

## Residential Zoning Application

Building Department  
 414 E. Main Street, DeWitt, MI 48820-7900  
 Phone: (517) 669-2441 Fax: (517) 669-8211  
 Inspection Line: (517) 668-0278

Property Owner: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Project Address: \_\_\_\_\_

Parcel ID Number: 19-200- \_\_\_\_\_ Zoning District: \_\_\_\_\_

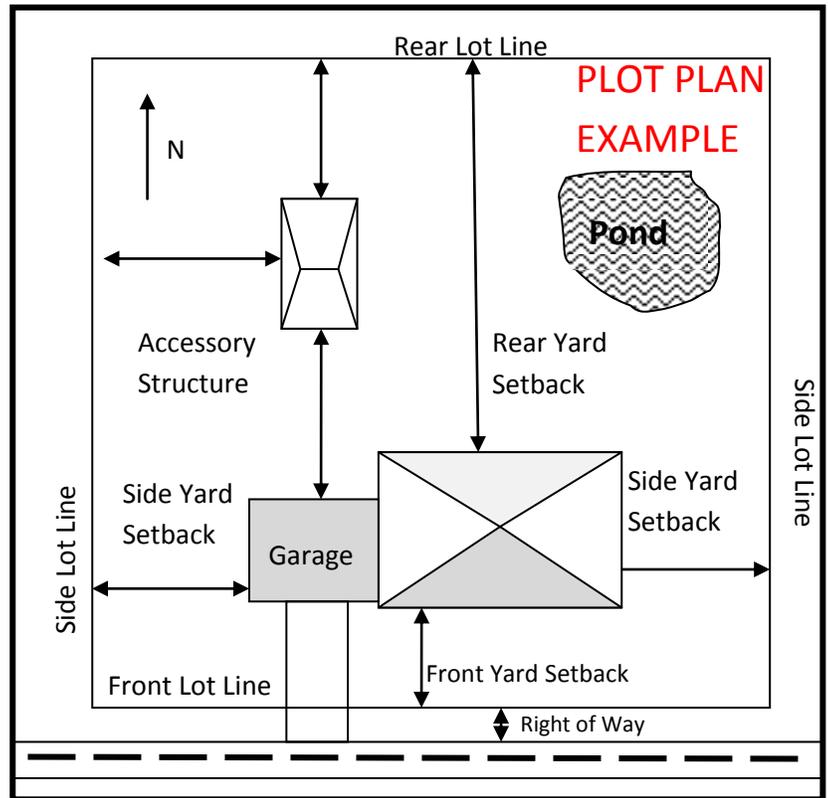
Site is N S E W, of intersection: \_\_\_\_\_ Subdivision: \_\_\_\_\_

Intended Use of Land / Structure: \_\_\_\_\_

**PLEASE DRAW SITE PLAN ON THE BACK OF THIS APPLICATION OR PROVIDE ONE THAT CONTAINS ALL OF THE FOLLOWING INFORMATION**

**Plot Plan shall show all of the following:**

1. Lot Dimensions in feet
2. Label adjacent roads (public and private)
3. Location and sizes of all existing and proposed structures
4. Front, rear and side yard distances from structures to lot lines (front yard is measured from road right of way line)
5. Distance between structures
6. Driveways (distance from lot line)
7. Any lakes, ponds, waterways or wetlands within 500 feet.
8. Utility Lines
9. Easements (existing and proposed)
10. North Indicator



