



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, December 11, 2023
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes November 27, 2023, City Council Minutes
November 27, 2023, Closed Session Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrators Report

Old Business None

New Business

Closed Session

Adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (d) for negotiations connected with the purchase of real property.

1. Purchase Agreement for North Scott & West Jefferson Properties

RECOMMENDED ACTION: If Council would like to move forward with the property purchase a motion as described above would have to be voted on by City Council.

2. 2024 City Council Meeting Schedule

RECOMMENDED ACTION: To approve the attached City Council meeting schedule dated December 7, 2023, for Calendar Year 2024.

3. Vacation Schedule Amendment

RECOMMENDED ACTION: Approval of amending Section 7: Benefits, C. Vacation of the City of DeWitt Personnel/Policy Manual with the Amended Vacation Table as presented in the Staff Report dated December 7, 2023.

4. Police Department Recruitment Agreement

RECOMMENDED ACTION: Approval of the Academy Sponsorship Recruit Agreement and creation of a non-certified police officer sponsored Academy Recruit position within the City of DeWitt Police Department

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: December 7, 2023.

Introduction of Paula Willoughby, Finance Director

Paula will be in attendance for introductions to Mayor and City Council.

17th Annual Christmas Market Review

The Market was a huge success. There was a very large crowd and the weather cooperated! Mayor Pro-Tem Hunsaker filled into Emcee the Parade and Tree Lighting and did a great job!

McGuire Park LWCF Grant

A press release from Governor Whitmer’s office has announced the City has been awarded the grant for our McGuire Park Improvements for 2024. As we receive notice from EGLE, I will keep City Council posted. There will be a grant agreement that City Council will have to approve at some point in the future.

Precinct Consolidation to One Election Precinct

The Election Commission adopted a resolution consolidating the City of DeWitt to one (1) election precinct. The consolidation will take effect immediately and will be in place for the February 27 Presidential Primary election. New Voter ID cards will be mailed to all voters in Precinct 2 within the next few days.

Storm Water Permit (NPDES PHASE II) TMDL Designation

The upper Looking Glass Watershed is proposed for 2024 to be designated as a TMDL (Total Maximum Daily Limits) Area. That means water testing in the watershed has exceeded a limit for one of the “contaminants” the state looks at. In the case of the Looking Glass it is E. coli. This will mean a significant increase in our testing obligations at storm sewer outfalls and possibly some limits on the waste water treatment plant. As I get more information, I will keep City Council posted.

General Information Packet

- Copy of MCOLES Academy Assistance Program Application
- Chamber of Commerce Documents
- Assessor Monthly Report November
- General Ledger Report – 11/23 to 12/07
- Invoicecloud Report

December	
12 – Tuesday	Downtown Development Authority Meeting
13 – Wednesday	Parks, Rec, Cemetery, & Tree Commission Meeting
25 – Monday	Christmas (City Hall Closed)
26 – Tuesday	City Hall Closed
28 – Thursday	Planning Commission Meeting
January	
1 – Monday	New Year's Day (City Hall Closed)
2 – Tuesday	City Hall Closed

CALL TO ORDER CITY COUNCIL:

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

ROLL CALL:

Members Present: Councilmembers: Donohue, Kellogg, Ostrander, VanDyke, Whitman, Mayor Pro-Tem Hunsaker, and Mayor Leeming

Excused: None

STAFF:

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, City Attorney

AUDIENCE:

Robert Showers
Stella Gallagher, 110 N. Logan St. DeWitt, MI 48820

AGENDA:

Motion by VanDyke, seconded by Hunsaker, and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Kellogg, seconded by Whitman, carried by unanimous vote of the Council **to approve the minutes from the November 13, 2023, Regular City Council Meeting as presented.**

PUBLIC COMMENT:

Robert Showers provided an update on current and upcoming projects in Clinton County.

OLD BUSINESS:

None

CITY ADMINISTRATOR'S REPORT:

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

NEW BUSINESS:

1. Appointment of Interim City Clerk Sarah Stoltzfus to the DeWitt Election Commission

Motion by Whitman, seconded by VanDyke, carried by unanimous vote of the Council **to approve the appointment of Sarah Stoltzfus, Interim City Clerk-Treasurer, to the City of DeWitt Election Commission for the 2023 election cycle.**

CLOSED SESSION:

Motion by VanDyke, seconded by Hunsaker and carried by roll call vote of the Council to adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (d) for negotiations connected with the purchase of real property at 7:42 pm.

