000.00
101-336-740.000	OPERATING SUPPLIES	\$13,000.00
101-336-801.000	CONTRACT SERVICES-WESTPHALIA	\$15,000.00
101-336-801.001	CONTRACT SERVICES-FINANCIAL	\$8,000.00
101-336-801.003	CONTRACT SERVICES-CLERICAL	\$7,400.00
101-336-801.004	PROFESSIONAL SERVICES	\$1,500.00
101-336-806.000	AUDIT	\$5,200.00
101-336-810.000	INSURANCE	\$8,000.00
101-336-850.000	TELEPHONE	\$2,500.00
101-336-851.000	RADIO	\$1,200.00
101-336-864.000	CONFERENCE/TRAVEL	\$6,000.00
101-336-900.000	PRINTING/PUBLISHING	\$2,000.00
101-336-930.000	REPAIR AND MAINTENANCE	\$2,000.00
101-336-956.000	MISCELLANEOUS	\$7,000.00
101-336-958.000	MEMBERSHIP	\$1,200.00
101-336-960.000	TRAINING-PAY FOR INSTRUCTORS	\$800.00
101-336-980.000	CAPITAL OUTLAY-MISCELLANEOUS	\$15,000.00
	<b>TOTAL</b>	<b>\$319,811.00</b>
	<b>BUILDING EXPENDITURES</b>	
101-265-803.000	LEGAL SERVICES	\$1,000.00
101-265-810.000	INSURANCE	\$3,500.00
101-265-927.000	UTILITIES	\$9,000.00
101-265-930.000	REPAIR/MAINTENANCE	\$4,000.00
101-265-950.000	BUILDING LEASE	\$12,000.00
101-265-950-001	LAND RENT	\$500.00
101-265-975.000	CAPITAL OUT LAY BUILDING	\$2,500.00
	<b>TOTAL</b>	<b>\$32,500.00</b>

**BUDGET**  
**DeWITT AREA EMERGENCY SERVICES AUTHORITY**  
**2024-2025 FISCAL YEAR**

**TRUCKS/EQUIPMENT**

101-661-751-002	GAS AND OIL - FIRE	\$10,000.00
101-661-810-000	INSURANCE - FIRE	\$14,500.00
101-661-930-000	REPAIR/MAINTENANCE - FIRE	\$28,000.00
101-661-956-000	MISCELLANEOUS	\$1,100.00
101-661-980-000	CAPITAL OUTLAY	\$25,000.00
	<b>TOTAL TRUCKS AND EQUIPMENT</b>	<b>\$78,600.00</b>

<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$433,911.00</b>
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$430,911.00</b>
<b>NET REVENUE</b>	<b>\$0.00</b>

**Budget increase of 3.5%**  
**Chief to 35 hrs per week with 3.5% increase**  
**Firefighter wage increase to \$18.50/hr which is a 4.5% increase**  
**Officer Pay increase approximately 8%**  
**Admin Asst. Pay increase approximately 8%**

General Fund – Revenue 2024-2025  
DEWITT AREA EMERGENCY SERVICES AUTHORITY  
Line Item Purpose and Justification

**Line Item:** 101-000-632-001  
**Description:** Olive Township  
**FY2023-2024:** \$109,648.67

**Formula Amount:** \$112,898.60  
**Board Approved:** \$112,898.60  
**Purpose and Justification:** Annual payment received for Fire/EMS coverage. (paid quarterly)

**Line Item:** 101-000-632-002  
**Description:** Riley Township  
**FY2023-2024:** \$ 89,329.79

**Formula Amount:** \$ 92,458.48  
**Board Approved:** \$ 92,458.48  
**Purpose and Justification:** Annual payment received for Fire/EMS coverage. (paid quarterly)

**Line Item:** 101-000-632-003  
**Description:** City of DEWITT  
**FY2023-2024:** \$216,421.54

**Formula Amount:** \$225,553.92  
**Board Approved:** \$225,553.92  
**Purpose and Justification:** Annual payment received for Fire/EMS coverage. (paid quarterly)

General Fund – Revenue  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

**Line Item:** 101-000-645-000  
**Description:** Miscellaneous  
**FY2023-2024:** \$2,500.00

**Finance Committee Rec:** \$2,000.00  
**Board Approved:** \$2,000.00  
**Purpose and Justification:** Miscellaneous revenue. i.e. Insurance dividends and fire report fees.

**Line Item:** 101-000-665-002  
**Description:** Interest  
**FY2023-2024:** \$1,000.00

**Finance Committee Rec:** \$1,000.00  
**Board Approved:** \$1,000.00  
**Purpose and Justification:** Interest received on investments and money held in checking accounts or Certificates of Deposit.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b>	101-265-803.000
<b>Description:</b>	Legal Services
<b>FY2023-2024:</b>	\$1,000.00
<b>Finance Committee Rec:</b>	\$1,000.00
<b>Board Approved:</b>	\$1,000.00
<b>Purpose and Justification:</b>	To cover the costs of legal services.
<b>Line Item:</b>	101-265-810.000
<b>Description:</b>	Insurance
<b>FY2023-2024:</b>	\$3,200.00
<b>Finance Committee Rec:</b>	\$3,500.00
<b>Board Approved:</b>	\$3,500.00
<b>Purpose and Justification:</b>	Cost of maintaining insurance on the City Fire Department building and the Olive Township and Riley Township Fire Substations.
<b>Line Item:</b>	101-265-927.000
<b>Description:</b>	Utilities
<b>FY2023-2024:</b>	\$9,000.00
<b>Finance Committee Rec:</b>	\$9,000.00
<b>Board Approved:</b>	\$9,000.00
<b>Purpose and Justification:</b>	Cost of gas, electric, and water for DAESA Station 1, Station 2 and Station 3.



General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b> Description: FY2023-2024:	101-265-930.000 Repair/Maintenance \$4,000.00
Finance Committee Rec. Board Approved: Purpose and Justification:	\$5,000.00 \$5,000.00 To cover the cost of repairs and modifications to the buildings
<b>Line Item:</b> Description: FY2023-2024:	101-265-950.000 Building Lease \$12,000.00
Finance Committee Rec. Board Approved: Purpose and Justification:	\$12,000.00 \$12,000.00 Payment to the City of DEWITT for lease of the Station 1 (\$1,000 per month).
<b>Line Item:</b> Description: FY2023-2024:	101-336-950-001 Land Rent \$400.00
Finance Committee Rec. Board Approved: Purpose and Justification:	\$500.00 \$500.00 Payment to Olive Township for rent of land for Station 2 and to Riley Township for rent of land for Station 3 (\$1.00 per year).

General Fund – Expenses  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

**Line Item:** 101-265-975.000  
**Description:** Capital Outlay Building  
**FY2023-2024:** \$5,000.00

**Finance Committee Rec:** \$2,500.00  
**Board Approved:** \$2,500.00  
**Purpose and Justification:**

**Line Item:** 101-336-702.000  
**Description:** Salaries  
**FY2023-2024:** \$69,000.00

**Finance Committee Rec:** \$45,000.00  
**Board Approved:** \$45,000.00  
**Purpose and Justification:** To cover the cost of Fire/EMS runs made by members of the Fire Authority.

**Line Item:** 101-336-702.001  
**Description:** Chief Salary  
**FY2023-2024:** \$46,800.00

**Finance Committee Rec:** \$56,511.00  
**Board Approved:** \$56,511.00  
**Purpose and Justification:** To cover the cost of a part-time Fire Chief (35 hrs per week).

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b> Description: FY2023-2024:	101-336-702.002 Salaries – Part-Time
Finance Committee Rec: Board Approved: Purpose and Justification:	\$44,000.00 \$44,000.00 To cover the cost of wages for daytime coverage by part-time employees.
<b>Line Item:</b> Description: FY2023-2024:	101-336-702.004 Salaries - Training \$20,500.00
Finance Committee Rec: Board Approved: Purpose and Justification:	\$23,000.00 \$23,000.00 To cover the cost of wages paid to members of the Fire Authority for trainings, 24 regular monthly trainings and 4 special trainings.
<b>Line Item:</b> Description: FY2023-2024:	101-336-702.005 Salaries/Officers \$18,600.00
Finance Committee Rec: Board Approved: Purpose and Justification:	\$21,000.00 \$21,000.00 Wages for One Assistant Chief (4,400.) Two Captains (3,800.) Three Lieutenants ( 3,000).

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b> Description: FY2023-2024:	101-336-715.000 Social Security \$14,000.00
<b>Finance Committee Rec:</b> <b>Board Approved:</b> <b>Purpose and Justification:</b>	\$15,000.00 \$15,000.00 To cover the cost of Social Security for the wages budgeted for the Fire Authority.
<b>Line Item:</b> Description: FY2023-2024:	101-336-716-000 Life Insurance \$5,000.00
<b>Finance Committee Rec:</b> <b>Board Approved:</b> <b>Purpose and Justification:</b>	\$4,000.00 \$4,000.00 To cover the cost of life insurance policy that the Fire Authority has on each of the volunteer firefighters. (\$50,000 term policy)
<b>Line Item:</b> Description: FY2023-2024:	101-336-718.000 Deferred Compensation Match \$4,000.00
<b>Finance Committee Rec:</b> <b>Board Approved:</b> <b>Purpose and Justification:</b>	\$6,500.00 \$6,500.00 To cover the cost of the Authority's contribution to deferred compensation plan of employees who participate in the plan.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-723.000 Worker's Comp Insurance \$9,600.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$9,000.00 \$9,000.00 To cover the cost of Worker's Comp. Insurance.</p>
<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-740.000 Operating Supplies \$13,500.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$13,000.00 \$13,000.00 To cover the cost of operating supplies for the Fire Authority. This includes the following:</p>
	<p>General EMS supplies \$7,500.00 AED/other Misc. Supplies \$2,000.00 Uniforms \$3,500.00</p>
<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-801.000 Contract Services - Westphalia \$9,000.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$15,000.00 \$15,000.00 To cover 12 sections of Riley Township for the Fire Authority.</p>

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b> Description: FY2023-2024:	101-336-801.001 Contract Services - Financial \$8,000.00
Finance Committee Rec: Board Approved: Purpose and Justification:	\$8,000.00 \$8,000.00 To cover the cost of City of DeWitt to provide financial services at \$666.67 per month.
<b>Line Item:</b> Description: FY2023-2024:	101-336-801.003 Contract Services - Clerical \$7,000.00
Finance Committee Rec: Board Approved: Purpose and Justification:	\$7,400.00 \$7,400.00 To cover the costs of the Recording Secretary's wages for clerical services (\$18.00/hour/Approximately 410 hours).
<b>Line Item:</b> Description: FY2023-2024:	101-336-801.004 Professional Services \$1,500.00
Finance Committee Rec: Board Approved: Purpose and Justification:	\$1,500.00 \$1,500.00 To cover the cost of creating and maintaining website and Active 911.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b>	101-336-806.000
<b>Description:</b>	Audit
<b>FY2023-2024:</b>	\$3,750.00
<b>Finance Committee Rec:</b>	\$5,200.00
<b>Board Approved:</b>	\$5,200.00
<b>Purpose and Justification:</b>	To Cover the cost of an annual audit.
<b>Line Item:</b>	101-336-810.000
<b>Description:</b>	Insurance
<b>FY2023-2024:</b>	\$6,750.00
<b>Finance Committee Rec:</b>	\$8,000.00
<b>Board Approved:</b>	\$8,000.00
<b>Purpose and Justification:</b>	To cover the cost of liability and management insurance.
<b>Line Item:</b>	101-336-850.000
<b>Description:</b>	Telephone
<b>FY2023-2024:</b>	\$2,000.00
<b>Finance Committee Rec:</b>	\$2,500.00
<b>Board Approved:</b>	\$2,500.00
<b>Purpose and Justification:</b>	To cover the cost of telephone services, phone calls and Fire Chief cell phone.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

**Line Item:** 101-336-851.000  
**Description:** Radio  
**FY2023-2024:** \$2,000.00

**Finance Committee Rec:** \$1,200.00  
**Board Approved:** \$1,200.00  
**Purpose and Justification:** To cover the cost of radio and pager repairs/replacement.

**Line Item:** 101-336-864.000  
**Description:** Conference/Travel  
**FY2023-2024:** \$6,500.00

**Finance Committee Rec:** \$6,000.00  
**Board Approved:** \$6,000.00  
**Purpose and Justification:** To cover training programs for the firefighters and officers. This also covers the cost of firefighter I & II and First Responder.

**Line Item:** 101-336-900.000  
**Description:** Printing/Publishing  
**FY2023-2024:** \$2,000.00

**Finance Committee Rec:** \$2,000.00  
**Board Approved:** \$2,000.00  
**Purpose and Justification:** To cover the cost of educating the community on fire prevention. Includes expanded fire prevention education and open houses at the fire stations.



