



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, November 13, 2023
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes October 23, 2023, City Council Minutes
October 23, 2023, Closed Session Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrators Report

Old Business None

New Business

1. Greater Lansing Regional Committee Stormwater Management Memorandum of Agreement Resolution 2023-12

RECOMMENDED ACTION: Approve Resolution 2023-12 Memorandum of Agreement confirming the City of DeWitt's membership to the Greater Lansing Regional Committee for Stormwater Management and authorize Rich Miller, DPS Supervisor, to be the City of DeWitt representative.

2. Committee Appointment - Appointment to Board/Commission

RECOMMENDED ACTION: Confirm Mayor Leeming's appointment of Teresa Patterson and Ginny Haas to the Planning Commission with a term expiring on January

18, 2027. Confirm Mayor Leeming's appointment of Christine Callahan to the DeWitt DDA with a term expiring on January 15, 2028. Confirm Mayor Leeming's appointment of Madeline Trimby, Paul Potts, and Bonnie Ward to the Cable Commission with a term expiring on January 15, 2027. Confirm Mayor Leeming's appointment of Dave Ladd and Sheryl Landgraf to the Parks, Recreation, Cemetery and Tree Commission with a terms expiring on January 5, 2028.

3. Clinton County Video Service Agreement

RECOMMENDED ACTION: Approval of the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

4. Comcast Utility Relocation Agreement

RECOMMENDED ACTION: Approval of the Comcast Line Removal And/or Relocation Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: November 09, 2023.

CALL TO ORDER CITY COUNCIL:

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

ROLL CALL:

Members Present: Councilmembers: Kellogg, Ostrander, VanDyke, Mayor Pro-Tem Hunsaker, and Mayor Leeming

Excused: Donohue and Whitman

STAFF:

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, City Attorney

AUDIENCE:

Stella Gallagher
Chad Stevens
Sheryl Landgraf

AGENDA:

Motion by VanDyke, seconded by Ostrander, and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Kellogg, seconded by VanDyke, carried by unanimous vote of the Council **to approve the minutes from the October 9, 2023, Regular City Council Meeting as presented.**

PUBLIC COMMENT:

Sheryl Landgraf acknowledged DPS Supervisor Rich Miller and his crew for what a wonderful job they do; especially in the cemetery. She also gave praise to the City Administration for their hard work.

OLD BUSINESS:

None

CITY ADMINISTRATOR'S REPORT:

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet. Administrator Coss also expressed his appreciation for the assistance that all the neighboring communities have provided over the last few weeks.

NEW BUSINESS:

1. Review DARA FY 2024 Budget – Executive Director, Chad Stevens

Director Stevens was present to go over the 2024 Budget and answer any questions as necessary.

Motion by Hunsaker, seconded by VanDyke, carried by unanimous vote of the Council **to receive and place on file the Fiscal Year 2024 DeWitt Area Recreation Authority Budget.**

2. Annual Audit Presentation for Fiscal Year 2022-2023 ending June 30, 2023, by Maner Costerisan Auditors

Aaron Stephens, Maner Costerisan, was in attendance to present the Annual Audit for Fiscal Year 2022-2023 and answer any questions as necessary. He was pleased to report that the City of DeWitt is in excellent financial health.

Motion by VanDyke, seconded by Ostrander, carried by unanimous vote of the Council **to receive and place on file the City of DeWitt Audit for Fiscal Year 2022-2023 by Maner Costerisan.**

3. Capital Benefit Charge Proposal- Property Owner Agreement

Council members discussed the options in which capital benefit fees can be resolved. Mayor Leeming expressed the importance of developing a plan to address the capital benefit districts and welcomed feedback on how the city could do that. Payment plans and methods for payment were discussed.

CLOSED SESSION:

Motion by VanDyke, seconded by Hunsaker and carried by roll call vote of the Council to adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (d) for negotiations connected with the purchase of real property at 9:14 pm.

ROLL CALL:

| | | | |
|----------|--------|-----------|--------|
| Donohue | Absent | Ostrander | Yes |
| Hunsaker | Yes | VanDyke | Yes |
| Kellogg | Yes | Whitman | Absent |

Motion by Ostrander, seconded by VanDyke and carried by unanimous vote of the Council **to reconvene to the regular meeting at 9:50 p.m.**

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to direct the City Administrator to proceed as discussed in closed session.**

COUNCIL STAFF REPORTS:

City Attorney: Mr. Goodenough commented there was nothing of interest to report.

City Clerk-Treasurer:

Ms. Stoltzfus will be attending the Government Finance Officers Association training in Okemos tomorrow.

DARA: There is ongoing concern about organization and staffing issues.

Mayor Leeming /DDA: She reported on the how the first Ox Roast Committee meeting went. There are a lot of motivated people who want to make this event a continued tradition.

DAESA: Policy language has been updated and amended. They are also trying to get a full-time dayshift position implemented at the Fire Department.

Planning: Next meeting is Thursday, the 26th and Chief will be doing an active violence training.

Parks: Nothing to report.

Police Chief: Chief reported that football season is officially over and went well. He also reported that the Prosecutor's Office has hired three new prosecutors.

ADJOURNMENT:

Motion by VanDyke, seconded by Hunsaker, and carried by unanimous vote of the Council that **the meeting is adjourned at 9:52 p.m.**

Respectfully submitted,

Sarah Stoltzfus
Interim Clerk-Treasurer

Sue Leeming
Mayor

Finance Director Position Filled

An offer has been extended to Paula Willoughby for the Finance Director position and she has accepted the offer. Paula's first day will be on December 4, 2023. Paula has been the Clerk-Treasurer for the City of Laingsburg for 23+ years, received her Bachelor's Degree in Accounting from Baker College, and has administered several MEDC/CDBG grants. We are very excited to have Paula on our team and look forward to her getting started.

Leaf Pickup Update

Leaf pickup is going very smoothly so far this year. We have added three seasonal workers and they are all doing a great job. The leaf collection is very heavy right now, but the crews should catch up in the next few days.

Toys For Tots

If you are interested in donating a toy, City Hall is hosting a donation box until December 6. Please get your toy(s) dropped off prior to that. Last year we collected 135 toys at City Hall and this year we are hoping to exceed that.

General Information Packet

- Assessor Montly Report October
- General Ledger Report – 10/20 to 11/09
- InvoiceCloud Report
- Chamber Christmas Registration Form
- Chamber Toys for Tots

| November | |
|---|--|
| 14 – Tuesday | Downtown Development Authority Meeting |
| 20th thru 24th | Last Week of Leaf Pick-up |
| 23 – Thursday | Thanksgiving – City Hall Closed |
| 24 – Friday | Thanksgiving – City Hall Closed |
| 27 – Monday | City Council Meeting |

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: November 13, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: November 9, 2023
RE: Greater Lansing Regional Committee (GLRC) Membership MOA and Resolution

FACTS: The City of DeWitt is a member of the GLRC, which is made up of all the jurisdictions that hold an NPDES Phase II Stormwater Management permit. The GLRC manages the activities in an entire watershed (Grand River and Looking Glass River) and provides resources to all the communities, i.e. public education components, assistance with permitting, etc...

The City has been a member of the GLRC since its inception. The dues for the GLRC are \$6,287.50 and are split evenly between the City of DeWitt and the DeWitt Public Schools. The City has administered the stormwater permit for the DeWitt Schools since 2013. The MOA and GLRC Fact Sheet are attached for City Council’s review.

RECOMMENDED ACTION: Approve Resolution 2023-12 Memorandum of Agreement confirming the City of DeWitt’s membership to the Greater Lansing Regional Committee for Stormwater Management and authorize the City Administrator, to be the City of DeWitt representative.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

**GREATER LANSING REGIONAL COMMITTEE
for Stormwater Management**

MEMORANDUM OF AGREEMENT – DECEMBER 2, 2021

**Original Agreement – MAY 21, 2004
Revised and Adopted – DECEMBER 2, 2021
Revised and Adopted – September 11, 2023**

I. PURPOSE

It is the purpose of this Memorandum of Agreement (hereinafter the Agreement) to set forth the composition, duties, and responsibilities of the Greater Lansing Regional Committee for Stormwater Management (hereinafter the “GLRC”) to be formed as more particularly described below. Local public agencies, institutions, and communities believe there are substantial benefits that can be derived under this Agreement through cooperative management of the Grand River, Red Cedar River and Looking Glass River watersheds to protect the Waters of the State; to meet local initiatives for protecting the environment; and in providing mutual assistance in meeting the requirements under the Michigan Department of Environment, Great Lakes, and Energy (EGLE) National Pollutant Discharge Elimination System (NPDES) Permit for Municipal Separate Storm Sewer Systems, (hereinafter the “MS4 Permit”) or similar stormwater discharge permits issued to public entities within the Grand River, Red Cedar River, and Looking Glass River watersheds.

The Agreement will also provide a framework for consideration of new, permanent watershed organizations with potentially broader responsibilities that could provide a more cost-effective and efficient means to meet state and federal requirements, and public expectations for restoration and maintenance of the beneficial uses of the watersheds.

II. HISTORY OF GLRC

On November 15, 1999, Delta Township and the City of Lansing hosted a meeting for several local communities. The meeting notice stated that this was to be “an informal meeting to discuss the Stormwater Phase II program (now referred to as the MS4 program) and how, or if, there may be a way to pool resources on a regional basis”.

Representatives from various communities, counties, and EGLE discussed the federal regulations for Stormwater Phase II and the EGLE’s program allowing a “Voluntary Permit Program.” Originally nine communities and three counties were listed as designated communities by EGLE.

