



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, August 14, 2023
7:00 P.M.

7:00 P.M.

Call to Order Zoning Board of Appeals – Approval of Minutes Only - July 24, 2023, ZBA Meeting Minutes

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes July 24, 2023, City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrators Report

Old Business None

New Business

1. Authorize the Purchase of Three (3) Security Cameras for the Public Works Building

RECOMMENDED ACTION: To authorize the purchase of three Axis Security Cameras, including installation, from Town and Country Group in the amount of \$7,852.94.

2. Consumption of Alcohol in Right-of-Way for the US 27 Motor Tour Car Show

RECOMMENDED ACTION: To approve the DDA request to allow for the consumption of alcohol in the City right-of-way from 5:00-8:00 pm, August 23, 2023, on Bridge Street from Washington to Madison, and Main Street from Scott to Market, as outlined in the attached map dated August 10, 2023, in accordance with City Ordinance, Chapter 58, Article I, Section 58-1.

Closed Session

Adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (d) for negotiations connected with the purchase of real property.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: August 10, 2023.

CALL TO ORDER:

Mayor Pro-Tem Hunsaker called the Zoning Board of Appeals Meeting to order at 6:00.

ROLL CALL:

Council Members Present: Denise Donohue, Dave Hunsaker, Mark Kellogg, Maria Ostrander, Trevor VanDyke, and Jennifer Whitman.

Absent: None

STAFF:

Daniel Coss, Lisa Grysen, and Brian Goodenough

AUDIENCE:

Loretta Spinrad, Dar Lynn Covert, and Timothy Covert

MINUTES:

None

PUBLIC HEARING:

Mayor Pro-Tem Hunsaker called the public hearing to order at 6:01 pm.

Pastor Colbert gave an overview of the project and how they are planning to use the facility.

Loretta Spinrad, 113 S. Bridge, gave an overview of the history of the building and explained why the rental and ox roast proceeds are not helping maintain the building and stated that zoning has always been an issue.

Hearing no other comments, either written or oral, Mayor Pro-Tem Hunsaker closed the public hearing at 6:13 pm.

NEW BUSINESS:

1. Non-Use Dimensional Variance Requests 210 W Washington Street:

The owners of 210 West Washington, DeWitt Memorial Association (DMA), have entered into a purchase agreement with Promise Assembly of God to acquire the building located at 210 West Washington.

The DMA has owned the property since the early 1940s and the building's principal use, since construction, has been a Community Building for the duration of that time. The building is comprised of an east half and a west half.

Over the years, several different tenants have occupied a portion of the building, i.e., DeWitt District Library, fitness center, and most recently Promise Assembly of God has been utilizing the west half for Sunday worship services.

Ownership of the building had been retained by the DeWitt Memorial Association since the existence of the building and it has served as their primary location for the affairs of the DMA.

The property is currently zoned R-3 Moderate Density Mixed Residential, which outlines both, community buildings and religious worship service buildings, as separate and distinct special land uses in an R-3 district. The zoning ordinance requires that any time there is a change from one special land use to another special land use the subject property is required to seek approval for the new requested special land use.

In addition, the Zoning Ordinance specifies general and specific requirements for religious worship services. The two (2) specific requirements outlined in Section 78-240 (h) 1-2 in an R-3 District are:

1. The minimum lot area shall be at least thirty thousand (30,000) square feet.
2. No building shall be closer than forty (40) feet to any property line or street right-of-way.

These requirements are specific to dimensional requirements and the Non-Use Variance Application outlines the relief sought and the reasons for seeking relief.

The ZBA was provided with the following documents for their review:

- Variance Application
- Resolution to Grant – To be provided at the meeting
- Resolution to Deny – To be provided at the meeting
- Public Hearing Notice
- Resident Letter
- Beckett and Raeder Variance Report
- Site Plan

Representatives of the property owner, DMA, and the applicant, Promise Assembly of God, were in attendance to answer any questions the Zoning Board of Appeals may have.

Based on the information contained in the application and the primary purpose of a Non-Use Variance the ZBA will need to deliberate and determine if a practical difficulty exists.

Motion by VanDyke, seconded by Donohue and carried by unanimous vote of the Zoning Board of Appeals **to adopt the Resolution to Grant the non-use dimensional variance for 210 West Washington Street.**

ADJOURNMENT:

Motion by VanDyke, seconded by Kellogg and carried by unanimous vote of the Zoning Board of Appeals that **the Zoning Board of Appeals be adjourned at 6:32 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Dave Hunsaker
Mayor Pro-Tem

CALL TO ORDER:

Mayor Pro-Tem Hunsaker called the Regular City Council Meeting to order at 7:00 pm. He led the pledge of allegiance.

