



# CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

**City Council Meeting**  
**414 East Main Street DeWitt MI**  
**Meeting Agenda**  
**Monday, October 23, 2023**  
**7:00 P.M.**

**Call to Order City Council Meeting**

**Pledge of Allegiance**

**Approval of Agenda**

**Approval of Minutes**     October 09, 2023 City Council Minutes

**Public Comments** The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

**City Administrators Report**

**Old Business**             None

**New Business**

**1. Review DARA FY 2024 Budget – Executive Director, Chad Stevens**

**RECOMMENDED ACTION:** To receive and place on file the Fiscal Year 2024 DeWitt Area Recreation Authority Budget.

**2. Annual Audit Presentation for Fiscal Year 2022-2023 ending June 30, 2023, by Maner Costerisan Auditors**

**RECOMMENDED ACTION:** Receive and place on file the City of DeWitt Audit for Fiscal Year 2022-2023 by Maner Costerisan.

### **3. Capitol Benefit Charge Proposal – Property Owner Agreement**

**RECOMMENDED ACTION:** Discussion of option(s) for Council to consider.

#### **Closed Session**

Adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (d) for negotiations connected with the purchase of real property.

### **Council/Staff Reports**

#### **Adjournment**

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: October 19, 2023.

**CALL TO ORDER CITY COUNCIL:**

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

**ROLL CALL:**

Members Present: Councilmembers: Donohue, Kellogg, Ostrander, VanDyke, Mayor Pro-Tem Hunsaker, Whitman and Mayor Leeming

Excused: None

**STAFF:**

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, City Attorney; Rich Miller DPS Supervisor; Sergeant Stoltzfus; Of. Wayne Umholtz; Of. Sharon Worthington; and Sergeant Curtis.

**AUDIENCE:**

Stella Gallagher, 110 N Logan St, DeWitt, MI 48820  
Madelyn Stoltzfus, 1221 Redpole Drive, DeWitt, MI 48820

**AGENDA:**

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by Donohue, carried by unanimous vote of the Council **to approve the minutes from the October 9, 2023, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**SPECIAL PRESENTATION:**

Citation For Bravery Commendation Presented to Officers: Mike Nunham, Sharon Worthington and Wayne Umholtz presented by Mayor Leeming.

**OLD BUSINESS:**

None

**CITY ADMINISTRATOR'S REPORT:**

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

**NEW BUSINESS:**

**1. MML liability & Property Pool Election- Board of Directors**

Motion by Donohue, seconded by VanDyke, carried by unanimous vote of the Council **to cast a ballot for Mr. George Bosanic, City Manager, City of Greenville, Ms. Sue Osborn, Mayor, City of Fenton, and Mr. David Post, Village Manager, Village of Hillman, for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.**

**2. Bach Electric Proposal for Burial of Downtown Electric Lines**

To keep efficient coordination between the Lofts project and the City's underground utility burial project for the 100 Block of South Bridge Street, Bach Electric will be installing electricity for the underground utilities and will switch it over at the same time.

Motion by Hunsaker, seconded by VanDyke, carried by unanimous vote of the Council **to approve Bach Electric's proposal for the burial of three (3) overhead electrical services and convert five (5) meter sockets to underground meters in the downtown in the amount of \$23,550.00 and approve the necessary budget amendment.**

**3. Concrete Sidewalk Replacement/ Repair Proposal**

DPS Supervisor Rich Miller was present to discuss the concrete repair and replacements that will be done throughout the city.

Motion by Hunsaker, seconded by Whitman, carried by unanimous vote of the Council **to award the contract to Moffitt Constructions for a not-to-exceed amount of \$15,000, which includes a \$1,480.00 contingency, to excavate and install concrete at 13 locations throughout the City.**

**4. Clinton County Video Service Agreement**

The Clinton County Video Service Agreement will allow police departments countywide to access security camera systems in each of the school districts if needed. It puts in place standard policies for every police department and every school district countywide, so agencies do not have to have separate agreements with each location.

Motion by Donohue, seconded by VanDyke, carried by unanimous vote of the Council **to approve the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.**

**5. Clinton County Early Voting Agreement**

The Clinton County Early Voting Agreement is an agreement passed by new legislation that will allow communities to work together to provide early voting to eligible voters. In statewide and federal elections, early voting will be offered for at least nine consecutive days, beginning on the second Saturday before the election and ending on the Sunday before the election, for at least eight hours per day.

Motion by Kellogg, seconded by Ostrander, carried by unanimous vote of the Council **to approve the Clinton County Early Voting Agreement and authorize Interim City Clerk, Sarah Stoltzfus, to sign on behalf of the City of DeWitt.**



**COUNCIL STAFF REPORTS:**

**City Attorney:** Mr. Goodenough commented on being busy with police policies and early voting agreement verbiage.

**City Clerk-Treasurer:**

Ms. Stoltzfus will be attending two Government Finance Officers Association trainings at the end of October. She'll also be observing the new early voting process in Watertown Township at their November election.

**DARA:** They are struggling with staffing issues and are having discussions about creating a mid-level management position.

**Mayor Leeming /DDA:** She would like to review the Ox Roast sign-up list and select a core group to run the committee. She also shared that she is the Chair of the MML Environment & Energy committee.

**DAESA:** Next meeting is Thursday, October 19<sup>th</sup>.

**Planning:** Next meeting is Thursday, October 26<sup>th</sup>

**Parks:** Next meeting is Wednesday, October 11<sup>th</sup>.

**Police Chief:** He met with DeWitt Township Police Chief Merony and DeWitt Public Schools Superintendent Spickard regarding the Clinton County Video Service Agreement. They discussed doing the same FERPA training that schools do.