ROLL CALL:

Councilmember Donohue	<u> Y </u>	Councilmember Ostrander	<u> Y </u>
Councilmember Hunsaker	<u> Y </u>	Councilmember VanDyke	<u> Y </u>
Councilmember Kellogg	<u> Y </u>	Councilmember Whitman	<u> Y </u>

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to reconvene to the regular meeting at 8:12 p.m.**

Motion by Hunsaker, seconded by Donohue and carried by unanimous vote of the Council **to direct the City Administrator to proceed as discussed in closed session.**

COUNCIL STAFF REPORTS:

City Attorney: Nothing to report

City Clerk-Treasurer:

Ms. Stoltzfus will be attending the MAMC Master Academy this week.

DARA: No meeting

Mayor Leeming /DDA: Discussion for Cabin Fever Reliever is underway.

DAESA: Don Potts had his last meeting and they congratulated him on his years of service to the board. Terry Powell will be his replacement.

Planning: No meeting

Parks: Nothing to report

Police Chief: The 2023 Turkey Trot went very well. A new part-time officer, Ben Murdock, was sworn in today.

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council **that the meeting is adjourned at 8:14 p.m.**

Respectfully submitted,

Sarah Stoltzfus
Interim Clerk-Treasurer

Sue Leeming
Mayor

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: December 11, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: December 7, 2023
RE: Property Purchase Agreements

FACTS: The property purchase agreements will be reviewed by City Council and if Council chooses to move forward with a purchase a motion would have to be made to approve the purchase of each parcel, approve the purchase price of each parcel, and authorize the Mayor and Interim City Clerk to sign the purchase agreements on behalf of the City of DeWitt.

RECOMMENDED ACTION: If Council would like to move forward with the property purchase a motion as described above would have to be voted on by City Council.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: December 11, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: December 7, 2023
RE: 2024 City Council Meeting Schedule

FACTS: At the end of each year City Council adopts a meeting schedule for the next calendar year. Regular City Council meetings are held on the second and fourth Mondays of each month, which was used to determine the attached 2024 meeting dates. The City Charter (Section 7.5) requires that City Council meet at least one time each month.

CITY COUNCIL: Meetings begin at 7:00 p.m. and are held on the second and fourth Mondays of each month.

PLANNING COMMISSION: Meetings begin at 7:00 p.m. and are held on the fourth Thursday of each month.

DOWNTOWN DEVELOPMENT AUTHORITY: Meetings begin at Noon on the second Tuesday of each month.

PARKS, RECREATION, CEMETERY & TREE COMMISSION: Meetings begin at 7:00 p.m. and are held the second Wednesday of every other month beginning in February.

RECOMMENDED ACTION: To approve the attached City Council meeting schedule dated December 7, 2023, for Calendar Year 2024.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

City of DeWitt
2024 Schedule of Regular Meetings
 517-669-2441

CITY COUNCIL MEETINGS: Regular City Council Meetings begin at 7:00 p.m. and are held on the second and fourth Mondays of each month at City Hall, 414 East Main Street.

****Goal Setting Meetings & ***Finance Committee Meetings** begin at 6:00 P.M.:

January	08	April***	01	June	10	September	23
January**	16 (Tues)	April	08	June	24	October	14
January	22	April***	15	July	08	October	28
February	12	April	22	July	22	November	12
February	26	May***	06 (if needed)	August	12	November	25
March***	04	May	13	August	26	December	09
March	11	May	28	September	09		

** Goal Setting Meeting – City Council 6:00 p.m., Tuesday, January 16

*** Finance Committee Meeting(s) begin at 6:00 p.m. **March 04 April 1 May 6 (if needed)**

PLANNING COMMISSION MEETINGS: Meetings begin at 7:00 p.m. and are held on the fourth Thursday of each month and are held at City Hall, 414 E. Main Street, and are scheduled for the following dates:

January	25	May	23	August	22
February	22	June	27	September	26
April	25	July	25	October	24

***Holidays or other events may affect the date of the meeting or the meeting has already been rescheduled.**

DOWNTOWN DEVELOPMENT AUTHORITY: Meetings begin at Noon on the second Tuesday of each month and are held at City Hall, 414 E. Main Street. Meetings are scheduled for the following dates:

January	09	April	09	July	09	October	15
February	13	May	14	August	13	November	12
March	12	June	11	September	10	December	10

PARKS, RECREATION, CEMETERY & TREE COMMISSION: Meetings begin at 6:00 p.m. on the second Wednesday of every other month and are held at City Hall, 414 E. Main Street. Meetings are scheduled for the following dates:

February	14	June	12	October	09
April	10	August	14	December	11

CABLE COMMISSION Meetings begin at 7:00 p.m. and are held on an as-needed basis at City Hall, 414 E. Main Street.