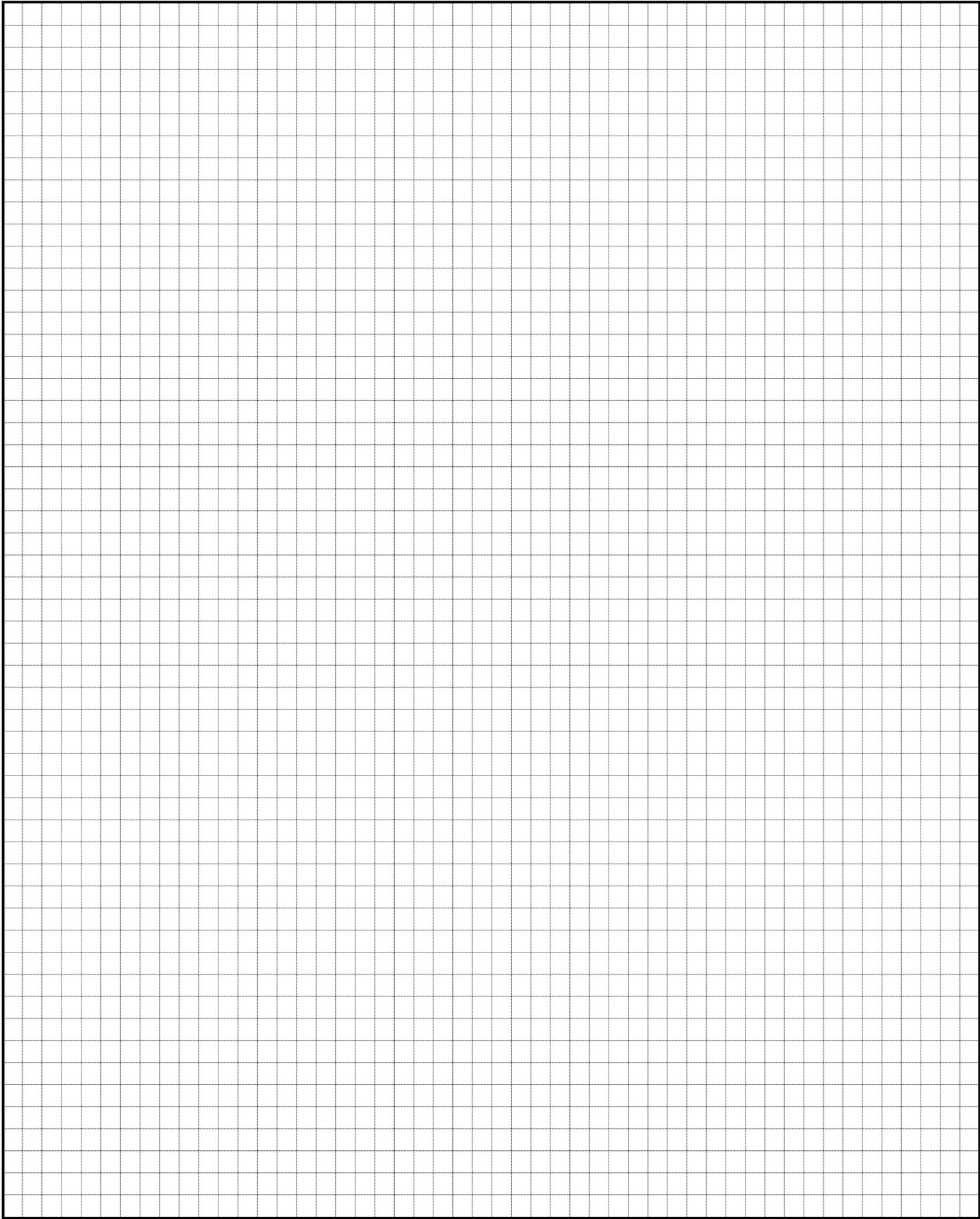
THE OWNER OF THIS LAND AND UNDERSIGNED, DO HEREBY COVENANT AND AGREE TO COMPLY WITH ALL APPLICABLE LAWS AND THE ZONING ORDINANCE OF THE CITY OF DEWITT PERTAINING TO LAND USE, AND TO CONSTRUCT THE PROPOSED STRUCTURE OR MAKE THE PROPOSED CHANGE OR ALTERATION IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS SUBMITTED HERewith, AND CERTIFY THAT THE INFORMATION AND STATEMENTS GIVEN ON THIS APPLICATION ARE TO THE BEST OF THEIR KNOWLEDGE, TRUE AND CORRECT. BY SIGNING THIS DOCUMENT YOU ALSO AGREE TO COOPERATE WITH THE ZONING AND BUILDING STAFF, AND ALLOW ACCESS TO ALL PROPERTIES AND STRUCTURES MENTIONED ABOVE.

Applicant / Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agents Address: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Zoning Board of Appeals Approval Date (if applicable): \_\_\_\_\_

Officials Approval: \_\_\_\_\_ Date: \_\_\_\_\_





**COMMUNITY BUILDING SERVICES**

<b>BUILDING PERMIT APPLICATION</b> <i>(Commercial &amp; Residential)</i>	Bldg. Permit No. _____
<b>Project Jurisdiction:</b> <input type="checkbox"/> DeWitt Charter Township <input type="checkbox"/> City of DeWitt <input type="checkbox"/> City of Grand Ledge	Utility Permit No. _____

Description of Project: \_\_\_\_\_

Job Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Name Address Phone

Occupant (if different): \_\_\_\_\_

Market Value of Project (must include labor, material & profit): \_\_\_\_\_

Work will be completed by:     Owner     Occupant     Licensed Contractor (see below)

**CONTRACTOR INFORMATION:**

Business / Organization: \_\_\_\_\_

Contractor: \_\_\_\_\_ Office No.: \_\_\_\_\_

Cell No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ State License No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Federal ID No. (**DO NOT USE SOCIAL SECURITY NO.**): \_\_\_\_\_

Workers Comp Ins. (or reason for exemption): \_\_\_\_\_

MESC Employer No. (or reason for exemption): \_\_\_\_\_

**ARCHITECT/ENGINEER:**

Name: \_\_\_\_\_ Contact No.: \_\_\_\_\_

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ State License No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**SEWER CONTRACTOR INFORMATION (if applicable):**

Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

**APPLICANT ACKNOWLEDGEMENT:**

“Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.”

\_\_\_\_\_

Print Signature Date

**BUILDING DEPARTMENT USE ONLY**

\_\_\_\_\_

Permit Fee Signature Date

*The following **MUST** be submitted with an application for building permit, as applicable to appropriate jurisdiction:*

- Building Permit Application and Project Specification Sheet.
- Drawings - 2 sets for residential, 3 sets for commercial - 2 hard copies, 1 digital (must be sealed for commercial projects of any size) *or* Specification Sheet (i.e. deck, pole barn) filled out as applicable.
- 2 copies of site plan (drawn to scale showing lot dimensions, size & location of proposed & existing structures with distances from property lines, all public & private easements and the location of the water meter for new homes).
- Inspection Requirements & Miss Dig Notice signed by applicant.
- Energy Code Worksheet - go to [www.energycodes.gov/rescheck](http://www.energycodes.gov/rescheck) to complete an online calculation form.
- Sewer Contractor Information. Liability requirements:
  - Permit Bond for \$10,000
  - Personal liability insurance coverage for \$1 million
  - Property damage insurance coverage for \$1 million
  - Aggregate insurance coverage for \$2 million
- Drive permit from the appropriate jurisdiction, unless the road is private.
- Copies of well & septic permit, if necessary and/or applicable.
- Soil erosion permit or exemption/waiver from appropriate jurisdiction.
- Site address from Zoning/Assessing/Equalization, as applicable, if lot is not in a platted subdivision.
- Proof of ownership (i.e. Recorded Warranty Deed or Land Contract, Property Transfer Affidavit or written permission from land owner of record authorizing construction on the site).

**DESIGNATED INSPECTION LINE: 517-277-0700**