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council that **the meeting is adjourned at 8:17 p.m.**

Respectfully submitted,

Sarah Stoltzfus  
Interim Clerk-Treasurer

Sue Leeming  
Mayor

**McGuire Park Final Design**

The Parks and Recreation Commission approved the final design for playground equipment at their October 11 meeting. Pricing is getting finalized with the vendor for equipment and installation to be presented to City Council at one of the November meetings.

**Finance Director Position**

The city received six applicants for the position and interviews will be conducted the week of October 23. Four applicants were selected for the initial round of interviews.

**Leaf Pickup**

Leaf collection has started and the DPW has been able to hire two seasonal positions, with a possible third going through the process currently. If all three can be brought on staff, there should not be a need to use contract staff for the season.

**General Information Packet**

- General Ledger Report – 10/06 to 10/19
- McGuire Renderings
- InvoiceCloud Report
- Clinton County New Facility Open House
- Chamber News
- Halloween Trick or Treat Trail Registration
- Festival of Trees

October	
<b>26 – Thursday</b>	Planning Commission Meeting
<b>28 – Saturday</b>	Halloween Trick or Treat Trail – DeWitt Chamber of Commerce
November	
<b>05 – Sunday</b>	DeWitt Area Fire Annual Pancake Breakfast 8 am – 12 pm
<b>10 – Friday</b>	Observing Veterans Day – City Hall Closed
<b>13 – Monday</b>	City Council Meeting
<b>14 – Tuesday</b>	Downtown Development Authority Meeting
<b>20<sup>th</sup> thru 24<sup>th</sup></b>	Last Week of Leaf Pick-up
<b>23 – Thursday</b>	Thanksgiving – City Hall Closed
<b>24 – Friday</b>	Thanksgiving – City Hall Closed
<b>27 – Monday</b>	City Council Meeting

**Staff Report for Council Agenda Item**

Agenda Item: NB #1  
Meeting Date: October 23, 2023

TO: Mayor Leeming and Council Members  
FROM: Dan Coss, City Administrator  
DATE: October 19, 2023  
RE: Review DARA FY 2024 Budget – Executive Direct Chad Stevens

**FACTS:**

Chad Stevens, Executive Director, will be in attendance to present the DeWitt Area Recreation Authority (DARA) Budget Summary for 2024. The following materials are attached for your review:

- 2024 DARA Budget Summary
- Municipal Contribution Worksheet
- 2024 DARA Expenditure Detail Report

**RECOMMENDED ACTION:**

To receive and place on file the Fiscal Year 2024 DeWitt Area Recreation Authority Budget.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

