



CITY OF DEWITT

DEWITT CITY HALL · 414 EAST MAIN STREET · DEWITT, MICHIGAN 48820

City Council Meeting
414 East Main Street DeWitt MI
Meeting Agenda
Monday, July 10, 2023
7:00 P.M.

Call to Order City Council Meeting

Pledge of Allegiance

Approval of Agenda

Approval of Minutes June 26, 2023 City Council Minutes

Public Comments The public is encouraged to address the City Council at this time. Generally, citizens are not recognized to speak at any other time during the meeting. Unless granted additional time by the Mayor, each member of the public is limited to three (3) minutes.

City Administrators Report

Old Business None

New Business

1. MML – Workers’ Compensation Fund

RECOMMENDED ACTION: To cast a ballot for the six candidates seeking election for the six open board seats for four-year terms beginning October 1, 2023, to the MML Workers’ Compensation Fund Board of Trustees.

2. Resignation of Mathew Cooper from City Council

RECOMMENDED ACTION: Accept Councilmember Cooper’s Letter of Resignation from the DeWitt City Council effective immediately.

3. Confirmation of Mayor Leeming's Appointment

RECOMMENDED ACTION: Confirmation of Mayor Leeming's appointment of Maria Ostrander to fulfill the vacant office of a Councilmember.

Council/Staff Reports

Adjournment

Official minutes of the Council Meetings are available for public inspection at the Clerk's Office, 414 East Main Street, DeWitt, Michigan 48820. The City of DeWitt will provide to individuals with disabilities, reasonable auxiliary aids and services which are needed to fully participate in any meeting provided a 72-hour notice is received by phone or in writing. Contact the City Clerk at 414 East Main Street, DeWitt, Michigan 48820, or by calling (517) 669-2441. POSTED: July 6, 2023.

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

ROLL CALL:

Members Present: Denise Donohue, Dave Hunsaker, Mark Kellogg, Trevor VanDyke, Jennifer Whitman, and Mayor Leeming

Excused: Matt Cooper

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Stella Gallagher, Fire Chief Joe Spagnuolo and Malissa Schutt, Clinton Area Transit Executive Director

AGENDA:

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded by Hunsaker, carried by unanimous vote of the Council to **approve the minutes from the June 12, 2023, Regular City Council Meeting as amended.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

MI Pension Grant and MI DNR SPARK Grants

All the grant applications for the pension grant and three SPARK Grants have been submitted to Treasury and the DNR, respectively. The timelines for decisions for each of the grants are not clear, but as notification on the status of the city applications is received, I will keep City Council informed.

New Timesheets Payroll System Implemented

A new digital timesheet system has been implemented for all departments, including DDA and Fire Authority. Once all the bugs are worked out the system should provide for a much more efficient payroll processing and tracking of manhours spent in the various departments, i.e., parks, streets, DDA district, etc....

Vehicle Purchase Delays

The John Deere Gator and replacement dump box that City Council approved has both been delayed due to availability and shortages in materials.

SCCMUA SRF Loan Closed

The sewer authority has officially closed on the SRF loan and held a pre-construction meeting at the beginning of June. The contractor is expected to begin some of the work in August.

Relocation of EV Charging Station to DDA Lot

The DDA has requested that the EV charging station located in front of the new building on South Bridge Street be relocated to the DDA lot. The station has been removed due to the construction and would not get re-installed until the completion of that project. The DDA did receive favorable feedback at the business round table meeting for relocating the station to the DDA lot, which would then provide four parking spaces with chargers in one location.

Turner Street Resurfacing

The contractor is making great progress. The milling has been completed approximately one week ahead of schedule. The contractor anticipates paving to start early next week, with possible completion by June 30.

General Information Packet

- InvoiceCloud Report
- General Ledger Report 06-09 to 06-22
- Comcast Letter

OLD BUSINESS:

None

NEW BUSINESS:

1. **MERS Voluntary 457 Authorizing Signature Resolution:**

At the June 12, 2023, City Council meeting the transition from Mission Square to MERS for the employee's voluntary 457 Pension Accounts was approved by City Council.

To submit the paperwork a resolution authorizing the City Clerk and City Administrator to sign on behalf of the City of DeWitt needs to be adopted by City Council.

The resolution authorizing the City Clerk and City Administrator as the signatories are attached for Council review.

Motion by Hunsaker, seconded by Donohue and carried by unanimous vote of the Council **to Approve the prepared resolution establishing authorized signatories as the City Clerk and City Administrator for the MERS 457 Voluntary Pension plan contracts.**

2. **Professional Services Agreement with DAESA**

The city provides the fire authority professional service support with payroll, accounts payable, and other miscellaneous services. The arrangement has been in place since the creation of the authority.

Since the creation of the authority, there has been a separate "Professional Services" agreement between the authority and the city outlining those services and the reimbursement rate to the city. The last agreement expired in 2007 and has not had a subsequent renewal. The city is still providing those services, albeit in a slightly different manner.

Chief Spagnuolo and I have updated the agreement to extend services until June 30, 2024.

The authority agrees to reimburse the city \$8,000.00 and five percent (5%) of our software costs (payroll, accounts payable, etc....) annually. In Section 3 (B) there is a clause that states the fees shall be reviewed and approved each year. This will ensure the costs for both the City and Authority remain current.

The Fire Authority board approved the agreement at their regular meeting in June.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to approve the Professional Services Agreement and fees between the City of DeWitt and DeWitt Area Emergency Services Authority and authorize the Mayor and City Clerk to sign on behalf of the City of DeWitt.

3. Fire Equipment Grant Application Approval:

Fire Chief Spagnuolo would like to submit a Fire Equipment Grant for equipment and materials for the firefighters. The grant is being offered through the MI Department of Treasury. Each eligible municipality can receive a grant of up to \$10,000 for equipment. With the authority representing three (3) municipalities, they are eligible for up to \$30,000.00.

Chief Spagnuolo was in attendance to go over the intended purchases, if the grant is approved, and answer any questions City Council may have.

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council to authorize the DeWitt Area Emergency Services to apply for a MI Equipment Fire Grant with the Michigan Department of Treasury on behalf of the City of DeWitt.