Subsequent meetings were held to continue exploring the feasibility and cost of a cooperative effort. On June 8, 2000, a draft resolution was prepared for the establishment of the “Greater Lansing Area Regional NPDES Phase II Stormwater Regulations Committee” and for each community to name a representative to serve on the Committee.

Throughout the remainder of 2000, the Committee obtained resolutions from each community; elected officers; received proposals and interviewed four consulting firms. Tetra Tech MPS was selected to assist the Committee in determining how to best comply with the Phase II Stormwater Rules. Tri-County Regional Planning Commission (TCRPC) also assisted the Committee in providing contractual, fiduciary, and administrative support.

In May 2001, Tetra Tech MPS completed the “Step 1 – Permit Strategy Development” study which incorporated the Committee’s decision (April 20, 2001) to proceed as a group using the State’s Voluntary General Permit approach. The Committee then agreed to retain Tetra Tech MPS to prepare the Voluntary General Permit Application for each of the nine communities. The cost for each community was based on a formula that included weighted factors for population and land area. Eight of the nine communities then passed a second resolution agreeing to continue as a group with voluntary general permits using the distribution of costs as presented. Williamstown Township elected to proceed with a jurisdictionally based permit.

The eight communities proceeding under the voluntary general permit, also formally agreed to have the watershed management plans developed under the individual drain commissioners.

On January 25, 2002, the Committee agreed to retain Tetra Tech MPS to prepare a watershed management plan for the Grand River, Looking Glass River, and the Red Cedar River. Again, the allocation of cost agreed to by everyone was based on weighted factors involving the percentage of population and land in each watershed. Each community adopted a third resolution committing their appropriate funds for the watershed management plans.

A Public Education Advisory Committee was organized to assist in the educational portion of Voluntary General Permit Applications.

Throughout 2002 and 2003 fourteen additional communities within the three watersheds were invited to join the Committee. Ten communities were required to meet the MS4 Permit requirements based on the 2000 census.

Eight communities ultimately joined and participated in the regional approach and completed the Voluntary General Permit Application utilizing Tetra Tech MPS.

In March 2003, all sixteen communities and the three counties submitted their Voluntary General Permit Applications to EGLE. In November 2003, certificates of coverage were issued to each of the sixteen communities and to each of the three counties.

In 2006 Lansing Public Schools and DeWitt Public Schools joined the GLRC.

In 2007, a lawsuit filed by a Township in Kalamazoo County established that some townships no longer required an MS4 Permit from EGLE. As this case relates to the GLRC, EGLE determined that Alaiedon, Bath, Oneida, Watertown, and Windsor Townships would no longer need an MS4 Permit.

At the December 14, 2007, GLRC meeting, the GLRC membership took formal action to establish an Associate Membership category to encourage any public agency, institution, or community who did not have an MS4 Permit to join the GLRC.

In 2012, the City of DeWitt entered into an agreement nesting DeWitt Public Schools.

In 2012, EGLE changed the process for permit renewal, instead of issuing a general watershed-based permit; individual MS4 permits will be issued. The application process will detail all activities of the GLRC and members through two separate applications. Then, EGLE will review and negotiate, with the end result being EGLE issuing a permit specific for each member.

In 2016, Waverly Community Schools joined the GLRC.

In 2017, members reapplied for permit coverage.

In 2019/2020, members were issued MS4 permits expiring in October 2024.

In 2021, members submitted MS4 Progress Reports to EGLE.

In 2023, members submitted MS4 Progress Reports to EGLE.

III. GREATER LANSING REGIONAL COMMITTEE (GLRC)

A. Term

While the ultimate organization of the GLRC and its responsibilities has evolved over time and after thoughtful review of alternatives, the signatories to this Agreement want to continue to work together under the following terms to assure the continuation of responsibility for essential services. These stormwater management services provide for the legal and financial responsibility to meet state and federal stormwater discharge permit requirements as well as local initiatives to protect the Waters of the State.

This Agreement replaces the current GLRC agreement in its entirety for the period expiring April 4, 2028. As confirmed by EGLE, expiration of the current permit is October 1, 2024; an application will be due to EGLE by **April 4, 2024**. The members may mutually agree to renew and/or extend the term of the GLRC under the provisions contained in this Agreement.

Any member community may withdraw from this Agreement and the GLRC by delivering to the Executive Committee a resolution of withdrawal adopted by its governing body. Any such withdrawal adopted shall be effective 30 days following delivery of withdrawal, provided however, that any withdrawing community shall remain liable for payment of its annual assessment through the end of the current fiscal year.

B. Composition

Membership in the GLRC shall consist of “full members”, “associate members”, and “ex-officio members”.

The full members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the appropriate governing body in each township, city, village, school district, institution, and county that has an EGLE NPDES MS4 Permit and that are signatory to this

Agreement. Each full member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

The associate members of the GLRC shall consist of a representative, or designated alternate(s), appointed by the governing body in each township, city, village, school district, institution, and county that does not have an EGLE NPDES MS4 permit and that are signatory to this Agreement. However, once an associate member obtains an EGLE NPDES MS4 Permit, they must become a full member of the GLRC. Each associate member is allowed to designate up to two alternates. Alternates may vote in place of the absent representative at any Full or Executive Committee meetings.

Members, and designated alternates, shall serve until replaced in writing by the appointing authority.

The GLRC may also include ex-officio representatives from such agencies as Tri-County Regional Planning Commission (TCRPC), EGLE and others as determined by the GLRC.

C. Public Participation

All meetings of the Full and Executive Committees of the GLRC shall be noticed and conducted in accordance with the Michigan Open Meetings Act, MCL 15.261, et seq. The GLRC Full and Executive Committees:

- Determine the rules for public participation
- Schedule meetings at facilities that are fully accessible to the interested public, and
- Routinely provide notice of meeting times and places at publicly accessible locations

D. Voting

The GLRC shall take all formal actions by a simple majority vote of a quorum. A quorum shall consist of one more than fifty (50%) of the GLRC members, or their designated alternates, eligible to vote. Members eligible to vote are those full members and associate members authorized in writing by an appropriate governing authority that has adopted this Agreement and that has paid its assessment. Ex-officio members shall be non-voting members of the GLRC except when elected to an officer position on the Executive Committee.

E. Election of Officers and Appointment of Executive Committee

The GLRC shall annually elect, from among its members, a Chair, a Vice-Chair, a Secretary, and a Treasurer. The Chair and the Vice-Chair shall be elected or appointed officials, or employees of a voting full member of the GLRC. The Secretary and Treasurer may be representatives of any full, associate, or ex-officio member of the GLRC. There are no limits on the consecutive terms elected officers may serve. The Vice Chair, or the Treasurer in the event the Vice Chair is unavailable, may assume the duties of the Chair if the Chair is unavailable.

The Executive Committee shall have a maximum of ten voting members consisting of:

- (2) the Chair and Vice Chair of the GLRC
- (2) the Treasurer and Secretary of the GLRC

- (3) one representative or alternate from each member county
- (3) the Chairs of the Illicit Discharge Elimination Plan (IDEP)/Post-Construction, Public Education Plan (PEP), and Total Maximum Daily Load (TMDL) Committees

The Chair of the GLRC shall chair the Executive Committee, with the responsibility succeeding to the Vice Chair, then the Chair of the PEP Committee if the Chair of the GLRC is absent. If neither the Vice Chair of the GLRC nor the Chair of the PEP Committee is present at an Executive Committee meeting, the Chair of the IDEP Committee shall serve as Chair for the meeting. The GLRC Officers shall not have an alternate serve on their behalf on the Executive Committee, but their alternate can vote in their absence.

The Executive Committee will seek consensus on all issues brought before it. In the absence of consensus, the Executive Committee will adopt motions only when a majority of its members vote in favor of a motion. Each full and associate member will have one vote.

F. Meetings

The GLRC shall meet at least twice each year at a designated time and location established by the Executive Committee. Agendas for GLRC meetings will be distributed and circulated to all members at least 7 days in advance of all meetings. The Executive Committee will meet at least five times each year at the call of the Chair. All meetings of the GLRC, Executive Committee, standing committees, or special committees established under the GLRC shall operate under the Robert's Rules of Order unless modified by a majority vote of the GLRC members. The meetings of the GLRC may be rotated to locations throughout the three watersheds allowing any member or community agency to host a meeting.

The Full Board of the GLRC and the GLRC Executive Committee shall comply with the Michigan Open Meetings Act. The IDEP/Post-Construction, PEP, and TMDL Committees, and any additional or ad-hoc committee, may transact business at electronic meetings as advisory committees with no defined membership.

G. GLRC Duties

The GLRC shall have the following duties:

1. Budget and Assessments

The fiscal year for the GLRC shall be from October 1 – September 30.

Upon execution of this Agreement, review and approve the annual budget for the GLRC and establish the allocation of annual assessments for each member category. The GLRC shall adopt a budget before September 30 for the calendar year that follows.

2. Standing Committees

Establish and outline a charge for up to three standing committees. The IDEP/Post-Construction, PEP, and TMDL Committees will continue to function. Any member or designated alternate may serve on any standing committee. See Appendix A for a chart of the GLRC structure.

3. Watershed Management

The GLRC is committed to working with watershed partners in the region. This may include but is not limited to: Middle Grand River Watershed Planning Project (319), Red Cedar River Watershed Planning Project (319), Friends of the Looking Glass River, Friends of the Red Cedar River, Middle Grand River Organization of Watersheds (MGROW), Mid-Michigan Environmental Action Council (Mid-MEAC), student groups, etc. The GLRC values the watershed efforts being conducted and will work with these groups to improve water resources in the Tri-County region.