2024 DARA Budget Summary  
 Adopted 10/03/2023

+134A1:IA1:135 GL #	Actual		Approved		Actual		Approved		Actual		Approved	
	2020	2021	2021	2022	2021	2022	2022	2023	2022	2023	2024	
REVENUES												
101-000-587-001	\$ 28,576.00	\$ 30,650.00	\$ 30,650.00	\$ 31,000.00	\$ 30,650.00	\$ 31,000.00	\$ 35,518.00	\$ 43,645.50				
101-000-587-002	\$ 65,835.00	\$ 69,350.00	\$ 69,350.00	\$ 69,000.00	\$ 69,350.00	\$ 69,000.00	\$ 79,482.00	\$ 91,354.50				
101-000-607-000	\$ 45,188.00	\$ 276,500.00	\$ 208,674.00	\$ 297,132.00	\$ 208,674.00	\$ 324,038.00	\$ 337,847.00	\$ 373,082.00				
101-000-665-000	\$ 235.00	\$ 100.00	\$ 8.00	\$ 100.00	\$ 8.00	\$ 71.00	\$ 100.00	\$ 100.00				
101-000-674-010	\$ -	\$ 6,000.00	\$ 3,000.00	\$ 6,000.00	\$ 3,000.00	\$ 8,000.00	\$ 10,000.00	\$ 8,000.00				
101-000-674-000	\$ 1,977.00	\$ 2,500.00	\$ 4,230.00	\$ 2,500.00	\$ 4,230.00	\$ 2,340.00	\$ 2,800.00	\$ 2,500.00				
TOTAL REVENUES	\$ 141,811.00	\$ 385,100.00	\$ 315,912.00	\$ 405,732.00	\$ 315,912.00	\$ 434,449.00	\$ 465,747.00	\$ 518,682.00				
EXPENDITURES												
101-000-702-000	\$ 144,533.00	\$ 219,439.00	\$ 199,463.00	\$ 232,294.00	\$ 199,463.00	\$ 267,230.00	\$ 280,483.00	\$ 324,694				
101-000-705-000	\$ 39,735.00	\$ 53,624.00	\$ 40,135.00	\$ 55,231	\$ 40,135.00	\$ 45,963.00	\$ 59,705.00	\$ 68,553.00				
101-000-727-000	\$ 4,604.00	\$ 3,200.00	\$ 6,765.00	\$ 3,200	\$ 6,765.00	\$ 4,806.00	\$ 3,200.00	\$ 4,000.00				
101-000-728-000	\$ -	\$ 100.00	\$ 8.00	\$ 100	\$ 8.00	\$ -	\$ 100.00	\$ 100.00				
101-000-775-000	\$ 14,672.00	\$ 56,647.45	\$ 32,371.00	\$ 57,256	\$ 32,371.00	\$ 51,784.00	\$ 59,886.80	\$ 55,643.30				
101-000-801-000	\$ 6,621.00	\$ 6,787.04	\$ 6,787.00	\$ 6,957	\$ 6,787.00	\$ 6,957.00	\$ 7,131.00	\$ 7,844.10				
101-000-802-000	\$ 14,132.50	\$ 12,000.00	\$ 15,128.00	\$ 13,200	\$ 15,128.00	\$ 11,930.00	\$ 16,900.00	\$ 17,000.00				
101-000-853-000	\$ 2,799.00	\$ 3,000.00	\$ 3,210.00	\$ 3,000	\$ 3,210.00	\$ 3,172.00	\$ 3,768.00	\$ 3,768.00				
101-000-860-000	\$ 182.00	\$ 1,275.00	\$ 659.00	\$ 1,275	\$ 659.00	\$ 1,374.00	\$ 804.20	\$ 1,275.00				
101-000-710-000	\$ 8,884.00	\$ 10,000.00	\$ 9,736.00	\$ 10,000	\$ 9,736.00	\$ 9,802.00	\$ 10,500.00	\$ 10,800.00				
101-000-940-000	\$ 10,300.00	\$ 10,817.00	\$ 10,300.00	\$ 10,979	\$ 10,300.00	\$ 10,300.00	\$ 10,979.00	\$ 11,638.00				
101-000-956-000	\$ 3,988.00	\$ 7,680.00	\$ 7,019.00	\$ 7,680	\$ 7,019.00	\$ 9,320.00	\$ 7,680.00	\$ 8,180.00				
101-000-958-000	\$ 1,401.00	\$ 1,500.00	\$ 1,860.00	\$ 1,560	\$ 1,860.00	\$ 1,305.00	\$ 1,610.00	\$ 1,620.00				
101-000-960-000	\$ 523.00	\$ 3,000.00	\$ 554.00	\$ 3,000	\$ 554.00	\$ 2,480.00	\$ 3,000.00	\$ 3,000.00				
101-000-977-000	\$ 2,273.00	\$ 9,000.00	\$ -	\$ -	\$ -	\$ 5,338.00	\$ -	\$ -				
101-000-995-000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
TRANSFER OUT												
TOTAL EXPENDITURES	\$ 254,647.50	\$ 398,069	\$ 333,995.00	\$ 405,732	\$ 333,995.00	\$ 431,761.00	\$ 465,747	\$ 518,115				
Excess Revenue over Expenditures	\$ (112,836.50)	\$ (12,969.49)	\$ (18,083.00)	\$ -	\$ (18,083.00)	\$ 2,688.00	\$ -	\$ 566.60				
Beginning of Year/End of Year Fund Balance Totals	\$38,641.50	\$25,672.01	\$45,204.00	\$25,672.01	\$45,204.00	\$45,204.00	\$45,204.00	\$45,770.60				
Fund Balance as a Percent of Total Expenditures	15.17%	6.45%	13.53%	6.33%	13.53%	10.47%	9.71%	8.83%				
Months of Operational Expenditures	4.7	4.1						0.4				

DARA 2024 Budget-Coordinator  
Municipal Contribution Worksheet

**Funding Formula**

Population – 15%

Taxable Value – 15%

Residency – 70%

**Population (per 2020 Census)**

Township – 15,073 = 75.94% of total x 15 = **1,139.10**

City – 4,776 = 24.06% of total x 15 = **360.90**

Total – 19,849

**Taxable Value - 2023**

Township - \$630,506,650 = 75.05% of total x 15 = **1,125.75**

City - \$209,553,414 = 24.95% of total x 15 = **374.25**

**Residency – 2020-2022 (3 year average)**

Township – 

2020 –65.05	2021 –66.86	2022 –61.05
-------------	-------------	-------------

 Average – 64.32 x 70 = **4,502.4**

City – 

2020 –34.95	2021 –33.14	2022 –38.95
-------------	-------------	-------------

 Average – 35.68 x 70 = **2,497.6**

**Totals**

Township Totals – 1,139.10 + 1,125.75 + 4,502.40 = 6,767.05/100 = **67.67%**

City Totals – 360.90 + 374.25 + 2,497.60 = 3,232.75/100 = **32.33%**

**Total Municipal Contribution Level for 2024: \$135,000.00**

Township - \$135,000 x .6767 = **\$91,354.50 (\$22,838.625 per quarter)**

City - \$135,000 x .3233 = **\$43,645.50 (\$10,911.375 per quarter)**

2024 DARA Budget  
Expenditure Detail Report  
Adopted 10/03/23

<b>Wages</b>	<b>Salary</b>	<b>Sick Buy Back</b>	<b>Health Buy Back</b>	<b>Phone Re</b>	<b>Total</b>
<b>101-000-702-000</b>					
Director - <b>010</b>	\$67,017	\$500	\$8,000		\$75,517
Coordinator 1 - <b>020</b>	\$50,457	\$500	\$8,000		\$58,957
Coordinator 2 - <b>050</b>	\$42,666	\$500			\$43,166
Coordinator - <b>060</b>	\$41,000	\$500			\$41,500
Part-time Salaries - <b>030</b>	\$103,394	0			\$103,394
Board Wages - <b>040</b>	\$2,160	0			\$2,160
<b>Total</b>		62.67%			\$324,694
<b>Benefits</b>					
<b>101-000-705-000</b>					
Pension	\$20,114				
Fica (7.65%)	\$24,839				
Health/Dental	\$20,000				
Life Ins./Disability	\$2,800				
Optical	\$800				
<b>Total</b>	\$68,553	13.23%			
<b>Office Supplies</b>					
<b>101-000-727-000</b>					
Paper	\$600				
General Supplies	\$900				
Copier Maintenance/Printing	\$2,500				
Misc.	\$0				
<b>Total</b>	\$4,000	0.77%			
<b>Postage</b>					
<b>101-000-728-000</b>					
Stamps	\$100				
<b>Total</b>	\$100	0.02%			
<b>Program Cost</b>					
<b>101-000-775-000</b>					
Materials and Supplies see worksheet for detail					
<b>Total</b>	\$55,643	10.74%			
<b>Financial Services</b>					
<b>101-000-801-000</b>					
1 yr. contract with twp.	\$7,844				
<b>Total</b>	\$7,844	1.51%			

