



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, January 22, 2024
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes January 08, 2024 City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrators Report

Old Business None

New Business

1. Michigan Charitable Gaming License Resolution

RECOMMENDED ACTION: To approve the Resolution for the DeWitt Lacrosse Club to recognize them as a non-profit organization operating in DeWitt, Michigan, and forward a copy of the resolution to the Michigan Gaming Commission.

2. 2024 Building Permit Fee Update

RECOMMENDED ACTION: Approval of Building Permit Fees for the City of DeWitt effective, January 23, 2024.

3. Appointment of Sarah Stoltzfus as City Clerk-Treasurer

RECOMMENDED ACTION: Confirmation of Mayor Leeming's appointment of Sarah Stoltzfus as City Clerk-Treasurer and set compensation at \$78,400.00 annually.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: January 18, 2024.

CALL TO ORDER CITY COUNCIL:

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

ROLL CALL:

Members Present: Councilmembers: Donohue, Kellogg, Ostrander, Whitman, Mayor Pro-Tem Hunsaker, and Mayor Leeming

Excused: VanDyke

STAFF:

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, City Attorney;

AUDIENCE:

Stella Gallagher, 110 N. Logan St., DeWitt, MI 48820
Kelly Preston, 3755 Winsome Way, DeWitt, MI 48820

AGENDA:

Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council that **the agenda be approved as amended to add new business item #4.**

APPROVAL OF MINUTES:

Motion by Ostrander, seconded by Kellogg, carried by unanimous vote of the Council **to approve the minutes from the December 11, 2023, Regular City Council Meeting as presented.**

Motion by Donohue, seconded by Kellogg, carried by unanimous vote of the Council **to approve the minutes from the December 11, 2023 Closed Session Meeting as presented.**

PUBLIC COMMENT:

Stella Gallagher, 110 N. Logan St, DeWitt, MI, made a suggestion for the tree lighting at the Christmas Market next year.

SPECIAL PRESENTATION:

Kelly Preston was presented an award for her dedication and long-time standing as a board member of the Downtown Development Authority. She has been very active in our community and an integral part of our downtown development. Councilmember Donohue personally thanked Kelly for her service time on the DDA board and dedication to her community.

OLD BUSINESS:

None

CITY ADMINISTRATOR’S REPORT:

Administrator Coss went over the City Administrator’s report that was provided to the council in the agenda packet.

NEW BUSINESS:

1. 2022-2023 Year-End Review- City Assessor Chris Coucke

Mayor Leeming gave Assessor Chris Coucke a big congratulations on earning a perfect score on the Assessing Audit.

Motion by Whitman, seconded by Ostrander, carried by unanimous vote of the Council **to receive and place on file the 2022-2023 Assessor’s Annual Report.**

2. DDA 2024 Event Request for Street Closures

Motion by Donohue, seconded by Whitman, carried by unanimous vote of the Council **to approve the request of the Downtown Development Authority to close the streets listed for each event on Exhibit A dated January 4, 2024.**

3. DDA 2024 Event Request of Consumption of Alcohol in the Right-of-Way, with the exception of the Christmas Market

Motion by Whitman, seconded by Donohue, carried by unanimous vote of the Council **to approve the Downtown Development Authority’s request to allow for the consumption of alcohol in the City right-of-way for the 2024 Event List on Exhibit A, dated January 4, 2024, and in accordance with City Ordinance, Chapter 58, Article I, Section 58-1., with the exception of the Christmas Market.**

4. DDA 2024 Event Request of Consumption of Alcohol in the Right-Of-Way for Christmas Market in December 2024.

Motion by Hunsaker, seconded by Ostrander, carried by rollcall vote of the Council **to approve the Downtown Development Authority’s request to approve alcohol consumption in the City Right-of-Way for the Downtown DeWitt Christmas Market in 2024.**

ROLL CALL:

Councilmember Donohue	<u> N </u>	Councilmember Ostrander	<u> Y </u>
Councilmember Hunsaker	<u> Y </u>	Councilmember VanDyke	<u> Absent </u>
Councilmember Kellogg	<u> Y </u>	Councilmember Whitman	<u> Y </u>

5. Appointments to the City’s Election Commission

Motion by Whitman, seconded by Ostrander, carried by unanimous vote of the Council **to appoint the City of DeWitt’s Election Commission for the 2024 Election cycle to consist of the City Administrator, City Clerk, Chief of Police, and the City Assessor as an alternate.**

6. Committee Appointment to Board/Commission

Motion by Donohue, seconded by Whitman, carried by unanimous vote of the Council **to confirm Mayor Leeming’s appointment of Jared Rondeau to the Planning Commission with a term expiring on January 15, 2027, and confirm Mayor Leeming’s appointment of Alex Crippen to the DeWitt DDA with a term expiring on January 19, 2028.**

COUNCIL STAFF REPORTS:

City Attorney: Nothing to report

City Clerk-Treasurer: Ms. Stoltzfus will be attending two trainings this week on Early Voting procedures and additional election training. New voter I.D. cards have been printed for every voter in the city.

DARA: Director Stevens has accepted his annual appraisal.

Mayor Leeming /DDA: There will be a DDA meeting tomorrow, January 9th, 2024.

DAESA: Mayor Pro-Tem Hunsaker shared the staffing issues that the Fire authority has been struggling with and also talked about the budget season.

Planning: No meeting this month

Parks: Next meeting is in February. They are currently waiting on installation costs for McGuire Park equipment.

Police Chief: Chief shared that the new part-time officer, Ben Murdock, will begin working soon. He also commented that the department had a fairly quiet Christmas Eve.

ADJOURNMENT:

Motion by Whitman, seconded by Donohue, and carried by unanimous vote of the Council that **the meeting is adjourned at 8:14 p.m.**

Respectfully submitted,

Sarah Stoltzfus
City Clerk-Treasurer

Sue Leeming
Mayor

Presidential Primary Ballots Received

The ballots for the presidential primary have been received and the Clerk started issuing ballots on January 18.

Christmas Tree Recycling

This year was a banner year for tree recycling. The DPW chipped 160+ trees. Over the last several years the average number has been approximately 30-40 trees. Over the past several years different groups have collected trees prior to the DPW chipping them for rabbit habitat, fish habitat in ponds, and goat farms. This year none of those groups collected trees.

Watermain Installation Downtown

The contractor continues to work on the water main installation and, at this point, everything is going smoothly. The cold weather did delay work for a few days, but they have been back on-site with the hope of finishing up by January 26.

Cabin Fever Reliever

The DDA has been working hard on plans for this year’s event. The event is scheduled for March 2, 2024, from 4-8 pm. They have a couple of new beer vendors and a new food truck vendor. Star Farm will be the entertainment for the evening.

General Information Packet

- Huntington Review and Outlook
- General Ledger Report
- InvoiceCloud Report
- Northpointe Community Church Letter
- Chamber of Commerce Materials

January	
24 – Wednesday	Utility Bill Due
25 – Thursday	Planning Commission Meeting
February	
12 – Monday	City Council Meeting
13 – Tuesday	DDA Meeting
14 – Wednesday	Winter Taxes Due
14 – Wednesday	Parks, Rec, Cemetery & Tree Commission Meeting
19 – Monday	Presidents Day – City Hall Closed
22 – Thursday	Planning Commission Meeting
26 – Monday	City Council Meeting

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: January 22, 2024

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: January 18, 2024
RE: Michigan Charitable Gaming License Resolution

FACTS: The DeWitt Lacrosse Club is an established nonprofit entity operating in the City of DeWitt to raise funds to operate the DeWitt Lacrosse teams. Attached is the IRS status showing DeWitt Lacrosse INC is up to date on all IRS non-profit submittals.

Attached is the Resolution required by the Michigan Gaming Division and proof of the non-profit status for the DeWitt Lacrosse Inc. The resolution by City Council is only recognizing them as a non-profit and does not authorize or endorse any of their activities.

The resolution is required by the Michigan Gaming Commission when a 501 (c) (3) organization requests to hold its first gaming fundraiser. Once the resolution is adopted the organization will not be required to do this in the future.

City Council last adopted a similar resolution for the Wood Workers Guild in 2018.

A representative of the DeWitt Lacrosse Club will be in attendance to answer any questions City Council may have.

RECOMMENDED ACTION: To approve the Resolution for the DeWitt Lacrosse Inc. to recognize them as a non-profit organization operating in DeWitt, Michigan, and forward a copy of the resolution to the Michigan Gaming Commission.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

January 8, 2024

Timothy J. Ball
DeWitt Lacrosse Inc. (aka DeWitt Lacrosse Club)
P.O. Box 228
DeWitt, MI 48820

DeWitt City Council
414 E. Main St.
DeWitt, MI 48820

To Whom This May Concern,

The DeWitt Lacrosse Club, who organizes lacrosse opportunities for grades 3-12 (boys) and 3-8 (girls) within the local DeWitt Community, is seeking approval "to be recognized as a nonprofit organization operating in the DeWitt Community for the purpose of obtaining a charitable gaming license".