ROLL CALL:

Members Present: Denise Donohue, Dave Hunsaker, Mark Kellogg, Maria Ostrander, Trevor VanDyke, and Jennifer Whitman,

Excused: Mayor Leeming

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Dar Lynn Covert, Timothy Covert, Loreta Spinrad, Kelli Furgason, Karen Burns, and Bill Freeman

AGENDA:

Motion by VanDyke, seconded by Kellogg and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by Ostrander, carried by unanimous vote of the Council to **approve the minutes from the July 10, 2023, Regular City Council Meeting as amended.**

PUBLIC COMMENT:

Loretta Spinrad, 113 S. Bridge, the final two concerts in the park are July 27 and August 3, and a magazine highlighting the Ox Roast is being mailed this week.

CITY ADMINISTRATORS REPORT:

Riverside Park Playground Equipment Project Update

The contractor is making good progress on the installation of the new equipment. With the elevated water table installation is a little more time-consuming. After each post hole is dug, they have to use a small pump to de-water the hole and install a sonnet tube before the concrete can be poured. Consumers Energy mis-marked the gas supply line for the restrooms and the contractor did hit the line while digging one of the posts, which delayed construction for approximately 4-5 hours. Provided there are no other delays the project is still expected to be completed before Ox Roast.

State of Michigan Assessing Department Audit

The State of Michigan State Tax Commission (STC) will be performing a routine audit on the Assessing Department. The STC performs this audit on all assessing departments approximately every 4-5 years. The last audit was in 2018. Our assessor, Chris, has been submitting the required materials to the STC in preparation for a site visit within the next few weeks. Attached to your General Information Packet is a letter from the STC regarding the audit.

Pedestrian Bridge Inspection

C2AE performed an inspection on the pedestrian bridge over the Looking Glass River behind City Hall. They did identify some repairs and are recommending repainting of the steel components. C2AE will be putting together some preliminary plans and cost estimates for review.

General Information Packet

- Huntington Review and Outlook
- General Ledger Report 7-7 to 7-20
- Assessing Department Audit
- InvoiceCloud Report

OLD BUSINESS:

None

NEW BUSINESS:

1. **Special Land Use Request Application – 210 West Washington Street:**

The owners of 210 West Washington, DeWitt Memorial Association (DMA), have entered into a purchase agreement with Promise Assembly of God to acquire the building located at 210 West Washington.

The DMA has owned the property since the early 1940s and the building's principal use, since construction, has been a Community Building for the duration of that time. The building is comprised of an east half and a west half.

Over the years, several tenants have occupied a portion of the building, i.e., DeWitt District Library, fitness center, and most recently Promise Assembly of God, which has been utilizing the west half for Sunday worship services.

Ownership of the building had been retained by the DeWitt Memorial Association since the existence of the building and it has served as their primary location for the affairs of the DMA.

The proposed Special Land Use application is requesting that the building's Principal Use be converted from Community Building to Religious Worship Services.

The property is currently zoned R-3 Moderate Density Mixed Residential, which outlines both, community buildings and religious worship service buildings, as separate and distinct special land uses in an R-3 district. The zoning ordinance requires that any time there is a change from one special land use to another special land use the subject property is required to seek approval for the new requested special land use.

The DeWitt Planning Commission held a public hearing on June 22, 2023, at their regular meeting.

During the Planning Commission's regular meeting on June 22, 2023, the commission recommended approval, contingent upon the approval of the non-use variance request, for the Special Land Use request of religious worship services. The minutes from that meeting are attached for your review.

The Zoning Ordinance requires the Planning Commission recommendation to be forwarded to the City Council and Sec. 78-236. - Council review procedures states:

a. Upon receipt of a report and summary of hearing comments from the planning commission, the city council may hold an additional public hearing, if it considers a further hearing necessary, using the same hearing requirements as the hearing held before the planning commission. Upon approval of an application for a special land use permit, the city council shall authorize the development official to issue the permit subject to any conditions specified by the city council.

City Council was provided with the following documents to review as a part of the deliberation process:

- SLU Application
- Report from Beckett & Raeder
- Site Plan
- Adjacent Property Zoning Map

Representatives from the DMA and Promise Assembly of God were in attendance to answer any questions City Council may have.

Motion by Whitman, seconded by VanDyke, carried by unanimous vote of the Council **to approve the Special Land Use as submitted.**

2. FY2024 SCCMUA Budget:

City Council was provided with the FY 2024 SCCMUA Operating Budget for the City of DeWitt. Brad Gurski, SCCMUA Director, was in attendance to go over the budget with City Council.

A Public Hearing on the budget will be held on September 19, 2023. The budget will be on the agenda for adoption at the September 19, 2023, SCCMUA Board meeting.

Motion by VanDyke, seconded by Donohue, carried by unanimous vote of the Council **to receive and place on file the 2024 Southern Clinton County Municipal Utilities Authority Annual Operating Budget.**

3. Tree Removal – Various Locations and Departments:

City Council was provided with a staff report and additional documentation from Rich Miller for Tree Removal and Tree Trimming Bids.

If approved by City Council the project will be covered by funds that have been budgeted in several different departments, as outlined in Rich Miller's staff report.

J&J Hardwood, Inc. is licensed and insured and has completed several tree removal projects for the city in the past.

Rich Miller was in attendance to answer any questions City Council may have.