2024 DARA Budget  
Expenditure Detail Report  
Adopted 10/03/23

<b>Professional Services</b>					
<b>101-000-802-000</b>					
Audit Services - MC	\$4,500				
IT Services - IT RIGHT	\$5,000				
Software Services - Daysma	\$6,500				
Consultation	\$1,000				
<b>Total</b>	<b>\$17,000</b>	3.28%			
<b>Telephone Service</b>					
<b>101-000-853-000</b>					
Local/Long Distance	\$1,500				
Internet	\$2,268				
Misc. Service	\$0				
<b>Total</b>	<b>\$3,768</b>	0.73%			
<b>Mileage/Vehicle Expense</b>					
<b>101-000-860-000</b>					
Oil Changes (2)	\$75				
General Repair to truck	\$350				
Gas	\$600				
Reimbursement	\$250				
<b>Total</b>	<b>\$1,275</b>	0.25%			
<b>Insurance</b>					
<b>101-000-910-000</b>					
General Liability (MMRMA)	\$5,500				
Workers Comp. (MML)	\$5,300				
<b>Total</b>	<b>\$10,800</b>	2.08%			
<b>Rent/Utilities</b>					
<b>101-000-940-000</b>					
Office - Comm. Center	\$11,638				
<b>Total</b>	<b>\$11,638</b>	2.25%			
<b>Miscellaneous/Bank Fees</b>					
<b>101-000-956-000</b>					
Publications/Legals	\$900				
CC Processing Fees	\$6,000				
Marketing/E News Letter	\$780				
Fraud Protection	\$500				
<b>Total</b>	<b>\$8,180</b>	1.58%			

2024 DARA Budget  
Expenditure Detail Report  
Adopted 10/03/23

<b>Dues/Memberships</b>					
<b>101-000-958-000</b>					
SMRPA	\$60				
Sam's Club	\$50				
NRPA - Group	\$450				
MRPA (agency +1)	\$800				
MML	\$200				
Costco	\$60				
<b>Total</b>	<b>\$1,620</b>	0.31%			
<b>Training/Seminars</b>					
<b>101-000-960-000</b>					
Educational Classes (Conferences/Seminars)	\$3,000				
<b>Total</b>	<b>\$3,000</b>	0.58%			
<b>Capital Outlay</b>					
<b>101-000-970-000</b>					
<b>Total</b>	<b>\$0</b>				
<b>Transfer Out</b>					
<b>101-000-995-000</b>					
<b>Total</b>	<b>\$0</b>	0.00%			
<b>Total Expenditures</b>	<b>\$518,115.49</b>	100.00%			



**Staff Report for Council Agenda Item**

Agenda Item: NB #2  
Meeting Date: October 23, 2023

TO: Mayor Leeming and Council Members  
FROM: Dan Coss, City Administrator  
DATE: October 19, 2023  
RE: Annual Audit Presentation for Fiscal Year 2022-2023 ending June 30, 2023, by Maner Costerisan Auditors

**FACTS:** Presented for City Council’s review is the Fiscal Year 2022-23 Annual Audit (all City funds) completed by Maner Costerisan.

Aaron Stevens, Maner Costerisan, will be in attendance to go over the audit and answer any questions City Council may have.

Maner Costerisan has performed the audit in accordance with auditing standards to obtain reasonable assurance about whether the City's financial statements are free of material misstatement. A copy of the audit is attached for your review.

The City’s Fund Balance (reserves) in the General Fund as of June 30, 2023, increased by \$545,816 from the previous fiscal year. The increase in fund balance is due to recognizing the ARPA (COVID) funds from the federal government, which was approximately \$505,266.00. The Unassigned Fund Balance is \$2,536,789. The Bridge Repair Fund and the Park Improvement Reserve Fund have a Committed Fund Balance of \$672,230.00.

The city per capita debt as of June 30, 2023, is \$609.76, which is the bond proceeds for the New City Hall, \$2,270,000, and were added on March 27, 2019.

**RECOMMENDED ACTION:** Receive and place on file the City of DeWitt Audit for Fiscal Year 2022-2023 by Maner Costerisan.

MOTION BY: \_\_\_\_\_ SECONDED BY: \_\_\_\_\_

ROLL CALL VOTE: Ostrander \_\_\_\_\_ VanDyke \_\_\_\_\_  
Donohue \_\_\_\_\_ Kellogg \_\_\_\_\_  
Hunsaker \_\_\_\_\_ Whitman \_\_\_\_\_

## Staff Report for Council Agenda Item

Agenda Item: NB #3  
Meeting Date: October 23, 2023

TO: Mayor Leeming and Council Members  
FROM: Dan Coss, City Administrator  
DATE: October 19, 2023  
RE: Capitol Benefit Charge Proposal – Property Owner Agreement

**FACTS:** There are currently ten (10) Capital Benefit Water Districts that still have outstanding balances. Those ten districts comprise of 132 different property owners, with a total outstanding balance of \$1,316,654.74.