If approved, we will be seeking approval from the Michigan Lottery Charitable Gaming Division to obtain a licensee and be approved to host a raffle giveaway (Yeti Cooler and more prize package). This is one of our fundraisers for the year that will help cover the costs of running the programs.

Thank you for your time and consideration. If you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'TJB', written over a horizontal line.

Timothy J. Ball
DeWitt Lacrosse Club Board Member
(517) 712-0525
Balltj14@gmail.com



Charitable Gaming Division
 Box 30023, Lansing, MI 48909
 OVERNIGHT DELIVERY:
 101 E. Hillsdale, Lansing MI 48933
 (517) 335-5780
 www.michigan.gov/cg

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL.432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from _____ of _____,
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____.
APPROVAL/DISAPPROVAL

APPROVAL

DISAPPROVAL

Yeas: _____

Yeas: _____

Nays: _____

Nays: _____

Absent: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
 PENALTY: Possible denial of application.
 BSL-CG-1153(R6/09)

Dewitt Lacrosse Inc.

EIN: 20-8536553 | Dewitt, Michigan, United States

Other Names

DEWITT LACROSSE INC

Publication 78 Data

Organizations eligible to receive tax-deductible charitable contributions. Users may rely on this list in determining deductibility of their contributions.

On Publication 78 Data List: Yes

Deductibility Code: PC [?](#)

Form 990-N (e-Postcard)

Organizations who have filed a 990-N (e-Postcard) annual electronic notice. Most small organizations that receive less than \$50,000 fall into this category.

[Tax Year 2022 Form 990-N \(e-Postcard\)](#)

Tax Period:
2022 (01/01/2022-12/31/2022)

Mailing Address:
PO Box 228
DeWitt, MI 48820
United States

Gross receipts not greater than:
\$50,000

20-8536553

Organization Name (Doing Business as):
DEWITT LACROSSE INC

Principal Officer's Name and Address:
Melissa Goodrich
PO Box 228
DeWitt, MI 48820
United States

Organization has terminated:
No

Website URL:

[✓ Tax Year 2021 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2020 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2019 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2018 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2017 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2016 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2015 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2014 Form 990-N \(e-Postcard\)](#)

[✓ Tax Year 2013 Form 990-N \(e-Postcard\)](#)

✓ **Tax Year 2012 Form 990-N (e-Postcard)**

✓ **Tax Year 2011 Form 990-N (e-Postcard)**

✓ **Tax Year 2010 Form 990-N (e-Postcard)**

✓ **Tax Year 2009 Form 990-N (e-Postcard)**

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: January 22, 2024

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: January 18, 2024
RE: Building Permit Fee Schedule

FACTS: The City of DeWitt, DeWitt Charter Township, and the City of Grand Ledge have maintained the same Building Permit Fee Schedule since the building inspection contract was formed in February of 2017.

The proposed changes are only applicable to the Plumbing, Electrical, and Mechanical Permit sections. All other fees are remaining the same for 2024.

The change in the trade permits is an increase in the Base Permit fee from \$65.00 to \$100.00, which is highlighted in **BOLD** print.

The Township trade inspector for the Plumbing and Mechanical retired and the new inspectors for the trades required a higher fee for inspections, which is the reason for increasing the base fee from \$65 to \$100.00.

RECOMMENDED ACTION: To approve the attached Building Permit Fee Schedule dated January 22, 2024, with an effective date of January 23, 2024.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

Schedule of Fees

BUILDING DEPARTMENT

- 1. Application fee \$15.00 applicable to all permit applications (non-refundable)
- 2. Building Permit* \$65.00 for market value of project up to \$1,000. After \$1,000 of value \$8.00 per \$1,000. After \$1,000,000 of value \$6 per \$1,000
- 3. Demolition Permit \$65.00 (wrecking or demolition of a building or structure)
- 4. Mobile Home On-Site \$130.00 Pier/Foundation Set

\$65.00 Mobile Home Set

NOTE: (Owner/operator of a mobile home park is required to notify the Building Department within twenty-four (24) hours of the placement, replacement, or relocation of any mobile home within said Mobile Home Park)

- 5. Private Swimming Pool Permit \$65.00 (above ground)
Market value of project (in ground) – Same as Building Permit Fee # 2 above
- 6. Signs City of DeWitt - \$75.00 Sign Permit Fee
- 7. Residential re-siding, re-roofing, \$65.00 for non-structural changes,(i.e. shingle replacement only or no change in window opening size) & same size windows replacement
NOTE:* All Commercial activity shall be treated the same as Building Permit Fee (#2 Above)
- 8. Plan Review (only applicable to non-flat fee rates)
One and Two Family Residential 10% of Building Permit Fee rounded to the nearest whole dollar up to \$70.00
All Others(i.e. apt. complex, commercial, permanent signs, etc.) 15% of building permit fee rounded to the nearest whole dollar

*The most recent square foot data from the first interval of the previous year provided by the ICC shall be used in determining the minimum building value for permitting.

- 9. Investigation Fee An investigation fee in an amount equal to, and in addition to, the building permit fee shall be owing for work commenced without first obtaining a permit as required under the Michigan Building, Electrical, Mechanical, or Plumbing Code currently in effect, unless waived by the Building Official.
- 10. License Registration Fee \$15 or maximum allowed by State Law*(applies to all Building and Trades Contractors.)
- 11. Re-Inspection/Other Inspections \$65.00 per hour; 1 hour minimum

EXCEPTIONS Any and all fees heretofore set forth in this Ordinance may be waived, but are subject to approval of the DeWitt Charter Township Board of Trustees upon written application by a municipal corporation, political subdivision of the State of Michigan or public educational entity, except as otherwise provided under the Michigan Building Code, currently in effect or otherwise set forth herein.

The Building Official may adjust the above noted costs in those instances where special architectural or structural features result in higher or lower unit costs.

* Act 217 of 1956 (338.886), Act 733 of 2002 (338.3551), Act 192 of 1984 (338.983)

Electrical Permit Fees - Residential and Commercial

1.	Application fee (non-refundable)		\$15.00
2.	Base Permit Fee (1 Inspection only)		\$100.00
3.	Service through 200 amps		\$15.00
	Over 200 Amp through 600 Amp		\$20.00/each
	Over 600 Amp through 800 Amp		\$25.00/each
	Over 800 Amp through 1200 Amp		\$30.00/each
	Over 1200 Amp		\$50.00/each
	Temporary Electric Service		\$10.00/each
4.	Circuits		\$6.00/each
5.	Lighting Fixtures-per 25 or fraction thereof		\$10.00/each
6.	Dishwasher, Garbage Disposal and Range Hood		\$6.00/each
7.	Furnace-Unit Heater		\$6.00/each
8.	Electrical Heating Unit (Baseboard)		\$4.00/each
9.	Power Outlets (including ranges, dryers, etc.)		\$10.00/each
	Note: equals 2 circuits each		
10.	Signs	Unit	\$10.00/each
		Letter	\$15.00/each
		(Borders) Neon	\$20.00/25 ft.
11.	Feeders-Bus ducts, etc.-per 50' and fraction thereof		\$6.00/50 ft.
12.	Mobile Home Site		\$6.00/site

13. Recreational Vehicle Park Site	\$4.00/site
14. KVA & HP-each unit up to 20 KVA & HP	\$6.00/each
21 to 50 KVA or HP	\$10.00/each
51 KVA or HP and over	\$12.00/each
15. Fire Alarm-up to 10 stations and horns	\$50.00
11 to 20 stations and horns	\$100.00
over 20 stations and horns	\$5.00/each
16. Conduit or Grounding Only	\$45.00
17. Re-Inspection, Additional and Final Inspection	\$65.00.
18. Special Inspections (minimum of 1 hour)	\$65.00/hr.
19. Written Certification of Approval Fee	\$10.00/each
20. Data/Telecommunication Outlets	
1-19 devices	\$2.50/each
20-300 devices	\$50
Over 300 devices	\$200

Plumbing Permit Fees - Residential and Commercial

1. Application fee (non-refundable) \$15.00
2. **Base Permit Fee (includes 1 inspection) \$100.00**
3. Fixtures, Water Connected Appliances, Laboratory, Equipment, Drains, Etc.

Fixtures:	\$6.00/each
Water Closets	Slop Sinks
Bathtubs	Bidet
Lavatories	Cuspidor
Shower Stalls	Emergency Eye-wash
Sink (any description)	Emergency Shower
Laundry Tray	Mobile Home Unit Site
Drinking Fountain	Urinal
Other fixtures not specifically listed	

Water Connected Appliances, Equipment and Devices	\$6.00/each
Garbage Grinder	Water Softener
Dishwasher	Washing Machine
Water Outlet Cooler	Refrigerator
Ice-making Machine	Water Heater
Water Outlet or Connection to Heating System	
Water Outlet or Connection to any Make-up Water Tank	Water Outlet or
Connection to Filters	
Connection to Sprinkler System (irrigation)	
Each water-supplied appliance, equipment & devices not specifically listed	

Laboratory, Hospital, Clinic, Equipment & Fixtures \$6.00/each

Water Connected Still	Autopsy
Water Connected Sterilizer	Embalming Table

Water Connected Dental Chair
 Bed Pan Washer
 Other fixtures, equipment and devices not specifically listed.

