

City of DeWitt
Parks, Recreation, Cemetery and Tree Commission
DeWitt City Hall 414 East Main Street
Wednesday, April 12, 2023
6:00 P.M.

CALL TO ORDER:

Chair Donohue called the April 12, 2022, Parks, Recreation, Cemetery and Tree Commission Special Meeting to order at 6:00 P.M.

ROLL CALL:

Present: Commissioners Donohue, Lenneman, Costigan, Ladd

Absent: None

Staff: Daniel Coss, City Administrator

AUDIENCE: Courtney Sturgis, Spicer Group

APPROVAL OF AGENDA:

Motion by Commissioner Lenneman, supported by Commissioner Costigan to approve the agenda for April 12, 2023. **MOTION CARRIED UNANIMOUSLY.**

APPROVAL OF MINUTES:

Motion by Commissioner Costigan, supported by Commissioner Lenneman to approve the meeting minutes for December 14, 2022. **MOTION CARRIED UNANIMOUSLY.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS

1.) **Review and select playground equipment for McGuire Park**

The Commission reviewed several different types of climbing equipment for McGuire Park.

Courtney Sturgis, Spicer Group, went over different layouts and designs that would fit in the playground area in the park.

After a brief discussion the commission selected a climbing piece of equipment and directed Spicer to get pricing and bring back to the next meeting.

2.) **Review of columbarium layouts and fee schedules from other communities**

The commission reviewed several different styles of columbarium construction, from benches, walls to multi-sided columns.

The commission discussed the options of location in the DeWitt Cemetery and making a motion that they recommend City Council consider placing a columbarium in the cemetery.

Motion by Commissioner Lenneman, supported by Commissioner Costigan, to make a favorable recommendation to the DeWitt City Council that consideration be given to constructing a columbarium in the DeWitt Cemetery with a potential location at the eastern-most part of the cemetery. **MOTION CARRIED UNANIMOUSLY.**

3.) Review Cemetery Open/Closing Burial Fees

City Administrator Coss presented open/closing fees of similar sized communities to DeWitt and a cost breakdown of the city's actual expenses for open/closing at \$360.00.

On a motion by Costigan, supported by Lenneman to recommend City Council increase the Open/Closing Fee to \$450, Cremation Burial to \$200 and implement a Disinterment Fee of \$650.00 for a traditional burial and \$400.00 for a cremation burial. **MOTION CARRIED UNANIMOUSLY.**

Meeting adjourned at 7:16 P.M.

Respectfully Submitted,
Daniel Coss, Recording Secretary