Attached is a summary of each of the districts with the year the district was created, the amount due from the district, and the number of unpaid properties in each district.

Each of the districts was created at a different time with different authorizing resolutions, with potentially different conditions for each district. Council has discussed the possibility of amending the districts and those discussions have covered a wide range of scenarios.

The City Attorney, Brian Goodenough, has reviewed documentation for a couple of the districts and the legalities regarding how the districts were created. From that research, Brian has determined that amendments to the districts are possible, but would need to follow an identical format to how the districts were created under the Doctrine of Equal Dignity.

One thing that all the districts have in common is the accrual of interest on unpaid balances. The interest is calculated each year by averaging the interest the City is earning on all of the 90-Day Certificates of Deposit that the Water/Sewer Fund is holding. This method was established by a resolution adopted by City Council in the 1990's.

As time moves forward the unpaid balances for each of the assessed properties continue to accrue, one option City Council may consider is:

- Allow for property owners to enter a payment plan (cap the amount of time, i.e., not to exceed 120 months)
- Freeze interest accrual upon entering the payment plan agreement
- Make unpaid balance due upon sale of the property as a condition of the payment plan (City Attorney will discuss this in more detail)
- For Property owners that choose not to enter the payment plan the Capital Benefit Assessment continues “as-is” for that particular district



INFORMATIONAL

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT  
 POST DATES 10/06/2023 - 10/19/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-070.000	DUE FROM FIRE AUTHORITY	GILBERT'S TRUE VALUE HARDV		22.45	51988
101-000-084.002	DUE FROM DDA	PNC BANK	STAMPS, MML CONF, ADOBE, DDA SIGNS,	1,535.40	51998
101-000-084.002	DUE FROM DDA	CONSUMERS ENERGY	UTILITIES	152.86	52007
101-000-084.002	DUE FROM DDA	PNC BANK	AMAZON	364.97	52017
101-000-231.010	MERS HCSP	MERS HCSP	SEPTEMBER HCSP	1,270.48	51995
101-000-231.016	MERS DEFINED CONTRIBUTION	ALERUS FINANCIAL	SEPT MERS DC	2,828.84	51996
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	MONEY, TRACY	COMM ROOM DEPOSIT REFUND	150.00	51997
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	FERRARA, KAYLI	COMM ROOM SEC DEP	150.00	52011
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	GATES, MARIE	COMM ROOM SEC DEP	150.00	52012
		Total For Dept 000		6,625.00	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCE/TRAVEL	PNC BANK	STAMPS, MML CONF, ADOBE, DDA SIGNS,	1,300.00	51998
		Total For Dept 101 COUNCIL		1,300.00	
Dept 238 RETIREE BENEFITS					
101-238-716.000	HEALTH/DENTAL	PHP MEDICARE	RETIREE HEALTH INSURANCE	88.00	52016
		Total For Dept 238 RETIREE BENEFITS		88.00	
Dept 265 CITY HALL/GROUNDS					
101-265-727.000	OFFICE SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	168.49	52000
101-265-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	QTRLY NEWSLETTER/POSTAGE	418.08	51992
101-265-740.000	OPERATING SUPPLIES	PNC BANK	STAMPS, MML CONF, ADOBE, DDA SIGNS,	69.98	51998
101-265-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	LEGAL SERVICES	1,428.00	51987
101-265-801.000	PROFESSIONAL SERVICES	GRANGER CONTAINER SERVICE, RECYCLING		8,921.35	51990
101-265-805.000	REFUSE SERVICE	GRANGER CONTAINER SERVICE, REFUSE		18,316.35	51990
101-265-850.000	TELEPHONE	AT & T	WHITE PAGES	6.00	51983
101-265-900.000	PRINTING/PUBLISHING	JET SPEED PRINTING	QTRLY NEWSLETTER/POSTAGE	1,263.93	51992
101-265-900.000	PRINTING/PUBLISHING	USA TODAY NETWORK	PUBLISHING	77.30	52006
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	UTILITIES STREETLIGHTS	5,765.62	51984
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	UTILITIES	1,881.96	51984
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	UTILITIES TRAFFIC	32.77	51984
101-265-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES SIREN	37.19	52007
101-265-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES SIREN	3,085.94	52007
101-265-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	125.40	52007
101-265-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDV		22.97	51988
101-265-930.000	REPAIR/MAINTENANCE	DELAU FIRE SERVICES	ANNUAL FIRE SYSTEM INSP	1,240.00	52009
101-265-930.000	REPAIR/MAINTENANCE	GRAINGER IND & COMM EQUIP	BEARING FRAME HEAT PUMP	1,093.90	52013
		Total For Dept 265 CITY HALL/GROUNDS		43,955.23	
Dept 301 POLICE					
101-301-719.000	UNIFORM PURCHASE	PRO-TECH SECURITY SALES	BAILEY VEST	690.00	51999
101-301-720.000	UNIFORM CLEANING	MAURER'S	DRY CLEANING	295.10	51994
101-301-740.000	OPERATING SUPPLIES	PNC BANK	AMAZON	192.06	52017
101-301-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	LEGAL SERVICES	1,539.00	51987
101-301-850.000	TELEPHONE	WBI, INC.	POLICE FAX	28.80	52003
101-301-851.000	RADIO	THOMSON REUTERS	CLEAR	145.00	52001
101-301-963.000	TRAINING/CITY FUNDS	PNC BANK	AMAZON	147.12	52017
		Total For Dept 301 POLICE		3,037.08	
Dept 336 FIRE					
101-336-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES SIREN	38.98	51984
101-336-961.000	MISCELLANEOUS	PNC BANK	AMAZON	707.12	52017