Notices of all meetings are posted on the outside bulletin board at City Hall located at 414 E. Main Street, DeWitt. Minutes for these meetings can be viewed for public inspection online at <http://www.dewittmi.gov/>. or provided during regular business hours: 8 a.m. to 5 p.m. Monday – Friday.

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: December 11, 2023

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: December 7, 2023

RE: Vacation Schedule Amendment

FACTS: The current Personnel Manual has the following vacation schedule table:

CURRENT TABLE

<u>Years of Employment</u> (at least)	<u>Hours</u>
1-4	80
5-9	120
10	160
15	184

Comparing similar municipalities' vacation schedules and remaining consistent with the Police Department CBA, I am recommending the vacation schedule be amended to the following:

AMENDED VACATION TABLE

<u>Years of Employment</u> (at least)	<u>Hours</u>
1-2	80
3-4	100
5-9	120
10	160
15	184

RECOMMENDED ACTION: Approval of amending Section 7: Benefits, C. Vacation of the City of DeWitt Personnel/Policy Manual with the Amended Vacation Table as presented in the Staff Report dated December 7, 2023.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:

Ostrander	_____	VanDyke	_____
Donohue	_____	Kellogg	_____
Hunsaker	_____	Whitman	_____

Staff Report for Council Agenda Item

Agenda Item: NB #4
Meeting Date: December 11, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: December 7, 2023
RE: Police Department Recruitment Agreement and Academy Recruit Position

FACTS: The Michigan Commission on Law Enforcement Standards (MCOLES) has created the Public Safety Academy Assistance program. The program offers police departments up to \$24,000 in grant fund assistance to send a recruit to a police academy in Michigan. The grant funds cover tuition, books, supplies, and up to \$4,000 in wages. With the available grant funding the out-of-pocket cost to the city will be approximately \$6,800 for wages that would not be covered by the grant. The recruit would be paid wages based on a 16-week academy at 40 hours per week, or approximately 640 hours. The Lansing Community College academy tuition is approximately \$17,000.00, which would leave an additional \$3,000 for books, supplies, and uniforms and \$4,000 for wages.

One of the requirements of the grant is the recruit has to be an employee of the agency sponsoring them through the academy. Chief Ferguson has selected a recruit who is interested in going through the academy and working on a part-time basis for the DeWitt City Police Department upon graduation.

Attached is an agreement outlining the obligations of both the city and the recruit.

The city would be obligated to cover the costs of the academy, hire the recruit as an employee (\$16-\$18 per hour wage), cover them under our worker's compensation throughout the course of the academy, and provide them a position as a part-time officer upon graduation and certification by MCOLES.

The recruit would be obligated to complete the academy, obtain certification from MCOLES as a certified police officer, and commit up to 18 months of part-time employment with the City to fulfill the terms of the agreement.

If the recruit does not fulfill the terms there is a "repayment" clause that kicks in and the recruit would be obligated to refund the city a certain percentage of expenses based on the length of employment.

Our attorneys, Mike Blum and Brian Goodenough, have reviewed the agreement.

INFORMATIONAL

2024 DeWitt Chamber Community Resource Guide
Spring/Summer Edition published by February 1.
Advertisement Request Form



DeWitt Area
Chamber of Commerce

Business Name _____

Contact Person _____

Phone _____ Email _____

The Spring/Summer Edition of the DeWitt Chamber Community Resource Guide will be a finish size of 8.375 x 10.875, therefore the ad sizes will be as follows:

	Member Rate	Non-Member Rate
_____ Inside front Full Page Bleed (8.5 x 11)	\$1,200	\$1,300
_____ inside back cover Full Page Bleed (8.5 x 11)	\$1,200	\$1,300
_____ Back Cover Full Page Bleed (8.5 x 11)	\$1,400	\$1,500
_____ Full Page with no Bleed (8.25 x 10.75)	\$1,000	\$1,100
_____ Full Page with full Bleed (8.5 x 11)	\$1,000	\$1,100
_____ Half Page Horizontal (8.25 x 5.375)	\$ 750	\$ 900
_____ Quarter Page– vertical (4.125 x 5.375)	\$ 400	\$ 500

Ads must be submitted in correct size and format. (PDF, PNG, JPG) ads not received in the correct format or size will not be used.