4. Clinton Area Transit System (CATS) Update:

The Executive Director, MaLissa Schutt, was in attendance to give City Council an update on operations and upcoming projects with Clinton Transit. INFORMATIONAL ONLY

5. FY 2022-23 Budget Amendments:

City Council was provided with the budget amendment details for each fund, including line items. The current Original budget, the Proposed Amendments, and Final Amended Budget are all shown for their review and consideration. Summarized by fund, the budget amendments are as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General	\$3,741,356	\$4,074,961	(\$333,605.00)
Cemetery	\$12,210.00	\$530.00	\$11,680.00
Pub. Improv/Bldg	\$0.00	\$0.00	\$0.00
Major Street	\$382,600.00	\$527,415.00	(\$144,815.00)
Local Street	\$331,600.00	\$350,466.00	(\$18,866.00)
DDA	\$153,550.00	\$179,819.00	(\$26,269.00)
Building Dept.	\$187,250.00	\$196,420.00	(\$9,170.00)
Drug Law Enf.	\$14.00	\$6.00	\$8.00
Water & Sewer	\$753,994.00	\$701,358.00	\$52,636.00
Motor Pool	\$257,080.00	\$315,155.00	(\$58,075.00)
Special Donations	\$630.00	\$350.00	\$280.00

Commentary

General Fund Revenues: The overall anticipated year-end revenues are projected to be \$61,415 lower than the original budget, which is due to budgeting for the MNRTF Grant for McGuire Park, which the City did not receive. Overall property tax collections were up slightly from the adopted budget by approximately \$68,000. The FY22-23 Amended Budget is showing a draw in Fund Balance of \$333,605 which is due to the Sports Park and Riverside Park improvement projects.

The General Fund/Other Fund Revenue and Expenses are highlighted on the attached spreadsheet. The amendments of note are highlighted in yellow and have a brief description in each line item for Council's review. The amendments that are reductions are shown in **RED** text on the attached spreadsheet.

General Fund Fund Balance – The GF Fund Balance remains very healthy at \$2,762,868.00, with a committed Fund Balance of \$415,000 for the Bridge Fund, \$250,000 for Parks Improvements, and \$7,230 for Voting Equipment Maintenance Contract. The total committed fund balance is \$672,230.00.

Removing all of the funds reserved for the Bridge Repair and Parks Improvements leaves an unrestricted Fund Balance of \$1,757,033.00.

City Council has discussed increasing the reserve funds for future Parks Improvements. The current reserve fund has a balance of \$250,000.00, which has been identified as going toward Riverside, Sports Park, and McGuire Park.

City Council could authorize an additional \$125,000 towards other future park improvements in reserve funding and still have a remaining undesignated fund balance of \$1,632,033.

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the Council **to approve the proposed amendments to the FY 2022-23 Budget and authorize the Treasurer to make the necessary adjustments to the financial statements.**

6. On-going Obligations Report:

As required by the City Charter Section 12.4 Budget Control attached is the On-Going Obligation report for FY2022-2023.

REPORT OF OBLIGATIONS AT COMPLETION
OF FISCAL YEAR 2022-2023

This Report is being submitted to Council per section 12.4, Budget Control, of the City Charter. This Section requires the City Administrator to inform the City Council of outstanding obligations due to the expiration of a fiscal year and offer recommendations for paying these obligations.

THESE ITEMS WERE BUDGETED IN THE FY22-23 AND PAYMENT IS RECOMMENDED TO COME FROM THE FUND BALANCE WITH BUDGET ADJUSTMENTS

The following consist of the outstanding obligations:

- Major Street Resurfacing: (202-000-808-00)
The Turner Street resurfacing contract was approved by City Council at the February 27, 2023 meeting. The total city contract is \$76,250.00 for construction and \$37,035 for construction engineering by C2AE.
- Riverside Playground Equipment: (101-751-980-000)
Council approved the park's improvement plans at the May 9, 2022 meeting. The equipment for Riverside Park has been paid for, but installation will not be completed until after July 1, 2023. The total cost for installation is \$161,690.00.
- New Dump Truck, Replacement Dump Truck Box, and John Deere Gator (661-000-981-003)
Several pieces of equipment ordered by the DPS have been delayed due to availability at dealers. The aforementioned equipment totals \$121,690.00.

There are no other significant outstanding obligations. There are invoices of smaller dollar amounts that are outstanding as we move from one fiscal year to the next. These invoices are of an amount that can be covered by funds in the current fiscal year budget.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to receive and place on file the On-Going Obligations Report as presented by the City Administrator for the Fiscal Year 2022-2023 in accordance with the DeWitt City Charter, Section 12.4 Budget Control.

7. Emergency Right-of-Way Tree Removal:

There were two (2) trees at 406 West Geneva and four (4) trees across from Percy Carris Park that needed to be removed by crane truck. There were trees at each location that were determined to be hazardous trees and needed to be removed immediately for the protection of the public.

The trees identified for removal could not be removed by DPS department staff due to their large size. Wright Way Tree committed to and completed the work in 3 days.

The purchasing policy limits authorized expenses by the City Administrator to \$5,000.00. The Charter, Section 11.14 Emergency Purchases, authorizes the City Administrator to exceed that amount in the case of an emergency, provided a full report is made to City Council at the next regular meeting.

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council to approval of the invoice of \$5,000.00 to Wright Way Tree Company, for emergency tree removal work on West Geneva and at Percy Carris Park.

COUNCIL STAFF REPORTS:

City Attorney:

- Working on some code enforcement issues
- Continue to update police department policies

City Clerk-Treasurer:

- State Legislators are scheduled to vote in July regarding implementing Proposal 2
- Election inspector wages will need to be increased after the County surveyed current wages. The City and DeWitt Township were at the bottom of the pay scale.

DARA:

- No Meeting
- Working on rewording some of the descriptions for the Seniors
- Love the new benches downtown

DDA:

- No Meeting

DAESA:

- Missed two calls during May- DeWitt Township covered the calls

Planning:

- Discussed the Memorial Building, variance will be coming to ZBA on July 24th

Parks:

- Dedication and ribbon cutting for the Sports Park was held prior to the City Council Meeting

Police Chief:

- Key issues with the new patrol car
- Attorney General is going over the to-do list for the court date
- Trained on the new paperless system
- Nice crowd at the car show (250ish cars)

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 8:21 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor

Riverside Park Playground Construction Started

The playground equipment installation crews started construction on Wednesday, July 5, and are making good progress. All of the equipment has been delivered to the site and installation should start by the week of July 10. The large ship did have to get adjusted slightly due to a conflict with a sanitary sewer pipe that runs under the playground.

Turner Street Resurfacing

The contractor finished resurfacing and restoration on Friday, June 30. The pavement markings are completed and the street has been opened to traffic.