General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-930.000 Repair and Maintenance \$3,000.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$2,000.00 \$2,000.00 To cover the cost of repairs to chain saws, portable pumps, extrication tools and a yearly maintenance program for Scott Air Pacs.</p>
<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-956.000 Miscellaneous \$8,500.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$7,000.00 \$7,000.00 To cover the cost of physicals and agility testing for new hires and respirator fit test.</p>
<p><b>Line Item:</b> Description: FY2023-2024:</p>	<p>101-336-958.000 Membership \$1,000.00</p>
<p>Finance Committee Rec: Board Approved: Purpose and Justification:</p>	<p>\$1,200.00 \$1,200.00 To cover the cost of dues for Michigan Fire Chief's Assn., Clinton County Fire Chiefs and Insurance membership.</p>

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b>	101-336-960.000
<b>Description:</b>	Training Pay for Instructors
<b>FY2023-2024:</b>	\$1,000.00
<b>Finance Committee Rec:</b>	\$800.00
<b>Board Approved:</b>	\$800.00
<b>Purpose and Justification:</b>	To cover the cost of outside instructors for in-house training.
<b>Line Item:</b>	101-336-980.000
<b>Description:</b>	Capital Outlay - Miscellaneous
<b>FY2023-2024:</b>	\$22,500.00
<b>Finance Committee Rec:</b>	\$15,000.00
<b>Board Approved:</b>	\$15,000.00
<b>Purpose and Justification:</b>	To cover the cost of the following equipment:
<b>Line Item:</b>	101-661-751-002
<b>Description:</b>	Gas and Oil - Fire
<b>FY2023-2024:</b>	\$6,500.00
<b>Finance Committee Rec:</b>	\$10,000.00
<b>Board Approved:</b>	\$10,000.00
<b>Purpose and Justification:</b>	To cover the cost associated with fuel for the fire trucks.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

<b>Line Item:</b>	101-661-810-000
<b>Description:</b>	Insurance - Fire
<b>FY2023-2024:</b>	\$13,800.00
<b>Finance Committee Rec:</b>	\$14,500.00
<b>Board Approved:</b>	\$14,500.00
<b>Purpose and Justification:</b>	To cover the cost of insuring the fire trucks and equipment.
<b>Line Item:</b>	101-661-930-000
<b>Description:</b>	Repair/Maintenance Fire
<b>FY2023-2024:</b>	\$23,000.00
<b>Finance Committee Rec:</b>	\$28,000.00
<b>Board Approved:</b>	\$28,000.00
<b>Purpose and Justification:</b>	To Cover the cost of repair/maintenance on fire trucks.
<b>Line Item:</b>	101-661-956-000
<b>Description:</b>	Miscellaneous
<b>FY2023-2024:</b>	\$1,000.00
<b>Finance Committee Rec:</b>	\$1,100.00
<b>Board Approved:</b>	\$1,100.00
<b>Purpose and Justification:</b>	To cover miscellaneous and unanticipated costs of the Capital Outlay Trucks/Equipment.

General Fund – Expense  
DEWITT AREA EMERGENCY SERVICES AUTHORITY

**Line Item:** 101-661-980-000  
**Description:** Capital Outlay Trucks/Equipment  
**FY2023-2024:** \$51,000.00

**Finance Committee Rec:** \$25,000.00  
**Board Approved:** \$25,000.00  
**Purpose and Justification:** To cover the costs of vehicle replacement, equipment expense.

**Personal and Real Property - TOTALS**

The instructions for completing this form are on the reverse side of page 3.

**Clinton** COUNTY

Statement of acreage and valuation in the year 2023 made in accordance with Sections 209.1 - 209.8 of the Michigan Compiled Laws.

Township or City	Number of Acres Assessed		Total Real Property Valuations (Totals from pages 2 and 3)		Personal Property Valuations		Total Real Plus Personal Property	
	(Col. 1) Acres Hundredths	(Col. 2) Assessed Valuations	(Col. 3) Equalized Valuations	(Col. 4) Assessed Valuations	(Col. 5) Equalized Valuations	(Col. 6) Assessed Valuations	(Col. 7) Equalized Valuations	
Clinton Township	16,859.06	637,649,400	637,649,400	17,110,300	17,110,300	654,759,700	654,759,700	
Clinton Township	23,118.05	135,161,800	135,161,800	2,469,100	2,469,100	137,630,900	137,630,900	
Clinton Township	19,483.78	204,455,300	204,455,300	26,857,300	26,857,300	231,312,600	231,312,600	
Clinton Township	22,937.73	184,126,600	184,126,600	4,505,200	4,505,200	188,631,800	188,631,800	
Clinton City - Deloitte	1,193.55	258,647,600	258,647,600	3,842,400	3,842,400	262,490,000	262,490,000	
Clinton Township	15,615.64	738,401,400	738,401,400	34,384,900	34,384,900	772,786,300	772,786,300	
Clinton Township	22,066.91	138,718,700	138,718,700	4,894,856	4,894,856	143,613,556	143,613,556	
Clinton Township	20,338.39	202,513,228	202,513,228	6,545,600	6,545,600	209,058,828	209,058,828	
Lansing City	2,061.07	169,752,200	169,752,200	3,414,900	3,414,900	173,167,100	173,167,100	
Lansing Township	21,150.38	137,986,500	137,986,500	3,704,200	3,704,200	141,690,700	141,690,700	
Lansing City	0.00	57,800	57,800	0	0	57,800	57,800	
Lansing Township	21,665.67	146,062,800	146,062,800	4,282,190	4,282,190	150,344,990	150,344,990	
Lansing City	417.37	7,418,400	7,418,400	6,898,100	6,898,100	14,316,500	14,316,500	
Lansing Township	18,741.55	104,364,000	104,364,000	1,512,030	1,512,030	105,876,030	105,876,030	
Lansing Township - Olive	21,890.47	171,024,400	171,024,400	3,176,110	3,176,110	174,200,510	174,200,510	
Lansing City	414.99	38,763,900	38,763,900	2,508,790	2,508,790	41,272,690	41,272,690	
Lansing Township	21,346.94	131,431,900	131,431,900	10,947,430	10,947,430	142,379,330	142,379,330	
Lansing Township - Olive	22,853.50	148,478,300	148,478,300	1,333,800	1,333,800	149,812,100	149,812,100	
Totals for County								

**Staff Report for Council Agenda Item**

Agenda Item: NB #2  
Meeting Date: April 08, 2024

TO: Mayor Leeming and Council Members  
FROM: Dan Coss, City Administrator  
DATE: April 4, 2024  
RE: DeWitt Duathlon Special Event Application of Road Closure

**FACTS:** On Saturday, May 11, 2024, the DeWitt Duathlon is being proposed to be held in downtown DeWitt. The event(s) will consist of a run-bike-run, with the start/finish line at the intersection of Bridge and Main Streets. The first race will start at 7:30 am and the second race will go out at 8 am. Both races are expected to be completed by 11 am.

The organizer of the event, Dave Soltow, will start set-up at approximately 2:00 am on the morning of the event and the tear-down should be completed by 12:30 pm.

Attached for Council review is the Special Event Application, Road Closure Request, including maps, and Certificate of Liability Insurance naming the City of DeWitt as an additional insured.

The road closure request is for one block in each direction of the intersection at Main Street and Bridge Street (see map). The organizer and volunteers will handle the placing of the barricades in place for the closure and re-opening of the streets. The police department will assist.

As the races begin the police department will assist with traffic control at some of the key intersections within the city limits. The bike portion of the races extends north out of the City of DeWitt and the organizer has secured the necessary permits from Clinton County Road Commission and traffic control assistance from the Clinton County Sheriff’s Department.

Dave Soltow will be in attendance to answer any questions City Council may have.

The application and road closure request are complete and Mr. Soltow has submitted everything required for the Council review of the application.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

ROLL CALL VOTE: Ostrander \_\_\_\_\_ VanDyke \_\_\_\_\_  
Donohue \_\_\_\_\_ Kellogg \_\_\_\_\_  
Hunsaker \_\_\_\_\_ Whitman \_\_\_\_\_

**SPECIAL EVENT INFORMATION**

A completed map of the event area and street closures (if requested) shall be included with the request.

**Event Details:**

Event Name/Title: Dewitt Duathlon

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Event Start Date: May 11<sup>th</sup> 2024

Event End Date: May 11<sup>th</sup> 2024

Type of Event: (X) Runs (2K-4K Distance) (X) Bike Races

Concert  Festival (X) Fundraiser

Street Fair  Parade  Walkathons  Other: \_\_\_\_\_

**Event Description:**

Is this an annual event? (Yes)

Is this a multi-day event? (No)

What is the anticipated attendance? Overall = 300

Previous year's attendance (if applicable)? Overall = 225

Will alcohol be served? (NO)

If Yes: \_\_\_\_\_ Liability Insurance naming City of DeWitt as additional insured

\_\_\_\_\_ Copy of Michigan Liquor Control License

Fireworks? (NO)

If Yes: \_\_\_\_\_ Copy of Approved Fireworks Application

\_\_\_\_\_ Copy of Liability Insurance naming City of DeWitt as additional insured and others as required by the City

\_\_\_\_\_ Copy of Signed City of DeWitt Risk Transfer Agreement

**Event Set-Up & Tear Down**

If you will be utilizing street closures, please refer to the next section to provide all street closure information.

Set-Up Date: May 11<sup>th</sup> 2024 Set-Up Time: 2:00am to 7:00am

Start Time: 7:30am

End Date: May 11<sup>th</sup> 2024 End Time: 12:00am

Tear-Down Date: May 11<sup>th</sup> 2024 Tear-Down Time: 11:30am

**CONTACT INFORMATION**

**Host Organization**

Organization Name:

Dewitt Area Running Team

Type of Organization:  Corporation  LLC  Non-Profit

Mailing Address:

1128 S Geneva dr. Dewitt MI 48820

(Street Address) (City, State and Zip)

Physical Address

Same As Above

(Street Address) (City, State and Zip)

Phone Number: 517-930-9295

Fax Number: \_\_\_\_\_

Website Address:

Dewittduathlon.org

**Event Organizer - Name & Title:**

David Soltow -Pres- Dewitt Running Team



Mailing Address:

1128 S Geneva dr. Dewitt MI 48820

Phone Number: 517-930-9295

Email address: david@ssdie.com

**Secondary Organizer**

(It is recommended that Event Organizer supply contact information for a support person)

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Name & Title:

Steve Kirinovic Secretary

**Mailing Address:**

11660 Hidden Spring Trail Dewitt Mi 48820

Phone Number: 517-290-7881

Email Address: [skirinovic@manercpa.com](mailto:skirinovic@manercpa.com)

**On-Site Contact**

(Contact information for the person who will be on-site and will be the primary contact on the day of the event.)

David Soltow – Pres

Name & Title:

**Mailing Address:**

1128 S Geneva dr. Dewitt MI 48820

Phone Number: 517-930-9295

Email address: david@ssdie.com

# SPECIAL EVENT TEMPORARY STREET CLOSURE REQUEST

## Petition for Temporary Street Closure - Special Event

A temporary street closure has been requested for the following date(s)/times(s) for the streets listed (attach additional sheets if needed):

Closure Start Date: May 11<sup>th</sup> 2024 Closure Start Time: 2:00AM

Closure End Date: May 11<sup>th</sup> 2024 Closure End Time: 12:30PM

Street Name(s):

Main & Bridge 4-Way Intersection

The purpose of the proposed street closure is (Event Description):

Dewitt Duathlon -Setup & Teardown

Barricades Required for Temporary Street Closure? (Yes)

How Many Barricades? (12)

By signature of this "Petition for Temporary Street Closure," the undersigned hereby agrees to defend, indemnify and hold harmless the City of DeWitt, its officers, employees and agents from any and all losses, damages, claims for damages, liability, expense or cost arising from any accident or occurrence causing any injury or damage of any person or property arising out of or attributed to the closure of the above-noted street(s) or the authorization therefore.