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT  
 POST DATES 10/06/2023 - 10/19/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 336 FIRE					
Total For Dept 336 FIRE				746.10	
Dept 441 PUBLIC SERVICES					
101-441-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HARDV		53.94	51988
101-441-740.000	OPERATING SUPPLIES	USA BLUEBOOK	SAFTY VESTS, GLASSES	153.15	52002
101-441-740.000	OPERATING SUPPLIES	USA BLUEBOOK	SAFETY GLASSES	13.98	52002
101-441-740.000	OPERATING SUPPLIES	AMERICAN RENTALS	PORTAJON	117.00	52004
101-441-740.000	OPERATING SUPPLIES	PNC BANK	AMAZON	331.97	52017
101-441-864.000	CONFERENCE/TRAVEL	PNC BANK	CONCRETE TROUBLE SHOOTING	60.00	51998
101-441-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	34.01	52007
101-441-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	32.12	52007
101-441-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	73.13	52007
101-441-930.000	REPAIR/MAINTENANCE	GRAINGER IND & COMM EQUIP	COUPLER FOR HEAT PUMP	183.44	51989
Total For Dept 441 PUBLIC SERVICES				1,052.74	
Dept 751 PARKS FACILITIES					
101-751-740.000	OPERATING SUPPLIES	ZEP MANUFACTURING COMPANY	FOAM CLEANER FOR PARKS	129.95	52019
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIG	WATER UTIL	8.63	51993
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIG	WATER UTIL	41.71	51993
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIG	WATER UTILITIES	200.52	51993
101-751-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	36.37	52007
101-751-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	28.79	52007
101-751-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	79.85	52007
101-751-927.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	92.09	52007
101-751-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDV		52.47	51988
101-751-930.000	REPAIR/MAINTENANCE	HAMMOND FARMS	BLOCKS FOR BENCH RIV PARK	9.00	52014
Total For Dept 751 PARKS FACILITIES				679.38	
Total For Fund 101 GENERAL FUND				57,483.53	
Fund 202 MAJOR STREET					
Dept 000					
202-000-808.000	CONSTRUCTION	STATE OF MICHIGAN-MDOT	TURNER RD REHAB PROJECT	3,806.55	52018
Total For Dept 000				3,806.55	
Total For Fund 202 MAJOR STREET				3,806.55	
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-801.000	PROFESSIONAL SERVICES	DEWITT CHARTER TOWNSHIP	BLDG/TRADE INSPECTIONS	3,669.40	51985
Total For Dept 000				3,669.40	
Total For Fund 249 BUILDING DEPARTMENT				3,669.40	
Fund 592 WATER/SEWER					
Dept 000					
592-000-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	QTRLY NEWSLETTER/POSTAGE	418.09	51992
592-000-740.000	OPERATING SUPPLIES	PNC BANK	STAMPS, MML CONF, ADOBE, DDA SIGNS,	60.00	51998
Total For Dept 000				478.09	
Total For Fund 592 WATER/SEWER				478.09	
Fund 661 MOTOR POOL					
Dept 000					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT  
 POST DATES 10/06/2023 - 10/19/2023  
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID  
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	258.9 GAL GAS	361.16	52010
661-000-751.001	GAS/OIL POLICE	KAMINS AUTO PARTS	TURNER RD REHAB PROJ	106.08	52015
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	DIESEL FOR DPS	265.19	52010
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	54.6 GALLONS DIESEL FOR DPS	193.83	52010
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	258.9 GAL GAS	361.17	52010
661-000-930.003	REPAIR/MAINTENANCE/DPW	FLEETPRIDE	BRAKE PARTS	85.75	51986
661-000-930.003	REPAIR/MAINTENANCE/DPW	GILBERT'S TRUE VALUE HARDV		8.98	51988
661-000-930.003	REPAIR/MAINTENANCE/DPW	HUTSON, INC.	BLADES AND BEARING CAP FOR MOWERS	188.76	51991
661-000-930.003	REPAIR/MAINTENANCE/DPW	BELL EQUIPMENT COMPANY	BROOMS FOR SWEEPER TRUCK	510.60	52005
661-000-930.003	REPAIR/MAINTENANCE/DPW	KAMINS AUTO PARTS	TURNER RD REHAB PROJ	30.00	52015
		Total For Dept 000		<u>2,111.52</u>	
		Total For Fund 661 MOTOR POOL		<u><u>2,111.52</u></u>	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
-----------	-------------------	--------	---------------------	--------	---------

Fund Totals:

Fund 101 GENERAL FUND	57,483.53
Fund 202 MAJOR STREET	3,806.55
Fund 249 BUILDING DEPART	3,669.40
Fund 592 WATER/SEWER	478.09
Fund 661 MOTOR POOL	2,111.52

Total For All Funds:	<u>67,549.09</u>
----------------------	------------------





McGuire Park

1179003-02-01-03 • 09.20.2023



©2023 Landscape Structures. All Rights Reserved.





McGuire Park



1179003-02-01-04 • 09.20.2023

©2023 Landscape Structures. All Rights Reserved.





# McGuire Park

1179003-02-01-01 • 09.20.2023







McGuire Park



1179003-02-01-02 • 09.20.2023

©2023 Landscape Structures. All Rights Reserved.