DEADLINE is December 8 to reserve a space with ad copy due by December 22.

The Spring/Summer Edition focuses on the attributes of the community, events, and Chamber Members. If you have pictures of the community and would like to submit for consideration please email to Loretta@dewittareacc.org.

Please remit payment to

DeWitt Area Chamber of Commerce
113 S Bridge Street
DeWitt MI 48820

POSITIVE SCHOOL CULTURE TEAM



November 2023

To Whom It May Concern:

It is now the time of the year when the planning for many of the activities that culminate our school year begins. A group that is diligently working to improve the overall quality of school culture and experience is the Positive School Culture Team. This team has implemented several initiatives to make positive changes within the school and to promote physical, social, and emotional wellness. Some of these initiatives include implementing “Students of the Week,” DeWitt Wellness Days, and Staff Wellness Initiatives. While these initiatives have been great, the team hopes to put on other activities throughout the school year to keep the momentum going.

In order to provide our students with engaging and memorable wellness events, we humbly ask for your generous support in these endeavors. The Positive School Culture Team truly envisions DeWitt High School being a place where all students feel welcomed, appreciated, and important. **Our current goal is to provide a free holiday meal to all students with raffle prizes, games, and activities on the day before winter break.** We would absolutely love it if your business would donate an item for the raffle. We would also like to endorse your business on our social media pages as well as in our letter to the community and on our website. It would mean a great deal to show our students how much we care about them.

Hopefully, you can be a supporter of this wonderful team, which is so enthusiastically supported by the DeWitt High School staff and community. Provided is a QR code for a monetary donation, but if you would like to donate a raffle item, please contact Stephanie Bowerson at the email address below. We appreciate your consideration and support.

With gratitude,

Matt Dodson, Principal
MattDodson@dewittschools.net

Stephanie Bowerson, PSC Leader
psc@dewittschools.net

PSC Donation Form

For more information,
visit our website here:



For monetary donations,
please visit here:



Checks are welcomed too!

To donate a raffle item, please
either enclose it and send to:

DeWitt High School
P.O. Box 800
DeWitt MI 48820
Attention Stephanie Bowerson

or contact us to come pick up
your donation!

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
November, 2023

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 9 Deeds Processed
 - 7 Warranty Deeds
 - 2 Quit Claim Deed
- 1 New PRE's Granted

Assessing is working in the 2024 database.

PERSONAL PROPERTY:

Assessing office is now looking for new accounts, and processing any amended petitions.

FIELD INSPECTIONS:

Assessing has transitioned into year end building permit checks for partial construction, and will do so through the end of the year.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals filed.

NEXT BOARD OF REVIEW MEETING:

December Board of Review, December 12th.

ASSESSOR ANNOUNCEMENTS:

Due to some recent law changes, veteran exemptions are no longer taken to the board of review. The assessing office now processes them as they are received.

The assessor's office scored a perfect score on the Assessing Audit conducted by the Michigan Department of Treasury and Reason Consulting. The next audit is projected to take place in 2028.