4. Other Duties

- Maintain official written record of meetings that includes attendance, issues discussed, and votes taken.
- Recommend to member communities, institutions, school districts, and counties any subsequent changes needed to this Agreement.
- Take other actions required, including delegation of responsibilities to the Chair or Executive Committee to carry out the purposes and conduct the business of the GLRC including, but not limited to, directing the activities of any committees established under this Agreement or subsequently authorized by the GLRC.
- Encourage and promote public input into decisions and recommendations of the GLRC, and of all committees established by the GLRC.

H. Executive Committee Duties

The Executive Committee shall have the following duties:

1. Budget

With the advice of the standing committees, supervise the expenditure of GLRC monies consistent with the approved annual budget.

2. Supervise Staff and Arrange Support Services

Arrange for the services of staff responsible for facilitating meetings, preparing agendas, and negotiating and advocating on behalf of the GLRC. Supervise and provide direction to staff of the GLRC, make provisions for necessary management support services for operation of the GLRC.

All staff or employees employed by the GLRC shall be and remain at all times solely the agents, servants, or employees of the GLRC and shall not be construed for any purposes to be an agent, servant, or employee of any constituent member of the GLRC.

3. Provide Forum for Discussion

Provide a forum for discussion, and, if appropriate, resolution of issues related to the implementation of this Agreement brought to its attention by any member of the GLRC.

4. Other Duties

- Assist the standing committees and special committees of the GLRC in meeting their respective responsibilities.
- Maintain a brief written record of each Executive Committee meeting including, at a minimum, attendance, list of issues, and a record of decisions.
- Take other actions that are consistent with the provisions of this Agreement and direction provided by the GLRC.

IV. RESOLUTION

The communities, institutions, school districts, and counties entering into this Agreement shall do so by the passage of a formal resolution, or exercising authority that includes the ability to commit to the payment of their appropriate assessments based on their membership category for support of the GLRC. In subsequent years, communities, institutions, school districts, and counties shall indicate their acceptance to continue this Agreement, should it remain unchanged, through the payment of their appropriate annual assessment in support of annual budgets approved by the GLRC.

Modifications to this Agreement as may be recommended by formal action of the GLRC shall be subject to acceptance of the appropriate authority of each community, institution, school district, or county.

Services provided through the GLRC and grant funds if obtained for stormwater management shall be, to the extent practical, limited to members that have signed and met their respective financial obligations under this Agreement.

V. INDEMNIFICATION, INSURANCE AND LEGAL FEES

Each signatory to this agreement, as part of its general liability coverage, shall maintain coverage for any damages, claims, causes of action, or actions of any nature whatsoever arising from this agreement. This agreement is not intended to create a legal entity subject to suit. Nothing in this section shall be construed to give any third party any claim to which said third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity, or any other defense, for any claim against any party.

APPENDIX A

STRUCTURE OF THE
GREATER LANSING REGIONAL COMMITTEE FOR STORMWATER MANAGEMENT



**GREATER LANSING AREA REGIONAL STORM WATER PROGRAM
MEMORANDUM OF AGREEMENT
CITY OF DEWITT
RESOLUTION NO. 2023-12**

Minutes of a regular meeting of the DeWitt City Council of the City of DeWitt, Clinton County, Michigan, held in the DeWitt City Hall, 414 East Main Street, in said City, on MONDAY, NOVEMBER 13, 2023 at 7:00 PM.

PRESENT: Council Members:

ABSENT: Council Members:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the United States Environmental Protection Agency (U.S. EPA) and the Michigan Department of Environment, Great Lakes, and Energy (EGLE) have required communities in the Greater Lansing tri-county region to apply for and maintain compliance with a National Pollutant Discharge Elimination System (NPDES) permit, and;

WHEREAS, the communities prepared, reviewed, and proposed a Memorandum of Agreement for adoption by all the communities and agencies to formalize and establish the Greater Lansing Regional Committee for Stormwater Management (GLRC), and;

WHEREAS, participation in the GLRC advances local efforts for responsible stewardship of our natural resources, allows for the cooperative management of the watersheds in our community and this region, and assists the participating municipalities and their departments in complying with the regulatory requirements promulgated by EGLE and the U.S. EPA Municipal Separate Storm Sewer System (MS4) stormwater discharge permits, and;

WHEREAS, the Memorandum of Agreement, which was adopted by these municipalities and agencies originally in 2008, was revised and updated and re-adopted in 2012, 2017, and 2021 and has now been prepared reflecting changes in the participating communities and activities to meet permit requirements and extending the period of the agreement to April 4, 2028, now;

THEREFORE BE IT RESOLVED, that the City of DeWitt approves the Greater Lansing Regional Committee for Stormwater Management Memorandum of Agreement revised by the GLRC on September 11, 2023 and authorizes payment of the appropriate annual assessment for support of the GLRC, and;

BE IT FURTHER RESOLVED, that the community's representative to the Greater Lansing Regional Committee is the DeWitt City Administrator.

YAYS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED: Sarah Stoltzfus, City Clerk

CERTIFICATION: The forgoing resolution was certified at a regular meeting of the DeWitt City Council of the City of DeWitt held on November 13, 2023.

Sarah Stoltzfus, DeWitt City Clerk

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: November 13, 2023

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: November 9, 2023

SUBJECT: Appointment to Board/Commission

FACTS: The following citizen(s) are being appointed to the respective committee assignment for the specified term:

Planning Commission

| | | |
|------------------|--------------------|-----------|
| Teresa Patterson | 303 W. Geneva Dr. | 1/18/2027 |
| Ginny Haas | 1009 W. Geneva Dr. | 1/18/2027 |

DeWitt DDA

| | | |
|--------------------|-----------------------|-----------|
| Christine Callahan | 13098 Specklewood Dr. | 1/15/2028 |
|--------------------|-----------------------|-----------|

Cable Commission

| | | |
|-----------------|--------------------|-----------|
| Madeline Trimby | 123 Windyrush Ln. | 1/15/2027 |
| Paul Potts | 1000 E. Geneva Dr. | 1/15/2027 |
| Bonnie Ward | 203 N. Scott St. | 1/15/2027 |

Parks, Recreation, Cemetery and Tree Commission

| | | |
|-----------------|-----------------------|-----------|
| Sheryl Landgraf | 110 N. Market St. | 1/05/2028 |
| Dave Ladd | 216 Brookstone Circle | 1/05/2028 |

RECOMMENDED ACTION: Confirm Mayor Leeming’s appointment of Teresa Patterson and Ginny Haas to the Planning Commission with a term expiring on January 18, 2027. Confirm Mayor Leeming’s appointment of Christine Callahan to the DeWitt DDA with a term expiring on January 15, 2028. Confirm Mayor Leeming’s appointment of Madeline Trimby, Paul Potts, and Bonnie Ward to the Cable Commission with a term expiring on January 15, 2027. Confirm Mayor Leeming’s appointment of Dave Ladd and Sheryl Landgraf to the Parks, Recreation, Cemetery and Tree Commission with terms expiring on January 5, 2028.

MOTION BY: _____ SECONDED BY: _____

| | | |
|-----------------|-----------------|---------------|
| ROLL CALL VOTE: | Ostrander _____ | VanDyke _____ |
| | Donohue _____ | Kellogg _____ |
| | Hunsaker _____ | Whitman _____ |

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: November 13, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 5, 2023
RE: Clinton County Video Service Agreement

FACTS: City Council approved the agreement at their regular meeting on October 9, 2023. Subsequent to Council’s approval a few changes were made (see attached redline agreement).

The Video Service Agreement will encompass all the school districts in Clinton County and allow police departments countywide to access security camera systems in each of the school districts if needed.

City Attorney, Brian Goodenough, has reviewed the agreement and finds the amendments acceptable.

RECOMMENDED ACTION: Approval of the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

VIDEO SURVEILLANCE AGREEMENT

This Video Surveillance Agreement (“Agreement”) is made this ___ day of _____ 2023, by and among **CLINTON COUNTY**, a Michigan municipal corporation that operates a central dispatch center, whose address is 100 E. State Street, Suite 1400, St. Johns, MI 48879 (“CCCD”) and Sheriff’s Department; and the following municipalities that also operate law enforcement departments, **BATH CHARTER TOWNSHIP**, whose police department’s address is 14480 Webster Road, Bath, MI 48808; **CITY OF DEWITT**, whose police department’s address is 414 E. Main St., DeWitt, MI 48820; **VILLAGE OF ELSIE**, 125 E. Main Street, Elsie, MI 48831; **CITY OF OVID**, 1143 E. Front St., Ovid, MI 48866; and **CITY OF ST. JOHNS**, the address of its police department being 409 S. Whittemore St., St. Johns, MI 48879; **DEWITT CHARTER TOWNSHIP**, whose address is 1401 W. Herbison Rd. Dewitt, MI 48820, (collectively the law enforcement agencies that are parties to this Agreement are referred to as “the LEAs”), **CLINTON COUNTY REGIONAL EDUCATIONAL SERVICE AGENCY**, a Michigan intermediate school district, whose address is 1013 Old U.S. 27 A, St Johns, MI 48879 (the “ISD”); and the following Michigan general power school districts (the “Participating Districts”): **BATH COMMUNITY SCHOOLS**, whose address is 6175 E. Clark Road, Bath, MI 48808, **DEWITT PUBLIC SCHOOLS**, whose address is P.O. Box 800, DeWitt, MI 48820, **FOWLER PUBLIC SCHOOLS**, whose address is 700 S. Main Street, P.O. Box 407, Fowler, MI 48835, **OVID-ELSIE AREA SCHOOLS**, whose address is 8989 E. Colony Road, Elsie, MI 48831, **PEWAMO-WESTPHALIA COMMUNITY SCHOOLS**, whose address is 5101 Clintonia Road, Westphalia, MI 48894, and **ST. JOHNS PUBLIC SCHOOLS**, 501 W. Sickles Street, St. Johns, MI 48879 (individually, a “Party” and collectively, the “Parties”).