2023 Summer Tree Removal and Trimming work

Company Name	Tree Trimming and Removal work	Stump Removal work	Total
Asplundh Tree			No Bid
Clark Tree Service	\$25,230	\$2655	\$27,885
J&J Hardwoods	\$21,258	\$1819	\$23,077
Majestic Tree			No Bid
Select Cut Tree Service			\$66,885
Wright Way Tree			\$31,500

Motion by Whitman, seconded by Ostrander, carried by unanimous vote of the Council to **approve the Tree Removal and Tree Trimming bid from J&J Hardwoods in an amount not-to-exceed \$23,077.00.**

COUNCIL STAFF REPORTS:

City Attorney:

- Continue to work on FOIA and policies

City Clerk-Treasurer:

- Met regarding the implantation of Proposal 2. Thirty of the Thirty-three Clerks will allow the County to administer the elections which includes having possibly three voting hubs (DeWitt Township, Bath Township, and Bigham Township). All Clerks will be assigned specific days and locations to be site supervisors. The total cost of the election will be shared by all jurisdictions participating.
- We can now operate the elections with just one precinct

DARA:

- Stella will give a report at the next Council meeting

DDA:

- No Meeting

DAESA:

- One of the original Fire Authority members, Don Potts, will be resigning when a replacement has been found.

Planning:

- No Meeting

Parks:

- Meeting August 9

Police Chief:

- Still having key issues with the new patrol car, the problem has been figured out
- Nursing home lost a resident

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:45 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Dave Hunsaker
Mayor Pro-Tem

Ox Roast Parade

The city parade float will be in the same location as last year, #4-5, which will be located on Manchester just off of Main Street. The DPW will have a pickup truck parked there with a banner on the side. The parade starts at 10 am, so everyone should meet there by 9:45.

MML Fall Convention – October 18-20, 2023 Traverse City

The Fall Conference will be held in Traverse City this year. If anyone is interested in attending, please let me know, so we can get the registration sent in. The city will have to designate two attendees as delegates in order to vote at the annual meeting during the conference.

Utility Line Burial - Downtown

Coordination with Consumers Energy and The Lofts project continues in order to get the lines buried on the west side of the 100 block of South Bridge Street. I believe all of the private easements are in place and a site meeting with all of the stakeholders will be held to coordinate the contractors and property owners in the near future.

MI Pension Grant

The City did receive notice from the MI Department of Treasury that we are not eligible for the Protecting MI Pension Grants due to the pension funds being 60 percent funded on December 31, 2021. Treasury used Form 5572 to determine eligibility, which showed the City at 58.1% funded, but our audit showed the City at 61% funded on December 31, 2021.

General Information Packet

- **2023 MML Convention Information**
- **Assessing Department Monthly Summary July 2023**
- **General Ledger Report 7-21 to 8-10**
- **InvoiceCloud Report**
- **Chamber News**

August	
Tuesdays	Downtown DeWitt Farmers Market
14 – Monday	City Council Meeting
18th /19th /20th	77 th Annual DeWitt Ox Roast
23 – Wednesday	Michigan Old U.S. 27 Motor Tour – 5 pm to 7:30 pm
24 – Thursday	Planning Commission Meeting
28 – Monday	City Council Meeting
September	
04 – Monday	Labor Day – City Hall Closed

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: August 14, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: August 10, 2023
RE: Authorize the Purchase of Three (3) Security Cameras for the Public Works Building

FACTS: The attached proposal highlights the security camera cost and the specifications for each of the cameras. These cameras are the same cameras that are installed at City Hall and will be networked back to the City Hall camera server.

Utilizing the same cameras at both locations allows the city to utilize the same server, software and operating licenses, which eliminates the need to purchase these additional components for the system at the DPW building.

The police department will have remote access to the cameras, via a camera application on the department cell phone. This feature allows the police department to monitor the cameras from any location.

RECOMMENDED ACTION: To authorize the purchase of three Axis Security Cameras, including installation, from Town and Country Group in the amount of \$7,852.94.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____



Estimate #: T23CT1319

Date: 8/8/23

Electric • Technologies • Automation • Security

City of Dewitt /BPW Bld
414 E Main st
DeWitt MI 48820
Attn: Dan Coss

Project Location: Dewitt BPW

DESCRIPTION: Supply and installation new cameras for the City of Dewitt BPW building

Estimate to include:

- Supply and install (3) new category 6 cables,
 - Terminate is 4 port surface box adjacent to network equipment
- Supply and install (1) 2 lens Axis P4705-PLV 2x2MP lens camera for coverage of the back fuel area and back parking and barn areas.
 - Mount on corner of building for best coverage
- Supply and install (1) Axis M4317-PLVE fish eye 360 6 MP camera for interior coverage of the shop area
- Supply and install (1) Axis M4317-PLVE under from canopy for coverage of front entry and front dock doors.
- Supply and install (3) Milestone Xprotect VMS licenses with 3-yr Milestone Care support coverage.
- Customer to supply POE ethernet ports
- Customer to supply Network connectivity back to main City Hall building with adequate Bandwidth.
- Supply lift for high bay areas in shop for cabling and camera installation.