*David H Soltow*

Signature:

David H Soltow

Printed Name

Mar 16<sup>th</sup> 2024

Date

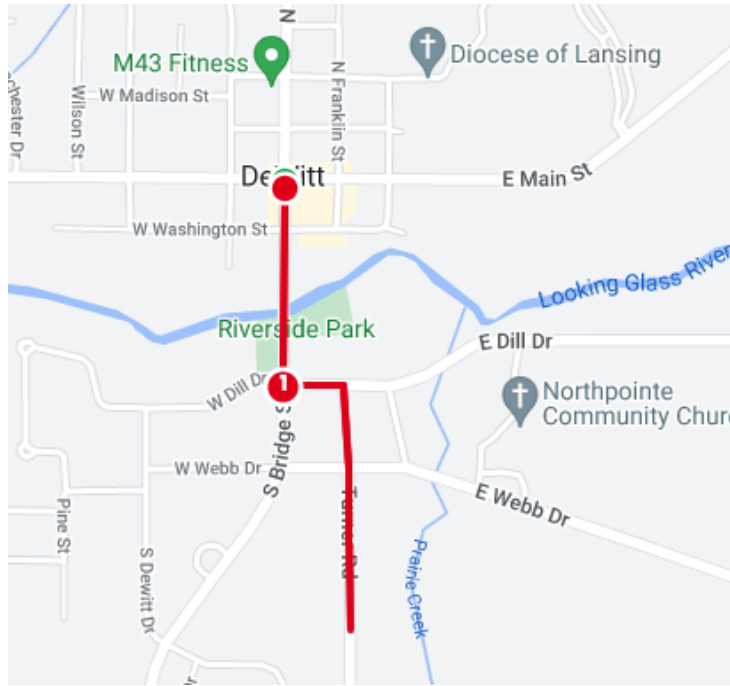
Address Phone:

[david@ssdie.com](mailto:david@ssdie.com) 517-930-9295

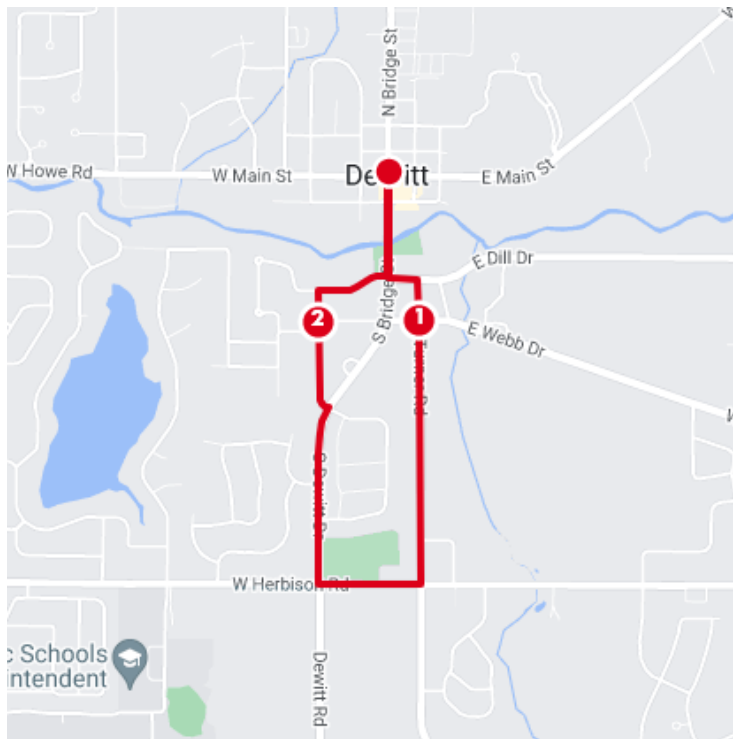
Host Organization Name:

Dewitt Running Team

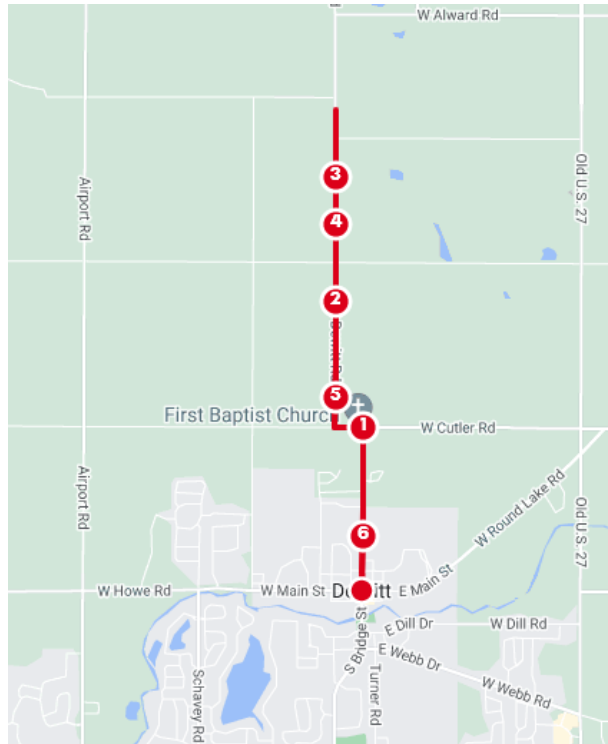
## 2K Run – May 11, 2024



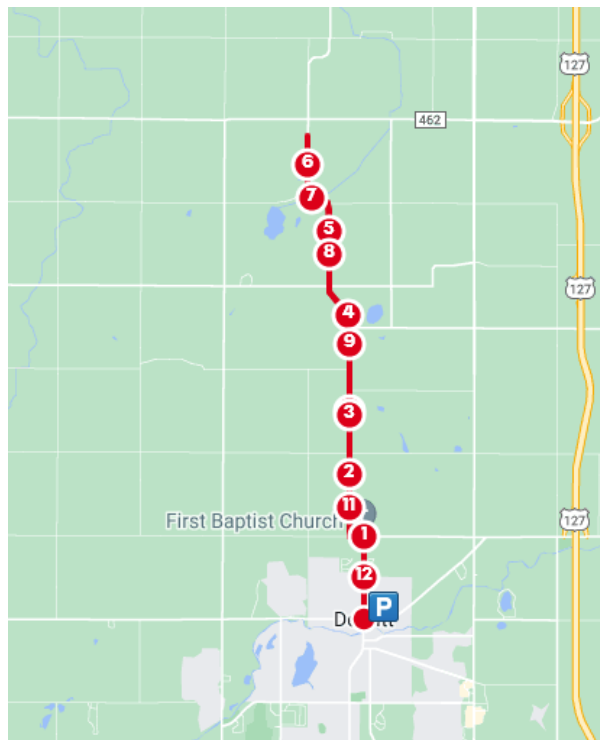
## 4K Run – May 11, 2024



# 10K Bike – May 11, 2024



# 20K Bike – May 11, 2024



**Clinton County Road Commission**

3536 S US Highway 27  
St Johns, MI 48879  
Phone: (989) 668-0032  
(989) 224-4003



Scan to Verify

**Permit #2024R0071**

Approved by **Marc Trotter** on  
**03/28/2024 07:57 AM ET**

Effective: **5/11/2024**  
Expires: **5/11/2025**

**PERMIT TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE  
WITHIN A COUNTY ROAD RIGHT-OF-WAY**

Permit Fee	<b>\$40.00</b>
Permittee	<b>Dewitt Duathlon</b>
Applicant Name	<b>David Soltow</b>
Applicant Address	<b>1128 SOUTH GENEVA DRIVE DEWITT, MI 48820-9537 US</b>
Email/Phone/Fax	<b>david@ssdie.com (517) 930-9295 (phone)</b>
Contractor	<b>No</b>
Type of Permit	<b>Miscellaneous</b>
Drain Commissioner	<b>No</b>
Miscellaneous	<b>Other</b>
Description of Work to be Completed in the right-of-way	<b>Biking event, Intermediate stoppage as Bike turn from Bridge Street west on Cutler. Also returning on Dewitt rd. turning on east on Cutler</b>
Estimated Work Start Date	<b>05/11/2024</b>
Estimated Work Completion Date	<b>05/11/2024</b>
Road Name	<b>W Cutler</b>
Nearest Crossroads	<b>Dewitt rd.</b>
Location and Direction from crossroad	<b>2200 - 2400 W Cutler</b>
City	<b>Dewitt</b>
Township	<b>Olive Township</b>
Address	<b>2200 - 2400 W Cutler</b>
Side of Road	<b>North</b>

**Special Conditions**

City of DeWitt Police Department to provide traffic control.

□ Provisions

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps, and Statements filed with the Commission and must comply with the Commission's current requirements and specifications on file at its offices and M.D.O.T. specifications.
2. **Fees and Costs.** Permit Holder shall be responsible for all fees incurred by the Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit application is submitted.
3. **Deposit.** Permit Holder shall provide a cash deposit or Irrevocable Letter of Credit in a form and amount acceptable to the Commission at the time permit is issued. DEPOSIT HAS TO BE REQUESTED WITHIN A YEAR FROM DATE OF PERMIT OR IT'S FORFEITED.
4. **Insurance.** Permit Holder shall furnish proof of liability and property damage insurance in the amount stated on this permit naming the Commission as an insured. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without ten (10) days advance written notice by certified mail with return receipt required to the Commission.
5. **Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified the Commission, its officers and employees from all claims, suits, and judgments to which the Commission, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the Commission, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work products which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800)482-7171 AT LEAST TWO (2) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** Permit Holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with Michigan Manual of Uniform Traffic Control Devices.
9. **Restoration and Repair of Road.** Permit Holder agrees to restore the road and right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
10. **Limitation of Permit.** This permit does not relieve Permit Holder from meeting other applicable laws and regulations of other agencies. Permit Holder is responsible for obtaining additional permits or releases which may be required in connections with this work from other governmental agencies, public utilities, corporations and individuals, including property owners. Permission may be required from the adjoining property owners.
11. **Revocation of Permit.** The permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate, or remove its facilities at its expense at the request of the Commission.
12. **Violation of Permit.** This permit shall become immediately null and void if Permit Holder violate the terms of this permit, and the Commission may require immediate removal of Permit Holder's facilities, or the Commission may remove them without notice at Permit Holder's expense.
13. **Assignability.** This permit may not be assigned without the prior approval of the Commission. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the term of this permit.
14. This permit is subject to supplemental specifications on file with the Road Commission and Act 200 of Public Acts of 1969.

**\*\*All Driveway Permit applicants must review and abide by all requirements within the Driveway Spec sheet.\*\***

**Clinton County Road Commission**

3536 S US Highway 27  
St Johns, MI 48879  
Phone: (989) 668-0032  
(989) 224-4003



Scan to Verify

**Permit #2024R0072**

Approved by **Marc Trotter** on  
**03/28/2024 07:59 AM ET**

Effective: **5/10/2024**  
Expires: **5/10/2025**

**PERMIT TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE  
WITHIN A COUNTY ROAD RIGHT-OF-WAY**

Permit Fee	<b>\$0.00</b>
Permittee	<b>Dewitt Duathlon</b>
Applicant Name	<b>David Soltow</b>
Applicant Address	<b>1128 SOUTH GENEVA DRIVE DEWITT, MI 48820-9537 US</b>
Email/Phone/Fax	<b>david@ssdie.com (517) 930-9295 (phone)</b>
Contractor	<b>No</b>
Type of Permit	<b>Miscellaneous</b>
Drain Commissioner	<b>No</b>
Miscellaneous	<b>Other</b>
Description of Work to be Completed in the right-of-way	<b>Running event, Intermediate Stoppage as Runners or cross Webb using Turner North - South</b>
Estimated Work Start Date	<b>05/13/2023</b>
Estimated Work Completion Date	<b>03/13/2023</b>
Road Name	<b>E Webb</b>
Nearest Crossroads	<b>S Turner</b>
Location and Direction from crossroad	<b>The 4-Way Corner</b>
City	<b>DEWITT</b>
Township	<b>Dewitt Charter Township</b>
Address	<b>200 E Webb</b>
Side of Road	<b>West</b>

**Special Conditions**

City of DeWitt Police Department to provide traffic control.

## □ Provisions

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps, and Statements filed with the Commission and must comply with the Commission's current requirements and specifications on file at its offices and M.D.O.T. specifications.
2. **Fees and Costs.** Permit Holder shall be responsible for all fees incurred by the Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit application is submitted.
3. **Deposit.** Permit Holder shall provide a cash deposit or Irrevocable Letter of Credit in a form and amount acceptable to the Commission at the time permit is issued. DEPOSIT HAS TO BE REQUESTED WITHIN A YEAR FROM DATE OF PERMIT OR IT'S FORFEITED.
4. **Insurance.** Permit Holder shall furnish proof of liability and property damage insurance in the amount stated on this permit naming the Commission as an insured. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without ten (10) days advance written notice by certified mail with return receipt required to the Commission.
5. **Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified the Commission, its officers and employees from all claims, suits, and judgments to which the Commission, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the Commission, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work products which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800)482-7171 AT LEAST TWO (2) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** Permit Holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with Michigan Manual of Uniform Traffic Control Devices.
9. **Restoration and Repair of Road.** Permit Holder agrees to restore the road and right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
10. **Limitation of Permit.** This permit does not relieve Permit Holder from meeting other applicable laws and regulations of other agencies. Permit Holder is responsible for obtaining additional permits or releases which may be required in connections with this work from other governmental agencies, public utilities, corporations and individuals, including property owners. Permission may be required from the adjoining property owners.
11. **Revocation of Permit.** The permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate, or remove its facilities at its expense at the request of the Commission.
12. **Violation of Permit.** This permit shall become immediately null and void if Permit Holder violate the terms of this permit, and the Commission may require immediate removal of Permit Holder's facilities, or the Commission may remove them without notice at Permit Holder's expense.
13. **Assignability.** This permit may not be assigned without the prior approval of the Commission. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the term of this permit.
14. This permit is subject to supplemental specifications on file with the Road Commission and Act 200 of Public Acts of 1969.

**\*\*All Driveway Permit applicants must review and abide by all requirements within the Driveway Spec sheet.\*\***



**Clinton County Road Commission**

3536 S US Highway 27  
St Johns, MI 48879  
Phone: (989) 668-0032  
(989) 224-4003



Scan to Verify

**Permit #2024R0073**

Approved by **Marc Trotter** on  
**03/28/2024 08:00 AM ET**

Effective: **5/11/2024**  
Expires: **5/11/2025**

**PERMIT TO CONSTRUCT, OPERATE, MAINTAIN, USE AND/OR REMOVE  
WITHIN A COUNTY ROAD RIGHT-OF-WAY**

Permit Fee	<b>\$0.00</b>
Permittee	<b>Dewitt Duathlon</b>
Applicant Name	<b>David Soltow</b>
Applicant Address	<b>1128 SOUTH GENEVA DRIVE DEWITT, MI 48820-9537 US</b>
Email/Phone/Fax	<b>david@ssdie.com (517) 930-9295 (phone)</b>
Contractor	<b>No</b>
Type of Permit	<b>Miscellaneous</b>
Drain Commissioner	<b>No</b>
Miscellaneous	<b>Other</b>
Description of Work to be Completed in the right-of-way	<b>Running Event, Intermediate Stoppage as Runners cross Dewitt rd. using sidewalk East to West</b>
Estimated Work Start Date	<b>05/11/2024</b>
Estimated Work Completion Date	<b>05/11/2024</b>
Road Name	<b>S Dewitt rd.</b>
Nearest Crossroads	<b>W Herbison rd.</b>
Location and Direction from crossroad	<b>300 W Herbison rd.</b>
City	<b>Dewitt</b>
Township	<b>Dewitt Charter Township</b>
Address	<b>200 E Webb</b>
Side of Road	<b>North</b>

**Special Conditions**

City of DeWitt Police Department to provide traffic control.