EV Charging Station Reports

There are two reports included in your general information packet on the usage of the EV stations over the last 90 days. One report shows the amount of energy used and the other report shows the number of charging sessions. The website will not let me isolate each station. I will have the laptop at the meeting and show Council some additional reports that I was unable to print.

General Information Packet

- EV Charger Graphs – Usage & Total Sessions
- Planning Commission Meeting – June 22, 2023 (Draft)
- General Ledge Report 6-23 to 7-6
- Assessor’s Office June 2023 Summary
- InvoiceCloud Report
- Chamber of Commerce News

July	
11 – Tuesday	Downtown Development Authority Meeting
11 – Tuesday	Downtown DeWitt Farmers Market
13 – Thursday	Concerts in the Park
18 – Tuesday	Downtown DeWitt Farmers Market
24 – Monday	City Council Meeting
25 – Tuesday	Downtown DeWitt Farmers Market
27 – Thursday	Planning Commission Meeting
27 – Thursday	Concerts in the Park

Staff Report for Council Agenda Item

Agenda Item: NB #1
Meeting Date: July 10, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: July 6, 2023
RE: MML – Workers’ Compensation Fund

FACTS: The slate of six individuals seeking election or re-election to the MML Workers’ Compensation Fund Board of Trustees is attached. A brief biographical sketch of the candidate is provided for your review.

RECOMMENDED ACTION: To cast a ballot for the six candidates seeking election for the six open board seats for four-year terms beginning October 1, 2023, to the MML Workers’ Compensation Fund Board of Trustees.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Cooper _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 26, 2023
Subject: **Fund Trustee Election**

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three appointees have agreed to seek election to their first term, as well as three incumbent Trustees seeking re-election. You may also write in one or more candidates if you wish.

A brief biographical sketch of the candidates is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 11th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Worker's Compensation Fund*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Fund Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES
Four-year terms beginning October 1, 2023



Devin Olson, City Manager, City of Munising

Devin has more than five years' experience as a municipal official, having served as Munising's City Manager since 2014. Devin has also served on MML's Transportation and Infrastructure Committee for three years. Devin is seeking election to his first term. Devin is seeking re-election to his second term.



Adam Smith, Manager/Municipal Executive, City of Grand Ledge

Adam has worked in local government since 2004 and currently serves as the City Manager/Municipal Executive of Grand Ledge. He is chair of the MML's Municipal Services Committee, formerly served six years as City Manager Representative on the Elected Officials Academy Board of Directors, and received the League's Special Award of Merit in 2013. Adam is an active member of Michigan Municipal Executives, having served on its Board of Directors from 2013-2016, and currently serving as its Advocacy Chairperson. He has given workshops on effective Council-Manager relationships. Adam has a Bachelor's Degree in Public Administration and a Master's in Administrative Leadership, both from Central Michigan University; a Certificate in Strategic Foresight from the University of Houston; and is a graduate of the Disney Institute for Leadership Excellence. Adam is seeking re-election to his third term.



David J. Tossava, Mayor, City of Hastings

David has over twelve years' municipal experience and has served as mayor of Hastings for two years. He also serves on the Board of Directors of the Michigan Association of Mayors. David is seeking re-election to his second term.

THE CANDIDATES
Four-year terms beginning October 1, 2023



Christine Burns, Manager, Village of Spring Lake

Chris has more than 25 years of experience as a municipal official. She has been the village manager of Spring Lake since 2012, after serving the City of Cedar Springs for more than five years, the Village of Oxford for nearly two years, and the City of Clare for more than 14 years. Chris graduated from Central Michigan University in 1990 with a BS in Business Administration, majoring in Management, earned her MSA in Public Administration from CMU in 2006 (*Fire Up Chips!*), and holds a Certified Master Municipal Clerk designation. She is a member of Michigan Municipal Executives (MME); the International City/County Management Association (ICMA); and the West Michigan Local Government Management Association (WMLGMA). She has served on the MME Board of Directors and as President of the WMLGMA. Chris is seeking election to her first term.



Juan Ganum, Manager, City of Bridgman

Juan has 25 years of experience in local government. He served as the Community Development Director for the City of Niles from 1998 to 2015 and has since served as City Manager for the City of Bridgman. Juan graduated from Michigan State University in 1995 with a BS in Urban and Regional Planning and earned his Masters in Public Administration from Western Michigan University in 2007. He currently serves as the vice-chair of the Michigan Municipal Executives' Ethics Committee and is actively engaged on boards and committees within Berrien County. Juan is seeking election to his first term.



Kevin Klynstra, Mayor, City of Zeeland

Kevin has more than 28 years of experience in local government. He was elected as mayor of the City of Zeeland in 2011 and was most recently reelected in 2021 for his sixth two-year term. Before becoming mayor, he was a member of the Zeeland City Council for 16 years. Kevin serves on several boards and commissions, including the Michigan Association of Mayors (MAM) board, Zeeland's Planning Commission, the Macatawa Area Coordinating Council (MACC), and the West Michigan Airport Authority (WMAA). Kevin is seeking election to his first term.

Staff Report for Council Agenda Item

Agenda Item: NB #2
Meeting Date: July 10, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: July 6, 2023
RE: Resignation of Mathew Cooper from City Council

FACTS: Councilmember Cooper has submitted a letter of resignation from the office of Councilmember.

The DeWitt City Charter in Section 6.8. – Resignations; states: “Resignations of all elective officials and appointive officers shall be made in writing and filed with the clerk, and shall be acted upon at the next regular or special meeting of the council following their filing.”

RECOMMENDED ACTION: Accept Councilmember Cooper’s Letter of Resignation from the DeWitt City Council effective immediately.

MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE:	Cooper _____	VanDyke _____
	Donohue _____	Kellogg _____
	Hunsaker _____	Whitman _____

Staff Report for Council Agenda Item

Agenda Item: NB #3
Meeting Date: July 10, 2023

TO: Mayor Leeming and Council Members
FROM: Dan Coss, City Administrator
DATE: July 6, 2023
RE: Confirmation of Mayor Leeming’s Appointment

FACTS: Due to the resignation of Councilmember Mathew Cooper, there is a vacancy in the elective office of Councilmember.

The City of DeWitt Charter Article 6, Section 6.10 states “a vacant elective office shall be filled within 30 days...the office of councilmember shall be filled by appointment of the mayor and confirmation by the council.”