Estimated Cost: \$7,852.94*

***Notes:**

- Price assumes work may be done during normal business days and hours; Monday – Friday, 7:00AM-3:30PM.
- Price assumes good existing wires and fishable structures.
- Paint and patching by others.

Thank you for this opportunity to be of service. If you have any questions, please call. Phone: 616-772-2772

APPROVED BY: Paul Parks Paul Parks

Estimate VOID after 30 days and subject to change due to material increases without notice. Net 10 upon receipt

TERMS & CONDITIONS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED PAYMENT NET (10) DAYS UPON RECEIPT OF INVOICE I (WE) UNDERSTAND AND AGREE THAT ANY CREDIT GRANTED SHALL BE PAID PROMPTLY IN ACCORDANCE WITH ABOVE TERMS AND AGREEMENTS TOWN & COUNTRY MAY ADD LEGAL RATE OF INTEREST PER MONTH TO ANY BALANCE NOT PAID IN ACCORDANCE WITH SAID TERMS AND AGREEMENTS I (WE) ALSO AGREE, IN THE EVENT OF DEFAULT, TO PAY REASONABLE COLLECTION CHARGES, ATTORNEY FEES, AND COURT COSTS WHERE APPLICABLE

Please Sign, Date and Return:

Signature: _____ Date: _____

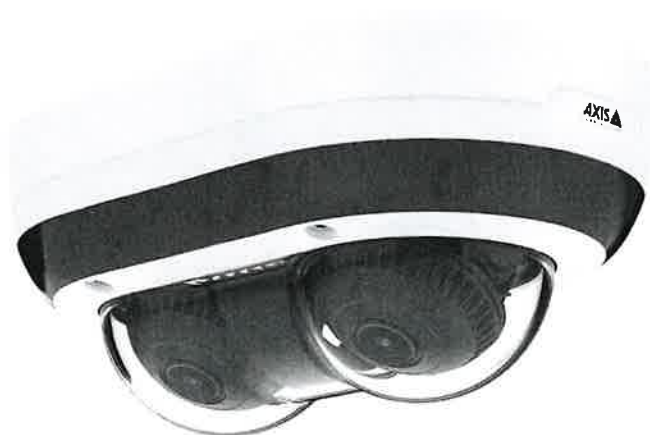
Customer Authorizes Town & Country To Perform Work as Described Above

AXIS P4705-PLVE Panoramic Camera

Dual-sensor with 360° IR and deep learning

This dual-sensor, multidirectional camera offers 2*2 MP at 30 fps. It features Lightfinder and Forensic WDR for sharp, clear images in challenging or poor light conditions. Built on ARTPEC-8, this high-performance camera includes a deep learning processing unit enabling improved processing and storage capabilities. It also allows you to collect and analyze even more data than before – on the edge. Plus, it delivers valuable metadata facilitating fast, easy, and efficient forensic search capabilities in live or recorded video. And, with flexible positioning of both varifocal camera heads plus, remote zoom and focus capabilities, it ensures fast and cost-effective installation.

- > **2*2 MP, multidirectional camera, with one IP address**
- > **Support for analytics with deep learning on both sensors**
- > **360° IR illumination**
- > **2.5x zoom**
- > **Axis Lightfinder and Forensic WDR**



AXIS M4317-PLVE Panoramic Camera

6 MP dome with 360° view and deep learning

With a 6 MP sensor, this discreet mini dome offers excellent image quality and a complete 180° or 360° overview. Featuring a stereographic lens and Sharpdome 360, it delivers greater sharpness at the edges of the image. Built-in IR illumination with individually controllable LEDs ensures clear, reflection-free footage and excellent image quality even in low light or complete darkness. A deep learning processing unit enables unique opportunities for analytics based on deep learning. Plus, AXIS Object Analytics can detect and classify humans, vehicles, and types of vehicles. Furthermore, Axis Edge Vault protects your Axis device ID and simplifies authorization of Axis devices on your network.

- > [Complete 180° and 360° overview](#)
- > [Built-in IR with individual IR LEDs](#)
- > [Support for deep learning analytics](#)
- > [Built-in cybersecurity features](#)
- > [Digital roll for ease of installation](#)



Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: August 14, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: August 10, 2023
RE: Consumption of Alcohol in Right-of-Way for the US 27 Motor Tour Car Show

FACTS:City Ordinance Chapter 58, Article I, Section 58-1 Consumption of alcoholic liquor in public areas states: “The city may permit the consumption of beer, wine and alcoholic liquor in its designated municipally owned or controlled areas, other than public parks, for a limited time, by the issuance of a written license by the State of Michigan filed with the city clerk, upon written application to the city and approval by the city council and the chief of police or the designee of either of them.”

The Downtown Development Authority (DDA) is requesting the approval of a street closure and approval to allow for the consumption of alcohol in accordance with the City ordinance for the US 27 Motor Tour Car Show on August 24, 2022. Each of the licensed establishments in the downtown district would be responsible for complying with the provisions of their license to determine if carry-out, off-premise consumption is permitted.