## □ Provisions

1. **Specifications.** All work performed under this permit must be done in accordance with the plans, specifications, maps, and Statements filed with the Commission and must comply with the Commission's current requirements and specifications on file at its offices and M.D.O.T. specifications.
2. **Fees and Costs.** Permit Holder shall be responsible for all fees incurred by the Commission in connection with this permit and shall deposit estimated fees and costs as determined by the Commission, at the time the permit application is submitted.
3. **Deposit.** Permit Holder shall provide a cash deposit or Irrevocable Letter of Credit in a form and amount acceptable to the Commission at the time permit is issued. DEPOSIT HAS TO BE REQUESTED WITHIN A YEAR FROM DATE OF PERMIT OR IT'S FORFEITED.
4. **Insurance.** Permit Holder shall furnish proof of liability and property damage insurance in the amount stated on this permit naming the Commission as an insured. Such insurance shall cover a period not less than the term of this permit and shall provide that it cannot be cancelled without ten (10) days advance written notice by certified mail with return receipt required to the Commission.
5. **Indemnification.** Permit Holder shall hold harmless and indemnify and keep indemnified the Commission, its officers and employees from all claims, suits, and judgments to which the Commission, its officers, or employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the Commission, arising out of the work under this permit, or in connection with work not authorized by this permit, or resulting from failure to comply with the terms of this permit, or arising out of the continued existence of the work products which is the subject of this permit.
6. **Miss Dig.** The Permit Holder must comply with the requirements of Act 53 of Public Acts of 1974, as amended. CALL MISS DIG AT (800)482-7171 AT LEAST TWO (2) FULL WORKING DAYS, BUT NOT MORE THAN TWENTY ONE (21) CALENDAR DAYS, BEFORE YOU START WORK. Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
7. **Notification of Start and Completion of Work.** Permit Holder must notify the Commission at least 48 hours before starting work and must notify the Commission when work is completed.
8. **Safety.** Permit Holder agrees to work under this permit in a safe manner and to keep the area affected by this permit in a safe condition until the work is completed. All work site conditions shall comply with Michigan Manual of Uniform Traffic Control Devices.
9. **Restoration and Repair of Road.** Permit Holder agrees to restore the road and right-of-way to a condition equal to or better than its condition before the work began; and to repair any damage to the road right-of-way which is the result of the facility whenever it occurs or appears.
10. **Limitation of Permit.** This permit does not relieve Permit Holder from meeting other applicable laws and regulations of other agencies. Permit Holder is responsible for obtaining additional permits or releases which may be required in connections with this work from other governmental agencies, public utilities, corporations and individuals, including property owners. Permission may be required from the adjoining property owners.
11. **Revocation of Permit.** The permit may be suspended or revoked at will, and the Permit Holder shall surrender this permit and alter, relocate, or remove its facilities at its expense at the request of the Commission.
12. **Violation of Permit.** This permit shall become immediately null and void if Permit Holder violate the terms of this permit, and the Commission may require immediate removal of Permit Holder's facilities, or the Commission may remove them without notice at Permit Holder's expense.
13. **Assignability.** This permit may not be assigned without the prior approval of the Commission. If approval is granted, the assignor shall remain liable and the assignee shall be bound by all the term of this permit.
14. This permit is subject to supplemental specifications on file with the Road Commission and Act 200 of Public Acts of 1969.

**\*\*All Driveway Permit applicants must review and abide by all requirements within the Driveway Spec sheet.\*\***



DEWIARE-01

CGRIMES

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/25/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> <b>The Rathbun Agency, Inc.</b> <b>529 W Saginaw St</b> <b>Lansing, MI 48933</b>	<b>CONTACT NAME:</b> Cheryl Grimes <b>PHONE (A/C, No, Ext):</b> (517) 482-1316 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> Cheryl@rathbunagency.com
	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b>  <b>Dewitt Area Running Team O/A Dewitt Duathlon</b> <b>1128 S Geneva Drive</b> <b>Dewitt, MI 48820</b>	<b>INSURER A :</b> US Liability Insurance Co.
	<b>INSURER B :</b>
	<b>INSURER C :</b>
	<b>INSURER D :</b>
	<b>INSURER E :</b>
	<b>INSURER F :</b>

### COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X		SE1107870	5/11/2024	5/13/2024	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRE AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Special Event on May 11, 2024 - DeWitt Duathlon

See attached for Additional Insured form

### CERTIFICATE HOLDER

### CANCELLATION

City of DeWitt  
414 E Main Street  
Dewitt, MI 48820

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

## Why We Are Using the Latest Acord 25 Certificate of Insurance

In September 2010, Acord revised the ACORD 25 Certificate of Insurance form. For the following reasons, we are unable to issue an older edition of this form, modify the current form, or complete a proprietary form that you provide. Also, below is an Addendum Disclaimer regarding additional verbiage in the “Description Box”.

- ACORD certificate forms must be filed and approved for use in our state. When a new form is approved, prior versions can no longer be used. Therefore, it is illegal for us to issue anything other than the currently approved ACORD form
- Notice of cancellation is a policy right, not an unregulated service. No insurer shown on this certificate is able to provide the cancellation notice you desire by endorsement. For example, the insured can cancel immediately, so it would be impossible for the insurer to give you the notice you request. State law also grants the insurer the right to cancel for reasons such as nonpayment with less notice than you require
- For the reason just cited, if our agency were to issue a certificate that provides the cancellation notice you request, we would do so with the full knowledge that it would be impossible to actually give that amount of notice under certain circumstances. As such, the certificate could be alleged to constitute a misrepresentation or fraud which could subject our agency and staff to serious civil and criminal penalties.
- If a certificate purports to provide a policy right different from that provided by the policy itself, then the certificate effectively purports to be a policy form. Policy forms must be filed and approved by our state department of insurance. Use of non-filed policy forms is illegal and could result in legal sanctions distinct from the assertion that the certificate is fraudulent.
- Likewise, we are unable to modify the new certificate to add a notice of cancellation. ACORD forms are designed to be completed, not altered. ACORD's Forms Instruction Guide says that a certificate should not be used "To waive rights...To quote wording from a contract...To quote any wording which amends a policy unless the policy itself has been amended." Also, since our state requires ACORD forms to be filed, any alteration to a filed form would require its refiling. In addition, our insurance company contracts only allow us to issue unaltered ACORD forms.
- We are often asked to issue proprietary certificates provided by the certificate requestor. Again, our insurance company contracts only allow us to issue unaltered ACORD forms. In addition, our state requires the filing of all certificates of insurance and has very specific regulatory guidelines on certificate language. Many proprietary certificates include broad, vague or ambiguous language that may or may not be in compliance with state laws, regulations, and insurance department directives. Therefore, we cannot issue any proprietary certificates that have not been reviewed by our state insurance department.
- Description Box please note, “In accordance with the ACORD 25 form Instruction Guide, the Description of Operations Box will be used exclusively for the purposes described on the form – the description of the insured’s operations to be performed, insured locations and insured vehicles if applicable.” If we added the information that you want in this space, we go against the Michigan Insurance Code Chapter 22A and it puts us in an unfavorable position with the insurance company writing these policies, the Insurance Board and it will violate our agreement with our Professional Liability Insurance Carrier.

We appreciate your understanding of the legal restrictions on our ability to fully comply with your request.

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE FORM  
LIQUOR LIABILITY COVERAGE FORM**

**SPECIAL EVENTS  
BLANKET ADDITIONAL INSURED ENDORSEMENT**

**Section II – Who Is An Insured** of the **Commercial General Liability Coverage Form** is amended to include as an insured any person(s) or organization(s) who you are required to add as an additional insured to this policy under written contract(s), written permit(s) or written agreement(s). Such person(s) or organization(s) is an insured only with respect to liability for “bodily injury”, “property damage” or “personal and advertising injury” occurring after the effective date of such written contract(s), written permit(s) or written agreement(s) that is caused, in whole or in part by:

1. Your negligent acts or omissions; or
2. The negligent acts or omissions of those acting on your behalf in the performance of your duties under such written contract(s), written permit(s) or written agreement(s)

**Exclusions under Coverage A, Bodily Injury and Property Damage Liability, Coverage B. Personal and Advertising Injury Liability; and Coverage C. Medical Payments** are amended to add the following:

We will not pay for loss or expense, including but not limited to the cost of defense for “bodily injury”, “property damage” or “personal and advertising injury” occurring:

- (1) After all of “your work”, including labor, materials, parts or equipment furnished in connection with “your work” and performed under the above referenced written contract(s), written permit(s) or written agreement(s) has ended; or
- (2) When that portion of “your work” out of which the “bodily injury”, “property damage” or “personal and advertising injury” arises and performed under the above referenced written contract(s), written permit(s) or written agreement(s) has been put to its intended use by any person(s) or organization(s);

whichever occurs first.

Coverage is not provided for “bodily injury”, “property damage” or “personal and advertising injury” arising out of or resulting from the sole negligence of an additional insured under this endorsement.

Coverage provided by this endorsement will be excess over any insurance available to any additional insured under this endorsement unless a written contract(s), written permit(s) or written agreement(s) specifically requires that coverage under this endorsement is primary.

**Section II – Who Is an Insured** of the **Liquor Liability Coverage form** is amended to include as an insured any person(s) or organization(s) who you are required to add as an additional insured to this policy under written contract(s), written permit(s) or written agreement(s). Such person(s) or organization(s) is an insured only with respect to their alleged liability for “injury”

occurring on or after the effective date of such written contract(s), written permit(s) or written agreement(s) that is caused in whole or in part by:

1. Your negligent acts or omissions; or
2. The negligent acts or omissions of those acting on your behalf in the performance of your duties under such written contract(s), written permit(s) or written agreement(s)

but only if such alleged liability results directly from the selling, serving or furnishing of any alcoholic beverage at the Special Event shown on the Declaration page.

Coverage is not provided for “injury” arising out of or resulting from the sole negligence of an additional insured under this endorsement.

Coverage provided by this endorsement will be excess over any insurance available to any additional insured under this endorsement unless a written contract(s), written permit(s) or written agreement(s) specifically requires that coverage under this endorsement is primary.

All other terms and conditions of this policy remain unchanged and shall apply to the coverage provided by this endorsement. This endorsement is a part of your policy and takes effect on the effective date of your policy unless another effective date is shown.