Mayor Leeming is appointing Maria Ostrander to fill the remainder of the term.

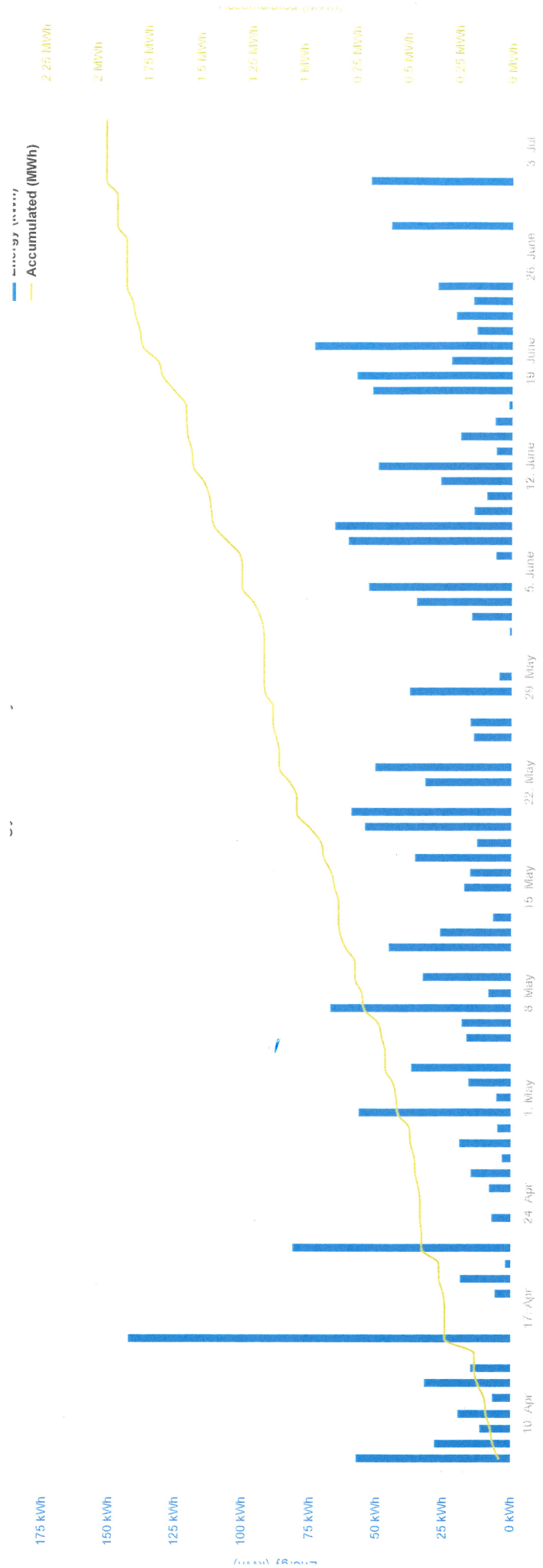
Ms. Maria Ostrander previously served as a council member from 2012-2019 and has served on many boards and commissions including, DARA, DAESA, Parks and Rec, and most recently on the Public Art Committee for the LEAP grant.

RECOMMENDED ACTION: Confirmation of Mayor Leeming’s appointment of Maria Ostrander to fulfill the vacant office of a Councilmember.

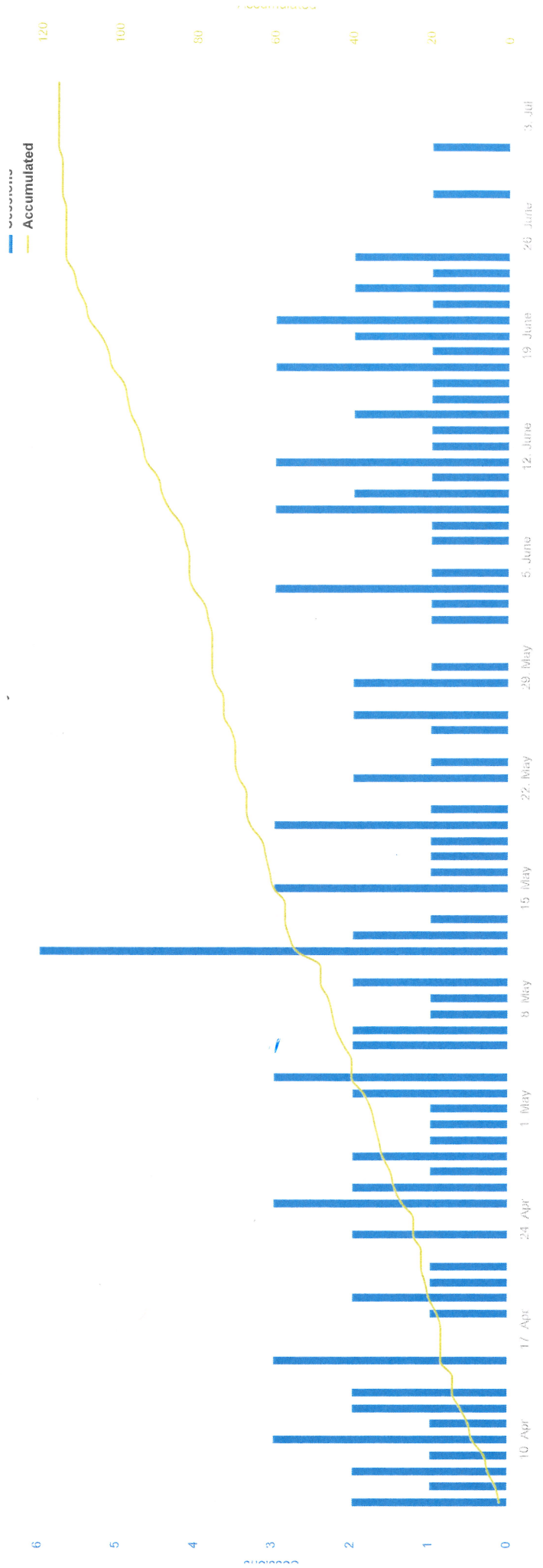
MOTION BY: _____ SECONDED BY: _____

ROLL CALL VOTE: Cooper _____ VanDyke _____
Donohue _____ Kellogg _____
Hunsaker _____ Whitman _____

INFORMATIONAL



The chart shows a significant spike in energy consumption on April 17th, reaching approximately 150 kWh. Following this spike, the energy consumption remains relatively low and stable, with daily values generally below 25 kWh. The accumulated energy consumption shows a steady, gradual increase over the period, reaching approximately 0.26 MWh by July 3rd. The yellow line representing accumulated energy is smooth, indicating that the daily energy consumption is relatively consistent after the initial spike.



