



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, October 09, 2023
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes September 25, 2023 City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

SPECIAL PRESENTATION: Citation For Bravery Commendation Presented to Officers: Mike Nunham, Sharon Worthington and Wayne Umholtz

City Administrators Report

Old Business None

New Business

1. MML Liability & Property Pool Election – Board of Directors

RECOMMENDED ACTION: To cast a ballot for Mr. George Bosanic, City Manager, City of Greenville for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

To cast a ballot for Ms. Sue Osborn, Mayor, City of Fenton for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

To cast a ballot for Mr. David Post, Village Manager, Village of Hillman for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

2. Bach Electric Proposal for Burial of Downtown Electric Lines

RECOMMENDED ACTION: Approval of the Bach Electric Proposal for the burial of three (3) overhead electrical services and convert five (5) meter sockets to underground meters in the downtown in the amount of \$23,550.00 and approval of the necessary budget amendment.

3. Concrete Sidewalk Replacement/Repair Proposal

RECOMMENDED ACTION: Award the contract to Moffitt Constructions for a not-to-exceed amount of \$15,000.00, which includes a \$1,480.00 contingency, to excavate and install concrete at 13 locations throughout the City.

4. Clinton County Video Service Agreement

RECOMMENDED ACTION: Approval of the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

5. Clinton County Early Voting Agreement

RECOMMENDED ACTION: Approval of the Clinton County Early Voting Agreement and authorize Interim City Clerk, Sarah Stoltzfus, to sign on behalf of the City of DeWitt.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: October 5, 2023.

CALL TO ORDER CITY COUNCIL:

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

ROLL CALL:

Members Present: Councilmembers: Donohue, Ostrander, VanDyke, Mayor Pro-Tem Hunsaker, Whitman and Mayor Leeming

Excused: Kellogg

STAFF:

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; and Brian Goodenough, City Attorney

AUDIENCE:

William and Rebecca Freeman, 414 W. Main St., DeWitt MI 48820
Jen McNeely with Scouts, 14355 Turner Rd, DeWitt, MI 48820
Kori Sperling with Scouts, 15866 Mayfield Dr., Lansing, MI 48910
Sally Jaycox with Scouts, 3262 Canopy Dr., DeWitt, MI 48820
Eileen Riddell with Scouts, 13080 Apple Tree Ln., DeWitt, MI 48820
Cori Barkman with Scouts, 106 Riverview Dr., DeWitt, MI 48820
Deena Mingus, 15243 Daggott Ln., Lansing, MI 48906
Alex and Cody Crippen, 14688 Idylcrest Dr., Lansing, MI 48906

AGENDA:

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council that **the agenda be amended to add New Business item #4 to review and approve the proposed Finance Director position and job description.**

Motion by Donohue, seconded by VanDyke, carried by unanimous vote of the Council **to approve the agenda as amended.**

APPROVAL OF MINUTES:

Motion by Ostrander, seconded by VanDyke, carried by unanimous vote of the Council **to approve the minutes from the September 11, 2023, Regular City Council Meeting as amended to include Jeremy Sinke in the audience at the September 11, 2023 City Council meeting.**

PUBLIC COMMENT:

Members of Boy Scout Troop #77 were here to attend a public meeting. They introduced themselves, gave age, rank and also expressed their support of the future Ox Roast and willingness to volunteer.

SPECIAL PRESENTATION:

Tim Fair, new President of Clinton County Catalyst, was present to discuss the City of DeWitt becoming members again.

OLD BUSINESS:

None

NEW BUSINESS:

1. Multi-Bank Securities Signing Agreement

Motion by Whitman, seconded by VanDyke, carried by unanimous vote of the Council to **approve a resolution authorizing Sarah Stoltzfus, Interim Clerk-Treasurer and Daniel Coss, City Administrator to be signers on the City of DeWitt accounts with Multi-Bank Services (MBS) and authorize Mayor Leeming to sign on behalf of the City of DeWitt.**

2. 3LD Turkey Trot Special Event Application of Road Closure

Motion by Whitman, seconded by VanDyke, carried by unanimous vote of the Council to **approve the Special Event Application and Road Closure request for the 3LD Turkey Trot beginning, Thursday, November 23rd at 6:30am and ending Thursday, November 23rd at 8:30am.**

3. Clinton County Solid Waste Amendment Request

Motion by VanDyke, seconded by Whitman, carried by unanimous vote of the Council to **approve the proposed amendment to the Clinton County Solid Waste Management Plan.**

4. Approval of Finance Director Position and Job Description

Administrator Coss presented Council with the proposed position and job description of a Finance Director for their review. This position will ensure internal controls and segregation of job duties among staff.

Motion by Hunsaker, seconded by VanDyke, carried by unanimous vote of the Council to **approve the proposed the Finance Director position and job description.**

CITY ADMINISTRATOR'S REPORT:

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

He reported that the assessing audit passed.

There will be street paving in the road cut in front of the Lofts at 110 S. Bridge Street Construction project.

COUNCIL STAFF REPORTS:

City Attorney: He reported being very busy, but nothing specific to report on.

City Clerk-Treasurer:

She will be attending a Government Finance Officers Association training in October.

DARA: Nothing to report

Mayor Leeming /DDA:

There will be a meeting for DDA business owners held at Twisted Craft Cocktails on October 2nd at 6pm.

She discussed the new Ox Roast plans and encouraged the public to sign up for committees and volunteering opportunities. There is a need for a 501c3 Non-Profit to take over the Ox Roast and also a need for volunteers.

DAESA:

Captain Terry Powell has retired and Lt. Hansbarger has filled the captain position. There was a very nice pinning ceremony for the occasion.

Planning:

Next meeting is October 26th.

Parks:

The new playground equipment is very popular and the kids are enjoying it.

Police Chief:

He attended an HOA meeting with Mayor Leeming for the Wildflower Meadows Condo Association.

Coffee for Seniors has been well attended.

DeWitt vs. East Lansing football game was very well attended by both the public and East Lansing administration.

DeWitt Homecoming is this coming Friday, the 29th.

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:50 p.m.**

Respectfully submitted,

Sarah Stoltzfus
Interim Clerk-Treasurer

Sue Leeming
Mayor

City of DeWitt Police

Citation for Bravery

Awarded to

This Citation for Bravery is presented to Officer Mike Nunham, Officer Wayne Umholtz, and Officer Sharon Worthington, who on February 13, 2023, performed their duties as Patrol Officers with extraordinary courage.

On February 13, 2023, at 8:15 p.m., Michigan State University experienced an active violence incident. According to numerous 911 callers, at least one shooter entered the MSU campus and shot multiple victims. As a result of the shooting, three students were killed, five suffered non-fatal gunshot wounds, and thousands more were forced to barricade themselves in classrooms, closets, dormitories, and bathrooms. After the initial shooting, the shooter fled and remained at large for three and a half hours. At 11:35 p.m., officers located the suspect from a community tip. When the suspect was confronted, he took his own life. It was later discovered that the shooter may have had intentions to continue his shooting spree at multiple businesses in DeWitt Township and elsewhere in Clinton County.

At the onset of the shooting, MSU requested assistance from all surrounding state, local, and federal agencies, including the City of Dewitt Police Department, the Clinton County Special Operations Team, and its negotiators. Upon getting the call, Officers Nunham, Worthington, and Umholtz responded to MSU without hesitation. These officers left their homes and loved ones to respond to an active shooter situation, knowing that the shooter was still at large. They were each willing to make the ultimate sacrifice to save innocent lives and put an end to the violence.

Officer Nunham assumed a lead role with the Clinton County Special Operations Team and conducted an extensive search of the Union building (the last known location of the shooter). Officer Nunham's team was primarily responsible for locating and neutralizing the suspect and locating any additional victims and witnesses. In the process, his team searched approximately 100,000 square feet of classrooms, offices, and hallways. His team was responsible for rescuing a multitude of terrified students and staff.

Officer Umholtz was part of a Rescue Task Force comprised of officers from five different agencies. His team was tasked with responding to dozens of the approximately 2,100 - 911 calls that came into the Ingham County Dispatch Center. Many of these calls were for possible shots being fired elsewhere on campus while others were for possible sightings of the gunman. Officer Umholtz and his team responded to most of these calls by running or riding on the outside of patrol cars. Officer Umholtz

investigated each of these calls thoroughly and efficiently, all while knowing that he could encounter the gunman at any turn.

Officer Worthington responded to the scene as part of the Clinton County Negotiator Team. Officer Worthington was tasked with escorting students and staff to safety while being prepared to utilize her skills and training as a negotiator in the event that the shooter was located with hostages or became a barricaded gunman.

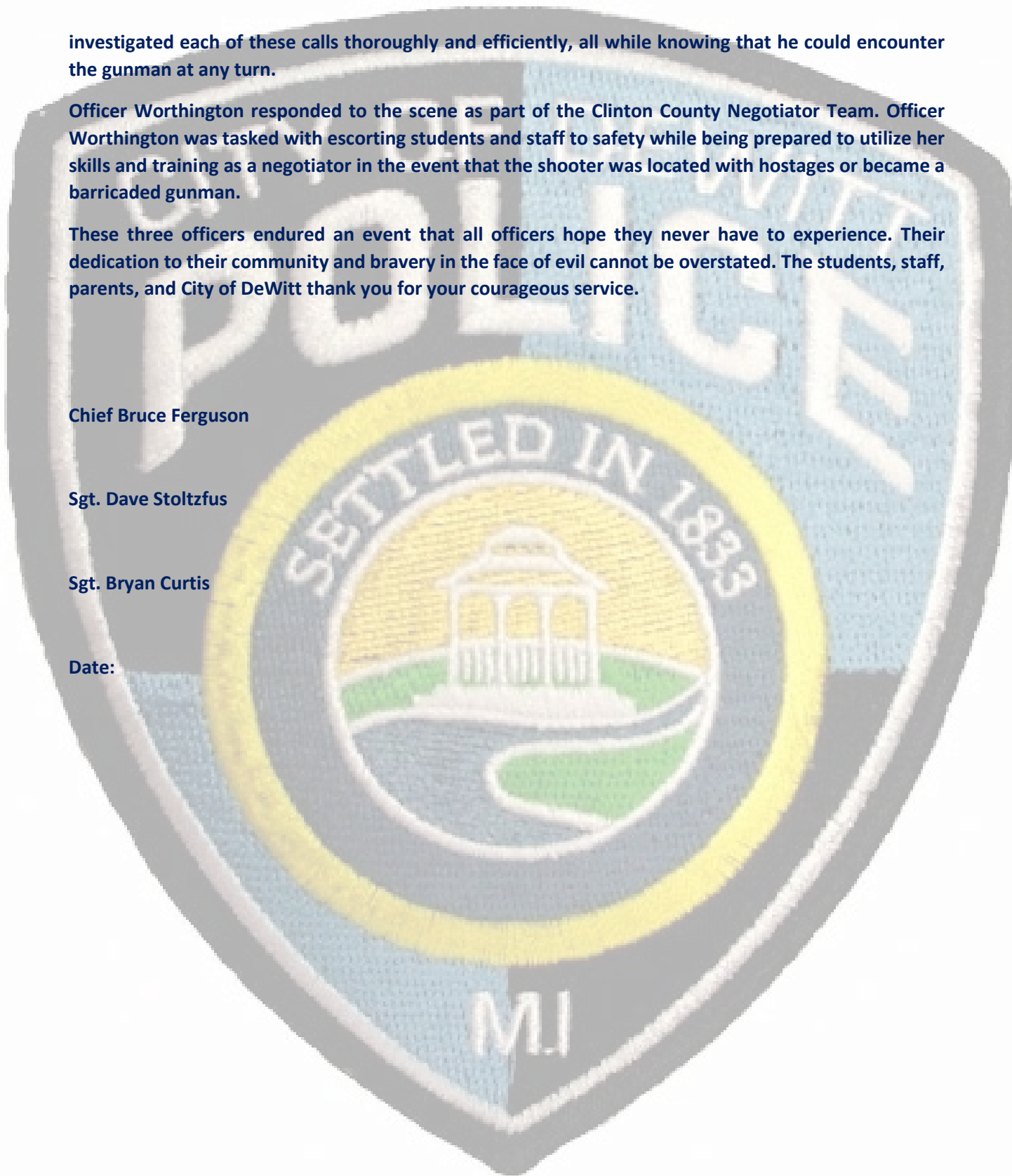
These three officers endured an event that all officers hope they never have to experience. Their dedication to their community and bravery in the face of evil cannot be overstated. The students, staff, parents, and City of DeWitt thank you for your courageous service.

Chief Bruce Ferguson

Sgt. Dave Stoltzfus

Sgt. Bryan Curtis

Date:



Last DDA Farmer’s Market October 10

The last market of the season is scheduled for Tuesday, October 10, and will include music, trick-or-treating for kids, and many other activities. If you are available stop down and check it out.

McGuire Park LWCF Grant Score

The city received an initial score of 260 points for the improvements at McGuire Park. We did submit some supplemental information that the DNR had requested and that will allow us to score up to an additional 45 points, for a potential total score of 305. Past year's awards were at 290 in 2022, 295 in 2021, 305 in 2020, 265 in 2019. With our initial score and the possible additional points, the McGuire Park Project does have a pretty good chance of receiving funding for 2024. I will keep the City Council posted once the final scores and awards are announced. The scoring checklist for the project is in your General Information packet.

Leaf Season Starts on October 16

The annual leaf collection is scheduled to start on Monday, October 16 with a citywide sweep and then each week will alternate between the north and south side of the river. The DPS has not been able to hire additional season help, but we have put a request into People Ready for contract labor staffing. The hourly cost in 2019 was \$19.05, the last year we used staff from People Ready, and has increased to \$28.25 per hour for 2023, which is a 48.3% increase.

General Information Packet

- Multi-Bank Securities Account Statement
- General Ledger Report – 09/08 to 10/05
- InvoiceCloud Report
- Comcast Notice of Price Changes
- Chamber News
- Halloween Trick or Treat Trail Registration
- September City Assessor Summary
- LWCF Scoring Sheet – McGuire Park Grant Application

October	
10 – Tuesday	Final Downtown DeWitt Farmers Market
10 – Tuesday	Downtown DeWitt Authority Meeting
11 – Wednesday	Parks, Recreation, Cemetery, & Tree Commission Meeting
23 – Monday	City Council Meeting
26 – Thursday	Planning Commission Meeting
28 – Saturday	Halloween Trick or Treat Trail – DeWitt Chamber of Commerce

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: October 9, 2023

TO: Mayor Leeming and Council Members

FROM: Dan Coss, City Administrator

DATE: October 5, 2023

RE: MML Liability & Property Pool Election – Board of Directors

FACTS: There are three (3) candidates for three (3) positions on the MML Liability and Property Pool Board (the City’s General Liability carrier). Attached is information for each of the three candidates.

RECOMMENDED ACTION:

To cast a ballot for Mr. George Bosanic, City Manager, City of Greenville for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

To cast a ballot for Ms. Sue Osborn, Mayor, City of Fenton for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

To cast a ballot for Mr. David Post, Village Manager, Village of Hillman for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

To: Members of the MML Liability & Property Pool
From: Michael J. Forster, Fund Administrator
Date: September 11, 2023
Subject: Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Three (3) incumbent Directors have agreed to seek re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 10th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Liability & Property Pool*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

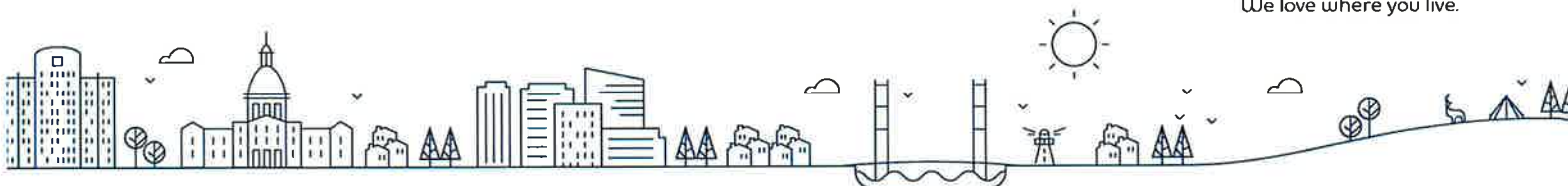
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Pool Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Three-year terms beginning January 1, 2024



George Bosanic, City Manager, City of Greenville

George has nearly 35 years of experience as a municipal official with over 30 years serving as the city manager of the City of Greenville. George has served in leadership roles on numerous local boards and commissions over the years and is a past board member of the MML Workers' Compensation Fund Board. He is a member of the Michigan Local Government Management Association and International City Management Association. George is seeking re-election to his second term.