The limits of the consumption in the downtown would be Bridge Street from Washington to Madison, and Main Street from Scott Street to Market Street (see attached map) from 5:00-8:00 pm. Signage will be in place delineating the areas where consumption of alcohol is permitted.

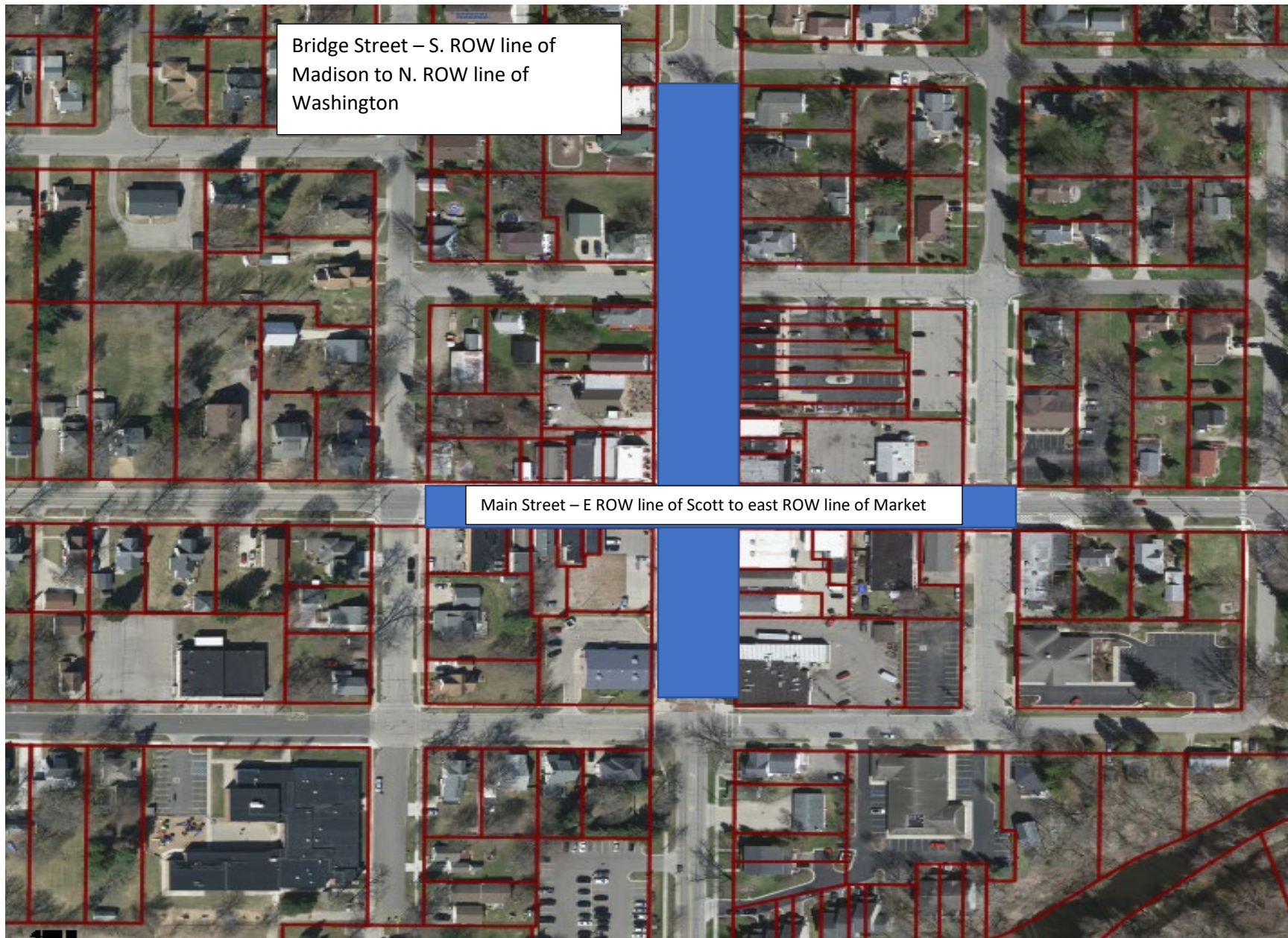
Chief Ferguson has reviewed the request and is satisfied with the proposed measures to keep the area safe and secure.

RECOMMENDED ACTION: To approve the DDA request to allow for the consumption of alcohol in the City right-of-way from 5:00-8:00 pm, August 24, 2022 on Bridge Street from Washington to Madison, and Main Street from Scott to Market, as outlined in the attached map dated August 22, 2022, in accordance with City Ordinance, Chapter 58, Article I, Section 58-1.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Ostrander _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

Map Dated: August 10, 2023



Limits of alcohol consumption in the City right-of-way for the US 27 Motor Tour Car Show on August 23, 2023 from 5-8 pm.