# BID TABULATION

2024 Local Streets Rehabilitation

City of DeWitt

DeWitt, Clinton County, MI

4/3/24 at 1:30 pm

Item	Description	Unit	Quant.	Michigan Paving and Materials Com		Rieth-Riley Construction		C&D Hughes		Leavitt & Starck Excavating		ET Mackenzie Company		Mike & Son Asphalt		MWT, LLC	
				Cost	Total	Cost	Total	Cost	Total	Cost	Total	Cost	Total	Cost	Total	Cost	Total
1100001	Mobilization, Max \$40,000	LSUM	1	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	\$40,000.00
2040020	Curb and Gutter, Rem	Ft	95	\$25.00	\$2,375.00	\$11.15	\$1,059.25	\$30.00	\$2,850.00	\$22.26	\$2,114.70	\$16.15	\$1,534.25	\$15.00	\$1,425.00	\$30.00	\$2,850.00
2040055	Sidewalk, Rem	Syd	289	\$20.00	\$5,780.00	\$11.40	\$3,294.60	\$25.00	\$7,225.00	\$5.78	\$1,670.42	\$11.40	\$3,294.60	\$18.00	\$5,202.00	\$30.00	\$8,670.00
2057002	Machine Grading, Modified	Sta	17	\$500.00	\$8,500.00	\$650.00	\$11,050.00	\$1,200.00	\$20,400.00	\$700.00	\$11,900.00	\$2,850.00	\$48,450.00	\$800.00	\$13,600.00	\$1,500.00	\$25,500.00
2057002	Machine Grading, Modified, Park	Sta	15	\$1,000.00	\$15,000.00	\$635.00	\$9,525.00	\$1,200.00	\$18,000.00	\$1,080.00	\$16,200.00	\$1,050.00	\$15,750.00	\$850.00	\$12,750.00	\$1,500.00	\$22,500.00
2057011	Subgrade Undercutting, Special	Syd	636	\$25.00	\$15,900.00	\$32.20	\$20,479.20	\$30.00	\$19,080.00	\$63.18	\$40,182.48	\$39.00	\$24,804.00	\$42.00	\$26,712.00	\$40.00	\$25,440.00
2080020	Erosion Control, Inlet Protection, Fabric Drop	Ea	22	\$100.00	\$2,200.00	\$100.00	\$2,200.00	\$100.00	\$2,200.00	\$250.00	\$5,500.00	\$150.00	\$3,300.00	\$75.00	\$1,650.00	\$175.00	\$3,850.00
2080036	Erosion Control, Silt Fence	Ft	450	\$2.00	\$900.00	\$3.91	\$1,759.50	\$1.75	\$787.50	\$2.00	\$900.00	\$6.75	\$3,037.50	\$450.00	\$202,500.00	\$10.00	\$4,500.00
3020020	Aggregate Base, 8 inch	Syd	500	\$12.00	\$6,000.00	\$15.85	\$7,925.00	\$30.00	\$15,000.00	\$18.25	\$9,125.00	\$14.95	\$7,475.00	\$18.50	\$9,250.00	\$25.00	\$12,500.00
3070101	Shld, C I I	Ton	15	\$50.00	\$750.00	\$60.35	\$905.25	\$140.00	\$2,100.00	\$104.00	\$1,560.00	\$68.40	\$1,026.00	\$55.00	\$825.00	\$200.00	\$3,000.00
4030005	Dr Structure Cover, Adj, Case 1	Ea	4	\$700.00	\$2,800.00	\$670.00	\$2,680.00	\$700.00	\$2,800.00	\$750.00	\$3,000.00	\$910.00	\$3,640.00	\$575.00	\$2,300.00	\$1,500.00	\$6,000.00
4037050	Sanitary Structure Cover, Adj, Case 1	Ea	5	\$800.00	\$4,000.00	\$770.00	\$3,850.00	\$700.00	\$3,500.00	\$1,000.00	\$5,000.00	\$1,450.00	\$7,250.00	\$1,100.00	\$5,500.00	\$1,500.00	\$7,500.00
4037050	Dr. Structure, Chimney Rehabilitation	Ea	9	\$500.00	\$4,500.00	\$645.00	\$5,805.00	\$1,000.00	\$9,000.00	\$1,500.00	\$13,500.00	\$910.00	\$8,190.00	\$600.00	\$5,400.00	\$3,000.00	\$27,000.00
5010005	HMA Surface, Rem	Syd	7,984	\$1.35	\$10,778.40	\$3.10	\$24,750.40	\$2.80	\$22,355.20	\$1.86	\$14,850.24	\$7.45	\$59,480.80	\$3.60	\$28,742.40	\$15.00	\$119,760.00
5010025	Hand Patching	Ton	9	\$230.00	\$2,070.00	\$140.00	\$1,260.00	\$230.00	\$2,070.00	\$199.50	\$1,795.50	\$230.00	\$2,070.00	\$200.00	\$1,800.00	\$300.00	\$2,700.00
5010033	HMA, 13A	Ton	1,224	\$98.50	\$120,564.00	\$90.55	\$110,833.20	\$98.50	\$120,564.00	\$105.92	\$129,646.08	\$99.55	\$121,849.20	\$116.10	\$142,106.40	\$155.00	\$189,720.00
5017011	Sulfur Additive	Syd	475	\$2.00	\$950.00	\$2.46	\$1,168.50	\$10.00	\$4,750.00	\$2.00	\$950.00	\$2.50	\$1,187.50	\$2.50	\$1,187.50	\$10.00	\$4,750.00
8010005	Driveway, Nonreinf Conc, 6 inch	Syd	10	\$90.00	\$900.00	\$119.53	\$1,195.30	\$85.50	\$855.00	\$206.12	\$2,061.20	\$295.00	\$2,950.00	\$80.00	\$800.00	\$110.00	\$1,100.00
8020038	Curb and Gutter, Conc, Det F4	Ft	60	\$35.00	\$2,100.00	\$42.51	\$2,550.60	\$34.00	\$2,040.00	\$43.85	\$2,631.00	\$67.75	\$4,065.00	\$34.00	\$2,040.00	\$50.00	\$3,000.00
8030030	Curb Ramp Opening, Conc	Ft	35	\$35.00	\$1,225.00	\$43.72	\$1,530.20	\$34.00	\$1,190.00	\$43.85	\$1,534.75	\$74.05	\$2,591.75	\$34.00	\$1,190.00	\$50.00	\$1,750.00
8037010	Sidewalk Ramp, Conc, 6 inch, Modified	Sft	173	\$10.00	\$1,730.00	\$17.35	\$3,001.55	\$9.50	\$1,643.50	\$14.75	\$2,551.75	\$19.55	\$3,382.15	\$10.00	\$1,730.00	\$12.00	\$2,076.00
8037010	Sidewalk, Conc, 4 inch, Modified	Sft	2,340	\$6.00	\$14,040.00	\$8.23	\$19,258.20	\$6.50	\$15,210.00	\$6.82	\$15,958.80	\$8.70	\$20,358.00	\$7.00	\$16,380.00	\$7.00	\$16,380.00
8060040	Shared Use Path, HMA	Ton	270	\$115.00	\$31,050.00	\$142.00	\$38,340.00	\$115.00	\$31,050.00	\$123.13	\$33,245.10	\$115.00	\$31,050.00	\$125.00	\$33,750.00	\$175.00	\$47,250.00
8037010	Detectable Warning Surface, Modified	Ft	2	\$120.00	\$240.00	\$200.00	\$400.00	\$200.00	\$400.00	\$367.50	\$735.00	\$1,350.00	\$2,700.00	\$110.00	\$220.00	\$135.00	\$270.00
8080007	Fence, Protective	Ft	100	\$3.00	\$300.00	\$11.95	\$1,195.00	\$2.50	\$250.00	\$5.00	\$500.00	\$5.95	\$595.00	\$20.00	\$2,000.00	\$25.00	\$2,500.00
8120012	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea	3	\$95.00	\$285.00	\$88.50	\$265.50	\$95.00	\$285.00	\$92.93	\$278.79	\$89.45	\$268.35	\$98.50	\$295.50	\$200.00	\$600.00
8120013	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea	3	\$5.00	\$15.00	\$3.00	\$9.00	\$5.00	\$15.00	\$3.15	\$9.45	\$3.05	\$9.15	\$5.00	\$15.00	\$100.00	\$300.00
8120170	Minor Traf Devices	LSUM	1	\$4,800.00	\$4,800.00	\$3,000.00	\$3,000.00	\$5,000.00	\$5,000.00	\$4,000.00	\$4,000.00	\$405.00	\$405.00	\$500.00	\$500.00	\$10,000.00	\$10,000.00
8120350	Sign, Type B, Temp, Prismatic, Furn	Sft	74	\$4.00	\$296.00	\$4.75	\$351.50	\$4.00	\$296.00	\$4.99	\$369.26	\$4.80	\$355.20	\$6.75	\$499.50	\$10.00	\$740.00
8120351	Sign, Type B, Temp, Prismatic, Oper	Sft	74	\$1.00	\$74.00	\$0.15	\$11.10	\$1.00	\$74.00	\$0.16	\$11.84	\$0.15	\$11.10	\$0.25	\$18.50	\$10.00	\$740.00
8120370	Traffic Regulator Control	LSUM	1	\$2,500.00	\$2,500.00	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$1,500.00	\$1,500.00	\$4,950.00	\$4,950.00	\$2,500.00	\$2,500.00	\$6,000.00	\$6,000.00
8167001	Slope Restoration, Type A	Syd	2,170	\$8.00	\$17,360.00	\$9.21	\$19,985.70	\$5.50	\$11,935.00	\$8.10	\$17,577.00	\$14.15	\$30,705.50	\$4.50	\$9,765.00	\$10.00	\$21,700.00
8257001	Sanitary Sewer Service Lateral, PVC, 6 inch, Tr Det B	Ft	100	\$100.00	\$10,000.00	\$80.14	\$8,014.00	\$120.00	\$12,000.00	\$270.17	\$27,017.00	\$205.00	\$20,500.00	\$150.00	\$15,000.00	\$200.00	\$20,000.00
8257001	Sanitary Sewer, PVC, 8 inch, Tr Det B	Ft	400	\$100.00	\$40,000.00	\$91.84	\$36,736.00	\$145.00	\$58,000.00	\$298.84	\$119,536.00	\$170.00	\$68,000.00	\$150.00	\$60,000.00	\$235.00	\$94,000.00
8257050	Sanitary Sewer Wye, 8 inch by 6 inch	Ea	2	\$500.00	\$1,000.00	\$402.00	\$804.00	\$500.00	\$1,000.00	\$659.00	\$1,318.00	\$320.00	\$640.00	\$750.00	\$1,500.00	\$600.00	\$1,200.00
8257050	Connect to Existing Sanitary Sewer Service Lateral	Ea	2	\$500.00	\$1,000.00	\$602.00	\$1,204.00	\$2,500.00	\$5,000.00	\$3,634.00	\$7,268.00	\$1,250.00	\$2,500.00	\$500.00	\$1,000.00	\$500.00	\$1,000.00
8257050	Sanitary Manhole Tap, 8 inch	Ea	2	\$500.00	\$1,000.00	\$840.00	\$1,680.00	\$2,500.00	\$5,000.00	\$2,184.00	\$4,368.00	\$3,250.00	\$6,500.00	\$2,500.00	\$5,000.00	\$1,500.00	\$3,000.00
TOTAL BASE BID					\$344,982.40		\$362,076.55		\$448,925.20		\$540,365.36		\$554,875.05		\$615,153.80		\$739,846.00

Bid Form, Addenda Acknowledged

YES

YES

YES

YES

YES

YES

YES

Certification of Bidder Regarding EEO

YES

YES

YES

YES

YES

YES

YES

Bid Bond

YES

YES

YES

YES

YES

YES

YES



Indicates math error

I certify that this is a true and correct tabulation of the bids received by City of DeWitt, DeWitt, Clinton County, Michigan on Wednesday, April 3, 2024.



4/4/2024

Adam Falkowski, PE

Date



April 4, 2024

Mr. Dan Coss  
City Administrator  
City of DeWitt  
414 East Main Street  
DeWitt, MI 48820

Dear Mr. Coss,

The City recently received bids for the 2024 Local Streets Rehabilitation project, which includes improvements to the following streets:

- Cedarwood St – S DeWitt Dr to Pine Ridge Dr; approx. 465'
- Pine Ridge Dr – S DeWitt Dr to Looking Glass Glen Dr; approx. 475'; includes Cul de Sac
- Looking Glass Glen Dr – Pine Ridge Dr to W Dill Dr; approx. 730'; includes Cul de Sac
- McGuire Park – Loop from Norrid Rd to Westbrook Dr, approx. 1,460'

C2AE has reviewed all bids received on April 3, 2024 for the 2024 Local Streets project. A total of seven (7) contractors bid on this project.

- C&D Hughes, Inc.
- MWT, LLC
- E.T. Mackenzie Company
- Michigan Paving & Materials Co.
- Rieth-Riley Construction Company, Inc.
- Mike & Son Asphalt, Inc.
- Leavitt & Starck Excavating Inc

Michigan Paving and Materials Company was the lowest responsive bidder at \$344,982.40, which is within approximately 90% of the Engineer's estimated probable construction cost of \$382,425.15. We are familiar with this contractor and their previous work with the City, we see no reason not to award the project to Michigan Paving and Materials Company.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Adam D. Falkowski'.

Adam D. Falkowski, PE  
Project Manager

Enclosure:

Certified Bid Tabulation

INFORMATIONAL

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department  
March, 2024

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 13 Deeds Processed
  - 8 Warranty Deeds
  - 5 Quit Claim Deed
- 1 New PRE(s) Granted

Assessing has finished the 2024 database.

March Board of Review occurred. 6 valuation appeals were addressed, and 1 poverty exemption.

PERSONAL PROPERTY:

Assessing office processing and revised or amended returns and statements.

FIELD INSPECTIONS:

Assessing has completed fieldwork for the 2024 tax year. Field work will resume in spring.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals were filed.

NEXT BOARD OF REVIEW MEETING:

July Board of Review, July 16<sup>th</sup>.

ASSESSOR ANNOUNCEMENTS:

None.

## Weekly Market Commentary

03/08/2024

### World Headlines

- 1. Fed Chair Powell and the Fed Beige Book.** Before Congress this week, Fed Chair Powell stuck to the script that the Fed just needs more positive data on inflation before cutting interest rates. The markets reacted positively. The Fed Beige Book of economic reports from its twelve districts pointed to “economic activity increased slightly, on balance, since early January, with eight Districts reporting slight to modest growth in activity, three others reporting no change, and one District (Philadelphia) noting a slight softening.”
- 2. Treasury yields declined with the Fed and mixed economic reports.** A 10-year Treasury yield fell to 4.09% so far this week on constructive Fed expectations about trying to lower interest rates this year, a slightly softer ISM Services Index reading and a mixed employment report (net new jobs and unemployment rate both higher). A move lower in the 10-year yield this week is arguably good for the housing market, because that same 10-year yield was up to 4.32% two weeks ago and has an impact on mortgage rates.
- 3. Crude Oil price is staying near \$80/barrel.** The significance of this is that the price of oil is now 2% higher than a year ago and pushing gasoline prices higher into the Spring. OPEC+ announced this week that two million barrels a day of production cuts will stay in effect thru mid-year, putting a floor under the price as much of the country gets on the move in warmer weather. Crude Oil is staying around \$80/barrel, up from a low of \$72/barrel in February.
- 4. Dividends are coming more into focus.** Companies pay dividends to reward stockholders by sharing profits. Dividends from companies in the S&P 500 have contributed about 32% of the index’s total return since 1926, according to S&P Dow Jones Indices, which administers the S&P 500 and hundreds of other indexes. Interestingly, two large U.S. technology companies – Meta and Salesforce – have initiated quarterly dividends this year. In addition, more than 80% of S&P 500 companies now pay a dividend.