Sue Osborn, Mayor, City of Fenton

Sue has over thirty-eight years of experience as a municipal official, serving as mayor of the City of Fenton for the last twenty-five. She was appointed to Fenton's city council in 1985 and has been a continuous member since that time. Previously, she was a member of the Planning Commission from 1978-1985. Sue is a member of the Michigan Association of Mayors, a member of the National League of Cities and serves as Vice-Chair of the FAIR (Finance, Administration and Intergovernmental Affairs) for the National League of Cities. She is also active in several local and regional civic organizations. Sue is seeking re-election to her fourth term.



David Post, Village Manager, Village of Hillman

Dave has more than twenty-eight years' experience as a municipal official, serving as the manager in the Village of Hillman. Dave is a past member of the Michigan Municipal League Board of Trustees and several MML committees. He is currently a member of the Northeast Michigan Council of Governments board and is active in several local and regional civic organizations, including the Communities First Fund (chair), the Hillman Community Radio board and the Wheels Car Club. Dave is seeking re-election to his fourth term.

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: October 9, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 5, 2023
RE: Bach Electric Bid

FACTS: As a part of the utility burial for the 100 block of South Bridge Street on the west side of the street there are three (3) overhead individual service leads that need to be buried and five (5) meter sockets that need to be converted to underground meter sockets. The properties at 117 West Main and 121 West Main Street each have two (2) meters on their buildings; one each for the residential unit on the second floor and one each for the commercial space on the first floor.

Bach Electric will be installing all of the electricity for the Lofts Project, so for efficiency of coordination with the City burial project and the Lofts project the recommendation is to use Bach Electric for both projects.

Attached is the proposal from Bach Electric and two (2) maps, from Consumers Energy and Comcast showing the routing of the conduit needed for the project. The Comcast plan shows several locations for conduit, the City will only be installing conduit, as a part of this project, in the areas with blue lines.

This project was a budget item in the FY22-23 Fiscal Year, but due to delays will not be completed until FY23-24. The FY22-23 fiscal year had \$150,000 budgeted for this project, so a budget amendment is necessary to account for the expenditure in FY23-24.

RECOMMENDED ACTION: Approval of the Bach Electric Proposal for the burial of three (3) overhead electrical services and conversion of five (5) meter sockets to underground meters in the downtown for \$23,550.00 and approval of the necessary budget amendment.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

Bach Electric LLC
 PO Box 521
 Haslett MI 48840
 517-202-9365
 bachelectric@outlook.com

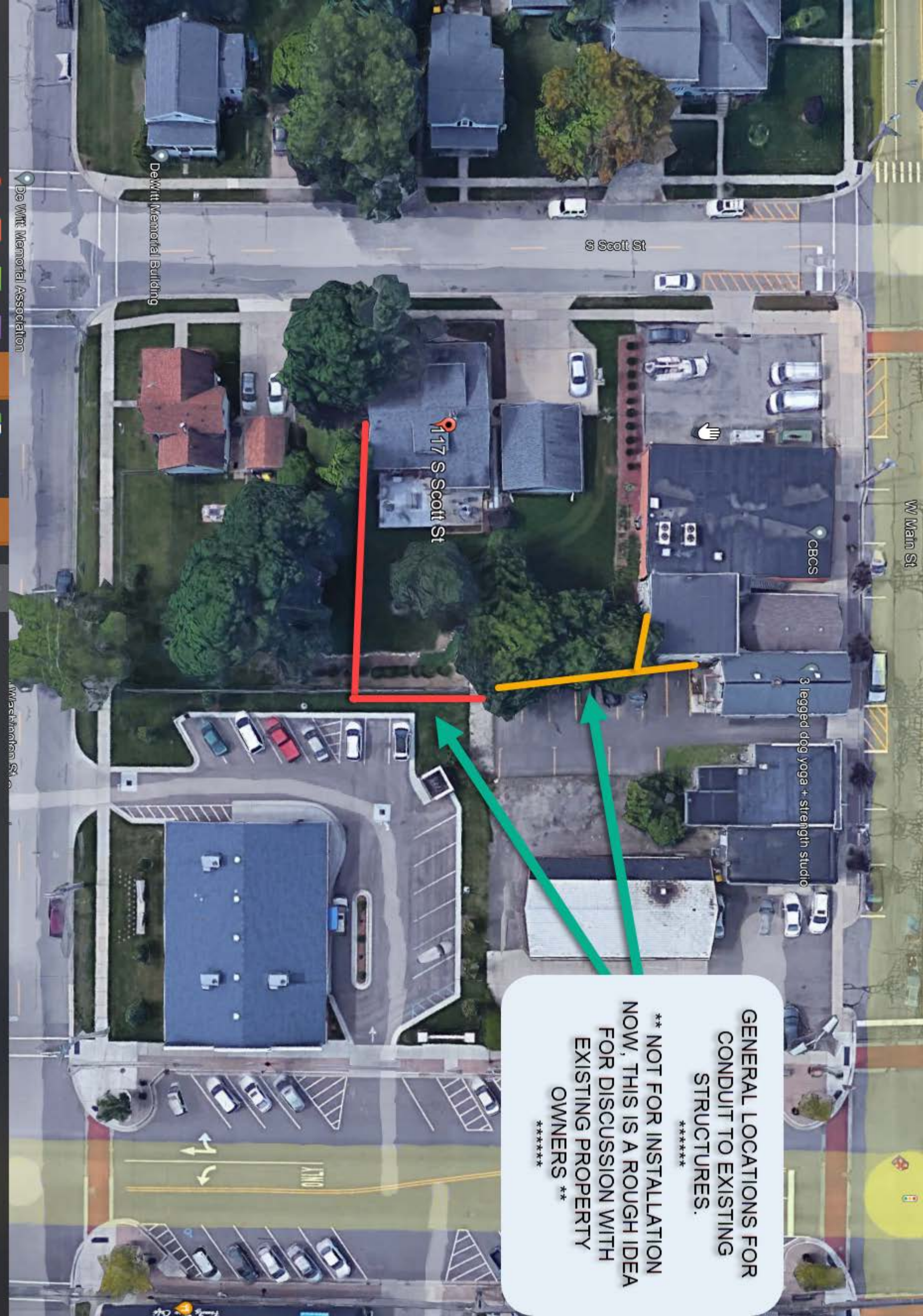
Estimate



Name/Address
Daniel Coss City Administrator 414 E Main St Dewitt Mi 48820

Date	Estimate No.
09/25/23	1062

Description	Quantity	Cost	Total
Provide the following items to redistribute overhead power to underground power to 3 seperate properties. Details listed below: Permit fees Minimal asphalt cutting at edge of parking lot Trenching to all new service locations Install new Consumers meter sockets on 3 properties Remove and discard old services Provide approx.600' 3" PVC Provide and install pull rope in all PVC Provide new 3" PVC for comcast Repair roof on 1 property with owners own shingles	1	23,550.00	23,550.00
I hope this estimate works for you, any questions call me at 517-202-9365.		Total	\$23,550.00



W Main St

S Scott St

Dewitt Memorial Building

Dewitt Memorial Association

117 S Scott St

CBCS

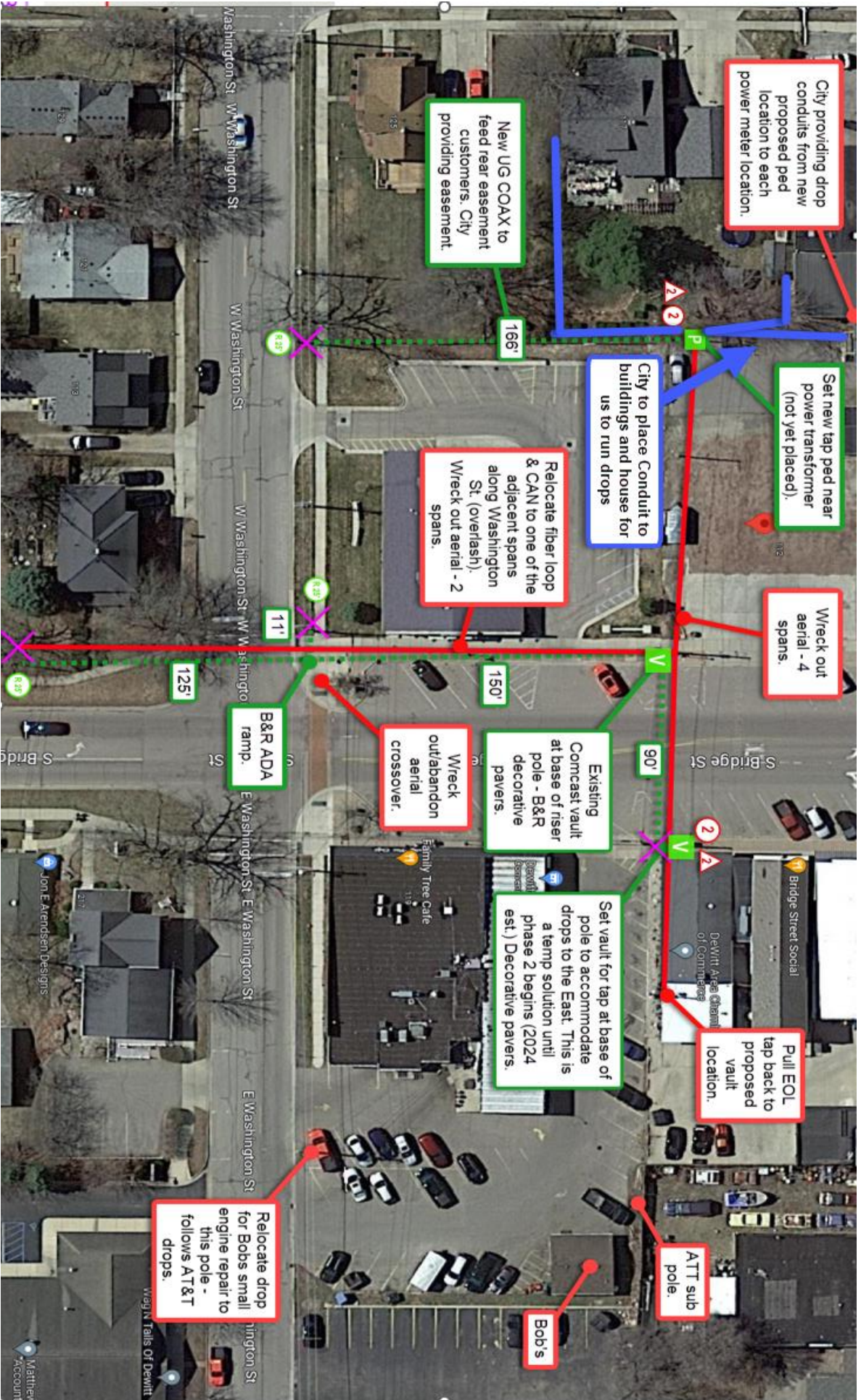
3 legged dog yoga + strength studio

GENERAL LOCATIONS FOR
CONDUIT TO EXISTING
STRUCTURES.

** NOT FOR INSTALLATION
NOW, THIS IS A ROUGH IDEA
FOR DISCUSSION WITH
EXISTING PROPERTY
OWNERS **

LYNNO

Washington St



City providing drop conduits from new proposed ped location to each power meter location.

Set new tap ped near power transformer (not yet placed).

City to place Conduit to buildings and house for us to run drops

New UG COAX to feed rear easement customers. City providing easement.

Wreck out aerial - 4 spans.

Relocate fiber loop & CAN to one of the adjacent spans along Washington St. (overlash). Wreck out aerial - 2 spans.

Existing Comcast vault at base of riser pole - B&R decorative pavers.

Wreck out/abandon aerial crossover.

Set vault for tap at base of pole to accommodate drops to the East. This is a temp solution until phase 2 begins (2024 est.) Decorative pavers.

Pull EOL tap back to proposed vault location.

ATT sub pole.

Bob's

Relocate drop for Bob's small engine repair to this pole - follows AT&T drops.

Washington St - W Washington St

W Washington St

W Washington St - W Washington St

E Washington St - E Washington St

E Washington St

Washington St

S Bridge St

Jon E. Arendsen Designs

Matthew Account

Bridge Street Social

Dewitt Area Chamber of Commerce

Family Tree Cafe

Wagon Trails Of Dewitt

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: October 9, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 5, 2023
RE: Concrete Sidewalk Replacement/Repair Proposal

FACTS: Attached is a staff report from Rich Miller, DPS Supervisor, detailing the annual concrete project at various locations throughout the city and a breakdown of the bids received.

Rich will be in attendance to answer any questions City Council may have.

RECOMMENDED ACTION: Award the contract to Moffitt Constructions for a not-to-exceed amount of \$15,000.00, which includes a \$1,480.00 contingency, to excavate and install concrete at 13 locations throughout the City.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

Sidewalk/Concrete Work Fall 2023

Address	Work type	L x W x H	Other
Riverside Park	The sidewalk by the new play area replaced	25' x 8' x 7"	
606 Dartmouth	Sidewalk replaced	15' x 5' x 4"	
602 Dartmouth	Sidewalk replaced	10' x 5' x 4"	
112 Windyrush	Sidewalk replaced	15' x 5' x 4"	
306 Wanilla	Sidewalk replaced	20' x 5' x 4"	
Sports park Bleachers	New pad for bleachers #2	22' x 8' x 4"	
1002 Brunswick	Sidewalk replaced	50' x 5' x 4"	
406 Brunswick	Sidewalk replaced	10' x 5' x 4"	
East of 303 Brunswick	Sidewalk replacement at the drain	15' x 5' x 4"	E side of the drain.
1148 River Oaks Dr	Sidewalk Replaced on Oakwood Dr	10' x 5' x 4"	Corner House at River Oaks/Oakwood Dr
1105 Schavey	2 locations' sidewalks replaced	10' x 5' and 25' x 5' x 4"	
1009 Schavey	Replaced	10' x 5' x 4"	

REPORT TO THE CITY ADMINISTRATOR

October 4, 2023

SUBJECT: Fall 2023 Concrete Work

SCOPE: Excavate and install approximately 950 square feet of 4" sidewalk, 176 square feet of bleacher pad, and 200 square feet of raised 7" sidewalk.

BACKGROUND: Eleven locations totaling 950 square feet have been identified as needing the City sidewalk replaced because of heaving from ROW tree roots or cracking from heavy equipment. Sports Park is in need of a new 176 square feet 4" concrete pad for the bleachers at the East softball field. Riverside Park has 200 square feet of 7" defective sidewalk that needs to be replaced near the play structure.

I requested quotes from the following companies to complete the specified concrete removal, installation, and restoration work:

- Able Concrete \$24,950.00
- **Moffitt Construction \$13,520.00**
- SimTech Outdoor Solutions. \$13,691.10

I am requesting \$1480.00 for additional unit price concrete work that might prove to be needed to complete the jobs.

Funds for this purchase are available in the respective fund budgets FY23/24

RECOMMENDATION:

It is my recommendation that the City of DeWitt contract with Moffitt Constructions for a not-to-exceed amount of **\$15,00.00** to Excavate and install concrete at 13 locations in the City.



Rich Miller, Supervisor
Public Service Department

Staff Report for Council Agenda Item

Agenda Item: NB #4
Meeting Date: October 9, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 5, 2023
RE: Clinton County Video Service Agreement

FACTS: The Video Service Agreement will encompass all the school districts in Clinton County and allow police departments countywide to access security camera systems in each of the school districts if needed.

This agreement puts in place policies governing police departments and school districts as it relates to the accessibility of camera systems in their buildings, with FERPA being one of the central laws to be in compliance.

Essentially it is an agreement that would allow the DeWitt Police Department to access any camera system in any of the schools that are a part of the agreement for investigative purposes, should the need arise.

This agreement puts in place standard policies for every police department and every school district countywide, so agencies do not have to have separate agreements with each location.

Foster Swift has reviewed the agreement on behalf of the City of DeWitt and is comfortable with its current form and content.