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 11/23/2023 - 12/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 000					
101-000-070.000	DUE FROM FIRE AUTHORITY	VERIZON WIRELESS	12/05/23	9950046776	42.14
101-000-084.002	DUE FROM DDA	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	140.40
101-000-084.002	DUE FROM DDA	PHYSICIANS HEALTH PLAN-LAN	12/06/23	233190001	1,306.46
101-000-228.002	STATE WITHHOLDING	STATE OF MICHIGAN-TREASURY	12/06/23	STATEMENT	4,114.33
101-000-231.002	UNION DUES	CAPITOL CITY LABOR PROGRAM	12/06/23	STATEMENT	197.44
101-000-231.002	UNION DUES	MICHIGAN AFSCME COUNCIL 25	12/06/23	STATEMENT	152.96
101-000-231.010	MERS HCSP	MERS HCSP	12/06/23	STATEMENT	1,186.42
101-000-231.016	MERS DEFINED CONTRIBUTION	ALERUS FINANCIAL	12/06/23	STATEMENT	2,628.78
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	ABIGAIL CUDNEY	12/06/23	11202023	190.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	LINDSEY MCCONKEY	12/06/23	12042023REFUND	150.00
101-000-256.000	WOMBOLDT - REFUND COMMUNITY ROOM	RON WOMBOLDT	12/06/23	10202203	150.00
Total For Dept 000					10,258.93
Dept 101 COUNCIL					
101-101-958.000	MEMBERSHIP	DEWITT AREA CHAMBER OF COM	12/05/23	2023-082	450.00
101-101-958.000	MEMBERSHIP	MICHIGAN ASSOCIATION OF M	12/06/23	2024DUES	110.00
Total For Dept 101 COUNCIL					560.00
Dept 172 ADMINISTRATOR					
101-172-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	178.75
101-172-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	12/06/23	233190001	2,003.83
101-172-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	12/06/23	001613765648	155.21
Total For Dept 172 ADMINISTRATOR					2,337.79
Dept 238 RETIREE BENEFITS					
101-238-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	38.35
101-238-716.000	HEALTH/DENTAL	ROBERT WATSON	12/06/23	STATEMENT	222.37
Total For Dept 238 RETIREE BENEFITS					260.72
Dept 250 CLERK-TREASURER					
101-250-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	140.40
101-250-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	12/06/23	233190001	1,025.73
101-250-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	12/06/23	001613765648	65.66
101-250-864.000	CONFERENCE/TRAVEL	SARAH STOLTZFUSS	12/06/23	OCT/NOV2023	153.01
Total For Dept 250 CLERK-TREASURER					1,384.80
Dept 265 CITY HALL/GROUNDS					
101-265-723.000	WORKMANS COMPENSATION	MML WORKERS' COMP FUND	12/05/23	10435206	2,972.00
101-265-740.000	POSTAGE FOR TAX BILLS	KCI	12/06/23	328865	1,752.19
101-265-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	12/06/23	872598	1,292.00
101-265-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	12/06/23	872985	1,715.20
101-265-806.000	AUDIT SERVICE	MANER COSTERISAN	12/05/23	45841	1,743.00
101-265-850.000	TELEPHONE	COMCAST	12/06/23	189037940	475.07
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	12/05/23	5686	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	12/05/23	1684	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	12/05/23	1832	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	12/05/23	1616	95.40
101-265-930.000	REPAIR/MAINTENANCE	DELAU FIRE SERVICES	12/05/23	68110	218.90
101-265-930.000	REPAIR/MAINTENANCE	DELAU FIRE SERVICES	12/05/23	372703	280.50
101-265-930.000	REPAIR/MAINTENANCE	DELAU FIRE SERVICES	12/05/23	68127	625.60
101-265-930.000	REPAIR/MAINTENANCE	MICHIGAN CONCRETE SOLUTION	12/05/23	152	550.00
101-265-932.000	COMPUTER MAINTENANCE	CIVICPLUS, LLC	12/06/23	284168	475.00
101-265-980.000	CAPITAL OUTLAY/MISCELLANEOUS	TOWN & COUNTRY TECHNOLOGIE	12/05/23	34194	4,478.49

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 11/23/2023 - 12/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 265 CITY HALL/GROUNDS					
Total For Dept 265 CITY HALL/GROUNDS					16,959.55
Dept 301 POLICE					
101-301-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	463.05
101-301-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	12/06/23	233190001	2,903.57
101-301-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	12/06/23	001613765648	465.45
101-301-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	12/06/23	872598	608.00
101-301-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	12/06/23	872985	532.00
101-301-850.000	TELEPHONE	VERIZON WIRELESS	12/05/23	9950046776	168.56
101-301-850.000	TELEPHONE	COMCAST	12/06/23	189037940	237.53
101-301-851.000	RADIO	STATE OF MICHIGAN	12/05/23	551-621679	132.00
101-301-851.000	RADIO	VERIZON WIRELESS	12/05/23	9950046776	108.03
101-301-851.000	RADIO	THOMSON REUTERS	12/06/23	849392154	152.25
101-301-961.000	MISCELLANEOUS	BRIAN CURTIS	12/06/23	11282023	19.82
Total For Dept 301 POLICE					5,790.26
Dept 441 PUBLIC SERVICES					
101-441-702.003	SALARY/PART-TIME/CONTRACT	PEOPLEREADY, INC	12/06/23	28413839	904.00
101-441-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	12/05/23	DEC2023	497.90
101-441-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	12/06/23	233190001	3,970.24
101-441-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	12/06/23	001613765648	289.42
101-441-740.000	OPERATING SUPPLIES	CINTAS	12/05/23	51851376228	7.15
101-441-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HARDW	12/05/23	NOV2023	238.28
101-441-740.000	OPERATING SUPPLIES	MINT CITY EXCAVATING, INC.	12/05/23	8561	275.43
101-441-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	12/06/23	8072297507	73.25
101-441-850.000	TELEPHONE	VERIZON WIRELESS	12/05/23	9950046776	225.70
101-441-850.000	TELEPHONE	COMCAST	12/06/23	189037940	79.18
101-441-975.000	CAPITAL OUTLAY/BUILDING	TOWN & COUNTRY TECHNOLOGIE	12/05/23	34265	8,054.94
Total For Dept 441 PUBLIC SERVICES					14,615.49
Dept 751 PARKS FACILITIES					
101-751-740.000	OPERATING SUPPLIES	MENARDS-LANSING WEST	12/06/23	66754	83.91
101-751-740.000	OPERATING SUPPLIES	MENARDS-LANSING WEST	12/06/23	65524	27.46
101-751-740.000	OPERATING SUPPLIES	MENARDS-LANSING WEST	12/06/23	65521	11.28
101-751-801.000	PROFESSIONAL SERVICES	BECKETT & RAEDER	12/05/23	2023938	310.00
101-751-930.000	REPAIR/MAINTENANCE	AMERICAN RENTALS	12/05/23	233663	116.00
101-751-930.000	REPAIR/MAINTENANCE	AMERICAN RENTALS	12/05/23	233852	236.00
101-751-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDW	12/05/23	NOV2023	29.45
Total For Dept 751 PARKS FACILITIES					814.10
Total For Fund 101 GENERAL FUND					52,981.64