### Economic Reports

1. Factory Orders in January fell by a more than expected -3.6%. The main culprit for the decline was Capital Goods being -15.1% lower. This does include business investment. However, ex-Transportation (a large part of Capital Goods), the factory orders were only lower by -0.8%.
2. ISM Services Index for February was slightly lower than the estimate 52.6. This is down from 53.4 the prior month and is below the 12-month average reading of 55.1. However, the New Orders component of the index had a reading of 56.1, the highest since last August.

3. JOLTS Job Opening Survey from January was 8.863 million, about at the expectation. As a reference, a year ago it was 10.425 million. Interestingly, only 3.39 million people left their jobs in January, the fewest in three years.
4. Wholesale Trade Sales in January fell -1.7% from the prior month when +0.3% was expected. Goods companies seem to be destocking at this point awaiting what consumer spending will be in the Spring.
5. Trade Balance during January rose to -\$67.4 billion – the widest since April. During the month, Imports rose +1.1% while Exports edged higher by +0.1% to \$257.193 billion.
6. Change in Household Net Worth from the fourth quarter 2023 gained \$4.839 trillion to \$156.214 trillion – a new record high. In the quarter, both financial and real estate assets rose.
7. Consumer Credit in January rose by \$19.495 billion to \$5.039.2 trillion (\$1.327.5 trillion in revolving [credit cards] and \$3.711.7 trillion in non-revolving). Of the increase, \$11.1 billion was in non-revolving, with revolving at \$8.404 billion (...or about at its average monthly build over the past year of \$8.835 billion).
8. Monthly Employment Report from February showed a higher-than-expected 275,000 net new jobs created in the month. The job growth was concentrated in the service sector. However, the household survey (which is used to calculate the unemployment rate), showed the unemployment rate rising from 3.7% to 3.9%, a 2-year high, as more enter the workforce and look for jobs. Average Hourly Earnings declined a tick from the prior month of 4.3% from a year ago.

### Markets this Week (mid-day Friday)

1. U.S. Dollar Index – lower...DXY at 102.66, down 1.10% so far this week (1 yr. range = 99.77 to 107.00)
2. Bond yields – lower...2-year Treasury yield declined to 4.48%; 10-year yield down to 4.09%
3. Stocks – higher...all five major global indexes we track are higher so far this week
4. Commodities – higher...4 of 6 sectors higher; only Energy and Livestock are lower

### Next Week

#### 1. Economic Reports

- NFIB Small Business Optimism Index, CPI, Retail Sales, PPI, Industrial Production, UofM Consumer Sentiment
  - US consensus QoQ real GDP est.: Q4 = +3.2%, Q1 = +1.8%, Q2 = +1.2%, Q3 = +1.1%, Q4 = +1.5%



- US consensus YoY inflation est.: Q4 = +3.2%, Q1 = +3.0%, Q2 = +2.9%, Q3 = +2.6%, Q4 = +2.5%

## 2. Earnings Reports (Q4 earnings season started on 1/12)

- Q4-2023 S&P 500 EPS current estimate of the fourth quarter = +1.2%.
- Q3-2023 S&P 500 summary to date: 489 companies have reported; 76% beat estimate: YoY EPS +7.9%
- YoY S&P 500 forward EPS estimates >> Q4 = +8.1%, Q1 = +4.2%, Q2 = +9.2%, Q3 = +8.8%, Q4 = +12.8%

## 3. Events

- Central bank meeting in Ukraine
- EU finance ministers meeting in Brussels

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International investing involves special risks including currency risk, increased volatility of foreign securities, political risks, and differences in auditing and other financial standards. Prices of emerging markets securities can be significantly more volatile than the prices of securities in developed countries and currency risk and political risks are accentuated in emerging markets.

Bonds are affected by a number of risks, including fluctuations in interest rates, credit risks, and prepayment risk. In general, as prevailing interest rates rise, fixed income securities prices will fall. Bonds face credit risk if a decline in an issuer's credit rating or credit worthiness, causes a bond's price to decline.

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## Weekly Market Commentary

03/29/2024

### World Headlines

- 1. Economic reports stay mixed.** This week saw update reports on a variety of datapoints including Consumer Confidence, Personal Income/Spending and New Home Sales. The details of each are below, but our initial observation is that Americans spent more in February but feel worse in March. The mixed nature of economic reports may stay well into the Summer as the effect of robust Federal Reserve rate hikes from March 2022 to July 2023 take hold on U.S. consumers.
- 2. Stocks end the first quarter on a high note.** The stock move higher in the first quarter was truly global. Major stock indexes from the U.S. to Germany to Canada to Australia all close the first quarter of 2024 at record highs. In addition, it is not just about big U.S. technology companies leading anymore. In the first quarter it was the Energy and Communication Services sectors of the S&P 500 that led stocks higher.
- 3. Treasury notes are rangebound.** The 10-year treasury yield, which is important to the U.S. housing market, is likely in a range of 4.0% to 4.5% - closing the first quarter at 4.2%. Shorter term yields are impacted by Federal Reserve policy, and there is still the belief that the Fed will cut its benchmark Fed Funds Rate by 3x this year.

### Economic Reports

- 1.** New Home Sales in February were behind the expectation at 662,000 annualized. It was the first decline in three months, suggesting an uneven recovery in the housing market given that Existing Home Sales spiked higher in a report last week.
- 2.** Durable Goods Orders during February rose more than expected +1.4% from the prior month. This was actually the first increase in three months, suggesting that companies are getting more optimistic about the direction of the economy. The proxy for business investment, something called Core Capital Goods, increased +0.7% last month, above the estimate.
- 3.** S&P CaseShiller 20-City Home Price Index for January gained +0.14% from the prior month and is 6.59% higher from the prior year. Inside the 20-city report, the cities of San Diego, Los Angeles and Detroit are leading in year-over-year gains, while Dallas, Denver and Portland are lagging.
- 4.** Consumer Confidence Index in March declined to 104.7, after a revised lower 104.8 reading from January. Both were below the expectation. Interestingly, the Expectations reading fell to 73.8, the lowest number since last October, while the gauge of Current Conditions picked-up to 151 – versus an average reading of 148.20 over the past 12-months.

5. Q4 Real GDP Revision (3<sup>rd</sup>) showed an increase from +3.2% to +3.4% quarter-over-quarter. The increase was the result of Personal Consumption rising from +3.0% to +3.3% and Government Spending gaining from +4.2% to +4.6%.
6. Pending Home Sales Index from February bounced back from January to a reading of 75.6, according to the National Association of Realtors. The reading rose about as expected and follows the more bullish housing reports from February to include Housing Starts, Existing Home Sales and NAHB Homebuilder Index.
7. Personal Incomes during February rose +0.3% from the prior month, about as expected. Personal Spending gained a stronger than expected +0.8%. The inflation components, inside the report, were about as expected and PCE Deflator is higher by 2.5% from a year ago while PCE Core Deflator is up 2.8%. The Savings Rate fell to 3.6%, the lowest since the end of 2022.

### Markets this Week (mid-day Friday)

1. U.S. Dollar Index – higher...DXY at 104.27, up 0.09%% so far this week (1 yr. range = 99.77 to 107.00)
2. Bond yields – mixed...2-year Treasury yield up to 4.62%; 10-year declines to 4.20%
3. Stocks – higher...all five of the major global indexes we track were higher
4. Commodities – mixed...4 of 6 sectors higher; Livestock and Base Metals lower

### Next Week

#### 1. Economic Reports

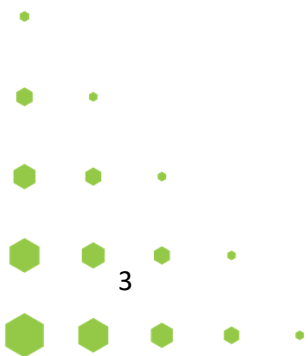
- Construction Spending, ISM Manufacturing Index, JOLTS Job Openings, Factory Orders, Monthly Vehicle Sales, ISM Services Index, Trade Balance, Monthly Employment Report, Consumer Credit
  - US consensus QoQ real GDP est.: Q4 = +3.2%, Q1 = +2.0%, Q2 = +1.4%, Q3 = +1.2%, Q4 = +1.5%
  - US consensus YoY inflation est.: Q4 = +3.2%, Q1 = +3.0%, Q2 = +2.8%, Q3 = +2.7%, Q4 = +2.5%



#### 2. Earnings Reports

- Q1-2024 S&P 500 EPS current estimate of the fourth quarter = +4.2%.
- Q1-2024 S&P 500 summary to date: n/a
- YoY S&P 500 forward EPS estimates >> Q1 = +4.2%, Q2 = +9.4%, Q3 = +8.8%, Q4 = +13.1%

### 3. Events

- Central bank meeting in India, Poland, Chile
- Bank of Canada issues business outlook and survey of consumer expectations



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# 2024

## SPECIAL ENVIRONMENTAL PROGRAMS

**CLINTON COUNTY** offers programs to reuse, recycle, or properly dispose of household waste. *The programs provided are available to Clinton County residents only.*

### RECYCLING COLLECTION EVENTS



#### SPRING COLLECTION

8:00 a.m. - 1:00 p.m.  
Saturday, May 4

Appointment Required:  
Registration begins  
2/1/24

#### FREE FOR FALL

9:00 a.m. - 1:00 p.m.  
Saturday, September 28

Appointment Required:  
Registration begins  
8/1/24

Create an account and register online through our Current Events webpage under Dept. of Waste Management.

### ONGOING COLLECTIONS



Household & Rechargeable Batteries, Cell Phones, & Ink Jet Cartridges can be taken to the following Drop-Off sites:

- County Courthouse (Suite 1100)
- Ovid Library & Elsie Library
- DeWitt Township Office
- Conservation District Office
- Fowler Village Office
- Westphalia Village Office
- Bath Township Office
- Watertown Township Office
- Mid-Michigan District Health Dept

#### HOME-GENERATED SHARPS DISPOSAL PROGRAM

##### Pick Up Free Containers:

- Sparrow Clinton County Pharmacy St. Johns
- Central Pharmacy Laingsburg
- Walgreens DeWitt

##### Drop Off Full Containers:

- Granger Disposal Center Wood Road, Driveway #9

#### DID YOU KNOW?

All Sparrow & Meijer Pharmacies accept pills, tablets & capsules year-round.

All unused/unwanted medications are accepted at both **Spring Collection Events & Free for Fall Events.**

### MEDICATION DISPOSAL PROGRAM



Pills, Tablets & Capsules should be put in the drop boxes at the following locations during regular business hours:

- Clinton County Sheriff's Dept.
- Bath Twp. Police Dept.
- City of St. Johns Police Dept.
- Dewitt Township Office

### ENVIRONMENTAL EDUCATION PROGRAMS

A variety of environmental education programs for schools and community groups, including a dynamic hands-on summer program for youth, are available to county residents.

Contact us for details!



[www.clinton-county.org](http://www.clinton-county.org)  
Dept. of Waste Management



(989) 224-5186



[recycle@clinton-county.org](mailto:recycle@clinton-county.org)



March 18, 2024

City Administrator  
City of Dewitt  
414 E. Main  
Dewitt, MI 48820

**RE: Programming Advisory**

Dear City Administrator:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we wanted to notify you that the Enlace channel will no longer be available as part of our lineup. As a function of this change, we have implemented a channel slate (advising of unavailability) on the channel and activated [www.xfinity.com/programmingchanges](http://www.xfinity.com/programmingchanges) to help keep our customers informed during this period.

Please feel free to contact me at 517-930-6771, if you have any questions.

Sincerely,

Ben Miller  
Director, External Affairs  
Comcast, Heartland Region  
1401 E. Miller Rd.  
Lansing, MI 48911



**City of Dewitt, MI:**

---

Daily Management Report for 4/3/2024:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	4	\$10,047.75	0	\$0.00	0	\$0.00	0	58
Winter Tax	138	\$130,985.56	0	\$0.00	0	\$0.00	0	66
Utility	1,015	\$144,892.58	55	\$8,289.26	23	\$2,686.34	1,012	578
Misc./General Receipts	77	\$10,700.90	2	\$204.00	0	\$0.00	0	0
Building Permits	64	\$10,942.00	0	\$0.00	0	\$0.00	0	0



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Official Newsletter of the DeWitt Area Chamber of Commerce

113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953

Fax: 517-624-2948

Email: [Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)

Website: [www.dewittareacc.org](http://www.dewittareacc.org)

### DeWitt Area Chamber of Commerce

#### April 3, 2024 Luncheon

#### Banquet & Conference Center of DeWitt

1120 Commerce Park Drive, DeWitt

**Doors open: 11:30**

**Lunch: 12:00 noon**

**Presentation: 12:30**

Please register today if you plan to attend

Cost \$10 Members \$15 non-Members



The DeWitt Chamber will host Jodi Schafer as its guest speaker in April. Jodi is a certified Senior Professional in Human Resources (SPHR, SHRM-SCP) and the owner of Human Resource Management Services. Jodi has a Bachelor's degree in psychology and education from Kalamazoo College and over 20 years of experience in Human Resource management. Jodi has spoke at the Chamber Luncheon's for years and has always provided great information. We hope Chamber Members will join us April 3rd.