RECITALS

WHEREAS, CCCD is the primary public safety answering point for all of Clinton County and has primary responsibility for the dispatch of all LEAs in the event of an emergency situation involving the physical security and safety of the students and staff of the ISD or the Participating Districts; and

WHEREAS, the ISD is a Michigan intermediate school district, organized and operating pursuant to the Revised School Code, MCL §§380.601, et seq., and has the authority, pursuant to MCL §380.601a, to enter into agreements with other entities, public or private, as part of performing the functions of the intermediate school district as well as the authority to engage contractors and agencies to carry out intermediate school district powers; and

WHEREAS, the Participating Districts are individual Michigan general powers school districts, organized and operating pursuant to the Revised School Code, MCL §§380.1, et seq., and have the authority, pursuant to MCL §380.11a, to enter into agreements with other entities, public or private, as part of performing the functions of the school district as well as the authority to engage contractors and agencies to carry out school district powers; and

WHEREAS, the Parties agree that the health, safety, and welfare of persons on school property is a paramount public interest; and

WHEREAS, CCCD has the capabilities to assist the ~~LEAs~~ LEAs by providing upon request of said personnel access to live video feed during an emergency situation (“Services”), as contemplated under this Agreement; and

WHEREAS, to accomplish said notification, the ISD and Participating Districts hereby grant CCCD and the LEAs limited access through a confidential password to view live feed of video surveillance cameras (“Video”) that are located within their respective school facilities; and

WHEREAS, the Parties desire to define the terms and conditions whereby CCCD and the LEAs will access and use the Video to provide the Services.

NOW THEREFORE, the Parties hereby agree as follows:

SECTION 1
DESCRIPTION OF SERVICES TO BE PROVIDED BY CCCD
RELATIONSHIP OF THE PARTIES

- 1.1 In the performance of Services under this Agreement, CCCD and/or the ~~LEAs and~~ LEAs and their agents and employees shall be regarded at all times as an employee(s) of CCCD and/or LEA providing service to the ISD and the Participating Districts, and shall not be entitled to any form of payment from the ISD or the Participating Districts as a result of this Agreement.
- 1.2 CCCD and LEAs shall be regarded, ~~designated~~ designated, and considered to be the sole employer with respect to any employee who provides Services under this Agreement. CCCD and the respective LEAs shall be solely responsible for compensating, hiring, retaining, disciplining, dismissing, ~~evaluating~~ evaluating, and otherwise regulating the employment terms and conditions, employment rights, level of compensation and other similar matters relative to all CCCD and LEA employees utilized in connection with providing Services under this Agreement. CCCD and the LEAs shall be responsible for all payment of social security, unemployment, and disability insurance, and local, state, and federal tax withholdings for its employees. No joint employer relationship is created as a result of this Agreement. CCCD and LEA employees providing Services under this Agreement are not entitled to any of the rights, ~~compensation~~ compensation, or other benefits which the ISD or individual Participating Districts may provide to its own employees.
- 1.3 The ISD and the Participating Districts hereby officially authorize CCCD and the LEAs to assist in maintaining the physical security and safety of their respective buildings and facilities. The Parties hereby agree that the sole responsibility of the CCCD pursuant to

said designation shall be for its agents and employees, at the request of authorized responding LEA personnel, to access and distribute the Video, subject to the limitation and conditions set forth herein. It is the intent of the Parties that the Video, to the extent it is accessed by CCCD and the LEAs, shall be utilized to assist the LEAs in maintaining the physical security and safety of the school buildings and facilities, subject to the limitations contained in this Agreement.

- 1.4 The Parties hereby acknowledge that records created and maintained by ~~CCCD and~~ CCCD and the LEAs for a law enforcement purpose are considered records of a law enforcement unit and, therefore, excluded from the definition of “education records” under the Family Educational Rights and Privacy Act (“FERPA”). 34 CFR 99.8(b)(1). Records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the educational agency or institution. 34 CFR §99.8(b)(2). Additionally, “education records” do not lose their status as education records and remain subject to FERPA while in possession of CCCD. 34 CFR 99.8(c)(2).
- 1.5 The Parties agree that accessing the Video is an institutional function on behalf of the ISD or Participating Districts for which the ISD or Participating Districts would otherwise use employees and that, as set forth herein, CCCD and/or the LEAs, insofar as its agents or employees may access the Video, is under the direct control of the ISD and the Participating Districts with respect to the use and maintenance of any such Video.
- 1.6 The Parties further agree that the live videos and any live recordings by CCCD and/or the LEAs from the Video remain the public records of the ISD or Participating Districts, and CCCD and/or the LEAs shall not disclose said recordings to any third party without the prior consent of the ISD or individual Participant District and a parent of the student depicted in the Video unless otherwise required by law.
- 1.7 CCCD and the LEAs and their officers, employees and agents shall use any information obtained from the Video only for the purposes for which the disclosure was made, subject to the provisions of 34 CFR §99.33 and 34 CFR §99.36 unless otherwise required by law.
- 1.8 CCCD and the LEAs acknowledges and agrees that remote access to Video may be revoked by the ISD or any Participating District at any time and for any reason. Such revocation shall apply only to the individual school issuing revocation, and all other approved access shall remain authorized in accordance with this Agreement. Revocation shall be effective immediately when communicated by e-mail or other written verification to the Director, or his/her designee, of CCCD or to the chief of each LEA.
- 1.9 CCCD and the LEAs acknowledge that their employees and agents may receive or have access to information which may be considered student directory information and education records and other data subject to confidentiality requirements of FERPA, Individuals with Disabilities Education Act (“IDEA”), the Michigan Mandatory Special

Education Act (“MMSEA”), and the National School Lunch Act and their underlying regulations.

- 1.10 CCCD and the LEAs further agree that no video, pictures, student information, photos or video images will be maintained, stored, or kept on file (electronic, print or any other media or format) or utilized in any manner other than for public safety purposes as authorized by this Agreement and FERPA’s health or safety emergency exception in 34 CFR §99.36. Nothing in this Agreement is intended to preclude law enforcement or prosecutors from obtaining video, pictures, student information, photos or video images through a judicial order or lawfully issued subpoena, as permitted by 34 CFR §99.31(9).

SECTION 2

TERM OF AGREEMENT AND TERMINATION DURING TERM

- 2.1 This Agreement shall commence on the date of the last signature dated below (“Effective Date”) and shall remain in full force and effect until otherwise terminated pursuant to its terms.
- 2.2 Any Party may terminate its inclusion in this Agreement at any time and for any reason by providing thirty (30) days’ written notice to ~~both the ISD and to CCCD~~ the other Parties. Unless the terminating party is the ISD or CCCD, this Agreement will remain in full force and effect on the Participating Districts that have not provided notice of termination.
- 2.3 Sections 1.2, 1.3, 1.5, 1.6, 1.7, 1.9, 1.10 and 3.1 of this Agreement survive the expiration or termination of this Agreement for any reason.

SECTION 3

CONFIDENTIALITY

- 3.1 To the extent that CCCD and the LEAs and their employees and agents are permitted to access such records or information protected by FERPA while performing Services under this Agreement, CCCD and the LEAs agree that they shall protect the confidentiality of any records and information in compliance with all applicable laws.

SECTION 4

MISCELLANEOUS

- 4.1 No Party shall assign this Agreement nor its rights and duties hereunder nor any interest herein without prior written consent from the others.
- 4.2 This Agreement, and any Attachments attached hereto or incorporated by reference constitute the entire Agreement between the Parties regarding its subject matter and supersedes any prior or contemporaneous understandings or agreements with respect to the Services contemplated.

- 4.3 None of the terms and provisions of this Agreement may be modified or amended in any way except by an instrument in writing executed by authorized representatives of the Parties unless otherwise provided herein.
- 4.4 Any notice or other communications required or permitted under this Agreement shall be sufficiently given if in writing and delivered personally or sent by confirmed facsimile transmission, email or other wire transmission addressed to the Party's designated address first written above or such other address of which the Parties may have given notice.
- 4.5 Unless otherwise specified herein, notices shall be received: (a) on the date delivered, if delivered personally, by wire transmission, email or confirmed facsimile transmission; or (b) three (3) business days after being signed for, if sent by registered or certified mail.
- 4.6 This Agreement shall be interpreted and enforced under the laws of the State of Michigan applicable to contracts made and to be performed entirely within such State without giving effect of choice of law principles of such State. The Parties irrevocably consent to the jurisdiction of the Courts of Michigan to determine all issues which may arise under this Agreement.
- 4.7 If any provisions of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected, impaired or prejudiced thereby.
- 4.8 No Party hereto shall be liable to the other for any loss of business or any other damages caused by an interruption of this Agreement where such interruption is due to: war, rebellion or insurrection; an act of God; fire; government statute, order or regulation prohibiting the performance of this Agreement; riots; strikes, labor stoppages, lockouts or labor disputes to the extent such occurrences are not caused by the actions of the Party seeking relief under this Section; or other causes beyond the reasonable control of the Parties. The Parties covenant and agree, to the greatest extent permitted by law, to defend, indemnify and hold harmless the other Parties and their officers and employees from any and all claims, suits, damages, loss of liability which may occur arising out of any and all claims of negligence or wrongdoing in connection with the performance of this Agreement. The foregoing shall not be considered a waiver of governmental immunity.
- 4.9 The section headings of this Agreement are for convenience of the Parties only and in no way alter, modify, amend, limit or restrict contractual obligations of the Parties.
- 4.10 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which constitute one and the same Agreement.
- 4.11 Nothing in this Agreement shall be intended to confer third party beneficiary status or rights, pursuant to MCL §600.1405 or under the common law, to any person or entity that is not a party to this Agreement.