Laboratory Cup
 Sink

Drains, Floor Drains, Special Drains and Traps \$6.00/each Acid Waste Drain

Condensate Drain
 Floor Drain
 Roof Drain

Grease Trap
 Starch Trap
 Plaster Trap

Other drains or traps not specifically listed

- 4. Stacks (soil, waste, vent, and conductor) \$3.00/each
- 5. Sewers (sanitary-connection at building) \$6.00/each
- 6. Water Service \$6.00/each
- 7. Sub-Soil Drains \$6.00/each
- 8. Sewage Ejectors, Manholes, Sumps \$6.00/each
- 9. Water Distributing Pipe (System)

- 3/4" \$5.00
- 1" \$10.00
- 1-1/4" \$15.00
- 1-1/2" \$20.00
- 2" \$25.00
- Over 2" \$30.00

- 10. Reduced Pressure Zone Back-Flow Preventer up to & including 1" \$6.00/each
- 11. Natural Gas Piping \$6.00/each
- 12. Re-Inspection, Additional, and Final Inspection \$65.00
- 13. Special Inspection (minimum of 1 hour) \$65.00/hr.
- 14. Written Certification of Approval Fee \$10.00/each

Mechanical Permit Fees - Residential

- 1. Application fee (non-refundable) \$15.00
- 2. **Base Permit Fee - includes 1 inspection (plus equipment installed) \$100.00**
- 3. Gas/Oil Burning Equipment (new and/or conversion) \$30.00/each
- 4. Solid Fuel Equipment (complete - includes wood & fireplace stoves and add-on furnaces) \$30.00/each
- 5. Residential Heating System (includes duct & pipe) \$50.00
- 6. Chimney, Factory Built (installed separately) \$25.00/each
- 7. Duct System Residential Complete \$25.00
 Additional to residential \$10.00
- 8. Solar Equipment - piping fee included
 Per each 3 panels or fraction thereof \$20.00/3
- 9. Gas Piping - each opening - new installations \$6.00/each
- 10. Exhaust Fan \$6.00/each
- 11. Water Heater \$6.00/each
- 12. Humidifier \$10.00/unit
- 13. Flue Damper/Vent Damper \$6.00/each
- 14. Boiler (under 6 family) \$25.00/each
- 15. LPG & Fuel Oil Tanks (piping fee included) \$20.00 (above ground)
 \$25.00 (below ground)

January 22, 2024

16.	Central Air Conditioning and Heat Pump	\$30.00/each
17.	Fire Suppression	\$0.75/head (min. \$20.00)
18.	Re-Inspection, Additional, and Final Inspection	\$65.00
19.	Special Inspection (minimum of 1 hour)	\$65.00/hr.
20.	Written Certification of Approval Fee	\$10.00/each

Mechanical Permit Fees - Commercial

1.	Application fee (non-refundable)	\$15.00
2.	Base Permit Fee - includes 1 inspection (plus equipment installed)	\$100.00
3.	Gas/Oil Burning Equipment (new and/or conversion)	\$30.00/each
4.	Boiler (under 6 family)	\$25.00/each
5.	Flue Damper/Vent Damper	\$6.00/each
6.	Solid Fuel Equipment - complete	\$30.00/each
7.	Chimney Factory Built (installed separately)	\$25.00/each
8.	Gas Piping - each outlet - new installations	\$6.00/each
9.	Solar Equipment - piping fee included Per each 3 panels or fraction thereof	\$20.00/3
10.	Air Conditioning (includes split systems)	\$30.00/each
11.	Compressor - 0 HP to 50HP Over 50 HP	\$30.00/each \$60.00/each
12.	Evaporator Coil	\$30.00/each
13.	Refrigeration System (self-contained) Under 5 HP (split system) 5 HP through 50 HP (split system) Over 50 HP (split system)	\$15.00/each \$25.00/each \$35.00/each \$65.00/each
14.	Chiller & Cooling Tower	\$30.00/each
15.	Air Handler/Heat Wheel Under 10,000 CFM Over 10,000 CFM	\$20.00/each \$60.00/each
16.	Tanks (above ground) (below ground)	\$20.00/each \$25.00/each
17.	Bath & Kitchen Exhaust Fans	\$6.00/each
18.	Water Heater	\$6.00/each
19.	Humidifier, Heat Recovery Unit, V.A.V. Box and Unit Ventilator	\$10.00/each
20.	Heat Pump - Commercial (pipe not included)	\$20.00/each
21.	Piping & Ducts (minimum \$25.00 each) Piping Ducts	\$0.05/ft. \$0.10/ft.
22.	Unit Heater (Terminal Units)	\$15.00/each
23.	Commercial Hoods/Fire Suppression	\$0.75/head (min. \$20.00)
24.	Re-Inspection, Additional, and Final Inspection	\$65.00
25.	Special Inspection (minimum of 1 hour)	\$65.00/hr.
26.	Written Certification of Approval Fee	\$10.00/each

January 22, 2024

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: January 22, 2024

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: January 18, 2024
RE: Appointment of Sarah Stoltzfus as City Clerk-Treasurer

FACTS: Ms. Sarah Stoltzfus was appointed Interim Clerk-Treasurer on August 28, 2023. Ms. Stoltzfus has been performing the duties of Clerk-Treasurer since that appointment very proficiently and with a high level of competency.

Mayor Leeming is recommending that Sarah Stoltzfus be appointed the permanent City Clerk Treasurer and her salary be set commensurate with the position at \$78,400.00.

RECOMMENDED ACTION: Confirmation of Mayor Leeming’s appointment of Sarah Stoltzfus as City Clerk-Treasurer and set compensation at \$78,400.00 annually.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

INFORMATIONAL

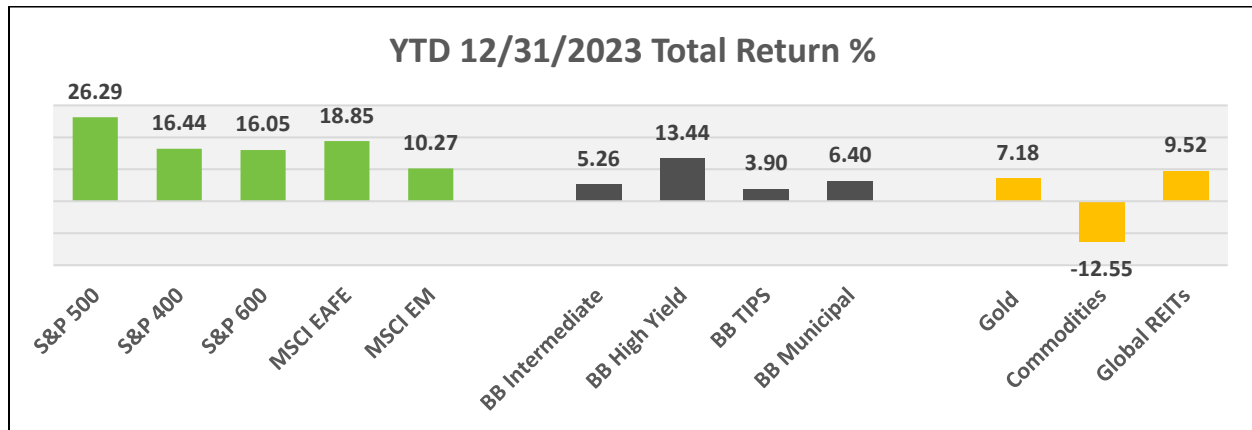
REVIEW AND OUTLOOK

01/08/2024

Executive Summary

John Augustine, CFA, Chief Investment Officer

Year-to-Date market total returns:



Themes of the month:

1. Strong fourth quarter of returns.
2. Still waiting for the economic slowdown.
3. Federal Reserve is no longer a headwind for markets.

Summary Outlook

The fourth quarter was very good to patient investors. U.S. major stock indexes rose double-digits while major bond indexes moved higher in the upper single digits. *What happened?* Three things: 1) no U.S. recession, 2) S&P 500 earnings recession ended, 3) Federal Reserve ended its interest rate hiking cycle. Now, with a strong fourth quarter, markets, especially stocks and bonds, are likely to ‘consolidate’ in early 2024, which is market code for be volatile and move sideways. This will, however, provide investors who were in cash to move to stocks and bonds in a prudent fashion.

During the second half of December, U.S. economic activity in the third quarter was lowered from a quarterly gain of 5.2% to 4.9% before inflation. However, this is still well above the 30-year average and well above activity in the first half of the year. For the fourth quarter, the Atlanta Federal Reserve GDP Nowcasting Model suggests that the economy grew 2.51% in the fourth quarter, as of this writing. We are all still waiting for the economic slowdown that did not occur for much of the economy in 2023.