RECOMMENDED ACTION: Approval of the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

VIDEO SURVEILLANCE AGREEMENT

This Video Surveillance Agreement (“Agreement”) is made this ___ day of _____ 2023, by and among **CLINTON COUNTY**, a Michigan municipal corporation that operates a central dispatch center, whose address is 100 E. State Street, Suite 1400, St. Johns, MI 48879 (“CCCD”) and Sheriff’s Department; and the following municipalities that also operate law enforcement departments, **BATH CHARTER TOWNSHIP**, whose police department’s address is 14480 Webster Road, Bath, MI 48808; **CITY OF DEWITT**, whose police department’s address is 414 E. Main St., DeWitt, MI 48820; **VILLAGE OF ELSIE**, 125 e. Main Street, Elsie, MI 8831; **CITY OF OVID**, 114 E. Front St., Ovid, MI 48866; and **CITY OF ST. JOHNS**, the address of its police department being 409 S. Whittemore St., St. Johns, MI 48879; **DEWITT CHARTER TOWNSHIP**, whose address is 1401 W. Herbison Rd. Dewitt, MI 48820, (collectively the law enforcement agencies that are parties to this Agreement are referred to as “the LEAs”), **CLINTON COUNTY REGIONAL EDUCATIONAL SERVICE AGENCY**, a Michigan intermediate school district, whose address is 1013 Old U.S. 27 A, St Johns, MI 48879 (the “ISD”); and the following Michigan general power school districts (the “Participating Districts”): **BATH COMMUNITY SCHOOLS**, whose address is 6175 E. Clark Road, Bath, MI 48808, **DEWITT PUBLIC SCHOOLS**, whose address is P.O. Box 800, DeWitt, MI 48820, **FOWLER PUBLIC SCHOOLS**, whose address is 700 S. Main Street, P.O. Box 407, Fowler, MI 48835, **OVID-ELSIE AREA SCHOOLS**, whose address is 8989 E. Colony Road, Elsie, MI 48831, **PEWAMO-WESTPHALIA COMMUNITY SCHOOLS**, whose address is 5101 Clintonia Road, Westphalia, MI 48894, and **ST. JOHNS PUBLIC SCHOOLS**, 501 W. Sickles Street, St. Johns, MI 48879 (individually, a “Party” and collectively, the “Parties”).

RECITALS

WHEREAS, CCCD is the primary public safety answering point for all of Clinton County and has primary responsibility for the dispatch of all LEAs in the event of an emergency situation involving the physical security and safety of the students and staff of the ISD or the Participating Districts; and

WHEREAS, the ISD is a Michigan intermediate school district, organized and operating pursuant to the Revised School Code, MCL §§380.601, et seq., and has the authority, pursuant to MCL §380.601a, to enter into agreements with other entities, public or private, as part of performing the functions of the intermediate school district as well as the authority to engage contractors and agencies to carry out intermediate school district powers; and

WHEREAS, the Participating Districts are individual Michigan general powers school districts, organized and operating pursuant to the Revised School Code, MCL §§380.1, et seq., and have the authority, pursuant to MCL §380.11a, to enter into agreements with other entities, public or private, as part of performing the functions of the school district as well as the authority to engage contractors and agencies to carry out school district powers; and

WHEREAS, the Parties agree that the health, safety, and welfare of persons on school property is a paramount public interest; and

WHEREAS, CCCD has the capabilities to assist the LEAs by providing upon request of said personnel access to live video feed during an emergency situation (“Services”), as contemplated under this Agreement; and

WHEREAS, to accomplish said notification, the ISD and Participating Districts hereby grant CCCD and the LEAs limited access through a confidential password to view live feed of video surveillance cameras (“Video”) that are located within their respective school facilities; and

WHEREAS, the Parties desire to define the terms and conditions whereby CCCD and the LEAs will access and use the Video to provide the Services.

NOW THEREFORE, the Parties hereby agree as follows:

SECTION 1
DESCRIPTION OF SERVICES TO BE PROVIDED BY CCCD
RELATIONSHIP OF THE PARTIES

- 1.1 In the performance of Services under this Agreement, CCCD and/or the LEAs and their agents and employees shall be regarded at all times as an employee(s) of CCCD and/or LEA providing service to the ISD and the Participating Districts and shall not be entitled to any form of payment from the ISD or the Participating Districts as a result of this Agreement.
- 1.2 CCCD and LEAs shall be regarded, designated and considered to be the sole employer with respect to any employee who provides Services under this Agreement. CCCD and the respective LEAs shall be solely responsible for compensating, hiring, retaining, disciplining, dismissing, evaluating and otherwise regulating the employment terms and conditions, employment rights, level of compensation and other similar matters relative to all CCCD and LEA employees utilized in connection with providing Services under this Agreement. CCCD and the LEAs shall be responsible for all payment of social security, unemployment, and disability insurance, and local, state, and federal tax withholdings for its employees. No joint employer relationship is created as a result of this Agreement. CCCD and LEA employees providing Services under this Agreement are not entitled to any of the rights, compensation or other benefits which the ISD or individual Participating Districts may provide to its own employees.
- 1.3 The ISD and the Participating Districts hereby officially authorize CCCD and the LEAs to assist in maintaining the physical security and safety of their respective buildings and facilities. The Parties hereby agree that the sole responsibility of the CCCD pursuant to said designation shall be for its agents and employees, at the request of authorized

responding LEA personnel, to access and distribute the Video, subject to the limitation and conditions set forth herein. It is the intent of the Parties that the Video, to the extent it is accessed by CCCD and the LEAs, shall be utilized to assist the LEAs in maintaining the physical security and safety of the school buildings and facilities, subject to the limitations contained in this Agreement.

- 1.4 The Parties hereby acknowledge that records created and maintained by CCCD and the LEAs for a law enforcement purpose are considered records of a law enforcement unit and, therefore, excluded from the definition of “education records” under the Family Educational Rights and Privacy Act (“FERPA”). 34 CFR 99.8(b)(1). Records of a law enforcement unit do not include those records created and maintained by a law enforcement unit exclusively for a non-law enforcement purpose, such as a disciplinary action or proceeding conducted by the educational agency or institution. 34 CFR §99.8(b)(2). Additionally, “education records” do not lose their status as education records and remain subject to FERPA while in possession of CCCD. 34 CFR 99.8(c)(2).
- 1.5 The Parties agree that accessing the Video is an institutional function on behalf of the ISD or Participating Districts for which the ISD or Participating Districts would otherwise use employees and that, as set forth herein, CCCD and/or the LEAs, insofar as its agents or employees may access the Video, is under the direct control of the ISD and the Participating Districts with respect to the use and maintenance of any such Video.
- 1.6 The Parties further agree that the live videos and any live recordings by CCCD and/or the LEAs from the Video remain the public records of the ISD or Participating Districts, and CCCD and/or the LEAs shall not disclose said recordings to any third party without the prior consent of the ISD or individual Participant District and a parent of the student depicted in the Video.
- 1.7 CCCD and the LEAs and their officers, employees and agents shall use any information obtained from the Video only for the purposes for which the disclosure was made, subject to the provisions of 34 CFR §99.33 and 34 CFR §99.36.
- 1.8 CCCD and the LEAs acknowledges and agrees that remote access to Video may be revoked by the ISD or any Participating District at any time and for any reason. Such revocation shall apply only to the individual school issuing revocation, and all other approved access shall remain authorized in accordance with this Agreement. Revocation shall be effective immediately when communicated by e-mail or other written verification to the Director, or his/her designee, of CCCD or to the chief of each LEA.
- 1.9 CCCD and the LEAs acknowledge that their employees and agents may receive or have access to information which may be considered student directory information and education records and other data subject to confidentiality requirements of FERPA, Individuals with Disabilities Education Act (“IDEA”), the Michigan Mandatory Special

Education Act (“MMSEA”), and the National School Lunch Act and their underlying regulations.

- 1.10 CCCD and the LEAs further agree that no video, pictures, student information, photos or video images will be maintained, stored, or kept on file (electronic, print or any other media or format) or utilized in any manner other than for public safety purposes as authorized by this Agreement and FERPA’s health or safety emergency exception in 34 CFR §99.36. Nothing in this Agreement is intended to preclude law enforcement or prosecutors from obtaining video, pictures, student information, photos or video images through a judicial order or lawfully issued subpoena, as permitted by 34 CFR §99.31(9).

SECTION 2

TERM OF AGREEMENT AND TERMINATION DURING TERM

- 2.1 This Agreement shall commence on the date of the last signature dated below (“Effective Date”) and shall remain in full force and effect until otherwise terminated pursuant to its terms.
- 2.2 Any Party may terminate its inclusion in this Agreement at any time and for any reason by providing thirty (30) days’ written notice to both the ISD and to CCCD. Unless the terminating party is the ISD or CCCD, this Agreement will remain in full force and effect on the Participating Districts that have not provided notice of termination.
- 2.3 Sections 1.2, 1.3, 1.5, 1.6, 1.7, 1.9, 1.10 and 3.1 of this Agreement survive the expiration or termination of this Agreement for any reason.

SECTION 3

CONFIDENTIALITY

- 3.1 To the extent that CCCD and the LEAs and their employees and agents are permitted to access such records or information protected by FERPA while performing Services under this Agreement, CCCD and the LEAs agree that they shall protect the confidentiality of any records and information.

SECTION 4

MISCELLANEOUS

- 4.1 No Party shall assign this Agreement nor its rights and duties hereunder nor any interest herein without prior written consent from the others.
- 4.2 This Agreement, and any Attachments attached hereto or incorporated by reference constitute the entire Agreement between the Parties regarding its subject matter and supersedes any prior or contemporaneous understandings or agreements with respect to the Services contemplated.

- 4.3 None of the terms and provisions of this Agreement may be modified or amended in any way except by an instrument in writing executed by authorized representatives of the Parties unless otherwise provided herein.
- 4.4 Any notice or other communications required or permitted under this Agreement shall be sufficiently given if in writing and delivered personally or sent by confirmed facsimile transmission, email or other wire transmission addressed to the Party's designated address first written above or such other address of which the Parties may have given notice.
- 4.5 Unless otherwise specified herein, notices shall be received: (a) on the date delivered, if delivered personally, by wire transmission, email or confirmed facsimile transmission; or (b) three (3) business days after being signed for, if sent by registered or certified mail.
- 4.6 This Agreement shall be interpreted and enforced under the laws of the State of Michigan applicable to contracts made and to be performed entirely within such State without giving effect of choice of law principles of such State. The Parties irrevocably consent to the jurisdiction of the Courts of Michigan to determine all issues which may arise under this Agreement.
- 4.7 If any provisions of this Agreement should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of this Agreement shall not in any way be affected, impaired or prejudiced thereby.
- 4.8 No Party hereto shall be liable to the other for any loss of business or any other damages caused by an interruption of this Agreement where such interruption is due to: war, rebellion or insurrection; an act of God; fire; government statute, order or regulation prohibiting the performance of this Agreement; riots; strikes, labor stoppages, lockouts or labor disputes to the extent such occurrences are not caused by the actions of the Party seeking relief under this Section; or other causes beyond the reasonable control of the Parties.
- 4.9 The section headings of this Agreement are for convenience of the Parties only and in no way alter, modify, amend, limit or restrict contractual obligations of the Parties.
- 4.10 This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which constitute one and the same Agreement.
- 4.11 Nothing in this Agreement shall be intended to confer third party beneficiary status or rights, pursuant to MCL §600.1405 or under the common law, to any person or entity that is not a party to this Agreement.
- 4.12 The Parties shall not discriminate against any employee or applicant for employment with respect to hire, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment, because of religion, race, color, national origin, age,

sex, height, weight, genetic information, marital status, or disability, pregnancy, veteran status, sexual orientation, or any legally protected status.

- 4.13 The Parties further agree not to discriminate against any recipient of services under this Agreement due to race, color, religion, sex, national origin, disability, genetic information marital status, or disability, pregnancy, veteran status, sexual orientation, or any legally protected status.
- 4.14 Breach of obligations recited in this paragraph shall be regarded as a material breach of this Agreement.

SECTION 5
AUTHORIZATION

5.1 This Agreement has been duly authorized, executed and delivered by the Parties and constitutes a legal, valid and binding obligation upon each of them, enforceable in accordance with its terms. Each person placing his/her signature below represents and warrants that he/she is the signatory duly authorized to execute this Agreement on behalf of the identified Party.

LAW ENFORCEMENT AND DISPATCH

Date: _____

CLINTON COUNTY

By: _____
Robert Showers, Board Chairperson

Date: _____

BATH CHARTER TOWNSHIP

By: _____
Karen Hildebrand, Superintendent

Date: _____

CITY OF DEWITT

By: _____
Susan Leeming, Mayor

Date: _____

DEWITT CHARTER TOWNSHIP

By: _____
Rick Galardi, Supervisor

Staff Report for Council Agenda Item

Agenda Item: NB #5
Meeting Date: October 9, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: October 5, 2023
RE: Clinton County Early Voting Agreement

FACTS: The proposed agreement will accommodate for compliance with Prop 2 which was passed by the voters in 2022. This initiative provides for, at least, nine (9) days of in-person early voting for any “general” election. General elections are any election where a State or Federal candidate appears on the ballot.

This is an excerpt from the Secretary of State in regards to the early voting requirement:

“All Michigan voters now have the right to vote early in every statewide and federal election. In those elections, early voting must be offered for at least nine consecutive days, beginning on the second Saturday before the election and ending on the Sunday before the election, for at least eight hours a day. The first election at which early voting will be constitutionally required will be the 2024 presidential primary election. Proposal 2 gives communities the flexibility to offer early voting in additional elections and for additional days and hours beyond what the Constitution requires. **It also allows communities to work together to provide early voting to eligible voters.**”

This is a countywide agreement that every municipality has agreed to and will allow Clinton County to be the lead agency for early voting for all the municipalities. The agreement will provide for two (2) voting locations for all county voters; the “south” voting site will be in DeWitt Charter Township Hall and the “north” voting site will be in Bingham Township.

These voting sites will allow any voter, in any municipality, to vote in person up to nine days before the election. The voting sites will have “on-demand” ballot printers. These ballot printers are what will allow a City of DeWitt resident to show up at either of the early voting sites and ensure they get the correct ballot for the precinct they live in.

The costs for early voting sites will be prorated based on the fraction of costs per precinct, see Section 11 Budget and Cost Sharing. Any funding the county receives from the State of Michigan will be used to offset the costs to the municipalities.

Foster Swift has reviewed the Early Voting Agreement on behalf of the City of DeWitt.

RECOMMENDED ACTION: Approval of the Clinton County Early Voting Agreement and authorize Interim City Clerk, Sarah Stoltzfus, to sign on behalf of the City of DeWitt.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Ostrander _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

COUNTY EARLY VOTING AGREEMENT

between

CLINTON COUNTY

and

BATH CHARTER TOWNSHIP, BENGAL TOWNSHIP, BINGHAM TOWNSHIP, DALLAS TOWNSHIP, DEWITT CHARTER TOWNSHIP, DUPLAIN TOWNSHIP, EAGLE TOWNSHIP, ESSEX TOWNSHIP, GREENBUSH TOWNSHIP, LEBANON TOWNSHIP, OLIVE TOWNSHIP, OVID TOWNSHIP, RILEY TOWNSHIP, VICTOR TOWNSHIP, WATERTOWN CHARTER TOWNSHIP, WESTPHALIA TOWNSHIP, CITY OF DEWITT, CITY OF OVID AND CITY OF ST. JOHNS

This County Early Voting Site Agreement (the "Agreement") is made between **Clinton County (the "County")**, 100 E. State Street, St. Johns, MI 48879 and **Bath Charter Township**, 14480 Webster Road, Bath, MI 48808; **Bengal Township**, 6586 W. M-21, St. Johns, MI 48879; **Bingham Township**, 2057 N. Lansing Street, St. Johns, MI 48879; **Dallas Township**, 225 S. Main Street, Fowler, MI 48835; **DeWitt Charter Township**, 1401 W. Herbison Road, DeWitt, MI 48820; **Duplain Township**, 145 W. Main Street, Elsie, MI 48831; **Eagle Township**, 14318 Michigan Street, Eagle, MI 48822; **Essex Township**, 5111 Findlay Road, St. Johns, MI 48879; **Greenbush Township**, 1883 E. French Road, St. Johns, MI 48879; **Lebanon Township**, 10990 Colony Road, Fowler, MI 48835; **Olive Township**, 1400 W. Pratt Road, DeWitt, MI 48820; **Ovid Township**, 1015 Baese Court, Ovid, MI 48866; **Riley Township**, 7110 W. Pratt Road, DeWitt, MI 48820; **Victor Township**, 6843 E. Alward Road, Laingsburg, MI 48848; **Watertown Charter Township**, 12803 S. Wacousta Road, Grand Ledge, MI 48837; **Westphalia Township**, 13950 Pratt Road, Westphalia, MI 48894; **City of DeWitt**, 414 E. Main Street, DeWitt, MI 48820; **City of Ovid**, 114 E. Front Street, Ovid, MI 48866 and the **City of St. Johns**, 100 E. State Street, Ste. 1100, St. Johns, MI 48879 (collectively, the "Municipalities"). In this Agreement, the county and each municipality will be represented by their respective clerk in their official capacity.

PURPOSE OF THE AGREEMENT. The County and the Municipalities enter into this Agreement for the purpose of operating a joint early voting site.

PARTICIPATING MUNICIPALITIES.