CALL TO ORDER:

Chairman Ware called the meeting to order at 7:00p.m. and Commissioner Patterson led the pledge of allegiance.

ROLL CALL

Members Present: Ware, VanDyke, Haas, Patterson, Clement, Lee

Members Excused: Cook

STAFF:

City Administrator Daniel Coss, Administrative Specialist Sarah Stoltzfus and Planner Liz Gunden off Beckett & Raeder.

AUDIENCE:

Loretta Spinrad, 113 N. Bridge St, DeWitt, MI 48820
Kelli Furgason, 1201 E. Geneva, DeWitt, MI 48820
Tim Covert, 4328 Lariat Ln., Lansing MI
DarLynn Covert, 4328 Lariat Ln., Lansing, MI
Jeff Murphy, 9385 Williams Rd, DeWitt, MI 48820

APPROVE AGENDA:

Motion by Commissioner Patterson, seconded by Commissioner Haas and carried by unanimous vote of the Planning Commission that **the Planning Commission's agenda for June 22, 2023, be approved as presented. MOTION CARRIED.**

APPROVAL OF MINUTES:

Motion by Commissioner VanDyke, seconded by Commissioner Patterson and carried by unanimous vote of the Planning Commission that **the minutes of the April 27, 2023, Regular Planning Commission Meeting be approved as presented. MOTION CARRIED.**

PUBLIC HEARING: Special Land Use Application 210 West Washington

Open: 7:02pm

Close: 7:03pm

PUBLIC COMMENTS:

None

NEW BUSINESS:

1. Review Application for Special Land Use at 210 West Washington

The Planning Commission reviewed the Special Land Use application, which is requesting that the building's primary use be converted from Community Building to Religious Worship Services. Of the general conditions, the setback requirement is not met, but the applicant can request a variance from the Zoning Board of Appeals. The Planning Commission also had a discussion

about the church being located in the commercial district within a radius of 500 feet and current and future businesses that may apply for a liquor license.

Motion by Commissioner Patterson, seconded by Commissioner Lee and carried by unanimous vote of the Planning Commission **to recommend approval to the City Council and contingent upon approval of the non-use variance from the ZBA for the SLU at 210 West Washington.**

PLANNING COMMISSION MEMBER COMMENTS:

Administrator Coss announced that there will be a ribbon cutting ceremony on June 26th at 6pm at the DeWitt Sports Park to celebrate the installation of its new playground equipment.

ADJOURNMENT:

Motion by Commissioner Patterson, seconded by Commissioner Lee and carried by unanimous vote of the Planning Commission that **this meeting be adjourned at 7:28 pm.**

Respectfully submitted,

Sarah Stoltzfus,
Recording Secretary

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.002	DUE FROM DDA	GILBERT'S TRUE VALUE HARDW	06/30/23	STATEMENT	10.39
101-000-084.002	DUE FROM DDA	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	140.40
101-000-084.002	DUE FROM DDA	PHYSICIANS HEALTH PLAN-LAN	07/06/23	231660001	1,306.46
101-000-228.002	STATE WITHHOLDING	STATE OF MICHIGAN-TREASURY	06/29/23	STATEMENT	3,798.01
101-000-231.002	UNION DUES	MICHIGAN AFSCME COUNCIL 25	06/28/23	STATEMENT	152.96
101-000-231.002	UNION DUES	CAPITOL CITY LABOR PROGRAM	06/28/23	STATEMENT	192.64
101-000-231.010	MERS HCSP	MERS HCSP	06/29/23	STATEMENT	1,203.36
101-000-231.016	MERS DEFINED CONTRIBUTION	ALERUS FINANCIAL	06/29/23	STATEMENT	2,628.56
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	GEORGETTE TAYLOR	06/29/23	CHECK REQUEST	150.00
101-000-256.000	COMMUNITY ROOM REFUNDABLE DEPOSI	ERIKA REAGAN	06/30/23	CHECK REQUEST	150.00
Total For Dept 000					9,732.78
Dept 101 COUNCIL					
101-101-958.000	MEMBERSHIP	MICHIGAN MUNICIPAL LEAGUE	07/06/23	STATEMENT	3,076.00
101-101-961.000	MISCELLANEOUS	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	81.05
Total For Dept 101 COUNCIL					3,157.05
Dept 172 ADMINISTRATOR					
101-172-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	178.75
101-172-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	07/06/23	231660001	2,003.83
101-172-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	07/06/23	STATEMENT	155.21
101-172-864.000	CONFERENCE/TRAVEL	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	10.00
Total For Dept 172 ADMINISTRATOR					2,347.79
Dept 238 RETIREE BENEFITS					
101-238-716.000	HEALTH/DENTAL	ROBERT WATSON	06/29/23	STATEMENT	222.37
101-238-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	38.35
101-238-716.000	HEALTH/DENTAL	PHP MEDICARE	07/06/23	23152026147	88.00
Total For Dept 238 RETIREE BENEFITS					348.72
Dept 250 CLERK-TREASURER					
101-250-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	178.75
101-250-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	07/06/23	231660001	713.03
101-250-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	07/06/23	STATEMENT	172.88
Total For Dept 250 CLERK-TREASURER					1,064.66
Dept 257 ASSESSOR					
101-257-961.000	MISCELLANEOUS	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	40.25
Total For Dept 257 ASSESSOR					40.25
Dept 265 CITY HALL/GROUNDS					
101-265-723.000	WORKMANS COMPENSATION	MML WORKERS' COMP FUND	07/06/23	10433206	2,972.00
101-265-724.000	UNEMPLOYMENT COMPENSATION	MICHIGAN MUNICIPAL LEAGUE	06/29/23	STATEMENT	111.94
101-265-740.000	OPERATING SUPPLIES	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	100.00
101-265-740.000	OPERATING SUPPLIES	MARK WOODMAN PLBG & HTG IN	06/29/23	29068882	281.10
101-265-810.000	INSURANCE	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	24,462.00
101-265-926.000	STREET LIGHTS	CONSUMERS ENERGY	06/28/23	STATEMENT	60,238.09
101-265-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDW	06/30/23	STATEMENT	82.45
Total For Dept 265 CITY HALL/GROUNDS					88,247.58
Dept 301 POLICE					
101-301-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	511.70
101-301-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	07/06/23	231660001	4,287.74

