

CALL TO ORDER:

Mayor Pro-Tem Hunsaker called the Regular City Council Meeting to order at 6:05 p.m. He led the pledge of allegiance.

ROLL CALL:

Council Members Present: Denise Donohue, Dave Hunsaker, Mark Kellogg, Maria Ostrander and Jennifer Whitman

Excused: Trevor VanDyke

STAFF:

Daniel Coss, Sarah Stoltzfus, Paula Willoughby and Bruce Ferguson

AUDIENCE:

Mayor Leeming

AGENDA:

Motion by Whitman, seconded by Ostrander and carried by unanimous vote of the Finance Committee that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

None

PUBLIC COMMENT:

None

NEW BUSINESS:

1. Presentation by Finance Director, Paula Willoughby, on Financial Process Improvements
Finance Director, Paula Willoughby, was in attendance to discuss the changes and recommendations she has made since beginning here at the City in December of 2023. Her implementation of different processes for accounting duties will be beneficial to the city to ensure there is more of a division of duties. **Discussion, no action required.**
2. Review of the Five-Year Budget Model for General Fund, Major Street Fund, Local Street Fund, Motor Pool and Water/Sewer Fund (FY 2024 to FY 2028):
In anticipation of preparing the FY24-25 budget, a Five- year Budget has been prepared that analyzes future revenues and expenditures for the "major" city funds. The budget will be covered in its entirety during the meeting. The purpose of the model is to forecast where the city is headed financially. The Five-Year Budget Model serves as a guideline for Mayor and Council to set goals about future budget/project priorities and methods for financing these priorities. **Discussion, no action required.**

ADJOURNMENT:

Motion by Whitman, seconded by Kellogg and carried by unanimous vote of the Council that **the meeting be adjourned at 7:43p.m.**

Respectfully submitted,

Sarah A. Stoltzfus
City Clerk-Treasurer

David Hunsaker
Mayor Pro-Tem