INFORMATIONAL



2023 MML Convention

Convention 2023

October 18-20, 2023

Traverse City, MI

Grand Traverse Resort & Spa, Acme, Michigan

The Michigan Municipal League's Convention 2023 concretely connects sessions, workshops, trainings, and more to the event's five objectives: activation, empowerment, innovation, optimism, and tangible tools.

Convention 2023 attendees will leave this year's event with:

- **Activation** – a compelling desire for action to activate their community, councils, and members to embrace inspiration and new ideas.
- **Empowerment** – a deep belief that they have the power to affect prosperity, quality of life, and sense of trust and belonging within their community.
- **Innovation** – a changed perspective to look at their communities through an innovative lens.
- **Optimism** – a positive outlook about future prosperity, quality of life, and sense of trust and belonging within their community.
- **Tangible tools** – meaningful information and tools that help them access resources and create change.

Registration Fees

Early Bird Registration Rates on or before **September 15, 2023**:

- MML Full & Associate Members/BAP Participants – \$595/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

Regular Registration Rates on or before **October 9, 2023**:

- MML Full & Associate Members/BAP Participants – \$795/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$950/person

Guests: \$250/person

Students: \$250/person

[Click here](#) for a faxable registration form.

Onsite Registration:

- MML Full & Associate Members/BAP Participants – \$845/person
- Nonmember Government Entities/MML Fund & Pool Program Members – \$1,000/person

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
July, 2023

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 15 Deeds Processed
 - 13 Warranty Deeds
 - 2 Quit Claim Deed
- 3 New PRE's Granted

Assessing is working in the 2024 database.

Completed the July Board of Review. 1 Mutual mistake of fact petition, and one veteran exemption petition.

PERSONAL PROPERTY:

Assessing office is now looking for new accounts, and processing any amended petitions.

FIELD INSPECTIONS:

Assessing has resumed regular field work.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals filed so far. Commercial and Industrial deadline has passed, and it does not look like the City of Dewitt will have any appeals from those classes of property.

NEXT BOARD OF REVIEW MEETING:

December Board of Review, December 12th.

ASSESSOR ANNOUNCEMENTS:

The City of Dewitt, and all of Clinton County, is currently going through the revised Assessing Office Audit by the State of Michigan. The assessor's office will provide updates as they become available.

In July, the assessing office submitted all required information for the Audit, and is awaiting next steps, including results.

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 000					
101-000-070.000	DUE FROM FIRE AUTHORITY	KAMINS AUTO PARTS	08/04/23	STATEMENT	257.59
101-000-070.000	DUE FROM FIRE AUTHORITY	VERIZON WIRELESS	08/04/23	994036528	42.03
101-000-084.002	DUE FROM DDA	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	140.40
101-000-084.002	DUE FROM DDA	PHYSICIANS HEALTH PLAN-L	07/26/23	STATEMENT	1,306.46
101-000-228.002	STATE WITHHOLDING	STATE OF MICHIGAN-TREASU	07/26/23	STATEMENT	3,612.76
101-000-231.002	UNION DUES	MICHIGAN AFSCME COUNCIL	07/26/23	STATEMENT	152.96
101-000-231.002	UNION DUES	CAPITOL CITY LABOR PROGR	07/26/23	STATEMENT	197.44
101-000-231.002	MERS HCSP	MERS HCSP	07/26/23	STATEMENT	1,201.56
101-000-231.016	MERS DEFINED CONTRIBUTION	ALERUS FINANCIAL	07/26/23	STATEMENT	2,662.32
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOS	KRISTIN SCHRECK	07/26/23	CHECK REQUEST	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOS	KATHERINE VANVLEET	08/04/23	STATEMENT	150.00
		Total For Dept 000			9,873.52
Dept 172 ADMINISTRATOR					
101-172-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	178.75
101-172-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-L	07/26/23	STATEMENT	2,003.83
101-172-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	08/04/23	001561444311	155.21
		Total For Dept 172 ADMINISTRATOR			2,337.79
Dept 238 RETIREE BENEFITS					
101-238-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	38.35
101-238-716.000	HEALTH/DENTAL	ROBERT WATSON	07/26/23	STATEMENT	222.37
		Total For Dept 238 RETIREE BENEFITS			260.72
Dept 250 CLERK-TREASURER					
101-250-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	178.75
101-250-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-L	07/26/23	STATEMENT	713.03
101-250-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	08/04/23	001561444311	172.88
101-250-958.000	MEMBERSHIP	ASSOCIATION OF PUBLIC TR	08/04/23	26962	159.00
		Total For Dept 250 CLERK-TREASURER			1,223.66
Dept 265 CITY HALL/GROUNDS					
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	07/26/23	3542893757	265.13
101-265-803.000	LEGAL SERVICES	FOSTER SWIFT	08/04/23	863539	2,736.00
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	08/04/23	STATEMENT	13,409.77
101-265-930.000	REPAIR/MAINTENANCE	DAZZLE CLEANING SERVICE	07/26/23	5048	72.00
101-265-930.000	REPAIR/MAINTENANCE	PLEUNE SERVICE COMPANY	08/04/23	163206	320.00
		Total For Dept 265 CITY HALL/GROUNDS			16,802.90
Dept 301 POLICE					
101-301-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	560.35
101-301-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-L	07/26/23	STATEMENT	4,287.74
101-301-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	08/04/23	001561444311	589.49
101-301-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	08/04/23	8071123076	5.70
101-301-801.000	PROFESSIONAL SERVICES	FOSTER SWIFT	08/04/23	863539	551.00
101-301-850.000	TELEPHONE	VERIZON WIRELESS	08/04/23	994036528	168.12
101-301-851.000	RADIO	VERIZON WIRELESS	08/04/23	994036528	108.03
101-301-930.000	REPAIR/MAINTENANCE	DECATUR ELECTRONICS, INC	07/26/23	953	159.00
101-301-958.000	MEMBERSHIP	DEWITT BREAKFAST LIONS	07/26/23	STATEMENT	50.00
		Total For Dept 301 POLICE			6,479.43
Dept 441 PUBLIC SERVICES					
101-441-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. C	07/26/23	STATEMENT	497.90