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 301 POLICE					
101-301-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	07/06/23	STATEMENT	589.49
101-301-719.000	UNIFORM PURCHASE	PHILIP BAILEY	07/06/23	STATEMENT	300.00
101-301-719.000	UNIFORM PURCHASE	MICHAEL NUNHAM	07/06/23	STATEMENT	300.00
101-301-719.000	UNIFORM PURCHASE	WAYNE UMHOLTZ	07/06/23	STATEMENT	300.00
101-301-719.000	UNIFORM PURCHASE	SHARON WORTHINGTON	07/06/23	STATEMENT	300.00
101-301-720.000	UNIFORM CLEANING	MAURER'S	06/30/23	STATEMENT	353.00
101-301-810.000	INSURANCE	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	11,085.00
101-301-851.000	RADIO	THOMSON REUTERS	06/29/23	848285526	145.00
101-301-930.000	REPAIR/MAINTENANCE	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	26.00
101-301-958.000	MEMBERSHIP	STATE OF MICHIGAN	06/30/23	551-619540	30.00
101-301-961.000	MISCELLANEOUS	MI DPT OF STATE	06/29/23	STATEMENT	25.00
101-301-980.000	CAPITAL OUTLAY/MISCELLANEOUS	PRO COMM INC.	06/29/23	46282	510.00
Total For Dept 301 POLICE					18,762.93
Dept 336 FIRE					
101-336-801.000	PROFESSIONAL SERVICES	DEWITT AREA EMERGENCY SERV	07/06/23	STATEMENT	54,105.44
Total For Dept 336 FIRE					54,105.44
Dept 441 PUBLIC SERVICES					
101-441-716.000	HEALTH/DENTAL	METROPOLITAN LIFE INS. COM	07/06/23	STATEMENT	449.25
101-441-716.000	HEALTH/DENTAL	PHYSICIANS HEALTH PLAN-LAN	07/06/23	231660001	3,970.24
101-441-717.000	LIFE/ADD/DISABILITY	MUTUAL OF OMAHA	07/06/23	STATEMENT	289.42
101-441-740.000	OPERATING SUPPLIES	CINTAS	06/28/23	5164264711	431.10
101-441-740.000	OPERATING SUPPLIES	LA CROSSE SEED LLC	06/28/23	SI-2319875	423.90
101-441-740.000	OPERATING SUPPLIES	GILBERT'S TRUE VALUE HARDW	06/30/23	STATEMENT	193.58
101-441-740.000	OPERATING SUPPLIES	PURITY CYINDER GASES	06/30/23	01729700	63.15
101-441-810.000	INSURANCE	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	1,046.00
101-441-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDW	06/30/23	STATEMENT	122.73
Total For Dept 441 PUBLIC SERVICES					6,989.37
Dept 721 PLANNING COMMISSION					
101-721-801.000	PROFESSIONAL SERVICES	BECKETT & RAEDER	06/28/23	2023281	1,777.96
101-721-801.000	PROFESSIONAL SERVICES	BECKETT & RAEDER	06/28/23	2023391	538.75
101-721-801.000	PROFESSIONAL SERVICES	C2AE	06/28/23	74932	851.79
Total For Dept 721 PLANNING COMMISSION					3,168.50
Dept 751 PARKS FACILITIES					
101-751-740.000	OPERATING SUPPLIES	MENARDS-LANSING WEST	06/29/23	57376	160.93
101-751-740.000	OPERATING SUPPLIES	SIMTECH OUTDOOR SOLUTIONS,	06/29/23	89	333.60
101-751-740.000	OPERATING SUPPLIES	SUPERIOR GROUNDCOVER, INC.	06/29/23	59116	700.00
101-751-740.000	OPERATING SUPPLIES	SUPERIOR GROUNDCOVER, INC.	06/29/23	59115	350.00
101-751-740.000	OPERATING SUPPLIES	SUPERIOR GROUNDCOVER, INC.	06/29/23	59114	1,050.00
101-751-740.000	OPERATING SUPPLIES	TSC TRACTOR SUPPLY	06/29/23	STATEMENT	570.72
101-751-740.000	OPERATING SUPPLIES	LOWE'S COMPANIES, INC	06/30/23	STATEMENT	33.96
101-751-801.000	PROFESSIONAL SERVICES	PENCHURA, LLC.	06/29/23	23-629	2,975.00
101-751-810.000	INSURANCE	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	1,291.00
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGF	06/28/23	STATEMENT	194.62
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGF	06/30/23	STATEMENT	736.56
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGF	06/30/23	STATEMENT	54.52
101-751-927.000	UTILITIES	LANSING BD OF WATER & LIGF	06/30/23	STATEMENT	201.15
101-751-930.000	REPAIR/MAINTENANCE	FRIENDS OF THE LOOKING GLF	06/28/23	2	325.00
101-751-930.000	REPAIR/MAINTENANCE	GRANT'S WOODSHOP	06/28/23	23106	138.00
101-751-930.000	REPAIR/MAINTENANCE	MENARDS-LANSING WEST	06/29/23	STATEMENT	151.06

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 101 GENERAL FUND					
Dept 751 PARKS FACILITIES					
101-751-930.000	REPAIR/MAINTENANCE	GILBERT'S TRUE VALUE HARDW	06/30/23	STATEMENT	(36.05)
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	PENCHURA, LLC.	06/29/23	22-729-3	60,803.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	PENCHURA, LLC.	06/29/23	23-729-2	58,675.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	PENCHURA, LLC.	06/29/23	23-595-1	13,750.00
101-751-980.000	CAPITAL OUTLAY/MISCELLANEOUS	SUPERIOR GROUNDCOVER, INC.	06/29/23	59113	3,150.00
Total For Dept 751 PARKS FACILITIES					145,608.07
Dept 753 TREE COMMISSION					
101-753-930.000	REPAIR/MAINTENANCE	WRIGHT WAY TREE CO.	06/29/23	1587	5,000.00
Total For Dept 753 TREE COMMISSION					5,000.00
Total For Fund 101 GENERAL FUND					338,573.14

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
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BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 202 MAJOR STREET Dept 000 202-000-801.000	PROFESSIONAL SERVICES	C2AE	06/28/23	74932	5,023.10
			Total For Dept 000		5,023.10
			Total For Fund 202 MAJOR STREET		5,023.10