Name of county
Clinton County

Name of municipality	Number of precincts in municipality
Bath Charter Township	5
Bengal Township	1
Bingham Township	1
Dallas Township	1
DeWitt Charter Township	7
Duplain Township	1
Eagle Township	1
Essex Township	1
Greenbush Township	1
Lebanon Township	1
Olive Township	1
Ovid Township	1
Riley Township	1
Victor Township	1
Watertown Charter Township	2
Westphalia Township	1
City of DeWitt	2
City of Ovid	1
City of St. Johns	3

1. **DEFINITIONS.** The following words and expressions, as used in the Agreement, are defined as follows:
 - 1.1 **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit, and attachment to this Agreement.
 - 1.2 **Coordinator** means the individual appointed by the Clinton County Clerk as responsible for providing oversight to ensure sufficient resources are available and timely dispatched to each early voting site and for monitoring the administrative requirements of early voting for the Municipalities.
 - 1.3 **County Clerk** means the Clinton County Clerk.
 - 1.4 **Early Voting Plan** means the document and any addenda to the document outlining the manner in which early voting will be provided in the County and the Municipalities, as described in MCL 168.720b – MCL 168.720j.
 - 1.5 **Election Services** includes the following individual Election Services provided by the County or any Municipality’s Elections Division: Programming, training, posting notices, precinct kits, troubleshooting, testing, payroll, and appointment of election inspectors.

- 1.6 **Municipality** means any of the participating Municipalities.
- 1.7 **Qualified Voter File (“QVF”)** means the statewide qualified voter file established according to MCL 168.509o.
- 1.8 **QVF Controller** means the individual appointed by the County Clerk and identified as the QVF administrator of early voting information within the QVF.
- 1.9 **Site Supervisor** means the participating Municipal clerk or a member of the County Clerk’s staff who will act as supervisor for each day of early voting. The County Clerk may appoint a different participating municipal clerk or member of the County Clerk’s staff to act as a supervisor for different days of early voting.

2. EXCLUSIVE AGREEMENT.

- 2.1 A Municipality located in multiple counties can only enter into a county agreement for early voting with one county. If a Municipality enters into a county agreement for early voting with a different county, this Agreement is void as to that Municipality.

3. SCOPE OF AGREEMENT.

- 3.1 Early voting for all Municipalities will be provided for all statewide and federal elections pursuant to this Agreement.
- 3.2 The County and Municipalities, individually or collectively, may conduct early voting to for non-statewide elections at their mutual discretion. The County and the participating Municipalities must execute an addendum to this Agreement establishing early voting for non-statewide elections.

4. COORDINATOR.

- 4.1 Adam Cramton, Dewitt Charter Township Clerk, and Mindy Seavey, St. Johns City Clerk, will serve as Coordinators of the joint early voting sites and will be responsible for organizing and monitoring the administrative requirements, including staffing, of early voting for the participating municipalities.
 - 4.1.1 In the event that a Coordinator is unable to personally supervise and staff each early voting site on each day of early voting, a Coordinator may designate early voting site supervisors to assist with the staffing and supervision of early voting.
- 4.2 If a Coordinator becomes unavailable for any reason, the Watertown Charter Township Clerk will serve as Backup Coordinator and will assume the responsibilities of Coordinator. If the Backup Coordinator is unavailable for any reason, the County Clerk will appoint the new Coordinator.

5. QUALIFIED VOTER FILE CONTROLLER.

- 5.1** Adam Cramton, DeWitt Charter Township Clerk, and Mindy Seavey, St. Johns City Clerk, will serve as the Qualified Voter File (“QVF”) Controllers of early voting information within the QVF. The Controllers’ duties will involve setting up the necessary voting regions, user access, and application access needed for the sites designated in the Agreement. If either of these individuals are unable to complete the tasks, the County Clerk will assign another Municipal Clerk to fulfill these responsibilities.

6. APPROVAL OF EARLY VOTING SITES.

- 6.1** The County Clerk, after consulting with the Municipal Clerks, must submit each early voting site location to the Board of County Election Commissioners for approval.
- 6.2** Each early voting site may serve all electors in the participating Municipalities or the electors in only some of the participating Municipalities, as long as each elector in Clinton County is served by one or more early voting sites.

7. APPOINTMENT OF ELECTION INSPECTORS.

- 7.1** The Board of County Election Commissioners is responsible for the appointment of election inspectors.
- 7.2** At least 31 days before each statewide and federal election, the Board of County Election Commissioners must appoint for each early voting site at least 3 election inspectors and as many more as, in its opinion, are required for the efficient, speedy, and proper conduct of the election.
- 7.3** The Board of County Election Commissioners must designate one appointed election inspector from each early voting site as chairperson.

8. DETERMINATION OF EARLY VOTING SITES.

- 8.1** The County Clerk and the Municipal Clerks have reviewed the total number of registered voters in Clinton County and have determined that two countywide voting sites will best serve the voters in Clinton County.
- 8.2** The County Clerk and the Municipal Clerks have reviewed the geographics and demographics of the county to determine the best possible locations to offer early voting to the voters. It has been determined that a “North Early Voting Site” in Bingham Township and a “South Early Voting Site” in DeWitt Charter Township will best serve the voters.

9. APPROVAL OF EARLY VOTING HOURS.

- 9.1** Prior to the submission of an early voting plan, the County Clerk and the clerks of the participating Municipalities will do all of the following:
- 9.1.1** For the required nine consecutive early voting days, the County Clerk and the clerks of the Municipalities will determine the hours that early voting will be provided. The County Clerk and/or the clerk of a Municipality may propose hours of operation.
 - 9.1.2** For any dates or hours beyond the required nine consecutive early voting days and guaranteed early voting hours, the County Clerk and the clerks of the Municipalities will determine the hours that early voting will be provided. Any Party may propose hours of operation.
 - 9.1.3** For any elections held pursuant to this Agreement in addition to statewide and federal elections, the County Clerk and the clerk(s) of the Municipality/Municipalities for which the election is being held will determine the hours of early voting.

10. NOTICE OF EARLY VOTING HOURS.

- 10.1** Not less than 45 days before Election Day, the County Clerk and the clerk of each Municipality must give public notice of the dates and hours for early voting at the joint early voting site or sites by posting of the notice on the County and each Municipality's website and any other method of posting determined by the County Clerk and/or each Municipal Clerk.

11. BUDGET AND COST SHARING.

- 11.1** The county is the responsible party for requesting and disbursing funds related to early voting. Each municipality is responsible for the fraction of costs corresponding to the number of precincts for their jurisdiction and will be invoiced by the county following each election.

12. STAFFING AND SUPERVISION

- 12.1** The Coordinator is responsible for ensuring adequate staffing and supervision at early voting sites including selection of the site supervisor who oversees a specific early voting sites.
- 12.2** The site supervisor shall operate in the same manner and have the same authority as a Municipal Clerk operating in an election day polling place.
- 12.3** The site supervisors for early voting sites must be listed in the early voting plan.

13. TABULATORS AND EARLY VOTING POLL BOOK LAPTOPS AT EARLY VOTING SITE(S).

- 13.1** Prior to the submission of an early voting plan, the County Clerk and the clerks of the participating Municipalities must do all of the following:
 - 13.1.1** Based on the number of registered voters in the county and the number of countywide early voting sites, the County and the Municipalities have agreed that there will be two tabulators, two early voting laptops and one voter assist terminal deployed at each of the two countywide voting sites.
 - 13.1.2** The County will provide the tabulators and early voting poll book laptops or other voting equipment.
- 13.2** The Clinton County Board of Election Commissioners in a joint effort with the Coordinators will be responsible for conducting testing of the electronic voting equipment.
- 13.3** The Coordinators will be responsible for taking necessary steps to download the early voting poll book and set up the early voting poll book laptops.
 - 13.3.1** If the Coordinator is not a Municipal clerk, the County Clerk will determine which Municipal Clerk is responsible for taking necessary steps to set up the early voting poll book and early voting poll book laptops.
- 13.4** Tabulators and early voting poll book laptops used at each joint early voting site will be programmed to tabulate ballots for multiple municipalities covered in this agreement.

14. CLOSING PROCEDURES DURING EARLY VOTING AND ON ELECTION DAY

- 14.1** During Early Voting, the Coordinators must ensure compliance with the closing procedures described in MCL 168.720j(8), MCL 168.720j(9), MCL 168.720j(11), and any instructions issued by the Secretary of State.
- 14.2** During Early Voting, the Coordinators must ensure that specified election materials are secured in compliance with MCL 168.720j(10) and any instructions issued by the Secretary of State.

15. CANVASS OF EARLY VOTE RETURNS AND REPORTING OF EARLY VOTING RESULTS

- 15.1** The Clinton County Board of Election Commissioners is responsible for appointing the receiving board or group of election inspectors to canvass the early vote returns on Election Day and report early voting results to the County Clerk.
- 15.2** At the conclusion of Election Day, the Coordinators must ensure compliance with the canvass and reporting requirements described in MCL 168.720j(11)-(14) and MCL 168.801-810.

16. EARLY VOTING PLAN.

- 16.1** No later than 120 days before the first statewide or federal election in each even numbered year, the Coordinators must ensure an early voting plan is filed with the County Clerk.

17. COMMUNICATION STRATEGY.

- 17.1** Municipal Clerks will post early voting information on their Municipality's website at least 45 days before an election.
- 17.2** Municipal Clerks will mail at least 1 information flier to all households in the Municipality.
- 17.3** Municipal Clerks will post dates, hours, locations, and which municipalities are served by each voting site.

18. NOTICE TO SECRETARY OF STATE.

- 18.1** At least 110 days before the first statewide or federal election, the County Clerk must provide a copy of the early voting plan to the Secretary of State.
- 18.2** Not less than 45 days before the first early voting day allowed by statute, the County Clerk must provide the Secretary of State with any changes made to a previously submitted early voting plan that affect the locations, dates, and hours of operation for each joint early voting site operated by the participating county and municipalities.

19. DURATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 19.1** This Agreement and any amendments is effective when executed by all Parties, as evidenced by the signature of the County Clerk and each participating Municipal clerk.
- 19.2** The Agreement is in effect until and unless it is cancelled, modified, or terminated.

20. CANCELLATION, MODIFICATION, AND TERMINATION OF COUNTY JOINT EARLY VOTE SITE AGREEMENT.

- 20.1** If the County Clerk withdraws from the Agreement for any reason, the Agreement will cease to exist and the clerk of each participating Municipality must submit a revised early voting plan to the Bureau of Elections outlining the manner in which early voting will be provided.
- 20.2** If the Parties terminate the Agreement for any reason, the clerk of each participating Municipality must submit a revised early voting plan to the Department outlining the manner in which early voting will be provided.

- 20.3** If a Municipality withdraws from the Agreement for any reason, the clerk of the Municipality withdrawing from the Agreement must submit a revised early voting plan to the Bureau of Elections outlining the manner in which early voting will be provided. A Municipality may withdraw from the Agreement by providing at least 30 days' written notice to the other Parties to the Agreement.
- 20.4** A Party may not withdraw from the Agreement during the period beginning 150 days before the first statewide November election in an even numbered year and ending on the completion of the county canvass for the statewide general November election in that even numbered year.
- 20.5** If the Agreement covers any elections in addition to statewide and federal elections, a Party may not withdraw from the Agreement during the period beginning 150 days before the election covered under the Agreement and ending on the completion of the county canvass for that election.

Debra Sutherland, Clinton County Clerk	Date	Brenda Butler-Challender, Bath Charter Township Clerk	Date
Sharon Bassette, Bengal Township Clerk	Date	Amy Wirth, Bingham Township Clerk	Date
Mindy Schafer, Dallas Township Clerk	Date	Adam Cramton, DeWitt Charter Township Clerk	Date
Dawn Levey, Duplain Township Clerk	Date	Laurie Briggs-Dudley, Eagle Township Clerk	Date
Tim Karasek, Essex Township Clerk	Date	Ramona Smith, Greenbush Township Clerk	Date
Daniel Smith, Lebanon Township Clerk	Date	Sandra June, Olive Township Clerk	Date
Claudia Pluger, Ovid Township Clerk	Date	Lisa Powell, Riley Township Clerk	Date
Lianne Prange, Victor Township Clerk	Date	Carolyn Brokob, Watertown Township Clerk	Date
Heather Platte, Westphalia Township Clerk	Date	Sarah Stoltzfus, City of DeWitt Clerk	Date
Susan Tomasek-Swan, City of Ovid Clerk	Date	Mindy Seavey, City of St. Johns Clerk	Date

INFORMATIONAL

September 1, 2023 - September 30, 2023
 Account Number: RMB-007774

CITY OF DEWITT
 414 E MAIN ST
 DEWITT MI 48820-9403

Your Account Executive:
 DOUG URBANSKI

Portfolio at a Glance

	This Period
BEGINNING ACCOUNT VALUE	\$6,055,839.45
Withdrawals (Cash & Securities)	-30,109.14
Dividends, Interest and Other Income	7,850.47
Net Change in Portfolio¹	5,476.96
ENDING ACCOUNT VALUE	\$6,039,057.74
Estimated Annual Income	\$150,377.00

¹ Net Change in Portfolio is the difference between the ending account value and beginning account value after activity.

Asset Summary

Percent	Asset Type	Last Period	This Period
100%	Fixed Income	6,033,580.78	6,039,057.74
0%	Cash, Money Funds, and Bank Deposits	22,258.67	0.00
100%	Account Total	\$6,055,839.45	\$6,039,057.74

Please review your allocation periodically with your Account Executive.
 Your Account is 100% invested in Fixed Income.

Client Service Information

Your Account Executive: MAN
 DOUG URBANSKI

Contact Information
E-Mail: customerservice@mbssecurities.com

Client Service Information
Service Hours: Weekdays 09:00 a.m. - 05:00 p.m. (EST)
Client Service Telephone Number: (800) 967-9045
Web Site: WWW.MBSSECURITIES.COM

Your Account Information

INVESTMENT OBJECTIVE

Investment Objective: NONE SPECIFIED

Please discuss your investment objective with your Account Executive.

TAX LOT DEFAULT DISPOSITION METHOD

Default Method for Mutual Funds: First In First Out

Default Method for Stocks in a Dividend Reinvestment Plan: First In First Out

Default Method for all Other Securities: First In First Out

BOND AMORTIZATION ELECTIONS

Amortize premium on taxable bonds based on Constant Yield Method: Yes

Accrual market discount method for all other bond types: Constant Yield Method

Include market discount in income annually: No

ELECTRONIC DELIVERY

You have **not** enrolled any documents for electronic delivery. The following documents are available for electronic delivery:

Statements and Reports	Notifications	Tax Documents
Trade Confirmations	Prospectus	Proxy/Shareholder Communications

Please log in to your account or contact your Account Executive to make any changes to your electronic delivery preferences .