At their November 1st meeting, the Federal Reserve Open Market Committee (FOMC) hinted that the U.S. central bank may now be finished with the most aggressive tightening cycle in four decades. At their December 13th meeting, the FOMC dot-plots signaled that there will be three rate cuts in 2024. Stocks and bonds both took this news very optimistically that the Fed is no longer a headwind for markets, but also that it will not yet be a tailwind until they do start cutting rates...likely as the weather turns warmer.

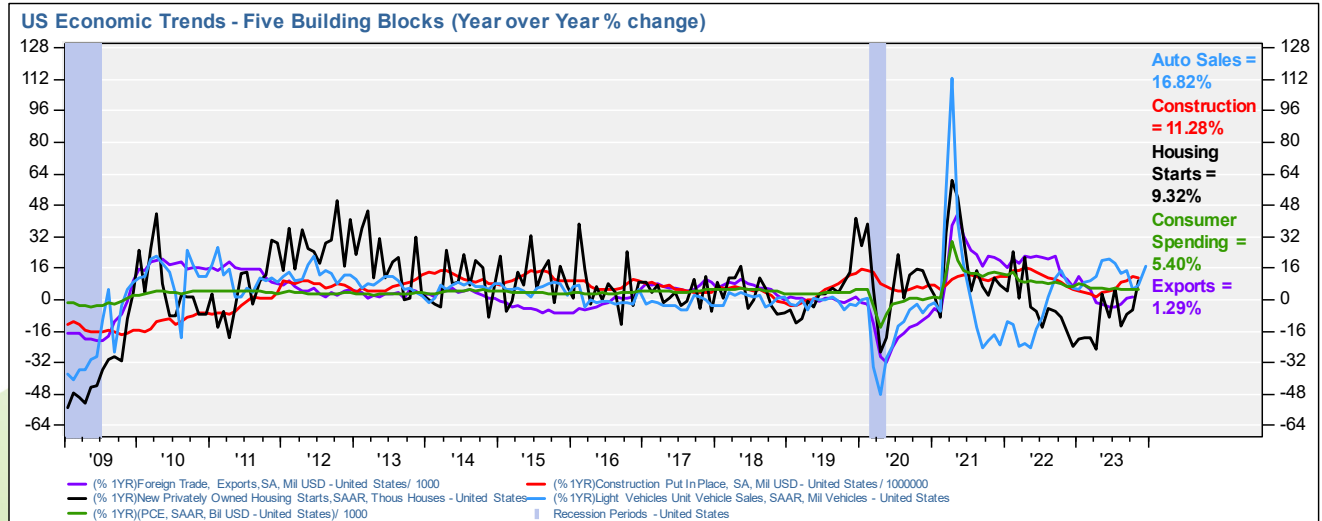
Please see the following summaries from our Economic, Fixed Income and Equity Teams.

Economic Review

Olu Omodunbi, Chief Economist

Job growth picked up pace in December according to a survey of employers from the Bureau of Labor Statistics (BLS). The U.S. economy added 216,000 jobs in December, stronger than the Bloomberg consensus expectation for an increase of 175,000. However, there were downward revisions to job growth in October (from 150,000 to 105,000) and November (from 199,000 to 173,000). Over the last three months of 2023, the U.S. economy added an average of just over 164,000 jobs per month, less than 180,000 per month in the previous three-month period (September, October, and November). Payroll employment rose more than expected in December, but the details showed a clear slowing in the labor market. Additionally, the decline in the labor force participation rate and the rise in average hourly earnings will be sources of concern for the Federal Reserve.

The U.S. service sector expanded for the 12th straight month as employment plunged to the lowest level in over three years. The ISM Services index fell to 50.6 last month from 52.7 in the prior month. The services sector has expanded in 42 of the last 43 months. A reading above 50 indicates that the services sector is expanding while a reading below 50 indicates contraction. Details of the report were mixed. The employment component of the index registered in contractionary territory at 43.3, the fastest pace of contraction since July 2020. The supplier deliveries index fell slightly to 49.5 in December from 49.6 in November. The supplier deliveries index is inverted; a reading above 50 indicates slower deliveries while a reading below 50 indicates faster deliveries.



The U.S. manufacturing sector contracted for the 14th consecutive month in December as the ISM manufacturing index rose to 47.4 from 46.7 in November. Demand has remained soft in the manufacturing sector as the Federal Reserve raised the fed funds rate to a 22-year high in 2023. Recession fears and a slower growing global economy are also weights on the manufacturing sector. The only manufacturing industry to report growth in December was primary metals, according to the Institute for Supply Management. The manufacturing industry will likely continue to face headwinds in 2024. Elevated interest rates, labor shortages and supply-chain disruptions are current challenges for the manufacturing sector. An escalation of the Red Sea crisis is a substantial downside risk to the manufacturing outlook.



REVIEW AND OUTLOOK

According to the minutes from the December 12-13 Federal Open Market Committee meeting, participants were encouraged by the moderation in job growth and slowing in inflation, and they viewed the risks to inflation and employment as “moving toward greater balance.” Regarding the monetary policy outlook, participants noted that the fed funds rate is “at peak or near its peak for this tightening cycle.” The Committee also signaled a potential end to quantitative tightening, noting that it would “slow then stop the decline in the size of the balance sheet when reserve balances are somewhat above the level judged consistent with ample reserves.” The Federal Reserve has been shrinking its holdings of Treasuries and mortgage-backed securities since June 2022, putting upward pressures on long-term interest rates. The current monthly pace lets the Fed shrink its balance sheet by as much as \$60 billion of Treasuries and \$35 billion of mortgage-backed securities.

The U.S. economy exceeded expectations in 2023 as consumer spending powered the economy and demand for workers remained strong. Inflation continues to trend in the right direction and the labor market is more balanced thanks to the Federal Reserve’s aggressive hiking cycle. FOMC officials will continue to assess incoming data before their next meeting on January 30-31. With inflation cooling and the labor market slowing, the December jobs report is unlikely to sway the Federal Reserve in one direction or another. The Federal Reserve’s hiking cycle has likely ended and FOMC officials will likely cut the fed funds rate three times this year as the U.S. economy loses steam and the labor market slows further.

Fixed Income Markets

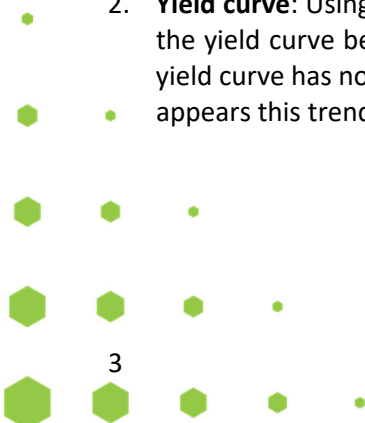
Kirk Mentzer, Senior Vice President, Director of Fixed Income

Themes of the month:

1. Yields fell across the curve in December, especially in the 7+ year maturity ranges.
2. Municipals lagged Treasuries for the month, underperforming by -97 bps.
3. Corporate bond market credit spreads narrowed -7 bp to +99 bp, generating a +4.34% total return.

By the numbers:

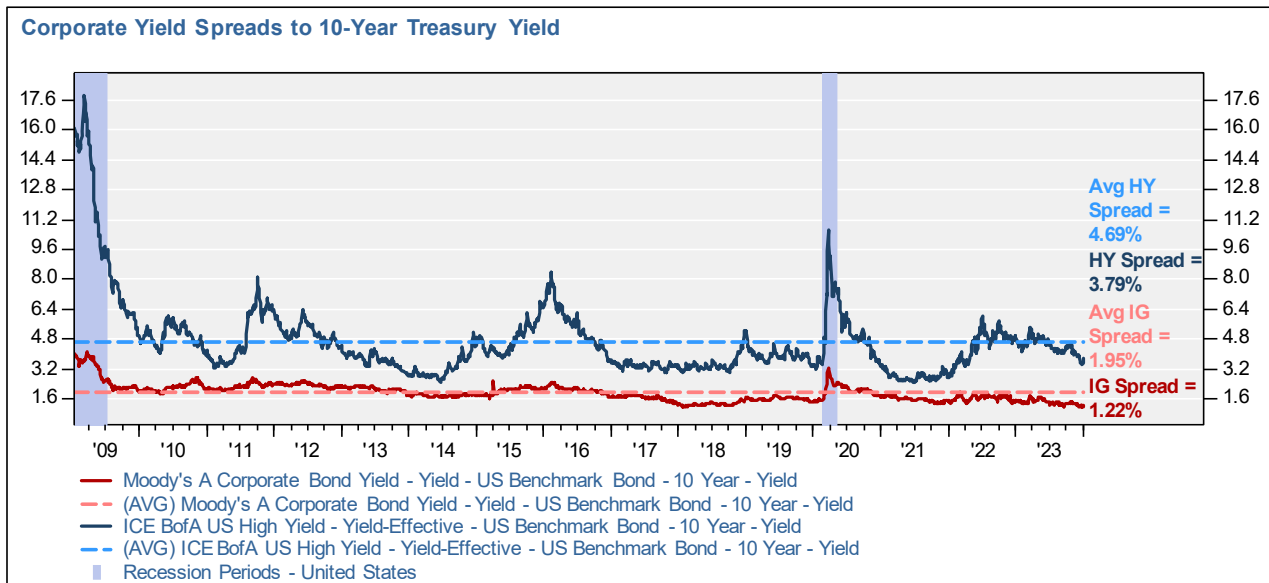
1. **U.S. Treasury Market:** “Goldilocks” graced the bond market again in December. With inflation converging towards the Fed’s 2% target, no recession on the horizon, and a Fed pause. Last month was risk-on for all assets. Yields fell across the curve in December with the greatest declines occurring in the 7 year and longer maturity ranges. For example, 10-year Treasury yields fell 45 bp (0.45%) to end the month and year at 3.88%. Taken together, the U.S. Treasury market produced a total return of +3.37% in December and 4.05% for the year.
2. **Yield curve:** Using the difference in yield between 2- and 10-year U.S. Treasury securities as a guide, the yield curve began December at -35 bp and ended about there at -39 bp to end the month. The yield curve has now been inverted for 18 months, one of the longest stretches on record. However, it appears this trend is beginning to reverse. Please see further analysis below.