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 203 LOCAL STREET					
Dept 000					
203-000-801.000	PROFESSIONAL SERVICES	C2AE	06/28/23	74932	3,900.00
203-000-801.000	PROFESSIONAL SERVICES	DEWITT TREE CARE	06/28/23	640	500.00
			Total For Dept 000		4,400.00
			Total For Fund 203 LOCAL STREET		4,400.00

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 592 WATER/SEWER					
Dept 000					
592-000-801.000	PROFESSIONAL SERVICES	C2AE	06/28/23	74932	4,316.62
592-000-804.000	SCCMUA/SEWER	S. C. C. M. U. A.	07/06/23	STATEMENT	37,849.58
592-000-942.000	HYDRANT RENTAL	LANSING BD OF WATER & LIGHT	06/28/23	STATEMENT	25,357.39
			Total For Dept 000		67,523.59
			Total For Fund 592 WATER/SEWER		67,523.59

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEWITT
 EXP CHECK RUN DATES 06/23/2023 - 07/06/2023
 BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
 BANK CODE: 01

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
Fund 661	MOTOR POOL				
Dept 000					
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	06/28/23	245161	206.57
661-000-751.001	GAS/OIL POLICE	EISELER OIL COMPANY	06/28/23	245122	355.86
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	06/28/23	245161	206.57
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	06/28/23	245122	355.87
661-000-751.003	GAS/OIL DPW	EISELER OIL COMPANY	06/28/23	245123	237.90
661-000-810.001	INSURANCE/POLICE	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	2,801.52
661-000-810.003	INSURANCE/DPW	MICHIGAN MUNICIPAL LEAGUE	07/06/23	11321206	11,906.48
661-000-930.003	REPAIR/MAINTENANCE/DPW	PETTY CASH-CITY OF DEWITT	06/29/23	STATEMENT	5.82
661-000-930.003	REPAIR/MAINTENANCE/DPW	TSC TRACTOR SUPPLY	06/29/23	STATEMENT	79.99
Total For Dept 000					16,156.58
Total For Fund 661 MOTOR POOL					16,156.58

GL Number	Invoice Line Desc	Vendor	Invoice Date	Invoice	Amount
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Fund Totals:

Fund 101 GENERAL FUND	338,573.14
Fund 202 MAJOR STREET	5,023.10
Fund 203 LOCAL STREET	4,400.00
Fund 592 WATER/SEWER	67,523.59
Fund 661 MOTOR POOL	16,156.58
Total For All Funds:	<u>431,676.41</u>

City of Dewitt Assessor's Office

Monthly Summary of Activities for the Assessing Department
June, 2023

GENERAL:

PROPERTY TRANSFERS AND DEEDS:

- 18 Deeds Processed
 - 13 Warranty Deeds
 - 5 Quit Claim Deed
- 2 New PRE's Granted

2023 database passed county inspection with no issues, and is now finalized. Assessing is working in the 2024 database.

PERSONAL PROPERTY:

Assessing office is now looking for new accounts, and processing any amended petitions.

FIELD INSPECTIONS:

Assessing has resumed regular field work.

PENDING ISSUES FOR CITY COUNCIL TO BE AWARE OF:

No 2023 appeals filed so far. Commercial and Industrial deadline has passed, and it does not look like the City of Dewitt will have any appeals from those classes of property.

NEXT BOARD OF REVIEW MEETING:

July Board of Review, July 18th.

ASSESSOR ANNOUNCEMENTS:

The City of Dewitt, and all of Clinton County, is currently going through the revised Assessing Office Audit by the State of Michigan. The assessor's office will provide updates as they become available.

Lisa Grysen

From: no-reply=invoicecloud.com@mg.invoicecloud.com on behalf of InvoiceCloud <no-reply@invoicecloud.com>
Sent: Thursday, July 6, 2023 10:16 AM
To: Lisa Grysen
Subject: InvoiceCloud Daily Management Report



City of Dewitt:

Daily Management Report for 7/6/2023:

Invoice Type	YTD #	YTD \$	MTD #	MTD \$	Day #	Day \$	Paperless #	AutoPay #
Summer Tax	16	\$66,545.57	8	\$36,011.11	1	\$5,604.96	0	51
Winter Tax	130	\$141,488.27	0	\$0.00	0	\$0.00	0	51
Utility	1,930	\$271,632.90	57	\$7,751.48	20	\$2,773.36	915	519
Misc./General Receipts	178	\$30,446.60	5	\$886.47	2	\$299.60	0	0
Building Permits	123	\$53,981.00	1	\$140.00	1	\$140.00	0	0



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July 5, 2023

Official Newsletter of the DeWitt Area Chamber of Commerce

113 S Bridge Street, DeWitt 48820

Phone: 517-624-2953

Fax: 517-624-2948

Email: Loretta@dewittareacc.org

Website: www.dewittareacc.org

Concerts in the Park



The Concert scheduled for June 29 was postponed due to the request of the band. We followed the weather all afternoon and the radar showed heavy storms were headed our way and were due to hit DeWitt between 6—7 pm. The threat of storms along with the unusual air quality raised considerable concerns, therefore the event was postponed for the safety of everyone.

We have rescheduled Life Support's appearance for Thursday, August 3.

Our next concert featuring Kathy Ford and her band is scheduled for Thursday, July 13 and the New Rule will be performing July 27.

DeWitt Community Resource Guide

I am currently working on the Fall/Winter edition of the Chamber's Community Resource Guide. Once again, all members will be listed. If you found your listing in the Spring/Summer edition to be incorrect, would you please send me your corrections. Thank you, Loretta



The DeWitt Area Community Alliance was officially registered as a corporation July 5, 2005. The name was changed to the DeWitt Area Chamber of Commerce January 2009.

Thank you to everyone who has supported the Chamber and its goals to support local business and enhance the quality of life in the DeWitt Area over the past 18 years! It hasn't always been easy. We have faced a number of hurdles over the years, yet here we are, still striving to make a difference within our community. Once again thank you for your continued support!

Upcoming Calendar of Events

July 13: Concert in the Park, 7 - 9 pm. Kathy Ford Band

July 27: Concert in the Park, 7 - 9 pm. The New Rule Band

August 2: DeWitt Chamber Luncheon—\$10 fee - Ox Roast

August 3: Concert in the Park, 7-9 pm. Life Support Band

August 18-20: 77th Annual DeWitt Ox

September 6: DeWitt Chamber Annual Meeting \$10 Fee

October 4: DeWitt Chamber Luncheon \$10 fee—Brain Calley

October 28: Halloween Trick or Treat Trail with Haunted House. Sponsorships will be available.