- 4.12 The Parties shall not discriminate against any employee or applicant for employment with respect to hire, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age, sex, height, weight, genetic information, marital status, or disability, pregnancy, veteran status, sexual orientation, or any legally protected status.
- 4.13 The Parties further agree not to discriminate against any recipient of services under this Agreement due to race, color, religion, sex, national origin, disability, genetic information marital status, or disability, pregnancy, veteran status, sexual orientation, or any legally protected status.
- 4.14 Breach of obligations recited in this paragraph shall be regarded as a material breach of this Agreement.

SECTION 5
AUTHORIZATION

5.1 This Agreement has been duly authorized, executed and delivered by the Parties and constitutes a legal, valid and binding obligation upon each of them, enforceable in accordance with its terms. Each person placing his/her signature below represents and warrants that he/she is the signatory duly authorized to execute this Agreement on behalf of the identified Party.

LAW ENFORCEMENT AND DISPATCH

Date: _____

CLINTON COUNTY

By: _____
Robert Showers, Board Chairperson

Date: _____

BATH CHARTER TOWNSHIP

By: _____
Karen Hildebrand, Superintendent

Date: _____

CITY OF DEWITT

By: _____
Susan Leeming, Mayor

Date: _____

DEWITT CHARTER TOWNSHIP

By: _____
Rick Galardi, Supervisor

Date: _____

VILLAGE OF ELSIE

By: _____
Tom Frink, President

Date: _____

CITY OF OVID

By: _____
William Lasher, Mayor

Date: _____

CITY OF ST. JOHNS

By: _____
Scott Dzurka, Mayor

SCHOOLS

Date: _____

CLINTON COUNTY RESA

By: _____
Scott Koenigsknecht
Its: Superintendent

Date: _____

BATH COMMUNITY SCHOOLS

By: _____
Paul Hartsig
Its: Superintendent

Date: _____

DEWITT PUBLIC SCHOOLS

By: _____
Shanna Spickard
Its: Superintendent

Date: _____

FOWLER PUBLIC SCHOOLS

By: _____

Patrick O'Rourke

Its: Superintendent

Date: _____

OVID-ELSIE AREA SCHOOLS

By: _____

Wayne Petroelje

Its: Superintendent

Date: _____

PEWAMO-WESTPHALIA COMMUNITY SCHOOLS

By: _____

Jennifer Goodman

Its: Superintendent

Date: _____

ST. JOHNS PUBLIC SCHOOLS

By: _____

Anthony Berthiaume

Its: Superintendent

[88044:00001:7476134-1](#)

Staff Report for Council Agenda Item

Agenda Item: NB #4
Meeting Date: November 13, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: November 9, 2023
RE: Comcast Utility Relocation Agreement

FACTS: Attached is the underground relocation agreement with Comcast for their infrastructure on South Bridge Street.

Comcast will be completing their relocation in conjunction with Consumers Energy starting the week of November 27, 2023. The cost for relocation is \$33,250.00. This cost includes the full replacement of the sidewalk and ADA ramp at the northwest corner of South Bridge and West Washington, which is approximately \$14,000.00. Comcast is currently working with the underground boring contractor to eliminate this work, which would provide a \$14,000.00 savings to the City of DeWitt.

Attached is an aerial plan showing the extent of the work Comcast will be performing. The dark blue lines that note “city to place conduit” have been completed by Bach Electric under an agreement approved by City Council on October 9, 2023.

City Attorney, Brian Goodenough, has reviewed the agreement and approved of form and content.

RECOMMENDED ACTION: Approval of the Comcast Line Removal And/or Relocation Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

COMCAST LINE REMOVAL AND/OR RELOCATION AGREEMENT

This Removal and/or Relocation Agreement (“Agreement”) is entered into by and between City of DeWitt, with an address of 414 E. Main Street, DeWitt, MI 48820 (“Owner”), and Stephen Beck (“Comcast”) (Comcast and the Owner are sometimes together referred to herein as the “Parties”).

WHEREAS, Owner has requested that Comcast relocate its cable facilities located at Owner’s property in the City/Township of Dewitt, Clinton County, Michigan (the “Property”), more particularly described as:

Commonly known as: 110 S Bridge St, DeWitt, MI 48820

Tax Parcel No.: 23-2175755

NOW, THEREFORE, the Parties agree as follows:

1. **Payment.** Owner, as consideration for the above-referenced removal/relocation, shall pay to Comcast, a fee of \$33,250.00 to cover the costs and expenses incurred by Comcast. The fee must be made by cashier’s or certified bank check payable to “**Comcast**” and delivered to Comcast together with this signed Agreement **prior to** commencement of the above-referenced removal and/or relocation. In the event the fee is insufficient to cover the cost of the removal and/or relocation, Owner shall pay to Comcast the outstanding amount due within seven (7) days of the receipt of a written invoice from Comcast. If Owner does not pay within seven (7) days, Comcast may file a lien against the Property in addition to seeking all other remedies available to it at law or in equity.
2. **Representations and Warranties.** In making and executing this Agreement, Owner represents and warrants as follows:
 - a. Owner is the fee simple owner of the property free and clear of all liens and encumbrances other than building and use restrictions of record, has full power and authority to execute and deliver this Agreement to Comcast and agrees to be fully bound by its terms.
 - b. Owner has had an opportunity to consult legal counsel of Owner’s choice concerning its/his/her respective rights and concerning the advisability of executing this Agreement.
3. **Enforcement of this Agreement.** If Comcast must enforce this Agreement through litigation, collection, or the filing of a lien, Comcast shall be entitled to collect all costs and fees incurred in connection with prosecuting such action, including actual attorney’s fees and court costs, including any costs or fees incurred in connection with enforcing, modifying, vacating, and/or collecting any lien, order or judgement any fees and costs incurred in connection with any appeal and/or post-judgement collection activity.
4. **Entire Agreement.** This Agreement constitutes the entire agreement of the Parties. There are no other agreements, written or oral, expressed or implied, between the Parties except as set forth herein.

5. **Construction.** This Agreement shall be construed according to Michigan law. If any term, provision, or condition contained in this Agreement shall, to any extent, be invalid or unenforceable, the remainder of this Agreement (or the application of such term, provision, or condition to persons or circumstances other than those in respect of which it is invalid or unenforceable) shall not be affected thereby and each term, provision, or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

ACCEPTED AND AGREED THIS 6th DAY OF November, 2023.

“Owner”

Signature: _____

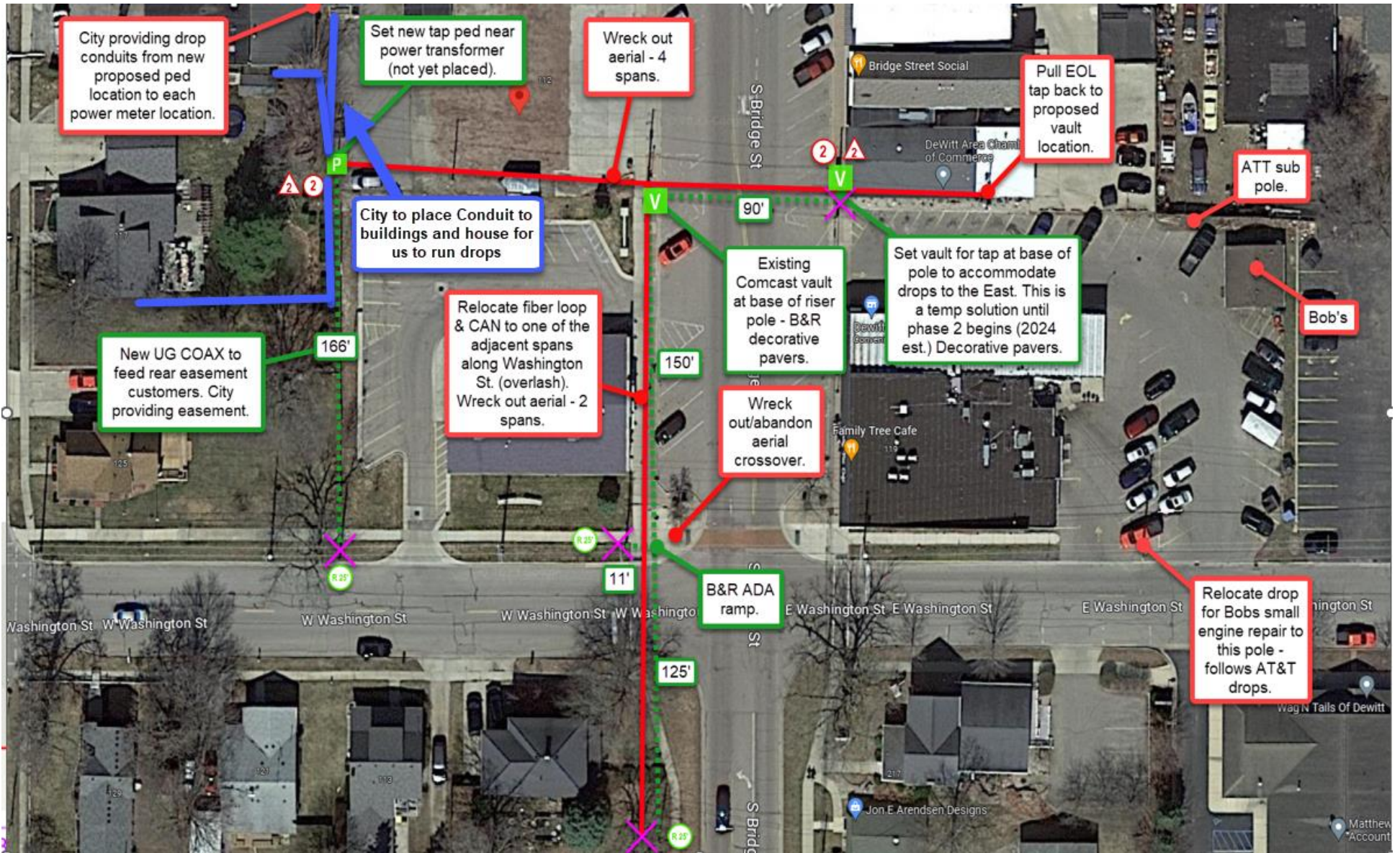
Date: _____

“Comcast”

Comcast _____ Stephen Beck _____

By: _____ *Stephen Beck* _____

Date: _____ 11/06/23 _____



INFORMATIONAL

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
October, 2023

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 7 Deeds Processed
 - 7 Warranty Deeds
 - 0 Quit Claim Deed
- 0 New PRE's Granted

Assessing is working in the 2024 database.

