

**TREE PLANTING REQUEST**  
**City of DeWitt, 414 E. Main Street**  
**Ph# 669-5466/Fax # 669-8211**

Site View Diagram (Mark proposed tree locations)

Name: \_\_\_\_\_ Daytime Ph# \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to residents seeking a permit to plant one or more trees in the curb tree lawn adjacent to their property or on other city owned land:**

The most vigorous landscapes have a mix of native species, including a mix of trees. Too many of the same type of tree can make conditions ripe for a serious insect problem or disease, such as gypsy moth infestation or Dutch Elm Disease.

Also, some types of trees are weak wooded (and therefore more easily damaged by wind or likely to experience insect problems) or generally messy. For this reason, DeWitt's tree ordinance **PROHIBITS** planting the following "weedy" species in public right-of-ways or on City owned land:

Alder	Magnolia	Black Locust
Box Elder	Buckthorn	Catalpa
Cottonwood	Siberian Elm	Silver Maple
Mulberry	Poplars	Tree of Heaven
Weeping Willow	Willows, all others	Ash (Fraxinus)

The City of DeWitt **ALLOWS** the planting any of the following tree species in the street right-of-way:

Thornless Honey Locust	Linden
Oaks (varieties of Red or White)	Sycamore
American Beech	London Plane
Bradford Pear	Flowering Crab
Common Hackberry	Sugar and Red Maple (many varieties)
Single Stem Birch	Ginko (Male Tree Only)
Ruby Red Horse Chestnut	Tulip Tree (Liriodendron tulipifera)
Norway Maple (Olmstead and Royal Red only)	

To obtain a permit to plant a tree or trees in a curb tree lawn, in some other City right-of-way, or somewhere else on City property (such as a park, cemetery, etc.), you should take the following four steps:

First, indicate in the following space the number, type or species, and approximate size (height and trunk diameter) of the tree(s) to be planted:

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Second, provide a diagram (either at the top of page 1 in the space provided or on a separate piece of paper attached to this form.) showing the proposed location of the tree(s).

Third, place a suitable marker, such as a wooden stake, in the ground to indicate the approximate location of the proposed tree(s).

Fourth, provide all information requested on the front page of this form and either deliver or mail your completed form to:

**City of DeWitt  
414 E. Main Street  
DeWitt MI 48820**

Within 14 days after completing the four steps listed above, the City will let you know whether your request has been granted.

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*(Below this line is for City use only)*

1. Date Received by the City: \_\_\_/\_\_\_/\_\_\_\_\_.
2. Date Forwarded to the Department of Public Services, with one copy to the City Administrator: \_\_\_/\_\_\_/\_\_\_\_\_.
3. DPS decision: \_\_\_ Approved (Date: \_\_\_/\_\_\_/\_\_\_\_\_.)  
                          \_\_\_ Disapproved (Date: \_\_\_/\_\_\_/\_\_\_\_\_.)

Reason for the disapproval of the application: \_\_\_\_\_

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4. If disapproved by the DPS (or objected to by the Tree Commission's representative), date on which the City Clerk or designee notified the applicant that the permit has been denied: \_\_\_/\_\_\_/\_\_\_\_\_.

Form can be emailed to [info@dewittmi.gov](mailto:info@dewittmi.gov).