Income and Expense Summary

	Current Period		Year-to-Date	
	Taxable	Non Taxable	Taxable	Non Taxable
Interest Income				
Bond Interest	7,831.91	0.00	86,894.83	0.00
Credit Interest	18.56	0.00	39.84	0.00
Total Income	\$7,850.47	\$0.00	\$86,934.67	\$0.00

Portfolio Holdings

Description	Quantity	Opening Balance	Closing Balance	Accrued Income	30-Day Yield
CASH, MONEY FUNDS AND BANK DEPOSITS 0.00% of Portfolio					
Cash Balance		22,258.67	0.00		
TOTAL CASH, MONEY FUNDS AND BANK DEPOSITS		\$22,258.67	\$0.00	\$0.00	

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
FIXED INCOME 100.00% of Portfolio (In Maturity Date Sequence)						
Certificates of Deposit						
NORTHPOINTE BK GRAND RAPIDS MICH CTF DEP 0.250% 11/13/23 B/E DTD 11/13/20 ACT/365 1ST CPN DTE 12/13/20 Security Identifier: 666613HR8	250,000.0000	99.3740	248,435.00	29.11	625.00	0.25%

Portfolio Holdings (continued)

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
FIXED INCOME (continued)						
Certificates of Deposit (continued)						
FOREST AREA FED CR UN FIFE LAKE MICH SH CTF 4.800% 12/15/23 B/E DTD 12/16/22 Security Identifier: 345529AD3	250,000.0000	99.8660	249,665.00	460.27	12,000.00	4.80%
BEAL BK USA LAS VEGAS NEV CTF DEP 0.550% 12/20/23 B/E DTD 12/22/21 ACT/365 1ST CPN DTE 06/22/22 Security Identifier: 07371CWY1	250,000.0000	98.8970	247,242.50	376.71	1,375.00	0.55%
DIVERSIFIED MEMBERS CR UN DETROIT MI SH CTF 3.250% 08/30/24 B/E DTD 08/30/22 Security Identifier: 25529LAB8	250,000.0000	97.8380	244,595.00	0.00	8,125.00	3.32%
4FRONT CR UN TRAVERSE CITY MICH SH CTF 3.550% 09/20/24 DTD 09/20/22 CLB Security Identifier: 35085FAC4	249,000.0000	97.9760	243,960.24	242.18	8,839.50	3.62%
TRAVERSE CATHOLIC FCU TRAVERSE CITY MICH SH CTF 5.000% 12/16/24 B/E DTD 12/15/22 Security Identifier: 89422LAE6	250,000.0000	99.2110	248,027.50	513.70	12,500.00	5.03%
CHIEF FINL FED CR UN ROCHESTER HILLS MI SH CTF 3.400% 07/29/25 DTD 07/29/22 CLB Security Identifier: 16863LAA3	250,000.0000	96.1750	240,437.50	23.29	8,500.00	3.53%
DORT FINL CR UN GRAND BLANC MI SH CTF 4.000% 09/30/25 B/E DTD 09/30/22 Security Identifier: 25844MAB4	250,000.0000	97.0190	242,547.50	2,493.15	10,000.00	4.12%
FIRST NATL BK AMER EAST LANSING MICH CTF DEP 0.500% 01/28/26 DTD 01/28/21 ACT/365 Security Identifier: 32110YSG1	250,000.0000	89.0510	222,627.50	6.85	1,250.00	0.56%
GRAND RIV BK GRANDVILLE MICH CTF DEP 4.800% 03/23/26 B/E DTD 03/22/23 ACT/365 Security Identifier: 38644ACD9	250,000.0000	98.4030	246,007.50	263.01	12,000.00	4.87%
MI BK BLOOMFIELD TWP MICH CTF DEP 5.100% 04/03/26 B/E DTD 04/03/23 ACT/365 CALLABLE 04/03/24 Security Identifier: 59319LAP0	250,000.0000	99.2690	248,172.50	943.15	12,750.00	5.13%
STATE BK FENTON MICH CTF DEP 4.700% 06/30/26 DTD 06/30/23 ACT/365 1ST CPN DTE 07/30/23 Security Identifier: 856188CB1	250,000.0000	98.1170	245,292.50	0.00	11,750.00	4.79%

Portfolio Holdings (continued)

Description	Quantity	Market Price	Market Value	Accrued Interest	Estimated Annual Income	Estimated Yield
FIXED INCOME (continued)						
Certificates of Deposit (continued)						
COMMERCIAL BK ITHACA MICH CTF DEP 4.750% 07/27/26 DTD 07/27/23 ACT/365 1ST CPN DTE 08/27/23 Security Identifier: 201457AA6	250,000.0000	98.2360	245,590.00	97.60	11,875.00	4.83%
ARBOR FINL CR UN KALAMAZOO MI SH CTF 4.750% 01/20/28 B/E DTD 01/20/23 CLB Security Identifier: 03879VAE3	250,000.0000	98.0350	245,087.50	325.34	11,875.00	4.84%
Total Certificates of Deposit	3,499,000.0000		\$3,417,687.74	\$5,774.36	\$123,464.50	
U.S. Government Bonds						
FEDERAL FARM CR BKS CONS SYSTEMWIDE BDS 0.310% 12/29/23 B/E DTD 06/29/21 CALLABLE 09/29/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3133EMN81	500,000.0000	98.7400	493,700.00	391.81	1,550.00	0.31%
FEDERAL HOME LN BKS CONS BD 0.475% 07/12/24 B/E DTD 07/12/21 CALLABLE 10/12/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3130AMXQ0	500,000.0000	96.1110	480,555.00	514.58	2,375.00	0.49%
FEDERAL HOME LN BKS 0.510% 09/20/24 B/E DTD 10/20/21 CALLABLE 10/20/23 @ 100.000 1ST CPN DTE 04/20/22 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3130AP7G4	250,000.0000	95.2360	238,090.00	566.67	1,275.00	0.53%
FEDERAL HOME LN BKS CONS BD 2.800% 10/25/24 B/E DTD 04/25/22 CALLABLE 10/25/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3130ARMT5	500,000.0000	97.1680	485,840.00	6,027.78	14,000.00	2.88%
FEDERAL HOME LN BKS CONS BD 0.730% 04/28/25 B/E DTD 10/28/21 CALLABLE 10/28/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3130APGV1	250,000.0000	92.9690	232,422.50	770.56	1,825.00	0.78%
FEDERAL FARM CR BKS CONS SYSTEMWIDE BDS 0.740% 06/30/25 B/E DTD 06/30/21 CALLABLE 09/30/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3133EMN99	500,000.0000	92.3700	461,850.00	925.00	3,700.00	0.80%
FEDERAL HOME LN BKS CONS BD 0.875% 10/21/25 B/E DTD 10/21/21 CALLABLE 10/21/23 @ 100.000 Moody Rating Aaa S & P Rating AA+ Security Identifier: 3130APGQ2	250,000.0000	91.5650	228,912.50	966.15	2,187.50	0.95%
Total U.S. Government Bonds	2,750,000.0000		\$2,621,370.00	\$10,162.55	\$26,912.50	
TOTAL FIXED INCOME	6,249,000.0000		\$6,039,057.74	\$15,936.91	\$150,377.00	

Portfolio Holdings (continued)

	Market Value	Accrued Interest	Estimated Annual Income
Total Portfolio Holdings	\$6,039,057.74	\$15,936.91	\$150,377.00

Portfolio Holdings Disclosures

Pricing

This section includes the net market value of the securities in your account on a settlement date basis, including short positions, at the close of the statement period. The market prices, unless otherwise noted, have been obtained from independent vendor services, which we believe to be reliable. In some cases the pricing vendor may provide prices quoted by a single broker or market maker. Market prices do not constitute a bid or an offer, and may differ from the actual sale price. Securities for which a price is not available are marked "N/A" and are omitted from the Total.

THE AS OF PRICE DATE ONLY APPEARS WHEN THE PRICE DATE DOES NOT EQUAL THE STATEMENT DATE.

Estimated Annual Figures

The estimated annual income (EAI) and estimated annual yield (EAY) figures are estimates and for informational purposes only. These figures are not considered to be a forecast or guarantee of future results. These figures are computed using information from providers believed to be reliable; however, no assurance can be made as to the accuracy. Since interest and dividend rates are subject to change at any time, and may be affected by current and future economic, political, and business conditions, they should not be relied on for making investment, trading, or tax decisions. These figures assume that the position quantities, interest and dividend rates, and prices remain constant. A capital gain or return of principal may be included in the figures for certain securities, thereby overstating them. Refer to www.pershing.com/disclosures for specific details as to formulas used to calculate the figures. Accrued interest represents interest earned but not yet received.

Reinvestment

The dollar amount of Mutual Fund distributions, Money Market Fund dividend income, Bank Deposit interest income, or dividends for other securities shown on your statement may have been reinvested. You will not receive confirmation of these reinvestments. Upon written request to your financial institution, information pertaining to these transactions, including the time of execution and the name of the person from whom your security was purchased, may be obtained. In dividend reinvestment transactions, Pershing acts as your agent and receives payment for order flow.

Option Disclosure

Information with respect to commissions and other charges incurred in connection with the execution of option transactions has been included in confirmations previously furnished to you. A summary of this information is available to you promptly upon your written request directed to your introducing firm. In order to assist your introducing firm in maintaining current background and financial information concerning your option accounts, please promptly advise them in writing of any material change in your investment objectives or financial situation. Expiring options which are valuable are exercised automatically pursuant to the exercise by exception procedure of the Options Clearing Corporation. Additional information regarding this procedure is available upon written request to your introducing firm.

Certificates of Deposit

Certificates of Deposit acquired through the Certificate of Deposit Account Registry Service ("CDARS") and held in your brokerage account are subject to Securities Investor Protection Corporation (SIPC) coverage. Please see additional information about SIPC under Important Information and Disclosures on this statement.

Please be advised that the secondary market for CDs is generally illiquid; the actual value of CDs may be different from their purchase price; and a significant loss of principal could

Portfolio Holdings Disclosures (continued)

Certificates of Deposit (continued)

result if your CDs are sold prior to maturity. In the event that the CDs listed above do not indicate a market valuation, an accurate market value could not be determined. In the event that a price is listed above for your CDs, Pershing has obtained a price from sources deemed to be reliable or has priced your CDs using a matrix formula. Prices are estimates and the actual value you may obtain for your CD may be different if you elect to sell your CD in the secondary market.

Foreign Currency Transactions

Pershing will execute foreign currency transactions as principal for your account. Pershing may automatically convert foreign currency to or from U.S. dollars for dividends and similar corporate action transactions unless you instruct your financial organization otherwise. Pershing's currency conversion rate will not exceed the highest interbank conversion rate identified from customary banking sources on the conversion date or the prior business day, increased by up to 1%, unless a particular rate is required by applicable law. Your financial organization may also increase the currency conversion rate. This conversion rate may differ from rates in effect on the date you executed a transaction, incurred a charge, or received a credit. Transactions converted by agents (such as depositories) will be billed at the rates such agents use.

Proxy Vote

Securities not fully paid for in your margin account may be lent by Pershing to itself or others in accordance with the terms outlined in the Margin Agreement. The right to vote your shares held on margin may be reduced by the amount of shares on loan. The Proxy Voting Instruction Form sent to you may reflect a smaller number of shares entitled to vote than the number of shares in your margin account.

Ratings

This statement may contain credit rating information obtained from Standard & Poor's. Reproducing and distributing any information received from Standard & Poor's is not permitted without prior written authorization from Standard & Poor's. Standard & Poor's does not guarantee the accuracy, completeness, timeliness or availability of any information. Standard & Poor's is not responsible for any errors or omissions, regardless of the cause, or for the results of using such content. Standard & Poor's makes no express or implied warranties including warranties of merchantability or fitness for a particular purpose. Standard & Poor's shall not be legally responsible for any fees, costs, expenses or losses in connection with the use of their content. Credit ratings are opinions and not statements of facts; are not recommendations to purchase, hold or sell securities; and do not address suitability for investment purpose. Credit ratings should not be relied upon as investment advice.

Activity Summary (All amounts shown are in base currency)

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
Securities						
Securities Bought	0.00	0.00	0.00	0.00	-1,250,000.00	-1,250,000.00
Total Securities	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,250,000.00	-\$1,250,000.00
Dividends and Interest	\$7,850.47	\$0.00	\$7,850.47	\$86,934.67	\$0.00	\$86,934.67
Distributions	\$0.00	\$0.00	\$0.00	\$750,000.00	\$0.00	\$750,000.00
Cash						
Withdrawals	0.00	-30,109.14	-30,109.14	0.00	-586,934.67	-586,934.67
Deposits	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00
Total Cash	\$0.00	-\$30,109.14	-\$30,109.14	\$1,000,000.00	-\$586,934.67	\$413,065.33
Totals	\$7,850.47	-\$30,109.14	-\$22,258.67	\$1,836,934.67	-\$1,836,934.67	\$0.00

Transactions by Type of Activity

Process/ Settlement Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency	
Dividends and Interest								
09/05/23	BOND INTEREST RECEIVED 59319LAP0	250000 MI BK BLOOMFIELD TWP MICH CTF DEP 5.100% 04/03/26 B/E DTD 04/03/23 CLB RD 09/01 PD 09/03/23				1,082.88	USD	
09/13/23	BOND INTEREST RECEIVED 666613HR8	250000 NORTHPOINTE BK GRAND RAPIDS MICH CTF DEP 0.250% 11/13/23 B/E DTD 11/13/20 RD 09/12 PD 09/13/23				53.08	USD	
09/15/23	BOND INTEREST RECEIVED 89422LAE6	250000 TRAVERSE CATHOLIC FCU TRAVERSE CITY MICH SH CTF 5.000% 12/16/24 B/E DTD 12/15/22 RD 09/14 PD 09/15/23				1,061.64	USD	
09/18/23	BOND INTEREST RECEIVED 345529AD3	250000 FOREST AREA FED CR UN FIFE LAKE MICH SH CTF 4.800% 12/15/23 B/E DTD 12/16/22 RD 09/15 PD 09/16/23				1,019.18	USD	
09/20/23	INTEREST ON FREE CREDIT BALANCES USD999997	U.S.DOLLARS CURRENCY CREDIT INTEREST FOR INTEREST PERIOD ENDING 09-19-23 YIELDS WERE: CURRENT 1.000% EFFECTIVE 1.004%				18.56	USD	
09/20/23	BOND INTEREST RECEIVED 03879VAE3	250000 ARBOR FINL CR UN KALAMAZOO MI SH CTF 4.750% 01/20/28 B/E DTD 01/20/23 CLB RD 09/19 PD 09/20/23				1,008.56	USD	
09/20/23	BOND INTEREST RECEIVED 35085FAC4	249000 4FRONT CR UN TRAVERSE CITY MICH SH CTF 3.550% 09/20/24 B/E DTD 09/20/22 CLB RD 09/19 PD 09/20/23				750.75	USD	
09/22/23	BOND INTEREST RECEIVED 38644ACD9	250000 GRAND RIV BK GRANDVILLE MICH CTF DEP 4.800% 03/23/26 B/E DTD 03/22/23 RD 09/21 PD 09/22/23				1,019.18	USD	
09/27/23	BOND INTEREST RECEIVED 201457AA6	250000 COMMERCIAL BK ITHACA MICH CTF DEP 4.750% 07/27/26 DTD 07/27/23 RD 09/26 PD 09/27/23				1,008.56	USD	
09/28/23	BOND INTEREST RECEIVED 32110YSG1	250000 FIRST NATL BK AMER EAST LANSING MICH CTF DEP 0.500% 01/28/26 DTD 01/28/21 CLB RD 09/27 PD 09/28/23				106.16	USD	
09/29/23	BOND INTEREST RECEIVED 16863LAA3	250000 CHIEF FINL FED CR UN ROCHESTER HILLS MI SH CTF 3.400% 07/29/25 DTD 07/29/22 CLB RD 09/28 PD 09/29/23				721.92	USD	
Total Dividends and Interest						\$0.00	\$7,850.47	USD

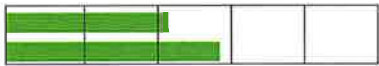

Transactions by Type of Activity (continued)

Process/ Settlement Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
Cash Withdrawals and Deposits							
09/29/23	ELECTRONIC TRANSACTION USD999997	SEND TO BANK FOR ACH ACH PNC BANK, OHIO				-30,109.14	USD
Total Cash Withdrawals and Deposits					\$0.00	-\$30,109.14	USD
Total Value of Transactions					\$0.00	-\$22,258.67	USD

The price and quantity displayed may have been rounded.

Fixed Income Analysis

Bond Quality

Bond Quality	Market Value	% of Bond Market Value	Percent of Fixed Income
AAA	2,621,370.00	43%	
Not Rated	3,417,687.74	57%	
Total	6,039,057.74	100%	

Bond Maturity Schedule



Percentages of bond market values are rounded to the nearest whole percentage.

Bond quality ratings reflect Moody's or Standard and Poor's ratings. Bonds may be rated by other services. Bonds that are in default are not included. Please refer to your Portfolio Holdings section.

Messages

Pursuant to the Securities Exchange Act of 1934, Pershing LLC (Pershing), a BNY Mellon company, provides individual investors with certain financial information on a semi-annual basis. Pershing's June Statement of Financial Condition is now available. On June 30, 2023, Pershing's net capital of \$2.9 billion was 22.3% of aggregate debit balances and exceeded the minimum requirements by \$2.6 billion.

Pershing is also required to provide the most recent financial information as of this statement mailing. In accordance with this requirement, note that on July 31, 2023, Pershing's net capital of \$3 billion was 22.09% of aggregate debit balances and exceeded the minimum requirement by \$2.7 billion. A copy of the June 30, 2023, Statement of Financial Condition is available at perishing.com/statement_of_financial_condition.html. You may also request a free, printed copy by calling (888)860-8510 or (201) 413-3333, option 1.

Although a money market mutual fund (money fund) seeks to preserve the value of your investment at \$1 per share, it is possible to lose money by investing in a money fund. Shares of a money fund or the balance of a bank deposit product held in your brokerage account may be liquidated upon request with the proceeds credited to your brokerage account.

Messages (continued)

Please see the money fund's prospectus or the bank deposit product's disclosure document or contact your advisor for additional information. Pursuant to SEC Rule 10b-10(b)(1) confirmations are not sent for purchases into money funds processed on the sweep platform. Pursuant to applicable regulation, account statements will be produced monthly or quarterly. Balances in Federal Deposit Insurance Corporation (FDIC)-insured bank deposit sweep products are not protected by Securities Investor Protection Corporation (SIPC).