## City of Dewitt:

---

### Daily Management Report for 10/18/2023:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	186	\$839,381.68	15	\$59,703.23	0	\$0.00	0	55
Winter Tax	130	\$141,488.27	0	\$0.00	0	\$0.00	0	50
Utility	3,062	\$431,993.94	232	\$32,345.40	6	\$746.70	954	547
Misc./General Receipts	274	\$41,721.80	12	\$5,085.78	2	\$20.00	0	0
Building Permits	189	\$62,275.00	13	\$1,713.00	1	\$110.00	0	0



join us



**CLINTON COUNTY  
ROAD COMMISSION**

3536 S. US Highway 27  
St. Johns, MI 48879  
989-224-3274  
ccrc-roads.com

The public is invited to an  
**OPEN HOUSE**  
for our new facility  
**Tuesday, November 21**  
4:00 - 6:00 p.m.



**REFRESHMENTS WILL BE SERVED**



# Chamber News



**DeWitt Area  
Chamber of Commerce**

October 18, 2023

Official Newsletter of the DeWitt Area Chamber of Commerce  
113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953

Fax: 517-624-2948

Email: [Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)

Website: [www.dewittareacc.org](http://www.dewittareacc.org)

## DeWitt Area Chamber of Commerce November Luncheon

November 1, 11:30 - 1:00 pm

**\*\*\* Banquet & Conference Center of DeWitt \*\*\***

Taylor Bass, Granger Waste Services will be the Guest Speaker. The topic for discussion will focus on recycling. Cost to Attend is \$10. Please register by 10 am Tuesday October 3, if you plan to attend to facilitate lunch arrangements.  
[Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)



## Attention All DeWitt Chamber Members . . .

We would like your opinion. The intent of the Chamber's Community Resource Guide is to showcase the community and its attributes, community events, and Chamber Members. It is mailed to over 12,000 residents and businesses.

What would you like to see in the magazine? Please think about this as we will discuss at the November Luncheon. If you cannot attend the luncheon and would like your suggestions to be included in the discussion, please email me prior to the meeting.

## Please Welcome . . .



We would like to welcome Gregorio Tzic to the DeWitt Chamber. Gregorio owns Tzic Painting and offers painting, drywall and plaster services. If you are looking to update your home or office, please give Gregorio a call.

Phone: 201-686-5247

Email: [Tzicpainting@gmail.com](mailto:Tzicpainting@gmail.com)



We would like to remind everyone the DeWitt Chamber's Halloween Trick or Treat Trail will be hosted Saturday, October 28 at Riverside Park. We have 20 organizations registered as "Trail" participants. If you have not registered and would like to join us please do so soon. There is no charge to participate, just a lot of candy for our young Trick or Treaters!

## Upcoming Calendar of Events

**October 28:** Halloween Trick or Treat Trail with Haunted House. Trick or Treating, haunted house, inflatable, pet costume contest and pumpkin decorating.

**November 1:** Chamber Luncheon - Topic for discussion "Recycling" Granger Waste Services Guest Speaker: Taylor Bass Cost to Attend \$10.

November 27: The DeWitt Chamber will host a very special social event, from 5-7 pm at the Chamber Office. Mark your calendar now as you will not want to miss it.

**December 2:** DeWitt Christmas Market, Santa Run, and Light Parade.

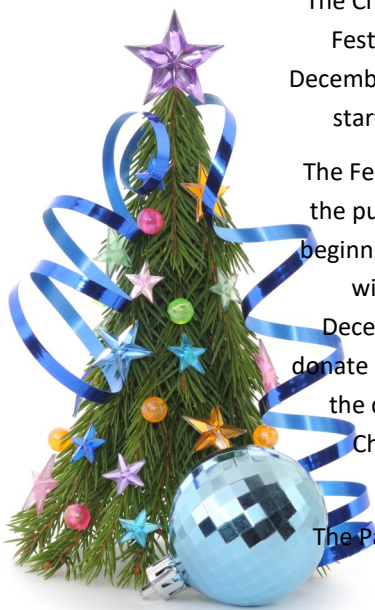
**December 6:** Chamber Christmas Luncheon: Cost to Attend \$10

The Christmas Light Parade and the Festival of Trees will be hosted December 2, 2023 so you may want to start planning your entry now.

The Festival of Trees will be open to the public for viewing and bidding, beginning Thursday, November 30th with final bids due by 6 pm December 2. If you would like to donate a decorated tree or gift basket the deadline for delivery to the Chamber office is Tuesday, November 28.

The Parade will step off at 5:30 on Saturday the 2nd.

Registration forms are attached.



The Holidays are typically a time for family gatherings, company parties, and gift giving. However, for some it may be a time of stress and frustration. We are asking our business community to join our efforts in helping those who may need a little extra support this holiday season.

The Chamber's Festival of Trees is a charity event which provides support that is not easily measured. Creating a decorated tree or themed gift basket can be a team building experience. Whether family, friends, or staff, creating a unique gift can be a rewarding experience.

Purchasing an item at the auction not only provides funds for those in need, the trees and baskets provide great value to the person receiving.

The Chamber donates 100% of the proceeds to the charitable programs at St Jude's, Redeemer, and Northpointe Community Church to help support families in need.

This year the Chamber, with the support of the DeWitt Memorial Association, will host a special holiday gathering for Chamber members Monday, November 27 at the Chamber Office. You will be the first to preview the items that will officially be offered to the public for auction, Thursday, the 30th. In addition, if you donate a basket or tree and it is delivered to the Chamber Office by Sunday, the 26 at 8 pm your name will be entered for a drawing to be hosted at this special VIP party!