PERSONAL PROPERTY:

Assessing office is now looking for new accounts, and processing any amended petitions.

FIELD INSPECTIONS:

Assessing has resumed regular fieldwork. Assessing is now transitioning into year-end building permit checks for partial construction.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals were filed.

NEXT BOARD OF REVIEW MEETING:

December Board of Review, December 12th.

ASSESSOR ANNOUNCEMENTS:

The assessor's office scored a perfect score on the Assessing Audit conducted by the Michigan Department of Treasury and Reason Consulting. The next audit is projected to take place in 2028.

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 POST DATES 10/20/2023 - 11/09/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|-----------------------------------|----------------------------|--|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 000 | | | | | |
| 101-000-084.002 | DUE FROM DDA | MANER COSTERISAN | AUDIT PROGRESS & FINAL BILLING | 3,500.00 | 52032 |
| 101-000-084.002 | DUE FROM DDA | METROPOLITAN LIFE INS. COM | DENTAL - NOVMEBER | 140.40 | 52033 |
| 101-000-084.002 | DUE FROM DDA | MICHIGAN DEPARTMENT OF TRE | DDA STATE W/H QUARTERLY 7/1-9/30 | 524.94 | 52034 |
| 101-000-084.002 | DUE FROM DDA | PHYSICIANS HEALTH PLAN-LAN | NOVEMBER HEALTH INSURANCE | 1,306.46 | 52037 |
| 101-000-228.002 | STATE WITHHOLDING | STATE OF MICHIGAN-TREASUR | MICHIGAN W/H TAX PAYMENT/ARREARS | 5,355.33 | 52055 |
| 101-000-231.002 | UNION DUES | MICHIGAN AFSCME COUNCIL 25 | UNION DUES | 152.96 | 52020 |
| 101-000-231.002 | UNION DUES | CAPITOL CITY LABOR PROGRAM | POLICE UNION DUES/ARREARS | 197.44 | 52022 |
| 101-000-231.010 | MERS HCSP | MERS HCSP | OCTOBER HCSP | 1,889.38 | 52053 |
| 101-000-231.016 | MERS DEFINED CONTRIBUTION | ALERUS FINANCIAL | MONTHLY DEFINED CONTRIBUTION OCTOBER | 4,239.54 | 52054 |
| 101-000-256.000 | COMMUNITY ROOM REFUNDABLE DEPOSIT | JUDY ARMSTRONG | COMM ROOM SEC DEPOSIT REFUND | 130.00 | 52029 |
| 101-000-652.000 | PARKING FINES | DANIEL COSS | REFUND FOR DUP PAYMENT OF TICKET | 10.00 | 52046 |
| Total For Dept 000 | | | | 17,446.45 | |
| Dept 172 ADMINISTRATOR | | | | | |
| 101-172-716.000 | HEALTH/DENTAL | METROPOLITAN LIFE INS. COM | DENTAL - NOVMEBER | 178.75 | 52033 |
| 101-172-716.000 | HEALTH/DENTAL | PHYSICIANS HEALTH PLAN-LAN | NOVEMBER HEALTH INSURANCE | 2,003.83 | 52037 |
| 101-172-717.000 | LIFE/ADD/DISABILITY | MUTUAL OF OMAHA | LIFE AND DISABILITY INSURANCE | 155.21 | 52036 |
| 101-172-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 8.76 | 52044 |
| 101-172-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 8.76 | 52044 |
| Total For Dept 172 ADMINISTRATOR | | | | 2,355.31 | |
| Dept 238 RETIREE BENEFITS | | | | | |
| 101-238-716.000 | HEALTH/DENTAL | METROPOLITAN LIFE INS. COM | DENTAL - NOVMEBER | 38.35 | 52033 |
| 101-238-716.000 | HEALTH/DENTAL | ROBERT WATSON | HEALTH INSURANCE PREMIUM REIMBURSEMENT | 222.37 | 52041 |
| Total For Dept 238 RETIREE BENEFITS | | | | 260.72 | |
| Dept 250 CLERK-TREASURER | | | | | |
| 101-250-716.000 | HEALTH/DENTAL | METROPOLITAN LIFE INS. COM | DENTAL - NOVMEBER | 140.40 | 52033 |
| 101-250-716.000 | HEALTH/DENTAL | PHYSICIANS HEALTH PLAN-LAN | NOVEMBER HEALTH INSURANCE | 1,005.91 | 52037 |
| 101-250-717.000 | LIFE/ADD/DISABILITY | MUTUAL OF OMAHA | LIFE AND DISABILITY INSURANCE | 65.66 | 52036 |
| 101-250-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 4.38 | 52044 |
| 101-250-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 4.38 | 52044 |
| Total For Dept 250 CLERK-TREASURER | | | | 1,220.73 | |
| Dept 265 CITY HALL/GROUNDS | | | | | |
| 101-265-724.000 | UNEMPLOYMENT COMPENSATION | MICHIGAN MUNICIPAL LEAGUE | 3RD QTR UNEMPLOYMENT | 141.30 | 52035 |
| 101-265-727.000 | OFFICE SUPPLIES | STAPLES ADVANTAGE | OFFICE SUPPLIES | 73.56 | 52040 |
| 101-265-806.000 | AUDIT SERVICE | MANER COSTERISAN | 2023 FORENSIC CONSULTING SERVICES | 28,063.00 | 52032 |
| 101-265-806.000 | AUDIT SERVICE | MANER COSTERISAN | AUDIT FINAL BILLING | 8,900.00 | 52032 |
| 101-265-806.000 | AUDIT SERVICE | MANER COSTERISAN | AUDIT PROGRESS & FINAL BILLING | 14,176.00 | 52032 |
| 101-265-850.000 | TELEPHONE | COMCAST | 932782041 TELEPHONE /INTERNET | 563.33 | 52024 |
| 101-265-930.000 | REPAIR/MAINTENANCE | DAZZLE CLEANING SERVICE | WEEKLY CLEANING | 95.40 | 52026 |
| 101-265-930.000 | REPAIR/MAINTENANCE | DAZZLE CLEANING SERVICE | WEEKLY CLEANING | 95.40 | 52026 |
| 101-265-930.000 | REPAIR/MAINTENANCE | DAZZLE CLEANING SERVICE | WEEKLY CLEANING | 95.40 | 52026 |
| 101-265-930.000 | REPAIR/MAINTENANCE | DAZZLE CLEANING SERVICE | WEEKLY CLEANING | 95.40 | 52026 |
| 101-265-930.000 | REPAIR/MAINTENANCE | DAZZLE CLEANING SERVICE | WEEKLY CLEANING SERVICES | 95.40 | 52048 |
| 101-265-930.000 | REPAIR/MAINTENANCE | GILBERT'S TRUE VALUE HARDV | SHOP SUPPLIES, CEMENT, PARK SUPPLIES | 100.21 | 52050 |
| 101-265-932.000 | COMPUTER MAINTENANCE | B S & A SOFTWARE | COMPUTER MAINTENCANCE/SUPPORT FEE | 872.50 | 52021 |
| Total For Dept 265 CITY HALL/GROUNDS | | | | 53,366.90 | |
| Dept 301 POLICE | | | | | |
| 101-301-716.000 | HEALTH/DENTAL | METROPOLITAN LIFE INS. COM | DENTAL - NOVMEBER | 463.05 | 52033 |
| 101-301-716.000 | HEALTH/DENTAL | PHYSICIANS HEALTH PLAN-LAN | NOVEMBER HEALTH INSURANCE | 2,903.57 | 52037 |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 POST DATES 10/20/2023 - 11/09/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-------------------------------------|------------------------------|----------------------------|---|------------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 301 POLICE | | | | | |
| 101-301-717.000 | LIFE/ADD/DISABILITY | MUTUAL OF OMAHA | LIFE AND DISABILITY INSURANCE | 589.49 | 52036 |
| 101-301-740.000 | OPERATING SUPPLIES | CARWASH EXPRESS INC. | CAR WASHES | 52.50 | 52045 |
| 101-301-740.000 | OPERATING SUPPLIES | STAPLES ADVANTAGE | SUPPLIES | 73.13 | 52060 |
| 101-301-740.000 | OPERATING SUPPLIES | STAPLES ADVANTAGE | BINDERS | 59.73 | 52060 |
| 101-301-850.000 | TELEPHONE | COMCAST | 932782041 TELEPHONE /INTERNET | 281.67 | 52024 |
| 101-301-850.000 | TELEPHONE | STATE OF MICHIGAN | SRMS 23-24 ANNUAL FEE | 1,300.00 | 52056 |
| 101-301-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 35.04 | 52044 |
| 101-301-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 35.04 | 52044 |
| Total For Dept 301 POLICE | | | | 5,793.22 | |
| Dept 441 PUBLIC SERVICES | | | | | |
| 101-441-716.000 | HEALTH/DENTAL | METROPOLITAN LIFE INS. COM | DENTAL - NOVEMBER | 497.90 | 52033 |
| 101-441-716.000 | HEALTH/DENTAL | PHYSICIANS HEALTH PLAN-LAN | NOVEMBER HEALTH INSURANCE | 3,970.24 | 52037 |
| 101-441-717.000 | LIFE/ADD/DISABILITY | MUTUAL OF OMAHA | LIFE AND DISABILITY INSURANCE | 289.42 | 52036 |
| 101-441-719.000 | UNIFORM PURCHASE | ADRIAN PEREZ | ADRIAN PEREZ BOOTS | 45.00 | 52057 |
| 101-441-740.000 | OPERATING SUPPLIES | CINTAS | COLD MEDICATION | 32.93 | 52023 |
| 101-441-740.000 | OPERATING SUPPLIES | GILBERT'S TRUE VALUE HARDV | SHOP SUPPLIES, CEMENT, PARK SUPPLIES | 268.78 | 52050 |
| 101-441-740.000 | OPERATING SUPPLIES | HAMMOND FARMS | TOP SOIL FOR CEMETERY | 112.50 | 52052 |
| 101-441-850.000 | TELEPHONE | COMCAST | 932782041 TELEPHONE /INTERNET | 93.89 | 52024 |
| 101-441-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 21.90 | 52044 |
| 101-441-958.000 | MEMBERSHIP | BASIC INSURANCE | MONTHLY FLEX ADMIN FEES | 21.90 | 52044 |
| 101-441-961.000 | MISCELLANEOUS | LANSING URGENT CARE | PRE-EMPLOYMENT PHYSICAL | 76.00 | 52030 |
| 101-441-980.000 | CAPITAL OUTLAY/MISCELLANEOUS | CRESSMAN EXCAVATING, INC. | 10' SNOW BOX FOR BACKHOE | 1,800.00 | 52025 |
| Total For Dept 441 PUBLIC SERVICES | | | | 7,230.46 | |
| Dept 751 PARKS FACILITIES | | | | | |
| 101-751-740.000 | OPERATING SUPPLIES | GILBERT'S TRUE VALUE HARDV | SHOP SUPPLIES, CEMENT, PARK SUPPLIES | 71.94 | 52050 |
| 101-751-740.000 | OPERATING SUPPLIES | GRAINGER IND & COMM EQUIP | RAIN PANTS | 94.35 | 52051 |
| 101-751-801.000 | PROFESSIONAL SERVICES | SPICER GROUP | MCGUIRE PARK IMPROVEMENTS | 950.00 | 52059 |
| 101-751-801.000 | PROFESSIONAL SERVICES | SPICER GROUP | MCGUIRE PARK IMPROVEMENTS | 2,034.21 | 52059 |
| 101-751-927.000 | UTILITIES | LANSING BD OF WATER & LIGH | WATER UTILITIES | 196.26 | 52031 |
| 101-751-930.000 | REPAIR/MAINTENANCE | J & J HARDWOODS, INC | TREE TRIMMING RIV PARK, TREE TRIMMING P | 2,325.00 | 52028 |
| 101-751-930.000 | REPAIR/MAINTENANCE | AMERICAN RENTALS | SPORTS PARK PORTA POTTY | 236.00 | 52042 |
| 101-751-930.000 | REPAIR/MAINTENANCE | GILBERT'S TRUE VALUE HARDV | SHOP SUPPLIES, CEMENT, PARK SUPPLIES | 70.40 | 52050 |
| 101-751-930.000 | REPAIR/MAINTENANCE | GRAINGER IND & COMM EQUIP | DELINEATOR POST FOR RIVERSIDE PARK | 143.24 | 52051 |
| Total For Dept 751 PARKS FACILITIES | | | | 6,121.40 | |
| Dept 752 RECREATION | | | | | |
| 101-752-801.000 | PROFESSIONAL SERVICES | D.A.R.A. | 4TH QTR 2023 DARA CONTRIBUTION | 8,879.50 | 52047 |
| Total For Dept 752 RECREATION | | | | 8,879.50 | |
| Total For Fund 101 GENERAL FUND | | | | 102,674.69 | |
| Fund 202 MAJOR STREET | | | | | |
| Dept 000 | | | | | |
| 202-000-808.000 | CONSTRUCTION | BACH ELECTRIC LLC | BRIDGE STREET BURIAL | 13,625.00 | 52043 |
| 202-000-931.001 | REPAIR/MAINT/ROUTINE | J & J HARDWOODS, INC | TREE TRIMMING RIV PARK, TREE TRIMMING P | 1,610.00 | 52028 |
| Total For Dept 000 | | | | 15,235.00 | |
| Total For Fund 202 MAJOR STREET | | | | 15,235.00 | |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 POST DATES 10/20/2023 - 11/09/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------|---------------------------|----------------------------|--------------------------------------|------------------|---------|
| Fund 592 WATER/SEWER | | | | | |
| Dept 000 | | | | | |
| 592-000-804.000 | SCCMUA/SEWER | S. C. C. M. U. A. | NOVEMBER 2023 | 37,849.58 | 52038 |
| 592-000-804.000 | SCCMUA/SEWER | S. C. C. M. U. A. | DOG PARK MOWING | 637.50 | 52039 |
| 592-000-932.000 | COMPUTER MAINTENANCE | B S & A SOFTWARE | COMPUTER MAINTENCANCE/SUPPORT FEE | 872.50 | 52021 |
| Total For Dept 000 | | | | <u>39,359.58</u> | |
| Total For Fund 592 WATER/SEWER | | | | <u>39,359.58</u> | |
| Fund 661 MOTOR POOL | | | | | |
| Dept 000 | | | | | |
| 661-000-751.001 | GAS/OIL POLICE | EISELER OIL COMPANY | FUEL | 326.37 | 52027 |
| 661-000-751.003 | GAS/OIL DPW | EISELER OIL COMPANY | FUEL | 326.37 | 52027 |
| 661-000-751.003 | GAS/OIL DPW | EISELER OIL COMPANY | DIESEL | 363.95 | 52027 |
| 661-000-930.001 | REPAIR/MAINTENANCE/POLICE | SAWYERS SUPERSTORE | 63 REPAIRS | 544.95 | 52058 |
| 661-000-930.001 | REPAIR/MAINTENANCE/POLICE | SAWYERS SUPERSTORE | 63 REPAIRS | 676.94 | 52058 |
| 661-000-930.003 | REPAIR/MAINTENANCE/DPW | FLEETPRIDE | MUD FLAPS FOR LEAF VACS | 127.80 | 52049 |
| 661-000-930.003 | REPAIR/MAINTENANCE/DPW | GILBERT'S TRUE VALUE HARDW | SHOP SUPPLIES, CEMENT, PARK SUPPLIES | 17.45 | 52050 |
| 661-000-930.003 | REPAIR/MAINTENANCE/DPW | TRUCK & TRAILER EQUIP CO. | MUD FLAPS FOR LEAF BOX | 56.32 | 52061 |
| Total For Dept 000 | | | | <u>2,440.15</u> | |
| Total For Fund 661 MOTOR POOL | | | | <u>2,440.15</u> | |