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 441 PUBLIC SERVICES					
101-441-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-L	07/26/23	STATEMENT	3,970.24
101-441-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	08/04/23	001561444311	289.42
101-441-740.000	OPERATING SUPPLIES	FAMILY FARM AND HOME	07/26/23	005787/V	332.66
101-441-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HAR	08/04/23	STATEMENT	15.71
101-441-740.000	OPERATING SUPPLIES	LANSING SANITARY SUPPLY,	08/04/23	1206820	278.92
101-441-850.000	TELEPHONE	VERIZON WIRELESS	08/04/23	994036528	225.15
101-441-980.000	CAPITAL OUTLAY/MISCELLANEOUS	HUTSON, INC.	07/26/23	10053900	690.67
101-441-980.000	CAPITAL OUTLAY/MISCELLANEOUS	GILBERT'S TRUE VALUE HAR	08/04/23	STATEMENT	199.99
Total For Dept 441 PUBLIC SERVICES					6,500.66
Dept 751 PARKS FACILITIES					
101-751-740.000	OPERATING SUPPLIES	DEWITT MILLENNIUM GARDEN	07/26/23	STATEMENT	2,126.06
101-751-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HAR	08/04/23	STATEMENT	11.99
101-751-801.000	PROFESSIONAL SERVICES	BECKETT & RAEDER	07/26/23	2023556	777.18
101-751-801.000	PROFESSIONAL SERVICES	SPICER GROUP	08/04/23	222797	1,362.50
101-751-927.000	UTILITIES	LANSING BD OF WATER & LI	08/04/23	STATEMENT	1,347.21
101-751-930.000	REPAIR/MAINTENANCE	WOMBAT SERVICES, LLC	07/26/23	230703	2,500.00
101-751-930.000	REPAIR/MAINTENANCE	DORNOS SIGN & SAFETY IN	08/04/23	0852	276.70
101-751-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HAR	08/04/23	STATEMENT	105.19
101-751-930.000	REPAIR/MAINTENANCE	M P C CASHWAY LUMBER CO,	08/04/23	118146	96.56
101-751-930.000	REPAIR/MAINTENANCE	PARALLEL CONTRACTING, IN	08/04/23	10562	1,702.48
Total For Dept 751 PARKS FACILITIES					10,305.87
Total For Fund 101 GENERAL FUND					53,784.55

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET Dept 000					
202-000-801.000	PROFESSIONAL SERVICES	BRECHTING BRIDGE & ENGIN	07/26/23	3047	375.00
202-000-931.001	REPAIR/MAINT/ROUTINE	PARALLEL CONTRACTING, IN	08/04/23	10562	2,087.25
		Total For Dept 000			2,462.25
		Total For Fund 202 MAJOR STREET			2,462.25

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET Dept 000 203-000-931.001	REPAIR/MAINT/ROUTINE	DORNBOS SIGN & SAFETY IN	08/04/23	70851	70.70
		Total For Dept 000			70.70
		Total For Fund 203 LOCAL STREET			70.70

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 249 BUILDING DEPARTMENT Dept 000 249-000-801.000	PROFESSIONAL SERVICES	DEWITT CHARTER TOWNSHIP	08/04/23	23-0000772	4,378.15
			Total For Dept 000		4,378.15
			Total For Fund 249 BUILDING DEPARTMENT		4,378.15

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 592 WATER/SEWER Dept 000 592-000-804.000	SCCMUA/SEWER	S. C. C. M. U. A.	07/26/23	STATEMENT	37,849.58
			Total For Dept 000		37,849.58
			Total For Fund 592 WATER/SEWER		37,849.58