November 1: Chamber Luncheon—Granger Waste Services

December 2: DeWitt Christmas Market, Santa Run, and Light Parade.

December 6: Chamber Christmas Luncheon: White Elephant Gift Exchange and Ugly Sweater Contest.

**Farmer's Market hosted Tuesdays 4-7 pm
Downtown DeWitt**



77th Annual DeWitt Ox Roast August 18-20, 2023

The 77th Annual DeWitt Ox Roast will be hosted August 18—20 in downtown DeWitt. The annual Ox Roast, is DeWitt's premier event of the season and brings thousands of people to the downtown area.

In 2019, the Chamber Board made the strategic decision to become intricately involved in the festival. Over the course of time, we have been able to attract a larger amusement company for the carnival and a greater variety of arts & crafts. Creating a food court with a variety of vendors while combining with beer and wine has been well received by all age groups. Unfortunately, some activities have been eliminated, while others were added to the schedule.

Each year the Board of Directors of the DeWitt Memorial Association, the host of the Ox Roast, reviews every detail of the festival. What worked and what didn't. Our goal is to provide robust and fun activities for all ages.

This enormous undertaking is actually created and operated by six, yes six, Chamber members, who are also fully engaged in their businesses.

Lisa Bozung, Consolidated Electrical Contractors; **Lisa Stow**, Banquet & Conference Center of DeWitt; **Bill Arens**, Arens Architecture; **Karen Burns**, ReMax Real Estate Professionals, **Jeremy Sinke**, Lake Trust Credit Union, and **Loretta Spinrad**, BridgeStreet Real Estate. As these six people also volunteer for most of the Chamber's Events, we could use your help with the Ox Roast. Even one 3-hour shift would be helpful.

How about it, would you be willing to volunteer?

Limited sponsorship opportunities are also available; however, July 15 is the deadline to have your company name on the event t-shirt.

TENTATIVE VOLUNTEER SCHEDULE

Thursday: 8:30—11:00 am setup

Friday: 9:00 am - 11:00 am setup

2:00 pm - 3:00 pm setup

3:00 pm—6:00 pm event workers

6:00 pm—9:00 pm event workers

9:00 pm—11:30 pm event workers

Saturday: 9:00 am—11:00 am setup

9:00—12:00 pm event workers

12:00—3:00 pm event workers

3:00—6:00 pm event workers

6:00—9:00 pm event workers

9:00—11:30 pm event workers

Sunday: 9:00—12:00 pm event workers

12:00—3:00 pm event workers

3:00—6:00 pm tear down workers



77th Annual DeWitt Ox Roast

August 18-20

2023

Main Stage Entertainment

Friday: Bernadette Kathryn and the
Lonely Days Band

Saturday: Lookin' Back & Allentown
Tributes to Bob Seger & Billy Joel

Sunday: Life Support Band

Arts & Crafts - Duck Race

Food/Beer/Wine

Carnival - Entertainment

Hometown Parade - Corn Hole

Petting Zoo - Pony Rides

Pet Parade - Youth Tractor Pull

Frog Jumping Contest

And this is just the beginning!



DeWitt Memorial Association
113 S Bridge Street, DeWitt 48820 517-624-2953

Loretta@dewittareacc.org



77th Annual DeWitt Ox Roast

Sponsorship Form

The 77th Annual Ox Roast planning is well underway. The DMA Board of Directors is planning a terrific 3-day event that will continue to focus on all age groups. We are asking for your support in making this year's Festival the best ever. In return, we will do our best to promote your business as a sponsor of this Festival which is enjoyed by thousands of people throughout the community. The Festival will open Friday afternoon with the Arts & Crafts Bazaar, a fantastic Midway to be enjoyed by all ages, the East Main Street Food Court, the Association's Beer & Wine Booth, and Bernadette Kathryn and the Lonely Days Band on the Main Stage at 7 pm.

The following is a partial list of activities offering participation and sponsorship opportunities:

- **Arts & Crafts Bazaar:** focused on creative talent: **Contact Lisa Bozung for application lbozung@conelectric.com**
- **East Main Street Food and Beverage Court:** provides a great social atmosphere with a variety of food, beer, and wine. **Contact Lisa Stow for application (info@bccdewitt.com)**
- **Hometown Parade:** Saturday morning. **Contact Karen Burns for application (Karen.Burns56@gmail.com)**
- **Corn Hole Tournament:** 2 pm Saturday at the E. Main Street Food Court.
Contact: Loretta Spinrad at Loretta@dewittareacc.org Application is online.
- **Festival Information:** **Loretta@dewittareacc.org or 517-624-2953**

Sponsorship Opportunities Available:

- **Platinum \$3,000 (multiple available)** Logo prominently displayed on the front and sides of stage, the Ox Roast Website with link to Sponsor's Website, **logo included in Magazine Advertising**, name included on Festival T-Shirt. DeWitt Memorial Association will provide all signage.
- ~~**Gold \$1,500** Name on Festival Beverage Glass and Festival T-shirt, logo on Ox Roast Website with link to Sponsor's Website, and logo on Food Tent Entry Sign. **SOLD OUT**~~
- **Silver \$1,000:** Event Specific: Sponsor supplied banner displayed at selected event, name with link to Sponsor's Website, name on T-Shirt, logo included on Event Registration Form.

Petting Zoo and Pony Rides (one still available) Pet Parade & Beauty Contest (one is still available)

~~Pancake Breakfast SOLD~~

- **Bronze \$500 (multiple available)** Event Specific: Sponsor supplied banner displayed during selected event, logo posted on event website with link to sponsor's website, name included on event marketing.

Duck Race Corn Hole Tournament ~~Youth Tractor Pull~~

- **Volunteer** Individual Team (# of team members)

Thursday (Set Up) 7am - 9am 9am - 11am

Friday: 3pm - 6pm 6pm - 9pm 9pm - 12am

Saturday 12pm - 3pm 3pm - 6pm 6pm - 9pm 9pm - 12am

Sunday 8 am - 12pm 12pm - 3 pm 3pm - 6pm (Tear Down/Clean up)

Business Name _____

Address: _____

Contact _____ Phone _____

Email: _____

SPONSORSHIP DEADLINE TO BE INCLUDED IN ADVERTISING AND ON T-SHIRT IS JULY 14