REVIEW AND OUTLOOK

- Tax-exempt municipal bonds:** Municipals underperformed Treasuries for the month of December (total return of 2.32% for municipals versus 3.37% for Treasuries), but still reported strong outperformance on a year-to-date basis (+2.35% excess return). Municipal to Treasury yield ratios begin the year near their lowest point in the last twelve months, with ratios currently below 60% for the entire 1-10 year yield curve. New issue supply declined to \$22 billion for the month of December (down from \$35 billion in November), with net supply (i.e., gross new issue supply less redemptions) at its lowest point of the year at -\$12 billion. The December through February period typically represents the slowest time of the year for new municipal bond supply.
- Investment Grade (IG) corporate bonds:** The “goldilocks” effect was felt most dramatically in the IG space. The corporate bond market credit spreads narrowed -7 bp to +99 bp, generating a +4.34% total return and +0.32% excess return. For the year, IG credit spreads have contracted by -34 bp which translates into excess returns of 4.65% and total return of 8.52%. The nearby chart shows credit spreads over time depicted vs 10-year U.S. Treasury notes.



- **SECTORS:** In terms of IG sector performance, spread narrowing was seen in all sectors during December. Financial Services led the move tighter (-11 bp) then Utilities (-8 bp) and Industrials (-4 bp).
- **MATURITY:** Relative performance was best for the intermediate 5- to 10-year range where excess returns were +67 bp. Lagging segments included lower risk short-maturity (1-3 year) issues which had +23 bp and longer 10+ years at -4 bp in excess returns.
- **QUALITY:** The ratings stack was led by BBB's performance with credit spreads tightening -10 bp, followed by A's narrowing -5 bp. Higher quality AAs and AAA's both widened +1 and +5 bp respectively.
- **HIGH YIELD (HY):** The “goldilocks” risk-on theme carried through to HY as spreads narrowed -50 bp for the month and -145 bp on the year. Like IG, spreads tightened across most sectors.

***NOTE:** We measure credit performances above by examining similar maturity U.S. Treasury notes vs individual corporate bond spreads, then aggregate the results into groups.

Fixed Income Outlook

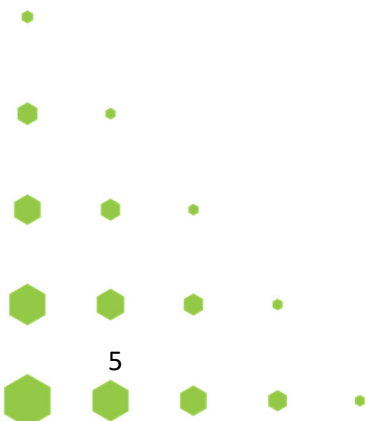
We believe the U.S. Treasury yield curve will steepen substantially in the medium to longer term time-period. For the following analysis, we will use the difference in yield between 2- and 10-year U.S. Treasury securities as the yield curve measure.

First, reasons for a “de-inversion” are many, starting with **fundamentals**. The Federal Reserve appears to have completed their tightening campaign. Short-term yields are a major driver of the yield curve shape, and a Fed on-hold removes a major flattening force. In the event of a recession scenario, the Fed would be inclined to reduce rates rapidly to counteract an economic slowdown. Next, fiscal policy has been expansionary, and an election year is unlikely to see much restraint in government spending.

Next, there are several **technical** reasons to believe the yield curve will steepen further. There have been six major yield curve steepening moves in the past five decades. Nearly all started from inverted positions and the present cycle began at near-record levels (only 1980 was more inverted). Momentum is starting to build as this steepening move already started in June of this year at -108 bp. Since that time, the yield curve move has erratically steepened to -39 bp as noted above. Other yield curve measures such as the 3-month T-bill and 30-year bonds likewise confirm the move to a more normalized yield curve. Lastly, the move appears global in nature with other developed country bond market yield curve measures steepening.

What are the implications of a steeper yield curve for portfolio construction? For fixed income investors in the intermediate (1- to 10-year maturity range) style objective, a “bullet” structure is desired for better returns. For instance, over-weighting middle maturity bonds in the 4- to 7-year range will provide higher total returns than a portfolio invested in a “barbell” structure that places emphasis on short- and longer-term maturity bonds.

We remain overweight to investment grade credit with a high-quality bias. The balance of factors remains positive but starting to fade slightly. First, our equity team expects significant double-digit earnings acceleration in 2024 (please see next section). Recession fears seem to have faded into the background. Risk assets have fared well despite a deeply inverted U.S. Treasury yield curve and rising yields that have been in existence for over a year. Lastly, the depth and duration of yield curve inversions have a strong impact on corporate bonds, especially lower rated issuers. Credit rating agency upgrades to downgrades have reversed recently in the high yield (non-investment grade) space where downgrades are accelerating. For investment grade issuers, it’s a mixed picture with upgrades coming at a slower pace. We remain overweight to investment grade credit and encourage investors to remain focused on higher quality issuers while maintaining well diversified portfolios.



Equity Markets

Randall Hare, Senior Vice President, Director of Equity Research

Thanks to a strong year-end rally, with hopes of significant interest rate cuts ahead in 2024 spurring investors to forget their diametrically opposed interpretation of Fed policy only a year before, the S&P 500 finished up ~25% in 2023 – one of the better years that we’ve seen in recent decades.

This was of course almost entirely a recoup of 2022’s losses, and gains were stronger in the growthier stocks that suffered even more in 2022, most notably the “Magnificent 7” grouping that made up about 2/3 of the year’s gains.

It’s worth noting that even through the fall, these Magnificent 7 names had made up *all* of the market’s gains, indicating that the rally substantially broadened throughout the winter to include the “S&P 493”. With the view through the windshield looking at least reasonably sunny, the equity team is entering 2024 in a decently optimistic mood, though as always “climbing the wall of worry”.

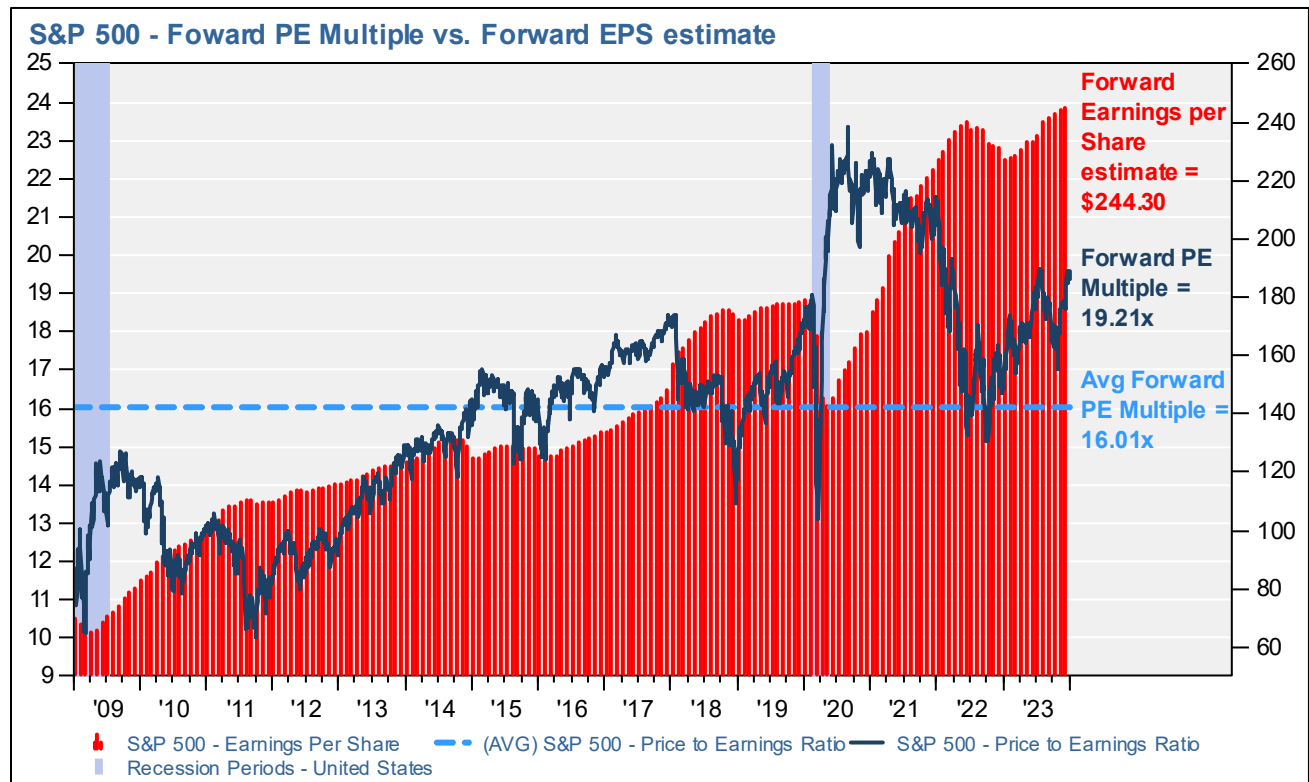
Looking to 2024 we are monitoring the following items:

1. Digging deeper into the view for 2024’s valuation indicates one of these potential worries – with the market trading at ~18x 2024 EPS estimates, things aren’t particularly cheap, as valuations over a long time span show P/E ratios most often around the mid-teens level. Further, the strong 4Q rally was entirely driven by multiple increases.
2. 2024 earnings estimates are for growth of ~11% y/y, a significant acceleration from 2022’s +5% and 2023’s flattish readings. Translation of all this is that while there are means for optimism as mentioned above, there is already significant optimism priced into stocks at this point, and so the beginning of 2024 is starting off as a bit of a “show me story”, as we need to see some reports that justify where the optimism levels are. With C4Q23 earnings season about to kick off around mid-January, and pre-announcements set to roll in even before that, we will soon see whether this optimism is justified or misplaced.
3. Of course, just because certain stocks have done well of late doesn’t necessarily mean that they *won’t* do well in 2023, and indeed one of the best cases-in-point for that is the Tech sector, which is slated for market-leading 16% EPS growth in 2024 (vs. ~11% for the broader market), as interest rates presumably come off the boil a bit and Tech continues enjoying its strong secular tailwind as the world continues transitioning towards a more distributed society (i.e. fewer offices, more Zoom-ing) with AI and inference algorithms like GOOGL’s driving many things.
4. On the other side of the ledger are a few sectors that seem to have weaker prospects, notably Consumer Staples stocks that benefitted to such a degree from “pricing power” over the last few years as their products were in such strong demand, and Energy stocks that rode higher oil prices and tight gasoline markets to such strong earnings after oil traded literally below \$0 during the worst of the pandemic.

Some of the bigger market questions we are watching are:

1. *Can the market “work” if the Magnificent 7 group of stocks don’t?* The strong rally in 4Q was a time when the S&P 493 and the Magnificent 7 groupings both performed well, the S&P 493 just performed better, and the late-Summer period hinted that it might be tough for the S&P to perform well if the Magnificent 7 names don’t contribute *at all*. But this might merely suggest that 2024 returns could be stronger for more-diversified portfolios than the concentrated ones that did so well in 2023.
2. *Investors have quickly moved to price in looser monetary policy, as inflation appears to have come off the boil – but has it really, or is this merely a lull?* The inflation fight of the Volcker era featured several periods of lower inflation that then reversed to higher trends – *have investors gotten ahead of themselves?* As mentioned, stocks have significant optimism priced in already, hinting at possibly significant problems if the lower inflation/rates scenario doesn’t materialize.
3. *Which global economies will surprise to the upside and downside in 2024?* Many were wrongfooted by the weakness in the Chinese economy during 2023 – will this year be different for the Chinese economy? What about the Eurozone, which seems to perpetually dawn early in every year only to ultimately be sluggish?

In summary, we remain fairly optimistic towards equities, with an eye on potential risks on the horizon.





REVIEW AND OUTLOOK

This publication contains general information. The views and strategies described may not be suitable for all investors. Any forecasts presented are for illustrative purposes only and are not to be relied upon as advice or interpreted as a recommendation. Individuals should consult with their investment adviser regarding their particular circumstances. This material has been prepared for informational purposes only, and is not intended to provide, and should not be relied on for, accounting, legal or tax advice. Contents herein have been compiled or derived in part from sources believed reliable and contain information and opinions that are accurate and complete. However, Huntington is not responsible for those sources and makes no representation or warranty, express or implied, in respect thereof, and takes no responsibility for any errors and omissions. The opinions, estimates and projections contained herein are as of the date of this publication and are subject to change without notice. This material is not intended as an offer or solicitation for the purchase or sale of any financial instrument. Investing in securities involves risk, including possible loss of principal amount invested. Past performance is no guarantee of future results.

International investing involves special risks including currency risk, increased volatility of foreign securities, political risks, and differences in auditing and other financial standards. Prices of emerging markets securities can be significantly more volatile than the prices of securities in developed countries and currency risk and political risks are accentuated in emerging markets.

Bonds are affected by a number of risks, including fluctuations in interest rates, credit risks, and prepayment risk. In general, as prevailing interest rates rise, fixed income securities prices will fall. Bonds face credit risk if a decline in an issuer's credit rating or credit worthiness, causes a bond's price to decline.




Huntington Private Bank[®] is a team of professionals dedicated to delivering a full range of wealth and financial services. The team is comprised of Private Bankers, who offer premium banking solutions, Wealth, and Investments Management professionals, who provide, among other services, trust and estate administration and portfolio management from The Huntington National Bank, and licensed investment representatives of The Huntington Investment Company, who offers securities and investment advisory services. Huntington Private Bank[®] is a federally registered service mark of Huntington Bancshares Incorporated.

The Huntington Investment Company is a registered broker dealer, member FINRA/SIPC, and a registered investment adviser with the U.S. Securities and Exchange Commission (SEC). The Huntington Investment Company is a wholly owned subsidiary of Huntington Bancshares Incorporated.

Insurance products are offered by Huntington Insurance, a subsidiary of Huntington Bancshares Incorporated and underwritten by third party insurance carriers not affiliated with Huntington Insurance.

Trust and investment management services are provided by The Huntington National Bank, a national bank with fiduciary powers. The Huntington National Bank is a wholly owned subsidiary of Huntington Bancshares Incorporated.

Investment, Insurance and Non – Deposit Trust products are: NOT A DEPOSIT • NOT FDIC INSURED • NOT GUARANTEED BY THE BANK • NOT INSURED BY ANY FEDERAL GOVERNMENT AGENCY • MAY LOSE VALUE

The Huntington National Bank is Member FDIC. , , Huntington[®] and Huntington Private Bank[®] are federally registered service marks of Huntington Bancshares Incorporated. ©2024 Huntington Bancshares Incorporated.