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|-----------|-------------------|--------|---------------------|--------|---------|
|-----------|-------------------|--------|---------------------|--------|---------|

Fund Totals:

| | |
|-----------------------|------------|
| Fund 101 GENERAL FUND | 102,674.69 |
| Fund 202 MAJOR STREET | 15,235.00 |
| Fund 592 WATER/SEWER | 39,359.58 |
| Fund 661 MOTOR POOL | 2,440.15 |

| | |
|----------------------|-------------------|
| Total For All Funds: | <u>159,709.42</u> |
|----------------------|-------------------|

City of Dewitt:

Daily Management Report for 11/9/2023:

| Invoice Type | YTD # | YTD \$ | MTD # | MTD \$ | Day # | Day \$ | Paperless # | AutoPay # |
|------------------------|-------|--------------|-------|------------|-------|----------|-------------|-----------|
| Summer Tax | 186 | \$839,381.68 | 0 | \$0.00 | 0 | \$0.00 | 0 | 56 |
| Winter Tax | 130 | \$141,488.27 | 0 | \$0.00 | 0 | \$0.00 | 0 | 51 |
| Utility | 3,719 | \$528,233.16 | 19 | \$3,132.20 | 2 | \$198.28 | 963 | 559 |
| Misc./General Receipts | 288 | \$42,666.25 | 5 | \$50.00 | 0 | \$0.00 | 0 | 0 |
| Building Permits | 202 | \$64,918.00 | 3 | \$455.00 | 1 | \$113.00 | 0 | 0 |