Thank you to Kathy Valentine and The Plant Professionals for sponsoring lunch



### The Plant Professionals

www.theplantprofessionals.com  
16886 Turner Street • Lansing, MI 48906 • (517) 327-1059 • Fax (517) 327-0299

The NCAA Tournament continues to surprise even the most avid and well versed fans.

The DeWitt Chamber's Bracket Challenge current standings:

1. Brian B	21 + 26 + 15 + 8 = 70
2. Tammy Ingalls	22 + 24 + 12 + 4 = 62
Mike Hull	21 + 24 + 9 + 8 = 62
Lisa Stow	23 + 20 + 15 + 4 = 62
5. Craig Brussel	21 + 22 + 9 + 8 = 60
6. Rick Stow	23 + 18 + 9 + 8 = 58
7. Lisa Bozung	20 + 22 + 15 + 0 = 57
8. Rick Wade	19 + 20 + 9 + 8 = 56
9. Tonya Madar	17 + 20 + 12 + 4 = 53
10. Father Dave	20 + 14 + 9 + 4 = 47
11. Jeremy Sinke	19 + 16 + 6 + 4 = 45

## Were you aware?

Have you heard of the Corporate Transparency Act?

SBAM has filed a lawsuit challenging the CTA because they believe it is illegal for the following reasons.

1. The CTA unlawfully authorizes the search and seizure of the sensitive, personal information belonging to millions of innocent small business owners and employees without any suspicion of wrongdoing. The CTA requires millions of law-abiding Americans to provide a federal law enforcement agency with their names, addresses, and passport or driver's license information and to identify all of the organizational entities over which they exercise "substantial control." The CTA authorizes the federal government to share that information with other law enforcement agencies—including foreign governments—even if the government has no reason to suspect any wrongdoing.
2. The CTA exceeds the bounds of Congress' legislative authority.
3. The CTA is unconstitutionally vague and imposes criminal penalties.

For additional information about this ACT and a wide-array of business updates, check out SBAM's website at [www.sbam.org](http://www.sbam.org). As a reminder SBAM hosts a live business briefing Monday's and Thursdays at 3pm. We would also like to remind you, all DeWitt Chamber Members are enrolled as members of SBAM. We hope you take advantage of this great benefit.

## 2024 DeWitt Chamber Events

**April 16:** Ribbon Cutting Freshies Bakery, downtown DeWitt  
**May 1:** Chamber Luncheon - Chief Ferguson, City Police Dept  
**June 5:** Chamber Luncheon—Matt Vanic, Site Director MWC  
**June 21:** 14th Annual Golf Outing  
**July 11, July 18, July 25, August 1, August 8:** Concerts in the Park  
**August 7:** Chamber Luncheon—Brian Calley  
**September 4:** Chamber Luncheon-Annual meeting  
**October 2:** Chamber Luncheon  
**October 19:** Halloween Trick or Treat Trail  
**November: 6:** Chamber Luncheon  
**December 4:** Chamber Holiday Luncheon  
**December 5—7:** Festival of Trees  
**December 7:** Chamber Christmas Light Parade  
**Cost to attend DeWitt Chamber Luncheons is \$10 per meeting. \$150 Luncheon Sponsorships are available. Luncheon Sponsors will be provided 2 minutes to promote their business.**

## Member Spotlight

Please welcome Brandon and Kate Soltman, owners of Freshies Bakery to the DeWitt Chamber. Freshies Baker is an Artisan bakery focused on organic and all natural ingredients. Freshly baked bread, bagels, and cinnamon rolls.

Freshies Bakery  
103 S Bridge Street Ste C  
DeWitt  
989-572-7025  
[Freshiesbakery.com](http://Freshiesbakery.com)



The DeWitt Chamber will host a Ribbon Cutting, Tuesday, April 16 at 11 am to celebrate the opening of the bakery. We hope you will join us to check out the bakery and their products.

June 21  
2024

14th Annual

## Charity GOLF Tournament

Royal Scot Golf Course  
4722 W Grand River, Lansing

Tee Off 11:30 am

18 Holes with cart • Lunch on the Course • Light Dinner  
Hole Challenges • Skins • Raffle • Great Goodie Bags



LaFontaine  
AUTOMOTIVE GROUP

DeWitt Area  
Chamber of Commerce

113 S Bridge St, DeWitt  
517-624-2953 [www.dewittareacc.org](http://www.dewittareacc.org)  
[Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)

DeWitt Area  
Foundation

### Golf Outing Update:

**Gold Sponsor:** BridgeStreet Real Estate

**Silver Sponsors:** Consolidated Electrical Contractors & LaFontaine Buick GMC Lansing

**Bronze Sponsors:** Priority Auto Body

### Hole Sponsors:

Astera Credit Union • Culvers • Fifth Third Bank  
West Family Orthodontics

### Teams

- Astera Credit Union
- BridgeStreet Real Estate
- Chelsea Lumber
- Consolidated Electrical Contractors
- LaFontaine Automotive Group
- Eaton Community Bank
- Priority Auto Body



INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT  
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 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 000					
101-000-070.000	AMAZON OFFICE SUPPLIES DUE FROM	PNC BANK	03/21/24	0329224	124.25
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	04/04/24	141896	28.00
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	04/04/24	141903	35.00
101-000-070.000	DUE FROM FIRE AUTHORITY	VERIZON WIRELESS	04/04/24	9959931608	42.15
101-000-084.002	DUE FROM DDA	METROPOLITAN LIFE INS. COM	03/19/24	04012024	146.02
101-000-084.002	CANVA - DUE FROM DDA	PNC BANK	03/21/24	0329224	149.90
101-000-084.002	DF DDA FOR CABIN FEVER SUPPLES	GILBERT'S TRUE VALUE HARDV	04/04/24	STATEMENT	54.96
101-000-084.002	DUE FROM DDA	VC3 INC.	04/04/24	141896	16.30
101-000-084.002	DUE FROM DDA	VC3 INC.	04/04/24	141903	12.00
101-000-084.019	DENTAL DUE FROM RETIREE	METROPOLITAN LIFE INS. COM	03/19/24	04012024	39.88
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	LYNNETTE	03/12/24	03112024	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	DIANE ALEXANDER	04/04/24	04012024	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	ALLISON ZUKER-OSIKA	04/04/24	03212024	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	TISHA DANIELS	04/04/24	03202024	150.00
Total For Dept 000					1,248.46
Dept 172 ADMINISTRATOR					
101-172-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	03/19/24	04012024	258.91
Total For Dept 172 ADMINISTRATOR					258.91
Dept 238 RETIREE BENEFITS					
101-238-716.000	RETIREE HEALTH INSURANCE	PHP MEDICARE	03/12/24	24061012309	88.00
101-238-716.000	MONTHLY FEE FOR SECTION 125 PLAN	BASIC INSURANCE	03/21/24	IN2989296	11.60
101-238-716.000	REIMBURSEMENT FOR RETIREE MEDICA	ROBERT WATSON	04/04/24	APRIL2024	235.71
Total For Dept 238 RETIREE BENEFITS					335.31
Dept 250 CLERK-TREASURER					
101-250-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	03/19/24	04012024	219.03
101-250-716.000	MONTHLY FEE FOR SECTION 125 PLAN	BASIC INSURANCE	03/21/24	IN2989296	6.96
Total For Dept 250 CLERK-TREASURER					225.99
Dept 257 ASSESSOR					
101-257-811.000	ASSESSING SERVICES JANUARY THRU	CITY OF GRAND LEDGE	04/04/24	489	7,819.05
101-257-811.000	ASSESSING SERVICES APRIL THRU	JU CITY OF GRAND LEDGE	04/04/24	490	7,819.05
Total For Dept 257 ASSESSOR					15,638.10
Dept 262 ELECTIONS					
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	BARBARA STOKER	03/12/24	02272024	475.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	ANGELA LAWRENCE	03/12/24	02272024	475.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	ELLEN HILL	03/12/24	02272024	285.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	LYNN JOHNSON	03/13/24	02272024	285.00
101-262-702.000	ELECTION INSPECTOR PRESIDENTIAL	LANCE GACKSTETTER	03/13/24	02272024	330.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	REBECCA TREBER	03/13/24	02272024	586.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	RONALD WHEELER	03/13/24	02272024	285.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	JENNY HARRISON	03/13/24	02272024	604.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	PAMELA TOBIN	03/13/24	02272024	330.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	JUDY KORTE	03/13/24	02272024	45.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	MELISSA DEMONG-SHAFFER	03/13/24	02272024	45.00
101-262-702.000	ELECTION WAGES 2024 PRESIDENTIAL	CINDY WILCOX	03/13/24	02272024	45.00
101-262-740.000	DONUTS	SARAH STOLTZFUS	03/12/24	022024	27.98
101-262-740.000	PENS, LANYARDS, ELECTION SUPPLY	PNC BANK	03/21/24	0329224	55.08
101-262-961.000	ELECTIONS PUBLICATIONS	GANNETT MICHIGAN LOCALIQ	03/12/24	6254758	46.20
101-262-961.000	MILEAGE TO CLINTON COUNTY CLERKS	SARAH STOLTZFUS	03/12/24	022024	16.08

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Fund 101 GENERAL FUND					
Dept 262 ELECTIONS					
Total For Dept 262 ELECTIONS					3,935.34
Dept 265 CITY HALL/GROUNDS					
101-265-727.000	COPY PAPER	PNC BANK	03/21/24	0329224	255.23
101-265-740.000	ADOBE	PNC BANK	03/21/24	0329224	360.21
101-265-740.000	COPIER CHARGES	APPLIED INNOVATIONS	04/04/24	2462487	70.21
101-265-740.000	DAMP MOP AND CENTER PULL TOWELS	LANSING SANITARY SUPPLY, I	04/04/24	1233359	183.77
101-265-800.000	PORTAL ACCESS FEE	INVOICE CLOUD, INC	04/04/24	3196-2024_3	41.70
101-265-801.000	PROFESSIONAL SERVICES	MANER COSTERISAN	03/18/24	50251	601.25
101-265-805.000	REFUSE SERVICE	GRANGER CONTAINER SERVICE,	03/12/24	26536918	18,316.35
101-265-805.001	RECYCLING	GRANGER CONTAINER SERVICE,	03/12/24	26534762	8,921.35
101-265-809.000	MUNICODE ADMINISTRATIVE SUPPORT	CIVICPLUS, LLC	04/04/24	297564	250.00
101-265-809.000	MICROSOFT 365 AGREEMENT	VC3 INC.	04/04/24	141896	47.00
101-265-809.000	CLOUD PROTECTION	VC3 INC.	04/04/24	141903	45.00
101-265-850.000	TELEPHONE	AT & T	03/12/24	517R01318803	6.00
101-265-850.000	MARCH 2024 SERVICES	COMCAST	04/04/24	196367314	474.53
101-265-900.000	PRINTING NEWSLETTER	KCI	04/04/24	333708	870.64
101-265-926.000	102 N. BRIDGE STREET - STREET LI	CONSUMERS ENERGY	03/21/24	STATEMENT	7,921.51
101-265-927.000	414 E. MAIN STREET STE A	CONSUMERS ENERGY	03/21/24	STATEMENT	3,153.69
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	03/18/24	2969	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	03/18/24	2756	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	03/18/24	2631	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	03/18/24	2331	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	03/18/24	1931	95.40
101-265-930.000	CLEANING MARCH 14 2024	DAZZLE CLEANING SERVICE	03/19/24	3069	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	04/04/24	3141	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	04/04/24	3217	95.40
101-265-961.000	OVER THE LIMIT FEE - CLOSED ACCO	PNC BANK	03/12/24	02282024	39.00
101-265-971.000	PHASE I ENVIRONMENTAL FOR PROPER	TRI TERRA	04/04/24	08631	2,300.00
Total For Dept 265 CITY HALL/GROUNDS					44,620.64
Dept 301 POLICE					
101-301-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	03/19/24	04012024	481.56
101-301-716.000	MONTHLY FEE FOR SECTION 125 PLAN	BASIC INSURANCE	03/21/24	IN2989296	37.12
101-301-720.000	UNIFORM CLEANING	MAURER'S	04/04/24	04012024	190.30
101-301-740.000	GRAINGER 4 BAG RESUSCITATORS	PNC BANK	03/21/24	0329224	335.41
101-301-740.000	COPIER CHARGES	APPLIED INNOVATIONS	04/04/24	2462487	23.40
101-301-800.000	CREDIT CARD FEES FOR TICKET PAYM	INVOICE CLOUD, INC	04/04/24	3196-2024_3	26.52
101-301-809.000	MICROSOFT 365 AGREEMENT	VC3 INC.	04/04/24	141896	159.30
101-301-809.000	CLOUD PROTECTION	VC3 INC.	04/04/24	141903	53.00
101-301-850.000	FAX	WBI, INC.	03/18/24	STATEMENT	28.72
101-301-850.000	MARCH 2024 SERVICES	COMCAST	04/04/24	196367314	237.26
101-301-850.000	TELEPHONE/INTERNET	VERIZON WIRELESS	04/04/24	9959931608	168.60
101-301-851.000	RADIO	VERIZON WIRELESS	04/04/24	9959931608	108.03
101-301-864.000	AMWAY PARKING FOR CHIEF'S CONFER	PNC BANK	03/21/24	0329224	58.37
101-301-864.000	CONFERENCE/TRAVEL	BRIAN CURTIS	04/04/24	04012024	15.00
101-301-930.000	9 CAR WASHES	CARWASH EXPRESS INC.	03/12/24	10029	67.50
101-301-958.000	TOKENS 2024 1ST QUARTER	STATE OF MICHIGAN	03/12/24	551-633815	231.00
Total For Dept 301 POLICE					2,221.09
Dept 336 FIRE					
101-336-927.000	3390 W. HOWE ROAD	CONSUMERS ENERGY	03/21/24	STATEMENT	23.66