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 000					
101-000-040.000	ACCT RECEIVABLE/GENERAL	PNC BANK	01/05/24	DPS12292023	20.00
101-000-070.000	DUE FROM FIRE AUTHORITY	PNC BANK	01/05/24	PD12292023	477.67
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	01/18/24	134640	28.00
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	01/18/24	134641	40.00
101-000-078.003	DUE FROM MCOLES ACADEMY GRANT	PNC BANK	01/05/24	PD12292023	349.99
101-000-084.002	DUE FROM DDA - ASUS MONITOR	PNC BANK	01/11/24	CITY12292023	165.62
101-000-084.002	124 E. JEFFERSON - DDA UTLILITY	CONSUMERS ENERGY	01/16/24	STATEMENT	127.94
101-000-084.002	DUE FROM DDA	STAPLES ADVANTAGE	01/17/24	3550344984	36.10
101-000-084.002	DUE FROM DDA	VC3 INC.	01/18/24	134640	16.30
101-000-084.002	DUE FROM DDA	VC3 INC.	01/18/24	134641	10.00
101-000-084.015	DUE FROM EMPLOYEES	PNC BANK	01/11/24	CITY12292023	52.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	TERRY KIRK	01/17/24	01092024	60.00
Total For Dept 000					1,383.62
Dept 172 ADMINISTRATOR					
101-172-958.000	MICHIGAN MUNICIPAL EXECUTIVES	MICHIGAN MUNICIPAL EXECUT	01/17/24	2024	425.00
Total For Dept 172 ADMINISTRATOR					425.00
Dept 250 CLERK-TREASURER					
101-250-864.000	HOTEL MASTER ACADEMY - SARAH	PNC BANK	01/11/24	CITY12292023	302.40
Total For Dept 250 CLERK-TREASURER					302.40
Dept 257 ASSESSOR					
101-257-961.000	ASSESSMENT NOTICE MAILING	COUCKE PROPERTY SERVICES,	01/17/24	204	1,203.18
Total For Dept 257 ASSESSOR					1,203.18
Dept 262 ELECTIONS					
101-262-740.000	POSTAGE VOTER REGISTRATION CARDS	PNC BANK	01/11/24	CITY12292023	893.31
101-262-740.000	4100 VOTERS MAILED - POSTAGE	JET SPEED PRINTING	01/17/24	46562	2,641.26
Total For Dept 262 ELECTIONS					3,534.57
Dept 265 CITY HALL/GROUNDS					
101-265-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	01/17/24	8072864924	37.72
101-265-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	01/17/24	8072853290	25.29
101-265-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	01/17/24	8072853290	280.18
101-265-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	01/18/24	8072883685	392.50
101-265-727.000	STORAGE BASKET	STAPLES ADVANTAGE	01/18/24	8072945812	15.39
101-265-727.000	MAGNETIC HOOKS	STAPLES ADVANTAGE	01/18/24	8072807816	59.19
101-265-740.000	ADOBE MONTHLY SUBSCRIPTION	PNC BANK	01/11/24	CITY12292023	10.17
101-265-801.000	ANNUAL CONTINUING DISCLOSURE	ROBERT W. BAIRD & CO.	01/17/24	1208223	2,000.00
101-265-803.000	LEGAL SERVICES	FOSTER SWIFT	01/17/24	874659	779.00
101-265-805.000	REFUSE SERVICE	GRANGER CONTAINER SERVICE,	01/17/24	26326457	18,316.35
101-265-805.001	RECYCLING	GRANGER CONTAINER SERVICE,	01/17/24	26324298	8,921.35
101-265-850.000	TELEPHONE	AT & T	01/16/24	517R01318801	6.00
101-265-926.000	48820 LED LIGHT ROAD - STREET LI	CONSUMERS ENERGY	01/16/24	STATEMENT	7,940.20
101-265-927.000	414 E. MAIN STREET BLD 2	CONSUMERS ENERGY	01/16/24	STATEMENT	3,447.92
101-265-930.000	REPAIR/MAINTENANCE	PNC BANK	01/05/24	DPS12292023	620.65
101-265-930.000	REPAIR/MAINTENANCE	APPLIED INDUSTRIAL TECH	01/11/24	2402592	228.10
101-265-930.000	SERVICE CALL CITY HALL ALARM	DELAU FIRE SERVICES	01/18/24	68464	150.00
101-265-932.000	CODE ONLINE	CIVICPLUS, LLC	01/17/24	290444	220.37
101-265-932.000	WEBSITE HOSTING	SHUMAKER TECHNOLOGY GROUP	01/17/24	2567	800.00
101-265-932.000	COMPUTER MAINTENANCE	VC3 INC.	01/18/24	134640	47.00
101-265-932.000	COMPUTER MAINTENANCE	VC3 INC.	01/18/24	134641	36.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 265 CITY HALL/GROUNDS					
101-265-932.000	COMPUTER MAINTENANCE	VC3 INC.	01/18/24	136598	39.00
Total For Dept 265 CITY HALL/GROUNDS					44,372.38
Dept 301 POLICE					
101-301-719.000	CHIEF UNIFORM	LANSING UNIFORM COMPANY	01/17/24	101986-A	129.95
101-301-740.000	OPERATING SUPPLIES	PNC BANK	01/05/24	PD12292023	175.90
101-301-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	01/17/24	8072818433	54.87
101-301-740.000	OPERATING SUPPLIES	VC3 INC.	01/18/24	134640	113.30
101-301-740.000	OPERATING SUPPLIES	VC3 INC.	01/18/24	134641	50.00
101-301-801.000	LEGAL SERVICES	FOSTER SWIFT	01/17/24	874659	171.00
101-301-850.000	FAX	WBI, INC.	01/18/24	STATEMENT	28.57
101-301-930.000	REPAIR/MAINTENANCE	APPLIED INDUSTRIAL TECH	01/11/24	2402592	76.03
101-301-963.000	CLEAR LAW ENFORCEMENTPLUS ENTERP	THOMSON REUTERS	01/18/24	849549080	152.25
Total For Dept 301 POLICE					951.87
Dept 336 FIRE					
101-336-927.000	3390 W. HOWE ROAD	CONSUMERS ENERGY	01/16/24	STATEMENT	40.80
Total For Dept 336 FIRE					40.80
Dept 441 PUBLIC SERVICES					
101-441-740.000	TESTING STRIPS	PNC BANK	01/11/24	CITY12292023	13.85
101-441-740.000	AA BATTERY CIRCUIT BREAKER	GILBERT'S TRUE VALUE HARDW	01/17/24	DECEMBER2023	133.76
101-441-740.000	TOTES FOR CHRISTMAS DECORATIONS	MENARDS-LANSING WEST	01/17/24	68530	127.93
101-441-801.000	2023 DPS PROJECTS FOR REVIEW	C2AE	01/16/24	75819	786.23
101-441-927.000	907 W. MAIN	CONSUMERS ENERGY	01/16/24	STATEMENT	981.03
101-441-930.000	BOLTS, NUTS, CORD PLUGG JUMPER C	GILBERT'S TRUE VALUE HARDW	01/17/24	DECEMBER2023	35.89
101-441-932.000	COMPUTER MAINTENANCE	VC3 INC.	01/18/24	134640	8.30
101-441-932.000	COMPUTER MAINTENANCE	VC3 INC.	01/18/24	134641	10.00
101-441-961.000	ESRI ARC GIS DESKTOP MAINTENANCE	PNC BANK	01/11/24	CITY12292023	1,749.00
Total For Dept 441 PUBLIC SERVICES					3,845.99
Dept 751 PARKS FACILITIES					
101-751-801.000	PROFESSIONAL SERVICES	SPICER GROUP	01/17/24	226354	935.00
101-751-927.000	404 S. BRIDGE STREET	CONSUMERS ENERGY	01/16/24	STATEMENT	238.79
101-751-927.000	10072307 - 911 W. MAIN ST 1/2 D	LANSING BD OF WATER & LIGH	01/16/24	STATEMENT	258.21
101-751-930.000	REPAIR/MAINTENANCE	PNC BANK	01/05/24	DPS12292023	957.35
101-751-930.000	REPAIR/MAINTENANCE	FASTENAL	01/17/24	MILA1132406	24.51
101-751-930.000	REPAIR ALL KIDS PLAY EQUIPMENT	GILBERT'S TRUE VALUE HARDW	01/17/24	DECEMBER2023	114.95
101-751-930.000	REPAIR/MAINTENANCE	HAMMOND FARMS	01/17/24	3-264551	93.75
101-751-930.000	STUMP GRINDING A TREE WORK IN TH	J & J HARDWOODS, INC	01/17/24	3641	1,445.00
101-751-930.000	PLYWOOD FOR PED BRIDGE & SIGN	M P C CASHWAY LUMBER CO, I	01/17/24	137743	173.27
Total For Dept 751 PARKS FACILITIES					4,240.83
Dept 752 RECREATION					
101-752-801.000	DARA CONTRIBUTION	D.A.R.A.	01/17/24	2024QRTR1	10,911.38
Total For Dept 752 RECREATION					10,911.38
Total For Fund 101 GENERAL FUND					71,212.02

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET					
Dept 000					
202-000-801.000	PROFESSIONAL SERVICES	C2AE	01/16/24	75819	482.40
202-000-931.001	TREE TRIM 505 N BRIDGE STREET	J & J HARDWOODS, INC	01/17/24	3641	1,200.00
			Total For Dept 000		1,682.40
			Total For Fund 202 MAJOR STREET		1,682.40

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET					
Dept 000					
203-000-801.000	108 WINDY RUSH DATA	C2AE	01/16/24	75819	144.00
203-000-931.001	CAULK GUN	GILBERT'S TRUE VALUE HARDW	01/17/24	DECEMBER2023	14.99
203-000-931.001	TREE WORK 108 S. DEWITT DRIVE	J & J HARDWOODS, INC	01/17/24	3641	1,400.00
Total For Dept 000					1,558.99
Total For Fund 203 LOCAL STREET					1,558.99

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-801.000	NOVEMBER BUILDING SERVICES	DEWITT CHARTER TOWNSHIP	01/17/24	23-0000824	1,884.40
Total For Dept 000					1,884.40
Total For Fund 249 BUILDING DEPARTMENT					1,884.40

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 592 WATER/SEWER					
Dept 000					
592-000-740.000	OPERATING SUPPLIES	PNC BANK	01/11/24	CITY12292023	4.99
592-000-740.000	SET UP AND PRINTING	KCI	01/17/24	330420	1,948.78
592-000-740.000	UTILITY BILL UPS SHIPPING	KCI	01/17/24	330519	18.49
592-000-801.000	SANITARY EVALUATION SERVICING DI	C2AE	01/16/24	75819	367.96
592-000-932.000	CODE ONLINE	CIVICPLUS, LLC	01/17/24	290444	220.37
Total For Dept 000					2,560.59
Total For Fund 592 WATER/SEWER					2,560.59