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661 MOTOR POOL					
Dept 000					
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	07/26/23	209172	478.58
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	07/26/23	Multiple	675.41
661-000-930.003	REPAIR/MAINTENANCE/DPW	CAPITAL EQUIPMENT & SUPP	07/26/23	339007	484.99
661-000-930.003	REPAIR/MAINTENANCE/DPW	HUTSON, INC.	07/26/23	10059212	154.80
661-000-930.003	REPAIR/MAINTENANCE/DPW	ALTEC INDUSTRIES, INC.	08/04/23	51187828	1,146.00
661-000-930.003	REPAIR/MAINTENANCE/DPW	GILBERT'S TRUE VALUE HAR	08/04/23	STATEMENT	26.46
661-000-961.000	MISCELLANEOUS	PRIORITY AUTO BODY	07/26/23	8759	226.46
661-000-981.003	CAPITAL OUTLAY/DPW	TRUCK & TRAILER EQUIP CO	08/04/23	DJ0003237	88,830.00
		Total For Dept 000			92,022.70
		Total For Fund 661 MOTOR POOL			92,022.70

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund Totals:					
	Fund 101 GENERAL FUND				53,784.55
	Fund 202 MAJOR STREET				2,462.25
	Fund 203 LOCAL STREET				70.70
	Fund 249 BUILDING DEPARTMENT				4,378.15
	Fund 592 WATER/SEWER				37,849.58
	Fund 661 MOTOR POOL				92,022.70

Total For All Funds:

190,567.93

Lisa Grysen

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Thursday, August 10, 2023 10:12 AM
To: Lisa Grysen
Subject: InvoiceCloud Daily Management Report



City of Dewitt:

Daily Management Report for 8/10/2023:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	44	\$166,546.16	6	\$21,852.80	1	\$3,119.87	0	51
Winter Tax	130	\$141,488.27	0	\$0.00	0	\$0.00	0	50
Utility	2,726	\$384,597.75	21	\$3,148.66	2	\$270.70	932	534
Misc./General Receipts	217	\$34,541.42	9	\$221.60	2	\$20.00	0	0
Building Permits	146	\$56,729.00	4	\$559.00	1	\$80.00	0	0



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Chamber News



DeWitt Area
Chamber of Commerce

August 8, 2023

Official Newsletter of the DeWitt Area Chamber of Commerce

113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953

Fax: 517-624-2948

Email: Loretta@dewittareacc.org

Website: www.dewittareacc.org



The 77th Annual Ox Roast opens Friday, August 18 at 4 pm and we could use your help. We are seeking volunteers to cover 3 hour shifts throughout the weekend. This is the largest, longest running, and best event in southern Clinton County and well worth the effort.

There are a number of activities throughout the weekend for all age groups. A detailed calendar is posted at <https://dewittoxroast.org/>

You can register for events via the website or at the Chamber Office.

Corn Hole is \$30/team; Pet Parade & Beauty Contest is free, Petting Zoo is free, pony rides are \$5, Duck Race tickets are \$5, Carnival wrist bands are \$30. Food Court offers a variety of food and beer and wine throughout the weekend.

PLEASE NOTE: YOU CANNOT BRING YOUR OWN ALCOHOL. Alcohol can only be purchased and consumed in the Food & Beverage Court. No open alcohol on the street. This is the law.

Contact Lisa Stow at info@bccdewitt.com



DeWitt Area Chamber of Commerce Annual Meeting - September 6, 2023

The DeWitt Area Chamber of Commerce will host its Annual Meeting, Wednesday, September 6, 2023. The fiscal year financials will be presented for review. We will also be hosting a discussion focused on the Chamber's direction for the next fiscal year.

Please RSVP if you plan to attend Loretta@dewittareacc.org \$10 fee to attend.

Thank you . . .

We would like to thank the sponsors, volunteers, and the community for a great concert series this summer. We enjoyed the bands, and the residents who came out to enjoy the entertainment were absolutely great.

A special thank you to the volunteers who gave so graciously of their time. Jeremy Sinke, Lisa Stow, Kathy Valentine. I appreciate how precious time is and these people made every effort to make the series a success.

SETTLED IN 1835
CITY OF
DEWITT
MICHIGAN

BridgeStreet
REAL ESTATE

Astera
CREDIT UNION

PRIORITY
AUTO BODY

LAKE TRUST
THE POWER IN ALL OF US

The Plant
Professionals

PTC
PHYSICAL THERAPY
CONNECTION

The Catholic Community of
St. Jude
DeWitt, MI



Upcoming Calendar of Events

August 18-20: 77th Annual DeWitt Ox—volunteers needed

September 6: DeWitt Chamber Annual Meeting \$10 Fee
Networking at 11:30, Lunch at Noon. Sponsored by
BridgeStreet Real Estate

October 4: DeWitt Chamber Luncheon \$10 fee—Brain Calley
Networking 11:30, Lunch at Noon. Sponsored by The Plant
Professionals.

October 28: Halloween Trick or Treat Trail with Haunted
House. Sponsorships will be available.

November 1: Chamber Luncheon—Granger Waste Services

December 2: DeWitt Christmas Market, Santa Run, and Light
Parade.

December 6: Chamber Christmas Luncheon: White Elephant
Gift Exchange and Ugly Sweater Contest.

**Farmer's Market hosted Tuesdays 4-7 pm
Downtown DeWitt**