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Fund 101 GENERAL FUND					
Dept 336 FIRE					
Total For Dept 336 FIRE					23.66
Dept 441 PUBLIC SERVICES					
101-441-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	03/19/24	04012024	477.94
101-441-716.000	MONTHLY FEE FOR SECTION 125 PLAN	BASIC INSURANCE	03/21/24	IN2989296	18.56
101-441-719.000	UNIFORM PURCHASE	CRAIG RATHBUN	04/04/24	04032024	111.41
101-441-740.000	CABLE TIE AND WALL ANCHORS	GILBERT'S TRUE VALUE HARDW	03/12/24	STATEMENT	217.46
101-441-740.000	REBAR FOR HEADSTONE FOUNDATIONS	ERSCO CONSTRUCTION SUPPLY	04/04/24	78850	91.12
101-441-809.000	MICROSOFT 365 AGREEMENT	VC3 INC.	04/04/24	141896	16.60
101-441-809.000	CLOUD PROTECTION	VC3 INC.	04/04/24	141903	10.00
101-441-850.000	MARCH 2024 SERVICES	COMCAST	04/04/24	196367314	79.09
101-441-850.000	TELEPHONE/INTERNET	VERIZON WIRELESS	04/04/24	9959931608	225.75
101-441-927.000	907 W. MAIN	CONSUMERS ENERGY	03/21/24	STATEMENT	874.26
101-441-930.000	REPAIR/MAINTENANCE	ALRO STEEL CORP	03/12/24	ECE7423LZ	216.75
101-441-930.000	GRAVE BOX	ALRO STEEL CORP	03/12/24	EB37585LZ	1,704.66
101-441-930.000	250V PLUG WELDER	GILBERT'S TRUE VALUE HARDW	03/12/24	STATEMENT	22.99
101-441-930.000	ANCOR, WASHER CLOTH - CEMETERY	MENARDS-LANSING WEST	03/12/24	71974	123.11
101-441-930.000	HOOKS CEMETERY GRAVE BOX	TSC TRACTOR SUPPLY	03/12/24	520013	33.97
101-441-930.000	FIRST AID CABINET CLEAN AND CHEC	CINTAS	03/19/24	5202070609	7.15
101-441-930.000	REPAIRS TO SALT BAY DOOR CABLES	OVERHEAD DOOR CO. OF LANSI	03/19/24	498560	1,295.30
101-441-932.000	LAPTOP RUGGED COVER SCREEN PROTE	PNC BANK	03/21/24	0329224	1,293.38
101-441-961.000	DRUG TESTING	FIRST ADVANTAGE	03/12/24	2502772402	201.32
Total For Dept 441 PUBLIC SERVICES					7,020.82
Dept 721 PLANNING COMMISSION					
101-721-961.000	NAME PLATES	STEWART ENGRAVING	04/04/24	29184	47.00
Total For Dept 721 PLANNING COMMISSION					47.00
Dept 751 PARKS FACILITIES					
101-751-740.000	PAINTING SUPPLIES	GILBERT'S TRUE VALUE HARDW	04/04/24	STATEMENT	30.05
101-751-740.000	TRASH BAGS & BOWL CLEANER	LANSING SANITARY SUPPLY, I	04/04/24	1233359	178.67
101-751-800.000	PORTAL ACCESS FEE	INVOICE CLOUD, INC	04/04/24	3196-2024_3	34.37
101-751-801.000	PROFESSIONAL SERVICES	AMERICAN RENTALS	04/04/24	235137	402.00
101-751-801.000	PEDESTRIAN BRIDGE IMPROVEMENTS	C2AE	04/04/24	76295	48.00
101-751-927.000	211 E. DILL	CONSUMERS ENERGY	03/21/24	STATEMENT	181.31
101-751-927.000	10072307 - 911 W. MAIN ST 1/2 D	LANSING BD OF WATER & LIGH	04/04/24	STATEMENT	263.82
101-751-930.000	DRILL BITS AND BOLTS PARK SIGN R	GILBERT'S TRUE VALUE HARDW	03/12/24	STATEMENT	27.33
101-751-930.000	PICNIC TABLE BOARD PAINT ROLLER	MENARDS-LANSING WEST	03/12/24	71317	33.58
Total For Dept 751 PARKS FACILITIES					1,199.13
Dept 752 RECREATION					
101-752-801.000	2ND QUARTER CONTRIBUTION	D.A.R.A.	04/04/24	2024APRIL	10,911.38
Total For Dept 752 RECREATION					10,911.38
Total For Fund 101 GENERAL FUND					87,685.83

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Fund 151 CEMETERY TRUST FUND					
Dept 000					
151-000-974.000	CEMETERY ROADS	C2AE	04/04/24	76295	1,726.55
				Total For Dept 000	1,726.55
				Total For Fund 151 CEMETERY TRUST FUND	1,726.55

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET Dept 000 202-000-740.003	100 TONS OF SALT	DETROIT SALT COMPANY	04/04/24	SI24-26029	3,055.00
			Total For Dept 000		3,055.00
			Total For Fund 202 MAJOR STREET		3,055.00

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET					
Dept 000					
203-000-740.002	STOP SIGNS	DORNBOS SIGN & SAFETY INC	03/12/24	INV74622	461.00
203-000-740.002	ROAD SIGNS	DORNBOS SIGN & SAFETY INC	04/04/24	INV74949	2,549.95
203-000-740.003	100 TONS OF SALT	DETROIT SALT COMPANY	04/04/24	SI24-26029	3,055.00
203-000-801.000	2024 LOCAL STREET DESIGNS	C2AE	04/04/24	76295	7,219.31
			Total For Dept 000		13,285.26
			Total For Fund 203 LOCAL STREET		13,285.26

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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-800.000	FEEES FOR EFT PAYMENTS BUILDING P	INVOICE CLOUD, INC	04/04/24	3196-2024_3	108.61
249-000-801.000	PROFESSIONAL SERVICES	DEWITT CHARTER TOWNSHIP	03/12/24	24-0000857	6,421.80
Total For Dept 000					6,530.41
Total For Fund 249 BUILDING DEPARTMENT					6,530.41

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Fund 592 WATER/SEWER					
Dept 000					
592-000-727.000	POSTAGE TO MAIL UTILITY BILLS	KCI	04/04/24	333708	467.52
592-000-740.000	ADOBE	PNC BANK	03/21/24	0329224	4.99
592-000-800.000	PORTAL ACCESS FEE	INVOICE CLOUD, INC	04/04/24	3196-2024_3	791.29
592-000-801.000	SURVEY COST SHARED 50% WITH SCHO	TRI-COUNTY REG. PLANNING	03/12/24	1355	794.00
592-000-801.000	PROFESSIONAL SERVICES	MANER COSTERISAN	03/18/24	50251	601.25
592-000-801.000	2022 GIS UPDATE	C2AE	04/04/24	76295	937.74
592-000-801.000	SET UP AND PROCESS UTILITY BILLI	KCI	04/04/24	333708	553.52
592-000-804.000	SCCMUA/SEWER	S. C. C. M. U. A.	04/04/24	APRIL 2024	45,938.17
592-000-961.000	REFUND OVEPAYMENT UP MEANT TO PA	DONALD BROWN	03/12/24	03122024	924.23
Total For Dept 000					51,012.71
Total For Fund 592 WATER/SEWER					51,012.71



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Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE 50% OF GASOLINE	EISELER OIL COMPANY	03/12/24	211713	455.70
661-000-751.001	GAS/OIL POLICE 50% OF GASOLINE	EISELER OIL COMPANY	04/04/24	210816	225.75
661-000-751.003	DIESEL DPW 100% OF DIESEL	EISELER OIL COMPANY	03/12/24	211712	370.13
661-000-751.003	GAS/OIL DPW 50% OF GASOLINE	EISELER OIL COMPANY	03/12/24	211713	455.70
661-000-751.003	GAS/OIL DPW	LYDEN OIL COMPANY	03/12/24	2027447	922.20
661-000-751.003	GAS/OIL DPW	TSC TRACTOR SUPPLY	03/19/24	619284	50.46
661-000-751.003	DIESEL DPW 100% OF DIESEL	EISELER OIL COMPANY	04/04/24	210817	536.48
661-000-751.003	GAS/OIL DPW 50% OF GASOLINE	EISELER OIL COMPANY	04/04/24	210816	225.76
661-000-930.001	2022 FORD SERVICE - TOW	NORTHSIDE SERVICE OF DEWITT	03/12/24	397134	165.00
661-000-930.003	BACKHOE REPAIR	AIS CONSTRUCTION EQUIPMENT	03/12/24	F05164	860.65
661-000-930.003	PARKING BRAKE SWITCH	BELL EQUIPMENT COMPANY	03/12/24	P22829	171.19
661-000-930.003	GRAVE BOX RING	CAPITAL EQUIPMENT & SUPPLY	03/12/24	354851	40.80
661-000-930.003	PARTS FOR JD AUGER	GILBERT'S TRUE VALUE HARDWARE	03/12/24	STATEMENT	54.04
661-000-930.003	FUSE FOR SWEEPER	KAMINS AUTO PARTS	03/12/24	12-937760	3.67
661-000-930.003	BATTERY FOR STREET SWEEPER	KAMINS AUTO PARTS	03/12/24	12-937648	163.03
661-000-930.003	FILTERS	KAMINS AUTO PARTS	03/12/24	12-941111	112.16
661-000-930.003	FILTERS 2012 DUMP TRUCK	KAMINS AUTO PARTS	03/12/24	12-941120	274.21
661-000-930.003	BACKHOE FILTER	KAMINS AUTO PARTS	03/19/24	12-941509	172.25
661-000-930.003	DUMP TRUCK FILTER	KAMINS AUTO PARTS	03/19/24	12-941526	30.32
661-000-930.003	FILTERS NEW LEAF VAC	KAMINS AUTO PARTS	03/19/24	12942678	252.38
661-000-930.003	DUMP TRUCK FILTERS	KAMINS AUTO PARTS	04/04/24	12-941138	53.30
661-000-930.003	REPLACE TIRES DUMP TRUCK	MEEKHOF TIRE SALES & SERVICE	04/04/24	24-0252757-202	2,053.60
661-000-930.003	FRONT TIRE FOR BACKHOE	QUALITY TIRE, INC.	04/04/24	1-125404	666.00
Total For Dept 000					8,314.78
Total For Fund 661 MOTOR POOL					8,314.78

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT  
EXP CHECK RUN DATES 03/07/2024 - 04/04/2024  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 101	GENERAL FUND			87,685.83
Fund 151	CEMETERY TRUST FUND			1,726.55
Fund 202	MAJOR STREET			3,055.00
Fund 203	LOCAL STREET			13,285.26
Fund 249	BUILDING DEPARTMENT			6,530.41
Fund 592	WATER/SEWER			51,012.71
Fund 661	MOTOR POOL			8,314.78

Total For All Funds:				<u>171,610.54</u>
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# CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

April 4, 2024

Cressman Excavating  
Attn: Mr. Craig Ritter, President  
1900 West Taft Road  
St. Johns, MI 48879

**RE: Extension of Contingency Period for 60 Days 110 North Scott Street**

Dear Mr. Ritter:

The Buy and Sell Agreement signed with the City of DeWitt on December 12, 2023 stipulates that the City of DeWitt can extend the initial 120-day Contingency Period for an additional 60 days upon written notice, per Section Four (4) Closing.

Let this letter serve as official written notice that the Contingency Period shall be extended by sixty (60) days for 110 North Scott Street, with an expiration date of June 9, 2024.

If you have any questions or concerns, please do not hesitate to contact me, (517) 669-2441.

Sincerely,

Daniel Coss, City Administrator

CC: Olivia Somsel, Transnation Title Agency  
Brent Titus, City Attorney



# CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

April 4, 2024

Mr. Craig & Eveline Ritter  
1900 West Taft Road  
St. Johns, MI 48879

**RE: Extension of Contingency Period for 60 Days 119 West Jefferson Street**

Dear Mr. Ritter:

The Buy and Sell Agreement signed with the City of DeWitt on December 12, 2023 stipulates that the City of DeWitt can extend the initial 120-day Contingency Period for an additional 60 days upon written notice, per Section Four (4) Closing.

Let this letter serve as official written notice that the Contingency Period shall be extended by sixty (60) days for 119 West Jefferson Street, with an expiration date of June 9, 2024.

If you have any questions or concerns, please do not hesitate to contact me, (517) 669-2441.

Sincerely,

Daniel Coss, City Administrator

CC: Olivia Somsel, Transnation Title Agency  
Brent Titus, City Attorney