Transition to Trade Date plus One (T1) Settlements

The U.S. will adopt a shortened settlement timeframe beginning with trade date May 28, 2024, for equities, corporate, municipal bonds and unit investment trusts. Moving from a T2 to a T1 settlement cycle will provide faster access to sale proceeds, but it also means that funds will be due on purchase transactions earlier.

eDelivery

Eliminate paper and save natural resources with digital adoption. Electronic delivery (eDelivery) is faster, convenient and more secure. We offer eDelivery for account statements, prospectus documents, proxy or shareholder communications, tax documents, trade confirmations and more.

To enroll, log in to your brokerage account and look for the one-click eDelivery pop-up or simply select 'Go Paperless' at the top of any page and follow the on-screen prompts for set-up your preferences. Enrollment can be activated as quickly as the day you register, and you will be notified when documents are available in an online, password-protected portal.

Contact your financial professional if you have any questions about any of our digital tools.

Cash Not Yet Received

Security	Record Date	Payable Date	Quantity Held	Rate	Dividend Option	Amount of Payment
Interest						
DIVERSIFIED MEMBERS CR UN DETROIT MI SH CTF	09/29/23	09/30/23	250,000.0000	2.760273	Cash	690.07
DORT FINL CR UN GRAND BLANC MI SH CTF	09/29/23	10/01/23	250,000.0000	10.082191	Cash	2,520.55
STATE BK FENTON MICH CTF DEP 4.700% 06/30/26	09/29/23	09/30/23	250,000.0000	3.991780	Cash	997.95
Total Cash Not Yet Received						\$4,208.57

Assets shown here are not reflected in your account. This information has been received from sources we believe to be reliable. Pershing does not guarantee the accuracy of the information.

Important Information and Disclosures

The Role of Pershing

- **Pershing LLC, member FINRA, NYSE, carries your account as clearing broker pursuant to a clearing agreement with your financial institution.** Pershing is not responsible or liable for any acts or omissions of your financial institution or its employees and it does not supervise them. Pershing provides no investment advice nor does it assess the suitability of any transaction or order. Pershing acts as the agent of your financial institution and you agree that you will not hold Pershing or any person controlling or under common control with it liable for any investment losses incurred by you.
- Pershing performs several key functions at the direction of your financial institution. It acts as custodian for funds and securities you may deposit with it directly or through your financial institution or that it receives as the result of securities transactions it processes.
- Your financial institution is responsible for adherence to the securities laws, regulations and rules which apply to it regarding its own operations and the supervision of your account, its sales representatives and other personnel. Your financial institution is also responsible for approving the opening of accounts and obtaining account documents; the acceptance and, in certain instances, execution of securities orders; the assessment of the suitability of those transactions, where applicable; the rendering of investment advice, if any, to you and in general, for the ongoing relationship that it has with you.
- Inquiries concerning the positions and balances in your account may be directed to the **Pershing Customer Service Department at (201) 413-3333**. All other inquiries regarding your account or activity should be directed to your financial institution. Your financial organization's contact information can be found on the first page of this statement.
- For a description of other functions performed by Pershing please consult the Disclosure Statement provided to you upon the opening of your account. This notice is not meant as a definitive enumeration of every possible circumstance, but as a general disclosure. If you have any questions regarding this notice or if you would like additional copies of the Disclosure Statement, please contact your financial institution.
- Pershing is a member of the Securities Investor Protection Corporation (SIPC®). Please note that SIPC does not protect against loss due to market fluctuation. In addition to SIPC protection, Pershing provides coverage in excess of SIPC limits. For more detailed information please visit: www.pershing.com/about/strength-and-stability.
- This statement will be deemed conclusive. You are advised to report any inaccuracy or discrepancy (including unauthorized trading) promptly, but no later than ten days after receipt of this statement, to your financial organization and Pershing. Please be advised that any oral communication should be re-confirmed in writing to further protect your rights, including your rights under the Securities Investor Protection Act.
- Your financial organization's contact information can be found on the first page of this statement. Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330**. Errors and Omissions excepted.

Important Arbitration Disclosures

- All parties to this agreement are giving up the right to sue each other in court, including the right to a trial by jury, except as provided by the rules of the arbitration forum in which a claim is filed.
- Arbitration awards are generally final and binding; a party's ability to have a court reverse or modify an arbitration award is very limited.
- The ability of the parties to obtain documents, witness statements and other discovery is generally more limited in arbitration than in court proceedings.
- The arbitrators do not have to explain the reason(s) for their award, unless, in an eligible case, a joint request for an explained decision has been submitted by all parties to the panel at least 20 days prior to the first scheduled hearing date.
- The panel of arbitrators will typically include a minority of arbitrators who were or are affiliated with the securities industry.
- The rules of some arbitration forums may impose time limits for bringing a claim in arbitration. In some cases, a claim that is ineligible for arbitration may be brought in court.
- The rules of the arbitration forum in which the claim is filed, and any amendments thereto, shall be incorporated into this agreement.

Important Arbitration Agreement

Any controversy between you and Pershing LLC shall be submitted to arbitration before the Financial Industry Regulatory Authority. No person shall bring a putative or certified class action to arbitration, nor seek to enforce any predispute arbitration agreement against any person who has initiated in court a putative class action, who is a member of a putative class who has not opted out of the class with respect to any claims encompassed by the putative class action until; (I) the class certification is denied; (II) the class is decertified; or (III) the client is excluded from the class by the court. Such forbearance to enforce an agreement to arbitrate shall not constitute a waiver of any rights under this agreement except to the extent stated herein. The laws of the State of New York govern.

Pershing's contact information is as follows: **Pershing LLC, Legal Department, One Pershing Plaza, Jersey City, New Jersey 07399; (201) 413-3330**.

TERMS AND CONDITIONS

TRANSACTIONS

- ALL ORDERS AND TRANSACTIONS SHALL BE SOLELY FOR YOUR ACCOUNT AND RISK SHALL BE SUBJECT TO THE CONSTITUTION, RULES, REGULATIONS, CUSTOMS, USAGES, RULINGS AND INTERPRETATIONS OF THE EXCHANGE OR MARKET AND THE CLEARING FACILITY, IF ANY, WHERE THE TRANSACTIONS ARE EXECUTED AND/OR SETTLED, OR IF APPLICABLE, OF THE FINANCIAL INDUSTRY REGULATORY AUTHORITY AND TO ALL APPLICABLE LAWS AND REGULATIONS.
- TITLE TO SECURITIES SOLD TO YOU, WHERE PERSHING HAS ACTED AS PRINCIPAL, SHALL REMAIN WITH PERSHING UNTIL THE ENTIRE PURCHASE PRICE IS RECEIVED OR UNTIL THE SETTLEMENT DATE, WHICHEVER IS LATER.
- YOU MAY HAVE RECEIVED CONFIRMATIONS FOR TRANSACTIONS WHICH DO NOT APPEAR ON YOUR STATEMENT. IF SO, THE TRANSACTIONS WILL APPEAR ON YOUR NEXT PERIODIC STATEMENT. SUCH TRANSACTIONS MUST BE CONSIDERED BY YOU WHEN COMPUTING THE VALUE OF YOUR ACCOUNT. THIS IS ESPECIALLY TRUE IF YOU HAVE WRITTEN OPTIONS WHICH HAVE BEEN EXERCISED.

FREE CREDIT BALANCES: ANY FREE CREDIT BALANCE CARRIED FOR YOUR ACCOUNT REPRESENTS FUNDS PAYABLE UPON DEMAND WHICH, ALTHOUGH PROPERLY ACCOUNTED FOR ON PERSHING'S BOOKS OF RECORD, ARE NOT SEGREGATED AND MAY BE USED IN THE CONDUCT OF ITS BUSINESS.

DEBIT BALANCES: INTEREST CHARGED ON DEBIT BALANCES IN YOUR ACCOUNT APPEARS ON THE STATEMENT. THE RATE OF INTEREST AND PERIOD COVERED ARE INDICATED. THE RATE MAY CHANGE FROM TIME TO TIME DUE TO FLUCTUATIONS IN MONEY RATES OR OTHER REASONS. INTEREST IS COMPUTED AS DESCRIBED IN MATERIAL PREVIOUSLY FURNISHED TO YOU. PLEASE CONTACT YOUR FINANCIAL INSTITUTION IF YOU DESIRE ADDITIONAL COPIES.

MARGIN INFORMATION: IF YOU MAINTAIN A MARGIN ACCOUNT, THIS IS A COMBINED STATEMENT OF YOUR GENERAL ACCOUNT AND A SPECIAL MEMORANDUM ACCOUNT MAINTAINED FOR YOU UNDER REGULATION T OF THE BOARD OF GOVERNORS OF THE FEDERAL RESERVE SYSTEM. THE PERMANENT RECORD OF THE SEPARATE ACCOUNT AS REQUIRED BY REGULATION T IS AVAILABLE FOR YOUR INSPECTION UPON REQUEST.

TAX INFORMATION

- AFTER YEAR END, PERSHING IS REQUIRED TO PROVIDE TAX INFORMATION TO THE INTERNAL REVENUE SERVICE AND OTHER GOVERNMENTAL AUTHORITIES. AT THAT TIME PERSHING WILL PROVIDE THAT INFORMATION ON THE ANNUAL TAX INFORMATION STATEMENT TO YOU; USE THAT STATEMENT TO PREPARE YOUR TAX FILINGS. THE TAX STATEMENT ALSO INCLUDES OTHER USEFUL INFORMATION TO ASSIST IN ACCUMULATING THE DATA TO PREPARE YOUR TAX RETURNS.
- DIVIDENDS, INTEREST AND OTHER DISTRIBUTIONS SHOWN ON THIS STATEMENT WERE CLASSIFIED AS TAXABLE OR NONTAXABLE BASED ON CERTAIN INFORMATION KNOWN AS OF THE DISTRIBUTION DATE. THIS CLASSIFICATION IS SUBJECT TO CHANGE AND IS SOLELY INTENDED FOR USE AS GENERAL INFORMATION.
- PERSHING DOES NOT PROVIDE TAX, INVESTMENT OR LEGAL ADVISORY SERVICES AND NO ONE ASSOCIATED WITH PERSHING IS AUTHORIZED TO RENDER SUCH ADVICE. DO NOT RELY UPON ANY SUCH ADVICE, IF GIVEN. INVESTORS ARE ENCOURAGED TO CONSULT THEIR TAX ADVISORS TO DETERMINE THE APPROPRIATE TAX TREATMENT OF THEIR BUSINESS.

GENERAL INFORMATION

- WHENEVER YOU ARE INDEBTED TO PERSHING LLC ("PERSHING") FOR ANY AMOUNT, ALL SECURITIES HELD BY IT FOR YOU IN ANY ACCOUNT IN WHICH YOU HAVE ANY INTEREST SHALL SECURE ALL YOUR LIABILITIES TO PERSHING, AND PERSHING MAY IN ITS DISCRETION AT ANY TIME, WITHOUT TENDER, DEMAND OR NOTICE TO YOU, CLOSE OR REDUCE ANY OR ALL OF YOUR ACCOUNTS BY PUBLIC OR PRIVATE SALE OR PURCHASE OR BOTH OF ALL OR ANY SECURITIES CARRIED IN SUCH ACCOUNTS; ANY BALANCE REMAINING DUE PERSHING TO BE PROMPTLY PAID BY YOU.
- WHENEVER YOU ARE INDEBTED TO PERSHING FOR ANY AMOUNT, ALL SECURITIES CARRIED FOR YOUR ACCOUNT ARE OR MAY BE, WITHOUT FURTHER NOTICE TO YOU, LOANED OR PLEDGED BY PERSHING, EITHER SEPARATELY OR UNDER CIRCUMSTANCES WHICH WILL PERMIT THE COMMINGLING THEREOF,

- WITH OTHER SECURITIES FOR ANY AMOUNT LESS THAN, EQUAL TO OR GREATER THAN YOUR LIABILITIES TO PERSHING, BUT NOT UNDER CIRCUMSTANCES FOR AN AMOUNT PROHIBITED BY LAW.
- PERSHING MAY TRADE FOR ITS OWN ACCOUNT AS A MARKET MAKER, SPECIALIST, ODD LOT DEALER, BLOCK POSITIONER, ARBITRAGEUR OR INVESTOR. CONSEQUENTLY, AT THE TIME OF ANY TRANSACTION YOU MAY MAKE, PERSHING MAY HAVE A POSITION IN SUCH SECURITIES, WHICH POSITION MAY BE PARTIALLY OR COMPLETELY HEDGED.
- IF AVERAGE PRICE TRANSACTION IS INDICATED ON THE FRONT OF THIS STATEMENT YOUR FINANCIAL INSTITUTION OR PERSHING MAY HAVE ACTED AS PRINCIPAL, AGENT OR BOTH, DETAILS AVAILABLE UPON REQUEST.
- A FINANCIAL STATEMENT OF PERSHING IS AVAILABLE FOR YOUR PERSONAL INSPECTION AT PERSHING'S OFFICES. A COPY OF IT WILL BE MAILED UPON YOUR WRITTEN REQUEST OR YOU CAN VIEW IT ONLINE AT WWW.PERSHING.COM.
- FOR BUSINESS CONTINUITY AND ADDITIONAL DISCLOSURES: WWW.PERSHING.COM/us/en/disclosures.html
- THIS STATEMENT SHOULD BE RETAINED FOR YOUR RECORDS.

PAYMENT FOR ORDER FLOW AND ORDER ROUTING POLICY DISCLOSURES (REGULATION NMS - RULE 607 (A) (1) - (2))

PERSHING SENDS EQUITY AND OPTION ORDERS TO EXCHANGES, OR BROKER-DEALERS AS MARKET MAKERS OR AUTOMATED TRADING SYSTEMS (ATSS). CERTAIN OF THESE VENUES PROVIDE PAYMENTS TO PERSHING OR CHARGE ACCESS FEES TO PERSHING DEPENDING UPON THE CHARACTERISTICS OF THE ORDER AND ANY SUBSEQUENT EXECUTION. THE DETAILS OF THESE PAYMENTS AND FEES ARE AVAILABLE UPON WRITTEN REQUEST. COMPENSATION IS GENERALLY IN THE FORM OF A PER SHARE OR PER OPTION CONTRACT CASH PAYMENT. IN ADDITION, PERSHING EXECUTES CERTAIN TRANSACTIONS IN EQUITY PREFERRED SECURITIES AND FRACTIONAL SHARES AS PRINCIPAL. PERSHING ALSO ROUTES CERTAIN EQUITY ORDERS TO ITS AFFILIATE, BNY MELLON CAPITAL MARKETS, LLC, FOR EXECUTION AS PRINCIPAL.

BEST EXECUTION: NOTWITHSTANDING THE PREVIOUS PARAGRAPH REGARDING PAYMENT FOR ORDER FLOW, PERSHING SELECTS CERTAIN MARKET CENTERS TO PROVIDE EXECUTION OF OVER-THE-COUNTER AND EXCHANGE-LISTED SECURITIES TRANSACTIONS WHICH AGREE TO ACCEPT ORDERS, TRANSMITTED ELECTRONICALLY UP TO A SPECIFIED SIZE, AND TO EXECUTE THEM AT OR BETTER THAN THE NATIONAL BEST BID OR OFFER (NBBO). IN CERTAIN SECURITIES THAT ARE NOT ELECTRONICALLY QUOTED, PERSHING DIRECTLY CONTACTS MARKET CENTERS TO OBTAIN AN EXECUTION. THE DESIGNATED MARKET CENTERS TO WHICH ORDERS ARE AUTOMATICALLY ROUTED ARE SELECTED BASED ON THE CONSISTENT HIGH QUALITY OF THEIR EXECUTIONS AND THEIR ABILITY TO PROVIDE OPPORTUNITIES FOR EXECUTIONS AT PRICES SUPERIOR TO THE NBBO. PERSHING ALSO REGULARLY REVIEWS REPORTS FOR QUALITY OF EXECUTION PURPOSES.