# Halloween Trick or Treat Trail

Saturday, October 28, 2023

Riverside Park, DeWitt 1 - 4 PM

Trick or Treating      Haunted House

Inflatable Obstacle Course

Pet Costume Contest      Pumpkin Decorating

Free Trick or Treat Bags for the  
1st 600 children 12 and under

**Sponsored by:**



**DeWitt Area Chamber of Commerce**

**DeWitt Chamber Foundation • DeWitt Memorial Association**

**Clinton Transit "Blue Bus" • BridgeStreet Real Estate**

**Grubaugh Orthodontics • Optimist Auto • Tina Hause, Realtor**



## Participant Registration

Business or Organization Name

---

Contact Person

Phone

---

Email

---

Businesses, non-profits, and governmental entities are invited to participate; however, registration is required..

There is no cost for Trick or Treat Trail participation.

This is a free event for the community, please ***no fundraising or selling***.

All trick or treat vendors will be assigned a space at no charge; however, each participant is responsible for their own tent/ table/chairs. Set up will begin at 11 am.

Please return Registration Form to the DeWitt Area Chamber of Commerce Office via email or fax

Questions: Contact the Chamber Office at 517-624-2953

Email: [Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)

Fax: 517-624-2948

# DeWitt Area Chamber of Commerce

*Presents the 2023*

# Festival of Trees and Electric Light Parade

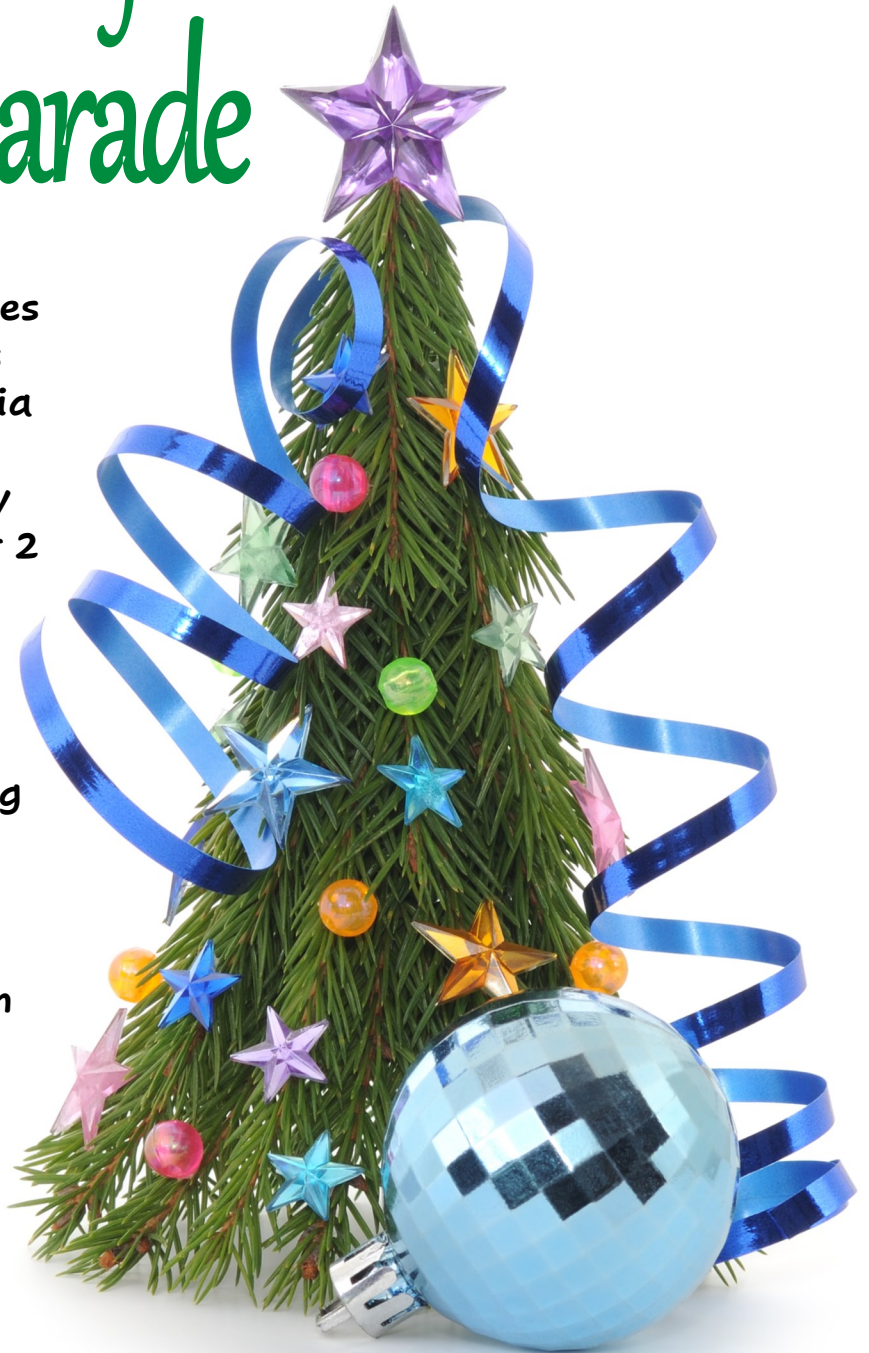
**Decorated Christmas Trees  
& Themed Gift Baskets  
Available for Purchase via  
Silent Auction**

**Items will be on display  
November 30—December 2  
Final bids due 6 pm  
December 2**

**Join the fun by participating  
in the parade**

**The only requirement is  
lots the lights!**

**Parade Steps Off at 5:30 pm  
December 2, 2023**



**DeWitt Area  
Chamber of Commerce**

113 S Bridge Street, DeWitt 48820

517-624-2953

[www.dewittareacc.org](http://www.dewittareacc.org)

[Loretta@dewittareacc.org](mailto:Loretta@dewittareacc.org)