DeWitt Area Chamber of Commerce

Presents the 2023

Festival of Trees and Electric Light Parade

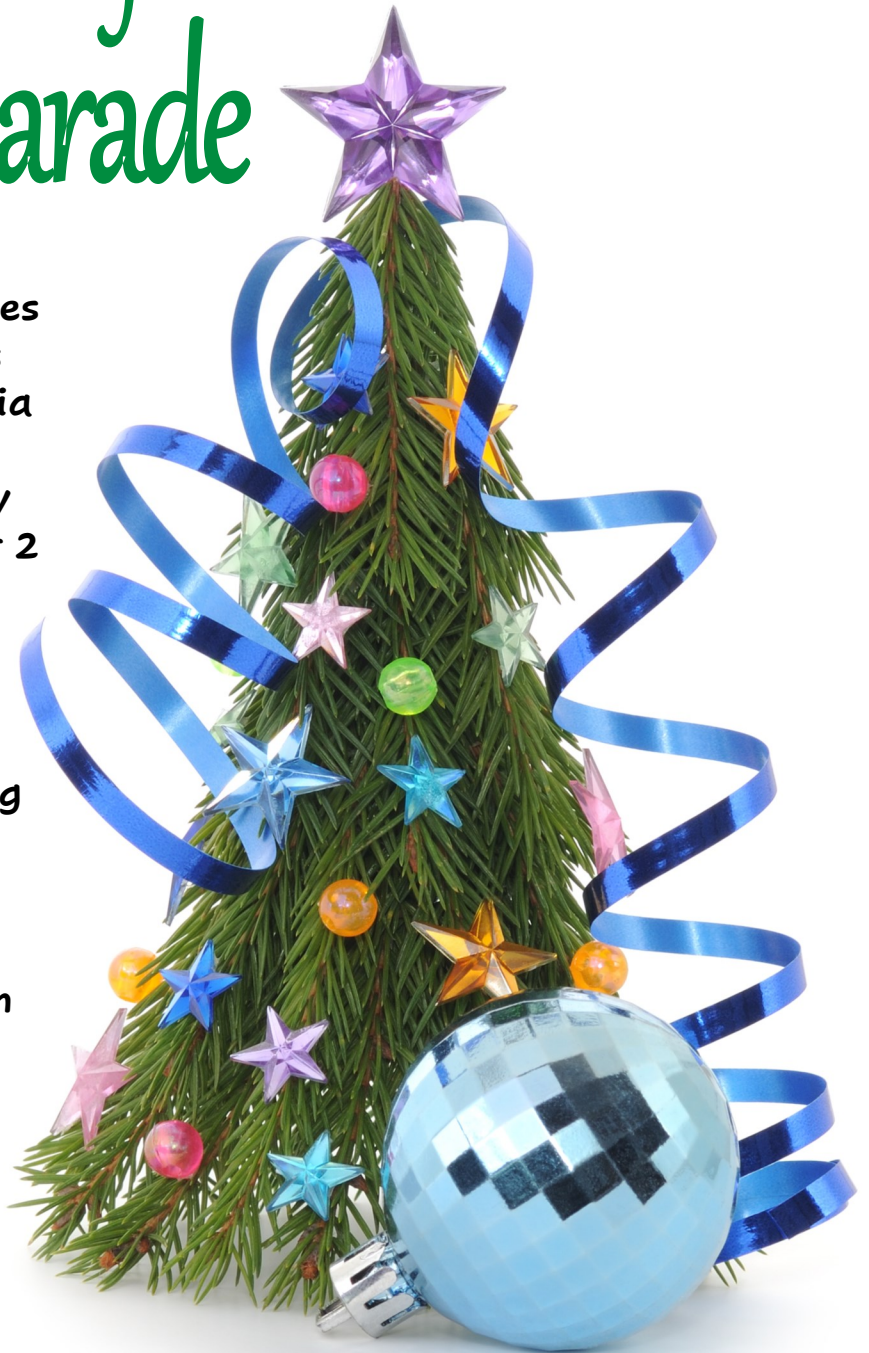
**Decorated Christmas Trees
& Themed Gift Baskets
Available for Purchase via
Silent Auction**

**Items will be on display
November 30—December 2
Final bids due 6 pm
December 2**

**Join the fun by participating
in the parade**

**The only requirement is
lots the lights!**

**Parade Steps Off at 5:30 pm
December 2, 2023**



**DeWitt Area
Chamber of Commerce**

113 S Bridge Street, DeWitt 48820

517-624-2953

www.dewittareacc.org

Loretta@dewittareacc.org



Participant Registration

Festival of Trees

The 2023 Festival of Trees for Charity
will include decorated trees and themed gift baskets!

Viewing and Bidding will begin Thursday November 30th

Bidding will Close at 6pm, Saturday December 2.

Proceeds are donated to local charitable organizations!

Tree Requirements

- All trees must be of artificial materials. No fresh trees will be accepted for safety purposes
- Trees can be of table height or up to 10' tall
- All trees must be fully decorated

Holiday Gift Baskets

- Should be a themed basket suitable for gift giving. Please no perishable items or fresh flowers.

All trees and baskets will be sold by silent auction to the highest bidder over the declared reserve

All trees and baskets must be on site and fully decorated by 6 pm, Tuesday, November 28.

***Please complete the registration form including the retail cost of the decorated tree or basket
so reserve amount can be determined for bidding purposes.***

Contact Person _____

Company Name _____

Address _____ City _____ Zip _____

Phone No. _____ Email: _____

Please indicate donation:

____ Tree _____ Tree Height _____ Basket Retail Value \$ _____

Theme _____

DeWitt Area
Chamber of Commerce

113 S. Bridge St, DeWitt 48820
517-624-2953 www.dewittareacc.org
Loretta@dewittareacc.org



10th Annual
DeWitt Christmas Light Parade
Saturday, December 2, 2023
5:30 pm
Downtown DeWitt

DeWitt Area Chamber of Commerce Parade Application

Contact Person _____

Company/Organization Name _____

Address _____

City _____ Zip Code _____

Phone No. _____ Email: _____

Description of Entry including Length and Width of Entry _____

Theme _____

NO SANTA OR MRS. SANTA ENTRIES. Due to the darkness, no throwing of candy will be allowed for safety purposes. Parade Entry: Line Up will begin at 4 pm. **All entries must be in place by 5 pm.**

Volunteers Needed

_____ 2:30-4:30 pm
(set up)

_____ 4:30-6:30pm
(barricade workers)

Hosted by
DeWitt Area Chamber of Commerce

113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953 Fax: 517-624-2948

Email: Loretta@dewittareacc.org

www.dewittareacc.org



10th Annual
DeWitt Chamber's Christmas Light Parade
Saturday, December 2 2023 5:30 pm
Downtown DeWitt

Name of Entry (For Announcer) _____

Organization _____

Description for Public Remarks _____

IN CONSIDERATION OF BEING PERMITTED TO PARTICIPATE IN THE DEWITT CHAMBER'S CHRISTMAS LIGHT PARADE AND/OR OTHER ACTIVITIES RELATING TO THE PARADE, MY ORGANIZATION, MY FELLOW MEMBERS OF THIS ORGANIZATION AND THEIR EMPLOYEES, AGENTS, SUCCESSORS, ASSIGNS, HEIRS AND NEXT OF KIN:

1. HEREBY RELEASE, WAIVE, DISCHARGE AND COVENANT NOT TO SUE the Parade, the City of DeWitt, the DeWitt Area Chamber of Commerce and/or all Parade participants, directors, officers, employees or agents (Releases) of any of the foregoing from all liability to me, my organization, fellow members, employees, agents, assigns, heirs and next of kin.
2. HEREBY AGREE TO DEFEND, INDEMNIFY AND SAVE AND HOLD HARMLESS the Releases and each of them from any loss, liability, damage, or costs they may incur due to my presents in any way observing, working for, or participating in the parade.
3. HEREBY ASSUME FULL RESPONSIBILITY AND ANY RISK OF BODILY HARM, DEATH OR PROPERTY DAMAGE due to the negligence of Releases or otherwise while observing or working for or participating in the Parade.
4. I HAVE READ AND VOLUNTARILY SIGN THE RELEASE AND WAIVER OF LIABILITY AND INDEMNITY AGREEMENT, and further agree that no oral representations, statements, or inducements apart from the foregoing written agreement have been made, and that this Release is being relied upon by the Parade in permitting my organization to participate in this Parade. I also represent that I am authorized to sign this document on behalf of my organization.

Signature Date

Printed Name



Supporting the children in our community is something we look forward to each year. The HBA and Toys for Tots are committed to making wishes and dreams come true with the help of our wonderful members and the community. Help us reach our goal of 12,007 toys!

Sponsorship Opportunities

- Major Sponsor: \$5,000
- Santa Claus Sponsor: \$2,500
- Elf Sponsor: \$1,000
- Rudolph the Red Nosed Reindeer Sponsor: .. \$500
- Snowflake Sponsor: \$250
- Snowball Sponsor: \$100



Other Opportunities

Silent Auction Item Donation!

Valued at \$25 and up. Gift cards to restaurants, items for gift baskets, or gift cards to local businesses.

Host a Donation Box!

Please provide the address where the Toys for Tots Committee can drop off your donation box. The box will be delivered in early November and picked up December 5 or 6.

Join Us for the Toys for Tots Holiday Dinner

Eagle Eye Banquet Facility • 15500 Chandler Rd., Bath

December 7, 2023  6:00 p.m.

Tickets are \$50 — # of Tickets _____ (8 guests/table)

You can pay through the form below, scan & send to ckosloski@hbalansing.com, pay online at www.hbalansing.com, or checks can be made payable to: **HBA of Greater Lansing.**

Name _____ Company: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Cash Check Enclosed Visa/MC/AE/Disc Amount: \$ _____

C.C.# _____ 3-digit # _____ Exp. Date: _____ Billing Zip: _____

Signature _____ Date: _____

HBA of Greater Lansing 109 E. Oakland Avenue Lansing, MI 48906
 Questions: Call the HBA at 517-323-3254 or email ckosloski@hbalansing.com



It's A Season For Giving





It's a Party!

and You are Invited!

Monday, November 27, 2023

5-7 pm

DeWitt Area Chamber of Commerce Christmas Party

113 S Bridge Street, DeWitt

Appetizers and Beverages

Join us for an evening of socializing and a VIP tour of the decorated Christmas Trees and Gift Basket Silent Auction Entries. Be the first to bid on your favorite items.

There will be a special holiday drawing and to add a little competition, those donating Trees and Gift Baskets

by Monday the 27th at noon will receive extra tickets for the drawing.

Please RSVP if you plan to attend

Loretta@dewittareacc.org