IF ANY OF THE ABOVE TERMS AND CONDITIONS ARE UNACCEPTABLE TO YOU, PLEASE NOTIFY PERSHING IMMEDIATELY IN WRITING BY CERTIFIED MAIL TO ONE PERSHING PLAZA, JERSEY CITY, NJ 07399, ATTN: LEGAL DEPT

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
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Fund 101 GENERAL FUND					
Dept 000					
101-000-070.000	DUE FROM FIRE AUTHORITY	PNC BANK	09/11/23	STATEMENT	374.29
101-000-070.000	DUE FROM FIRE AUTHORITY	VERIZON WIRELESS	09/11/23	9942765661	42.02
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	09/26/23	123342	28.00
101-000-070.000	DUE FROM FIRE AUTHORITY	VC3 INC.	09/26/23	123345	40.00
101-000-070.000	DUE FROM FIRE AUTHORITY	VERIZON WIRELESS	10/04/23	9945173336	92.18
101-000-084.002	DUE FROM DDA	GRAINGER IND & COMM EQUIP	09/08/23	9813170751	22.44
101-000-084.002	DUE FROM DDA	CONSUMERS ENERGY	09/26/23	STATEMENT	157.37
101-000-084.002	DUE FROM DDA	VC3 INC.	09/26/23	123342	16.30
101-000-084.002	DUE FROM DDA	VC3 INC.	09/26/23	123345	10.00
101-000-084.002	DUE FROM DDA	PHYSICIANS HEALTH PLAN-LAN	09/26/23	STATEMENT	1,306.46
101-000-084.002	DUE FROM DDA	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	140.40
101-000-084.002	DUE FROM DDA	LANSING SANITARY SUPPLY, I	10/04/23	1214218	51.34
101-000-228.002	STATE WITHHOLDING	STATE OF MICHIGAN-TREASURY	09/08/23	STATEMENT	3,915.52
101-000-228.002	STATE WITHHOLDING	STATE OF MICHIGAN-TREASURY	10/04/23	STATEMENT	3,615.02
101-000-231.002	UNION DUES	MICHIGAN AFSCME COUNCIL 25	09/27/23	STATEMENT	152.96
101-000-231.002	UNION DUES	CAPITOL CITY LABOR PROGRAM	09/27/23	STATEMENT	197.44
101-000-231.016	MERS DEFINED CONTRIBUTION	ALERUS FINANCIAL	09/08/23	STATEMENT	2,728.24
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	KELLY GRIM	09/08/23	CHECK REQUEST	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	TAMERA LONIK	09/11/23	STATEMENT	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	BUCKNER, MADISON	09/26/23	STATEMENT	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	SAMANTHA FRISBIE	09/26/23	STATEMENT	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSIT	KOETS, APRIL	10/04/23	STATEMENT	150.00
101-000-445.000	PENALTY/INTEREST	ANDREW WEGENER	10/04/23	CHECK REQUEST	47.06
101-000-445.000	PENALTY/INTEREST	ZACH MYERS	10/04/23	CHECK REQUEST	47.06
101-000-448.000	DELQ COLLECTION FEE	ANDREW WEGENER	10/04/23	CHECK REQUEST	50.00
101-000-448.000	DELQ COLLECTION FEE	ZACH MYERS	10/04/23	CHECK REQUEST	50.00
Total For Dept 000					13,834.10
Dept 101 COUNCIL					
101-101-958.000	MEMBERSHIP	MICHIGAN SHIGA SISTER STA	09/08/23	2-2023	100.00
101-101-961.000	MISCELLANEOUS	PNC BANK	09/08/23	STATEMENT	310.60
Total For Dept 101 COUNCIL					410.60
Dept 172 ADMINISTRATOR					
101-172-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	09/26/23	STATEMENT	2,003.83
101-172-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	178.75
101-172-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	09/08/23	1575889524	155.21
101-172-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	10/04/23	001587799940	155.21
Total For Dept 172 ADMINISTRATOR					2,493.00
Dept 238 RETIREE BENEFITS					
101-238-716.000	HEALTH/DENTAL	PHP MEDICARE	09/26/23	23244025823	88.00
101-238-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	38.35
101-238-716.000	HEALTH/DENTAL	ROBERT WATSON	09/27/23	STATEMENT	222.37
Total For Dept 238 RETIREE BENEFITS					348.72
Dept 250 CLERK-TREASURER					
101-250-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	09/26/23	STATEMENT	(713.03)
101-250-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	102.05
101-250-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	09/08/23	1575889524	172.88
101-250-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	10/04/23	001587799940	(41.56)
Total For Dept 250 CLERK-TREASURER					(479.66)

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 257 ASSESSOR					
101-257-811.000	ASSESSING SERVICES	CITY OF GRAND LEDGE	09/26/23	443	7,819.05
101-257-811.000	ASSESSING SERVICES	CITY OF GRAND LEDGE	09/26/23	444	7,819.05
Total For Dept 257 ASSESSOR					15,638.10
Dept 265 CITY HALL/GROUNDS					
101-265-740.000	OPERATING SUPPLIES	APPLIED INNOVATIONS	09/08/23	2296027	70.21
101-265-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	09/08/23	46299	179.20
101-265-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	09/08/23	46298	179.20
101-265-740.000	OPERATING SUPPLIES	MIKE MOLLITOR DESIGNS	09/08/23	4374	580.00
101-265-740.000	OPERATING SUPPLIES	PNC BANK	09/08/23	STATEMENT	85.00
101-265-740.000	OPERATING SUPPLIES	PNC BANK	09/11/23	STATEMENT	14.38
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	09/11/23	3546196564	78.32
101-265-740.000	OPERATING SUPPLIES	LANSING SANITARY SUPPLY,	10/04/23	1214218	395.40
101-265-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	09/11/23	865745	3,895.00
101-265-801.000	PROFESSIONAL SERVICES	C2AE	09/26/23	75033	2,002.60
101-265-801.000	PROFESSIONAL SERVICES	GRANGER CONTAINER SERVICE,	09/26/23	25881927	8,921.35
101-265-805.000	REFUSE SERVICE	GRANGER CONTAINER SERVICE,	09/26/23	25884084	18,316.35
101-265-850.000	TELEPHONE	COMCAST	09/08/23	181815992	471.94
101-265-850.000	TELEPHONE	AT & T	09/26/23	STATEMENT	6.00
101-265-850.000	TELEPHONE	COMCAST	10/04/23	182736144	557.02
101-265-850.000	TELEPHONE	COMCAST	10/04/23	184205947	475.12
101-265-900.000	PRINTING/PUBLISHING	USA TODAY NETWORK	09/26/23	5860472	77.30
101-265-900.000	PRINTING/PUBLISHING	YOURMEMBERSHIP.COM, INC	10/04/23	R64809834	150.00
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	09/08/23	STATEMENT	1,860.54
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	09/08/23	STATEMENT	32.72
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	09/08/23	STATEMENT	5,788.08
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	09/26/23	STATEMENT	3,107.65
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	09/26/23	STATEMENT	170.25
101-265-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	37.73
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	09/08/23	5544	72.00
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	09/08/23	5415	95.40
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	09/26/23	5628	72.00
101-265-932.000	COMPUTER MAINTENANCE	VC3 INC.	09/26/23	123342	24.00
101-265-932.000	COMPUTER MAINTENANCE	VC3 INC.	09/26/23	123345	30.00
101-265-961.000	MISCELLANEOUS	BLT'S WEARABLE ART	09/08/23	54461	21.40
Total For Dept 265 CITY HALL/GROUNDS					47,766.16
Dept 301 POLICE					
101-301-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	09/26/23	STATEMENT	2,774.70
101-301-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	365.75
101-301-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	09/08/23	1575889524	589.49
101-301-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	10/04/23	001587799940	589.49
101-301-719.000	UNIFORM PURCHASE	LANSING UNIFORM COMPANY	09/26/23	99467-A	245.00
101-301-740.000	OPERATING SUPPLIES	APPLIED INNOVATIONS	09/08/23	2296027	23.40
101-301-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	09/08/23	46314	275.00
101-301-740.000	OPERATING SUPPLIES	PNC BANK	09/11/23	STATEMENT	139.48
101-301-740.000	OPERATING SUPPLIES	VC3 INC.	09/26/23	123342	117.30
101-301-740.000	OPERATING SUPPLIES	VC3 INC.	09/26/23	123345	50.00
101-301-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	09/11/23	865745	304.00
101-301-850.000	TELEPHONE	COMCAST	09/08/23	181815992	235.97
101-301-850.000	TELEPHONE	VERIZON WIRELESS	09/11/23	9942765661	168.08
101-301-850.000	TELEPHONE	WBI, INC.	09/26/23	STATEMENT	29.45
101-301-850.000	TELEPHONE	COMCAST	10/04/23	182736144	278.51

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Fund 101 GENERAL FUND					
Dept 301 POLICE					
101-301-850.000	TELEPHONE	COMCAST	10/04/23	184205947	237.56
101-301-850.000	TELEPHONE	VERIZON WIRELESS	10/04/23	9945173336	168.08
101-301-851.000	RADIO	VERIZON WIRELESS	09/11/23	9942765661	108.03
101-301-851.000	RADIO	ALL TRAFFIC SOLUTIONS	09/26/23	SIN038145	1,500.00
101-301-851.000	RADIO	AXON ENTERPRISE, INC.	09/26/23	INUS183324	263.10
101-301-851.000	RADIO	STATE OF MICHIGAN	09/26/23	551-616689	1,400.00
101-301-851.000	RADIO	VERIZON WIRELESS	10/04/23	9945173336	108.36
101-301-864.000	CONFERENCE/TRAVEL	PNC BANK	09/11/23	STATEMENT	81.21
101-301-864.000	CONFERENCE/TRAVEL	KAYLA KLUG	09/26/23	STATEMENT	414.77
101-301-958.000	MEMBERSHIP	PNC BANK	09/11/23	STATEMENT	139.00
101-301-961.000	MISCELLANEOUS	LERMA INC	09/08/23	2023-24	189.00
101-301-961.000	MISCELLANEOUS	PNC BANK	09/11/23	STATEMENT	37.85
Total For Dept 301 POLICE					10,832.58
Dept 336 FIRE					
101-336-801.000	PROFESSIONAL SERVICES	DEWITT AREA EMERGENCY SER	09/26/23	STATEMENT	54,105.44
101-336-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	40.65
Total For Dept 336 FIRE					54,146.09
Dept 441 PUBLIC SERVICES					
101-441-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	09/26/23	STATEMENT	3,970.24
101-441-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	09/27/23	STATEMENT	497.90
101-441-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	09/08/23	1575889524	289.42
101-441-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	10/04/23	001587799940	289.42
101-441-740.000	OPERATING SUPPLIES	AMERICAN RENTALS	09/08/23	232202	115.00
101-441-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HARDW	09/08/23	STATEMENT	54.99
101-441-740.000	OPERATING SUPPLIES	AMERICAN RENTALS	09/26/23	232684	116.00
101-441-740.000	OPERATING SUPPLIES	P.O. BOX 631025	09/26/23	5176161000	28.09
101-441-740.000	OPERATING SUPPLIES	LANSING SANITARY SUPPLY, I	11/04/23	1214218	161.35
101-441-850.000	TELEPHONE	COMCAST	09/08/23	181815992	78.65
101-441-850.000	TELEPHONE	VERIZON WIRELESS	09/11/23	9942765661	225.20
101-441-850.000	TELEPHONE	COMCAST	10/04/23	182736144	92.84
101-441-850.000	TELEPHONE	COMCAST	10/04/23	184205947	79.18
101-441-850.000	TELEPHONE	VERIZON WIRELESS	10/04/23	9945173336	225.50
101-441-864.000	CONFERENCE/TRAVEL	PNC BANK	09/08/23	STATEMENT	199.00
101-441-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	56.25
101-441-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	14.16
101-441-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	37.11
101-441-930.000	REPAIR/MAINTENANCE	KAMINS AUTO PARTS	09/08/23	12-885668	94.50
101-441-930.000	REPAIR/MAINTENANCE	PNC BANK	09/08/23	STATEMENT	600.00
101-441-932.000	COMPUTER MAINTENANCE	C2AE	09/26/23	75033	496.03
101-441-932.000	COMPUTER MAINTENANCE	VC3 INC.	09/26/23	123342	8.30
101-441-932.000	COMPUTER MAINTENANCE	VC3 INC.	09/26/23	123345	5.00
101-441-980.000	CAPITAL OUTLAY/MISCELLANEOUS	GILBERT'S TRUE VALUE HARDW	09/08/23	STATEMENT	79.95
Total For Dept 441 PUBLIC SERVICES					7,814.08
Dept 751 PARKS FACILITIES					
101-751-740.000	OPERATING SUPPLIES	BSN SPORTS	09/08/23	241824	162.85
101-751-740.000	OPERATING SUPPLIES	LANSING SANITARY SUPPLY, I	11/04/23	1214218	412.18
101-751-801.000	PROFESSIONAL SERVICES	BECKETT & RAEDER	09/26/23	2023782	1,073.75
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGH	09/08/23	STATEMENT	198.78
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGH	09/08/23	STATEMENT	42.20
101-751-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	91.65

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Fund 101 GENERAL FUND					
Dept 751 PARKS FACILITIES					
101-751-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	75.96
101-751-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	28.79
101-751-927.000	UTILITIES	CONSUMERS ENERGY	09/26/23	STATEMENT	36.02
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGH	09/26/23	STATEMENT	198.27
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGH	09/26/23	STATEMENT	26.55
101-751-930.000	REPAIR/MAINTENANCE	FRIENDS OF THE LOOKING GLF	09/08/23	2	325.00
101-751-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDw	09/08/23	STATEMENT	96.06
101-751-930.000	REPAIR/MAINTENANCE	J & J HARDWOODS, INC	09/08/23	3541	8,755.00
101-751-930.000	REPAIR/MAINTENANCE	SIMTECH OUTDOOR SOLUTIONS,	09/11/23	STATEMENT	478.44
101-751-930.000	REPAIR/MAINTENANCE	AMERICAN RENTALS	10/04/23	232913	472.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	PENCHURA, LLC.	09/08/23	22-728-2	139,120.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	SUPERIOR GROUNDCOVER, INC.	09/26/23	STATEMENT	2,100.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	SPICER GROUP	10/04/23	224151	955.00
Total For Dept 751 PARKS FACILITIES					154,648.50
Total For Fund 101 GENERAL FUND					307,452.27

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Fund 202 MAJOR STREET					
Dept 000					
202-000-740.001	OPERATING SUPPLIES/ROUTINE	J & J HARDWOODS, INC	09/08/23	3551	875.00
202-000-740.002	OPERATING SUPPLIES/TRAFFIC	TRAFFIC SAFETY STORE	09/11/23	INV908129	270.67
202-000-801.000	PROFESSIONAL SERVICES	C2AE	09/08/23	75248	8,689.27
202-000-801.000	PROFESSIONAL SERVICES	C2AE	09/26/23	75033	18,517.83
202-000-801.000	PROFESSIONAL SERVICES	C2AE	10/04/23	75344	3,029.77
202-000-931.001	REPAIR/MAINT/ROUTINE	J & J HARDWOODS, INC	09/08/23	3541	8,372.50
202-000-931.001	REPAIR/MAINT/ROUTINE	O'LEARY PAINT	09/08/23	518110	26.00
202-000-931.001	REPAIR/MAINT/ROUTINE	SIMTECH OUTDOOR SOLUTIONS,	09/11/23	STATEMENT	324.00
Total For Dept 000					40,105.04
Total For Fund 202 MAJOR STREET					40,105.04

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Fund 203 LOCAL STREET					
Dept 000					
203-000-931.001	REPAIR/MAINT/ROUTINE	J & J HARDWOODS, INC	09/08/23	3541	6,515.50
203-000-931.001	REPAIR/MAINT/ROUTINE	HAMMOND FARMS	09/26/23	3-261616	131.25
203-000-931.001	REPAIR/MAINT/ROUTINE	LA CROSSE SEED LLC	09/26/23	SI-2411235	350.00
203-000-931.001	REPAIR/MAINT/ROUTINE	VERLINDE EXCAVATING TRUCK	09/26/23	5066	12,055.00
			Total For Dept 000		19,051.75
			Total For Fund 203 LOCAL STREET		19,051.75

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 09/08/2023 - 10/05/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING DEPARTMENT					
Dept 000					
249-000-692.000	01. Base Fee	MACDOWELL'S	09/08/23	00023934	145.00
249-000-692.000	00. APPLICATION FEE	JIMMERSON ROOFING	09/26/23	00024069	80.00
249-000-801.000	PROFESSIONAL SERVICES	DEWITT CHARTER TOWNSHIP	09/08/23	23-0000789	1,595.30
Total For Dept 000					1,820.30
Total For Fund 249 BUILDING DEPARTMENT					1,820.30

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 09/08/2023 - 10/05/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 592 WATER/SEWER					
Dept 000					
592-000-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	09/08/23	46299	179.20
592-000-740.000	OPERATING SUPPLIES	JET SPEED PRINTING	09/08/23	46298	179.20
592-000-740.000	OPERATING SUPPLIES	PNC BANK	09/08/23	STATEMENT	84.99
592-000-801.000	PROFESSIONAL SERVICES	TRI-COUNTY REG. PLANNING	09/26/23	1309	8,475.00
592-000-801.000	PROFESSIONAL SERVICES	C2AE	10/04/23	75344	908.35
592-000-804.000	SCCMUA/SEWER	S. C. C. M. U. A.	09/27/23	STATEMENT	37,849.58
592-000-942.000	HYDRANT RENTAL	LANSING BD OF WATER & LIGHT	09/08/23	STATEMENT	25,089.12
Total For Dept 000					72,765.44
Total For Fund 592 WATER/SEWER					72,765.44

