

**CALL TO ORDER CITY COUNCIL:**

The Regular City Council Meeting was called to order at 7:00 p.m. Mayor Leeming led the pledge of allegiance.

**ROLL CALL:**

Members Present: Councilmembers: Donohue, Kellogg, Ostrander, VanDyke, Mayor Pro-Tem Hunsaker, Whitman and Mayor Leeming

Excused: None

**STAFF:**

Daniel Coss, City Administrator; Sarah Stoltzfus, Interim Clerk-Treasurer; Bruce Ferguson, Chief of Police; Brian Goodenough, City Attorney; Rich Miller DPS Supervisor; Sergeant Stoltzfus; Of. Wayne Umholtz; Of. Sharon Worthington; and Sergeant Curtis.

**AUDIENCE:**

Stella Gallagher, 110 N Logan St, DeWitt, MI 48820  
Madelyn Stoltzfus, 1221 Redpole Drive, DeWitt, MI 48820

**AGENDA:**

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by Donohue, carried by unanimous vote of the Council **to approve the minutes from the October 9, 2023, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**SPECIAL PRESENTATION:**

Citation For Bravery Commendation Presented to Officers: Mike Nunham, Sharon Worthington and Wayne Umholtz presented by Mayor Leeming.

**OLD BUSINESS:**

None

**CITY ADMINISTRATOR'S REPORT:**

Administrator Coss went over the City Administrator's report that was provided to the council in the agenda packet.

**NEW BUSINESS:**

**1. MML liability & Property Pool Election- Board of Directors**

Motion by Donohue, seconded by VanDyke, carried by unanimous vote of the Council **to cast a ballot for Mr. George Bosanic, City Manager, City of Greenville, Ms. Sue Osborn, Mayor, City of Fenton, and Mr. David Post, Village Manager, Village of Hillman, for a three-year term beginning January 1, 2024, for the MML Liability & Property Pool Board of Directors.**

**2. Bach Electric Proposal for Burial of Downtown Electric Lines**

To keep efficient coordination between the Lofts project and the City's underground utility burial project for the 100 Block of South Bridge Street, Bach Electric will be installing electricity for the underground utilities and will switch it over at the same time.

Motion by Hunsaker, seconded by VanDyke, carried by unanimous vote of the Council **to approve Bach Electric's proposal for the burial of three (3) overhead electrical services and convert five (5) meter sockets to underground meters in the downtown in the amount of \$23,550.00 and approve the necessary budget amendment.**

**3. Concrete Sidewalk Replacement/ Repair Proposal**

DPS Supervisor Rich Miller was present to discuss the concrete repair and replacements that will be done throughout the city.

Motion by Hunsaker, seconded by Whitman, carried by unanimous vote of the Council **to award the contract to Moffitt Constructions for a not-to-exceed amount of \$15,000, which includes a \$1,480.00 contingency, to excavate and install concrete at 13 locations throughout the City.**

**4. Clinton County Video Service Agreement**

The Clinton County Video Service Agreement will allow police departments countywide to access security camera systems in each of the school districts if needed. It puts in place standard policies for every police department and every school district countywide, so agencies do not have to have separate agreements with each location.

Motion by Donohue, seconded by VanDyke, carried by unanimous vote of the Council **to approve the Clinton County Video Service Agreement and authorize Mayor Leeming to sign on behalf of the City of DeWitt.**

**5. Clinton County Early Voting Agreement**

The Clinton County Early Voting Agreement is an agreement passed by new legislation that will allow communities to work together to provide early voting to eligible voters. In statewide and federal elections, early voting will be offered for at least nine consecutive days, beginning on the second Saturday before the election and ending on the Sunday before the election, for at least eight hours per day.

Motion by Kellogg, seconded by Ostrander, carried by unanimous vote of the Council **to approve the Clinton County Early Voting Agreement and authorize Interim City Clerk, Sarah Stoltzfus, to sign on behalf of the City of DeWitt.**

**COUNCIL STAFF REPORTS:**

**City Attorney:** Mr. Goodenough commented on being busy with police policies and early voting agreement verbiage.

**City Clerk-Treasurer:**

Ms. Stoltzfus will be attending two Government Finance Officers Association trainings at the end of October. She'll also be observing the new early voting process in Watertown Township at their November election.

**DARA:** They are struggling with staffing issues and are having discussions about creating a mid-level management position.

**Mayor Leeming /DDA:** She would like to review the Ox Roast sign-up list and select a core group to run the committee. She also shared that she is the Chair of the MML Environment & Energy committee.

**DAESA:** Next meeting is Thursday, October 19<sup>th</sup>.

**Planning:** Next meeting is Thursday, October 26<sup>th</sup>

**Parks:** Next meeting is Wednesday, October 11<sup>th</sup>.

**Police Chief:** He met with DeWitt Township Police Chief Merony and DeWitt Public Schools Superintendent Spickard regarding the Clinton County Video Service Agreement. They discussed doing the same FERPA training that schools do.

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman, and carried by unanimous vote of the Council that **the meeting is adjourned at 8:17 p.m.**

Respectfully submitted,

Sarah Stoltzfus  
Interim Clerk-Treasurer

Sue Leeming  
Mayor