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET					
Dept 000					
202-000-801.000	PROFESSIONAL SERVICES	C2AE	12/06/23	75641	9,636.05
202-000-931.001	REPAIR/MAINT/ROUTINE	MICHIGAN CONCRETE SOLUTION	12/05/23	152	900.00
			Total For Dept 000		10,536.05
			Total For Fund 202 MAJOR STREET		10,536.05

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 11/23/2023 - 12/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET Dept 000 203-000-931.001	REPAIR/MAINT/ROUTINE	MICHIGAN CONCRETE SOLUTION	12/05/23	152	1,725.00
			Total For Dept 000		1,725.00
			Total For Fund 203 LOCAL STREET		1,725.00

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-478.003	PLUMBING PERMITS	MICHIGAN DRAIN	12/06/23	11272023	86.00
249-000-801.000	PROFESSIONAL SERVICES	DEWITT CHARTER TOWNSHIP	12/05/23	23-0000815	5,075.70
Total For Dept 000					5,161.70
Total For Fund 249 BUILDING DEPARTMENT					5,161.70

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
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GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 592 WATER/SEWER					
Dept 000					
592-000-804.000	SCCMUA/SEWER	S. C. C. M. U. A.	12/06/23	2023DECEMBER	37,849.58
592-000-932.000	COMPUTER MAINTENANCE	CIVICPLUS, LLC	12/06/23	284168	475.00
			Total For Dept 000		38,324.58
			Total For Fund 592 WATER/SEWER		38,324.58

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
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BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	12/05/23	263709	153.60
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	12/06/23	205092	185.63
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	12/05/23	263709	153.60
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	12/05/23	263708	602.03
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	12/06/23	205093	767.80
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	12/06/23	205092	185.63
661-000-930.003	REPAIR/MAINTENANCE/DPW	TRUCK & TRAILER SPECIALTIF	12/05/23	DSO013442	164.10
Total For Dept 000					2,212.39
Total For Fund 661 MOTOR POOL					2,212.39

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
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BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 101 GENERAL FUND	52,981.64
Fund 202 MAJOR STREET	10,536.05
Fund 203 LOCAL STREET	1,725.00
Fund 249 BUILDING DEPARTMENT	5,161.70
Fund 592 WATER/SEWER	38,324.58
Fund 661 MOTOR POOL	2,212.39

Total For All Funds:	110,941.36
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City of Dewitt:

Daily Management Report for 12/6/2023:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	186	\$839,381.68	0	\$0.00	0	\$0.00	0	56
Winter Tax	145	\$155,907.57	15	\$14,419.30	2	\$1,832.27	0	52
Utility	3,739	\$530,982.38	1	\$45.00	0	\$0.00	962	560
Misc./General Receipts	306	\$45,387.95	5	\$1,189.50	1	\$10.00	0	0
Building Permits	216	\$68,063.00	6	\$1,450.00	3	\$1,025.00	0	0