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 01/05/2024 - 01/18/2024
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE 50% OF GASOLINE	EISELER OIL COMPANY	01/17/24	211241	29.54
661-000-751.001	GAS/OIL POLICE 50% OF GASOLINE	EISELER OIL COMPANY	01/17/24	264734	267.08
661-000-751.003	DIESEL DPW 100% OF DIESEL	EISELER OIL COMPANY	01/17/24	211274	315.65
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	01/17/24	210233	744.21
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	01/17/24	264735	265.82
661-000-751.003	GAS/OIL DPW 50% OF GASOLINE	EISELER OIL COMPANY	01/17/24	211241	29.54
661-000-751.003	GAS/OIL DPW 50% OF GASOLINE	EISELER OIL COMPANY	01/17/24	264734	267.09
661-000-930.003	LIGHTS FOR SIDES OF DUMP TRUCK	AIS CONSTRUCTION EQUIPMENT	01/17/24	F99444	226.44
661-000-930.003	BATTERY FOR JD SIDEWALK TRACTOR	HUTSON, INC.	01/17/24	10263485	160.58
661-000-930.003	BATTERY FOR OLD LEAF VAC	KAMINS AUTO PARTS	01/17/24	12-923408	181.94
661-000-930.003	FILTERS FOR CHIPPER	KAMINS AUTO PARTS	01/17/24	12-922985	96.50
661-000-930.003	FILTERS FOR CHIPPER	KAMINS AUTO PARTS	01/17/24	12-922986	54.21
661-000-930.003	SPINNER MOTOR, CONTROLER SWITCH	TRUCK & TRAILER SPECIALTIE	01/18/24	DS0013709	387.12
661-000-930.003	WIRE, CONNECTORS DUMP TRUCK	TSC TRACTOR SUPPLY	01/18/24	609315	51.95
661-000-961.000	2023 FORD INTERCEPTOR - OIL CHAN	PAULI FORD MERCURY	01/17/24	637378	75.80
Total For Dept 000					3,153.47
Total For Fund 661 MOTOR POOL					3,153.47

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
-----------	-------------------	--------	--------------	---------	--------

Fund Totals:

Fund 101 GENERAL FUND	71,212.02
Fund 202 MAJOR STREET	1,682.40
Fund 203 LOCAL STREET	1,558.99
Fund 249 BUILDING DEPARTMENT	1,884.40
Fund 592 WATER/SEWER	2,560.59
Fund 661 MOTOR POOL	3,153.47

Total For All Funds:	82,051.87
----------------------	-----------

City of Dewitt:

Daily Management Report for 1/18/2024:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	0	\$0.00	0	\$0.00	0	\$0.00	0	57
Winter Tax	19	\$12,263.34	19	\$12,263.34	1	\$788.44	0	61
Utility	190	\$24,995.46	190	\$24,995.46	9	\$1,348.37	993	571
Misc./General Receipts	20	\$4,232.00	20	\$4,232.00	1	\$10.00	0	0
Building Permits	7	\$1,433.00	7	\$1,433.00	1	\$120.00	0	0



January 3, 2024

Rich Miller, Supervisor
Depart of Public Services
DeWitt City Government
907 W Main Street
DeWitt, MI 48820

Dear Rich,

I am writing to express our deep gratitude for the use of the city's barricades during our Christmas Light Experience at Northpointe. The barricades were a tremendous help in providing drivers guidance as they drove through the displays telling the story of Christmas.

The Light Experience was our gift to the community and seemed to be very well received. We had about 850 vehicles drive through the lot over seven nights to enjoy the lights; our best estimate is that represents 2,500-3,000 people.

We are so grateful for each of you who serve our city so willingly. Please pass along our heartfelt thanks, and if there are ways that we can help the city, please let us know.

Our best wishes for a great 2024!

Sincerely,

A handwritten signature in black ink that reads "Rick Ruble". The signature is fluid and cursive, with a large initial "R" and a long horizontal stroke at the end.

Rick Ruble

Lead Pastor
Northpointe Community Church

A handwritten note in black ink that says "Thank you!". The words are written in a cursive style, with a long horizontal line underlining the word "you". There is a small arrow pointing to the right at the end of the line.

Supporting Clinton County Businesses!

BUSINESS

EXPO 2024

Creating relationships with potential clients, partners, and industry peers!

**HOSTED BY THE
DEWITT AREA CHAMBER OF COMMERCE**

Sponsored by

SATURDAY, APRIL 20
10:00 am - 3:00 pm
Banquet & Conference Center of DeWitt

Local Business Exhibitor Booths · How to and Informational Seminars throughout the day

Free General Admission

All businesses are invited to participate.

For Sponsorship, Exhibitor Booth, or Seminar Information

Contact the Chamber Office at 517-624-2954 or Loretta@dewittareacc.org

www.dewittareacc.org

**DeWitt Area
Chamber of Commerce**

113 S Bridge St
DeWitt MI 48820



Vendor Registration Form

DeWitt Area Chamber of Commerce Business Expo

Business Name: _____

Contact Person _____

Mailing Address: _____

City _____ Zip Code _____ Phone _____

Email _____ Website _____

Tables Requested (Members \$100, Non-Members \$150) # _____ \$ _____

Sponsorship (\$300) Includes name on marketing materials, one table, seminar \$ _____
20 minute Seminar Topic _____

Please submit Registration Form with payment to
DeWitt Area Chamber Of Commerce, 113 S. Bridge Street, DeWitt MI 48820

Credit Card Payments accepted with 5% processing fee

Name on Card: _____

Address _____

City _____ Zip Code _____ Exp Date _____

Card Number _____ Security Code _____

Signature _____ Date _____



14th Annual

Charity **GOLF** Tournament

**Royal Scot Golf Course
4722 W Grand River, Lansing**

Tee Off 11:30 am

18 Holes with cart ▪ Lunch on the Course ▪ Light Dinner
Hole Challenges ▪ Skins ▪ Raffle ▪ Great Goodie Bags

DeWitt Area
Chamber of Commerce

113 S Bridge St, DeWitt
517-624-2953 www.dewittareacc.org
Loretta@DeWittareacc.org

DeWitt Area
Foundation

The **DeWitt Area Chamber of Commerce** is a non-profit, volunteer organization created to support local businesses and enhance the quality of life throughout the community. The **DeWitt Chamber Foundation** is the charitable arm of the Chamber providing programs and events for residents and scholarships for students throughout Clinton County.

The **Foundation** has awarded over(50) \$1,000 scholarships over the past 13 years to students living or attending high school in Clinton County. We would like to continue these awards, therefore, your support is critical to our success.

The Annual Golf Outing is a great networking event to enjoy with friends, customers, and business partners.

We hope you will consider joining us for a great afternoon of fun, golf, and networking while supporting the scholarship programs which are so desperately needed.

SPONSORSHIP OPPORTUNITIES

GOLD SPONSOR (Limit 2) \$1,200: Name on Goodie bag, marketing materials, hole sign, (1) foursome, lunch & dinner tickets

BALL SPONSOR \$800: Logo on Golf Balls, marketing materials, hole sign, lunch and dinner tickets

SILVER SPONSOR \$750 Name on marketing materials, hole sign, (1) foursome, lunch and dinner tickets.

BRONZE SPONSOR \$550 Hole sign and (1) foursome with lunch and dinner tickets

HOLE SPONSOR \$200

Recognition at Outing, hole sign, hole setup for corporate display, (2) lunch and dinner tickets

RAFFLE PRIZE SPONSOR Recognition at the outing. You can donate a raffle item or donate \$50 and we will obtain the item on your behalf.

GOODIE BAG CONTENTS: Goodie bags are provided to all golfers. Bags include snacks, golf balls, and a small bag of personal items. Sponsors are invited to provide promotional items in the bag. These items must be received by June 14

FOURSOME: \$340: 18 holes of golf, cart, goodie bag, Lunch on the course, and light dinner

REGISTRATION DEADLINE JUNE 14

COMPANY OR TEAM NAME : _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

SPONSORSHIP LEVEL: GOLD (\$1,200) GOLF BALLS (800) SILVER (\$750) BRONZE (\$500) HOLE (\$200) \$_____

RAFFLE ITEM _____ or \$50 \$ _____

REGISTRATION: TEAM (\$340) or INDIVIDUAL (\$85) \$_____

PAYMENT INFORMATION

CHECK ENCLOSED VISA MASTERCARD (additional 5% charge for credit card payments) TOTAL CHARGE \$_____

NAME ON CARD: _____

CARD NUMBER: _____ SECURITY CODE _____

EXP DATE _____ Credit Card Billing Zip Code _____

SIGNATURE _____ DATE _____

Return Registration with payment to:

DeWitt Chamber Foundation ▪ 113 S Bridge Street ▪ DeWitt MI 48820