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 09/08/2023 - 10/05/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	09/08/23	261720	425.77
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	09/26/23	262061	452.82
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	10/04/23	204635	277.59
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	09/08/23	261720	425.78
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	09/26/23	262061	452.81
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	10/04/23	204635	277.59
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	10/04/23	204636	491.88
661-000-930.001	REPAIR/MAINTENANCE/POLICE	PAULI FORD MERCURY	09/26/23	514293	267.66
661-000-930.003	REPAIR/MAINTENANCE/DPW	GILBERT'S TRUE VALUE HARDW	09/08/23	STATEMENT	64.98
661-000-930.003	REPAIR/MAINTENANCE/DPW	KC'S TRUCK EQUIPMENT	09/08/23	15001	5,305.02
661-000-930.003	REPAIR/MAINTENANCE/DPW	ALRO STEEL CORP	09/26/23	DIK7509LZ	263.84
661-000-930.003	REPAIR/MAINTENANCE/DPW	BANDIT INDUSTRIES, INC.	09/26/23	923036	66.50
661-000-961.000	MISCELLANEOUS	PAULI FORD MERCURY	09/26/23	STATEMENT	198.86
661-000-961.001	MISCELLANEOUS/POLICE	QUALITY TIRE, INC.	09/11/23	1-114840	22.00
Total For Dept 000					8,993.10
Total For Fund 661 MOTOR POOL					8,993.10

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 101 GENERAL FUND	307,452.27
Fund 202 MAJOR STREET	40,105.04
Fund 203 LOCAL STREET	19,051.75
Fund 249 BUILDING DEPARTMENT	1,820.30
Fund 592 WATER/SEWER	72,765.44
Fund 661 MOTOR POOL	8,993.10

Total For All Funds:	<u>450,187.90</u>
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City of Dewitt:

Daily Management Report for 10/5/2023:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	183	\$823,547.11	12	\$43,868.66	2	\$2,686.48	0	55
Winter Tax	130	\$141,488.27	0	\$0.00	0	\$0.00	0	50
Utility	2,900	\$408,603.00	70	\$8,954.46	17	\$1,987.77	945	536
Misc./General Receipts	265	\$37,156.02	3	\$520.00	2	\$20.00	0	0
Building Permits	182	\$61,425.00	6	\$863.00	1	\$80.00	0	0





September 27, 2023

City Administrator
City of Dewitt
414 E. Main
Dewitt, MI 48820

RE: Price Changes to Curiosity Stream, Viaplay, Midnight Pulp, and Screambox

Dear City Administrator:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. Accordingly, please note that:

- Curiosity Stream will be increasing its per month price from \$2.99 to \$4.99 effective October 31, 2023.
- Viaplay will be increasing its per month price from \$4.99 to \$5.99 effective October 31, 2023.
- Midnight Pulp (formerly ConTV) will be increasing its per month price from \$4.99 to \$5.99 and \$49.99 to \$59.99 annually effective October 31, 2023.
- Screambox will be increasing its per month price from \$4.99 to \$6.99 and \$49.99 to \$59.99 annually effective October 31, 2023.

Additionally, effective November 1, 2023, the reactivation fee for TV, Internet, Voice and/or Home Security will change from \$6.00 per service to a flat fee of \$12.00 regardless of the number of services being reactivated.

Please feel free to contact me at 734-359-2077, if you have any questions.

Sincerely,

Benjamin Miller
Director, External Affairs
Comcast, Heartland Region
1401 E. Miller Rd.
Lansing, MI 48911

Chamber News



**DeWitt Area
Chamber of Commerce**

September 28, 2023

Official Newsletter of the DeWitt Area Chamber of Commerce
113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953

Fax: 517-624-2948

Email: Loretta@dewittareacc.org

Website: www.dewittareacc.org

DeWitt Area Chamber of Commerce October Luncheon

October 4, 11:30 - 1:00 pm

***** Riverside Park, 405 S. Bridge St, DeWitt *****

The Chamber will welcome Brian Calley, CEO, Small Business Association of Michigan as our guest speaker.

Cost to Attend is \$10. Please register by 10 am Tuesday October 3, if you plan to attend to facilitate lunch arrangements. Loretta@dewittareacc.org



The DeWitt Area Chamber of Commerce with the support of the DeWitt Memorial Association will be hosting this year's Trick or Treat Trail, Saturday October 28th at Riverside Park, 1-4 pm. We would like to invite local businesses, non-profit associations, and governmental entities to participate in the Trick or Treat Trail at no charge. In addition to the trail, we will have pumpkin decorating, Haunted House, 60' inflatable obstacle course, and pet costume contest. As in the past, Halloween Trick or Treat Bags will be provided to the 1st 600 children 12 and under. Thank you to this year's bag sponsors: **BridgeStreet Real Estate, Clinton Transit "Blue Bus", Grubaugh Orthodontics, Optimist Auto, and Tina Hause, REALTOR**; If your organization would like to participate, registration form is attached. We hope you will join us, as this is truly a great day in the park for the families of the DeWitt Area.

Upcoming Calendar of Events

October 4: DeWitt Chamber Luncheon \$10 fee - Guest Speaker will be Brain Calley. Networking 11:30, Lunch at Noon.

October 28: Halloween Trick or Treat Trail with Haunted House. \$250 Sponsorships will be available.

November 1: Chamber Luncheon - Topic for discussion "Recycling" Granger Waste Services

December 2: DeWitt Christmas Market, Santa Run, and Light Parade.

December 6: Chamber Christmas Luncheon: White Elephant Gift Exchange and Ugly Sweater Contest.

**Farmer's Market hosted Tuesdays 4-7 pm
Downtown DeWitt**



DeWitt Chamber Foundation

Announcement. . . We are pleased to announce the DeWitt Memorial Association will merge with the DeWitt Chamber Foundation. The intent is to enhance the Foundation's scholarship programs provided to students throughout Clinton County and to create quality events throughout the year.

The Chamber currently hosts the summer concert series, Halloween Trick or Treat Trail, Festival of Trees, Senior Coffee, and Christmas Light Parade. However, we will be looking to enhance our presence in the community with unique events attractive to everyone.

Do you have an idea you would like us to consider? If so please contact the Chamber Office.

If you are a DeWitt Chamber member, we are looking to expand the Board of Directors of both the Chamber and the Foundation to support our goals: Engage, stimulate, and promote creative, cultural, **educational and scientific development while advancing the general welfare and prosperity of the community.** Please contact the Chamber Office if you are interested in volunteering your time and expertise to our efforts.

We are beginning the planning process for the Christmas Holiday Events to be hosted in Downtown DeWitt, Saturday, December 2.

The Chamber will once again host the Festival of Trees and Holiday Gift Basket Silent Auction for Charity and the Christmas Light Parade.



Halloween Trick or Treat Trail

Saturday, October 28, 2023

Riverside Park, DeWitt 1 - 4 PM

Trick or Treating Haunted House

Inflatable Obstacle Course

Pet Costume Contest Pumpkin Decorating

Free Trick or Treat Bags for the
1st 600 children 12 and under

Sponsored by:

BridgeStreet Real Estate Clinton Transit "Blue Bus"

DeWitt Area Chamber of Commerce

DeWitt Chamber Foundation DeWitt Memorial Association

Grubaugh Orthodontics Optimist Auto Tina Hause, Realtor



Participant Registration

Business or Organization Name

Contact Person

Phone

Email

Businesses, non-profits, and governmental entities are invited to participate; however, registration is required..

There is no cost for Trick or Treat Trail participation.

This is a free event for the community, please ***no fundraising or selling***.

All trick or treat vendors will be assigned a space at no charge; however, each participant is responsible for their own tent/ table/chairs. Set up will begin at 11 am.

Please return Registration Form to the DeWitt Area Chamber of Commerce Office via email or fax

Questions: Contact the Chamber Office at 517-624-2953

Email: Loretta@dewittareacc.org

Fax: 517-624-2948

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
September, 2023

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 11 Deeds Processed
 - 6 Warranty Deeds
 - 5 Quit Claim Deed
- 1 New PRE's Granted

Assessing is working in the 2024 database.

PERSONAL PROPERTY:

Assessing office is now looking for new accounts, and processing any amended petitions.

FIELD INSPECTIONS:

Assessing has resumed regular fieldwork.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals were filed.

NEXT BOARD OF REVIEW MEETING:

December Board of Review, December 12th.

ASSESSOR ANNOUNCEMENTS:

The City of Dewitt, and all of Clinton County, are currently going through the revised Assessing Office Audit by the State of Michigan. The assessor's office will provide updates as they become available.

The assessor's office scored a perfect score on the Assessing Audit conducted by the Department of Treasury and Reason Consulting.

Preliminary Scores - Development Scoresheet

Grant Amount Requested	\$157,800.00
Match Percent	50%
Match Amount	\$157,800.00
Total Project Cost	\$315,600.00
Preliminary Score	260

Core Criteria

1. PUBLIC SUPPORT

	Maximum Possible Points	Preliminary Score
A. The proposed project received multiple support documents by diverse stakeholders in the community. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	10	10
B. The proposed project received minimal support documents. The applicant is addressing any public opposition or concerns. Opposition based primarily on the desire to keep the public from the state's natural resources will not be considered.	5	
C. The proposed project received no support documents.	0	
Maximum Possible Points (A or B or C)	10	10

Comments to Applicant:

2. PROPOSED MAINTENANCE

	Maximum Possible Points	Preliminary Score
A. Within the provided maintenance plan and associated materials, the applicant has demonstrated that a combination of long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent fulltime operational staff, multi-year contracts, or a formal endowment exists which relates to continual and on-going care of the proposed improvements.	20	20
B. Within the provided maintenance plan and associated materials, the applicant has demonstrated at a minimum that <u>one</u> of the following is in place: long-term dedicated funding (millage, operation & maintenance budget, etc.), existing and permanent full-time operational staff, multi-year contracts, or a formal endowment exists which relates to the continual and on-going care of the proposed improvements.	10	
C. Only a maintenance plan was provided with <u>no or limited</u> additional details ensuring that the continual and on-going care of the proposed improvements are in place.	0	
Maximum Possible Points (A or B or C)	20	20

Comments to Applicant:

3. SITE QUALITY

A) PARK VISIBILITY	Maximum Possible Points	Preliminary Score
I) The site is easily recognizable as a public park and is easy to locate or will have adequate directional or identification signage in place.	20	20
II) The site is moderately recognizable as a public park, or the location needs signage improvements to be more easily recognized.	10	
III) Site is difficult to locate and is difficult to recognize as a public park.	0	

B) EASE OF ACCESS

I) Ability to get to the site in multiple ways besides an automobile, such as: sidewalks, trail, or public transportation.	20	20
II) Ability to get to the site in an additional way besides an automobile.	10	
III) Site can only be accessed by automobile.	0	

C) SUSTAINABLE DESIGN

I) Entire proposed project is designed with sustainable systems or features, where applicable.	20	
II) A majority of the proposed project designed with sustainable systems or features, where applicable.	15	15
III) The proposed project includes at least three sustainable systems or features, where applicable.	10	
IV) Fewer than three proposed sustainable design features.	0	

D) RENOVATION

Renovation: Renovation or removal and replacement of an existing outdoor facility that is at least 20 years old with the same type of facility OR renovation of a building or structure that is at least 40 years old. The cost of the renovation must represent a majority of the total project cost.	20	0
Maximum Possible Points (A + B + C + D)	80	55

Comments to Applicant:

Sustainable Design: Applicant can provide details on sustainable design in landscaping, or court surfacing for further consideration of points in the category.

4. APPLICANT COMPLIANCE

	Maximum Possible Points	Preliminary Score
A) Applicant has not received a development grant from the recreation grant program in the past 10 years (MNRTF, LWCF, Recreation Passport).	35	35
B) Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years is less than the median value awarded to all communities over the past 10 years.	20	
C) Per capita development grant assistance (MNRTF, LWCF, Recreation Passport) received by the applicant in the past 10 years exceeds the median value awarded to all communities over the past 10 years.	0	
Applicant's per capita development grant assistance in past 10 years:		\$0.00

D) Compliance with program procedures: The applicant is complying all requirements at park sites that have been acquired or developed with recreation grant assistance in the past, including plaque requirements. Also, the applicant has complied with Department procedures while completing grant assisted projects in the past 5 years. Points will be awarded if the applicant has never received a grant. Issues that are evaluated and considered: <ul style="list-style-type: none"> • Required DNR reviews of plans, specifications and bid packages prior to advertising • Required DNR reviews of contracts prior to awarding • Submittal of final reimbursements within 90 days after the end of the project period • Documented history of non-responsiveness to open and active existing grants (examples: expired agreements/amendments, annual progress reporting, lack of progress within the 2-year project period) • Performance of long-term grant obligations including post completion self-certification reports and plaque photos 	25	25
E) Applicant has a formal recreation department/DNR division or parks committee.	15	15
F) Conversion History: Applicant has a known unresolved conversion or grant-assisted site to a use that does not qualify as public outdoor recreation (applies to all grant programs).	-40	0
Maximum Possible Points (A or B or C) + D + E + F	75	75

Comments to Applicant:**5. FINANCIAL NEED OF THE APPLICANT**

	Maximum Possible Points	Preliminary Score
A) Lowest one-third median household income	50	
B) Middle one-third median household income	25	
C) Upper one-third median household income	0	0
Maximum Possible Points (A or B or C)	50	0

Comments to Applicant:**6. QUALITY OF THE OVERALL PARK DESIGN**

	Maximum Possible Points	Preliminary Score
A) Site Plan: Site plan shows existing features to remain and all proposed scope items, is compatible with its intended purpose and is clear and understandable.	35	0
B) Application clearly describes the proposed and existing facilities at the site. Development is feasible and fully compatible with the size, natural and physical characteristics of the site. Expected traffic flow pattern is safe and convenient, access routes are provided to all facilities, facilities are placed to have the least environmental impact, layout minimizes groundwater infiltration, and the recreation and support facilities do no negatively impact each other.	35	35
C) Application clearly describes the proposed, existing, and future facilities at the site, including clear site plans. However, there are concerns about expected traffic flow, access to facilities, environmental impacts or impact facilities will have on each other.	20	
D) The application does not clearly describe the proposed, existing, and future facilities at the site or there are strong concerns about the expected traffic flow, access to facilities, environmental impacts or the impact facilities will have on each other.	0	
Maximum Possible Points A + (B or C or D)	70	35

Comments to Applicant:

Site Plan: Scope items missing from current site plan; "landscaping" is not identified on the site plan and no details are provided on elements of landscaping.

7. ENTRANCE FEES

	Maximum Possible Points	Preliminary Score
A) No planned entrance fee: OR Site will be readily accessible by methods other than the automobile and there will be no entrance fee when using these alternative methods to get to the park (e.g., public transportation, bicycle, walk-in); OR There will be an entrance fee with partial or complete waiver available and the waiver policy is likely to be effective in bringing people with low incomes into the park.	30	30
B) There will be an entrance fee with partial or full waiver but effectiveness in bringing people with low incomes into the park is questionable; OR Park entrance fee will be waived, reduced, or by-donation-only on a regular basis for all users.	15	
C) There will be an entrance fee with no waiver.	0	
Maximum Possible Points (A or B or C)	30	30

Comments to Applicant:

8. UNIVERSAL ACCESS DESIGN

	Maximum Possible Points	Preliminary Score
A) The applicant obtained a design review from a person with a disability in their community, an organization representing people with disabilities or an advocate for persons with disabilities. Documentation of this review was provided.	15	15
B) The entire project is designed using the Principals of Universal Design with the intent to provide accessible recreation for all users. These criteria apply to scope items where ADA standards and guidelines apply.	30	
C) A majority of the project is designed using the Principals of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	20	20
D) Some of the project is designed using the Principals of Universal Design. These criteria apply for scope items where ADA standards and guidelines apply.	10	
E) ADA standards and guidelines do not apply to the scope items OR scope items do not exceed ADA standards.	0	
Maximum Possible Points (A + (B or C or D or E))	45	35

Comments to Applicant:

Universal Access Design: Applicant can provide further information on pickleball court design and orientation for further consideration of points in this category.

TOTAL MAXIMUM POINTS POSSIBLE = 380	
TOTAL APPLICATION POINTS	260

General Comments to Applicant:

US Fish and Wildlife IPaC review not provided. Documentation of application or letter of determination required by Oct. 1 to ensure application eligibility.