

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

**ROLL CALL:**

Members Present: Denise Donohue, Mark Kellogg, Trevor VanDyke, Jennifer Whitman, and Mayoy Leeming

Excused: Matt Cooper and Dave Hunsaker

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Dave Saltow, Fire Chief Joe Spagnuolo, and Stella Gallagher

**AGENDA:**

Motion by VanDyke, seconded by Donohue and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the Council **to approve the minutes from the March 13, 2023, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**CITY HALL DEDICATION PLAQUE**

The dedication plaque has been delivered and the DPS will be installing the plaque in the next couple of weeks. The plaque will be installed outside the entry adjacent to the parking lot.

**CANNON COPIER DELIVERY FOR CITY HALL AND POLICE DEPT**

The new copy machines are due to be delivered and set up on April 12.

**ANNUAL NPDES PHASE II PERMIT SUBMITTAL**

The NPDES Phase II permit is the Storm Water Permit that the city is required to hold with the State of Michigan. Our annual report updating all our permit requirements was submitted on March 31. The permit is a shared permit with the DeWitt School District, which we also share in the costs. Our permit expires in 2024.

**SLOTKIN COMMUNITY-FUNDED PROJECTS**

The East Dill Drive Sewer Extension final submittal has been turned in to Rep Slotkin. They have not announced a schedule for projects that will be receiving funding. As soon as get more information from Rep Slotkin's office, I will update City Council.

### **SNOW PLOW TRUCK**

The dealer has issued a VIN for our new truck that was ordered in June 2021. They are very confident the truck will be built in April and shipped to the equipment dealer for the box, plow, and salt spreader. If the schedule holds, we should be receiving the truck sometime in late summer.

### **SALT ORDER**

The salt order has been submitted to the State of Michigan through the MiDeal Program for 2023-2024. The city will not know the pricing until later this spring or early summer once the state opens bids. We have ordered 350 tons of salt. We still have approximately 300 tons left over from this winter.

### **General Information Packet**

- Planning Commission Minutes 03/16/2023
- Comcast Billing Update
- Salt Order
- 517 Article
- Chamber News
- Invoice Cloud Report
- General Ledger Report 03/10 - 04/06

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

1. **DeWitt Duathlon Special Event Application of Road Closure:**

On Saturday, May 13, 2023, the DeWitt Duathlon is proposed to be held in downtown DeWitt. The event(s) will consist of a run-bike-run, with the start/finish line at the intersection of Bridge and Main Streets. The first race will start at 7:45 am and the second race will go out at 8 am. Both races are expected to be completed by 11 am.

The organizer of the event, Dave Soltow, will start set-up at approximately 2:00 am on the morning of the event and the tear-down should be completed by 12:30 pm.

City Council was provided with the Special Event Application, Road Closure Request, including maps, and Certificate of Liability Insurance naming the City of DeWitt as an additional insured for their review.

The road closure request is for one block in each direction of the intersection at Main Street and Bridge Street (see map). The organizer and volunteers will handle placing the barricades in place for the closure and re-opening of the streets. The police department will assist.

As the races begin the police department will assist with traffic control at some of the key intersections within the city limits. The bike portion of the races extends north out of the City of DeWitt and the organizer has secured the necessary permits from Clinton County Road Commission and traffic control assistance from the Clinton County Sheriff's Department.

The application and road closure request is complete and Mr. Soltow has submitted everything required for the Council review of the application.

Dave Soltow was in attendance to answer any questions City Council may have regarding the request.

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **to approve the Special Event Application and Road Closure request for the DeWitt Duathlon beginning Saturday, May 13 at 2 am and ending Saturday, May 13 at 12:30 pm.**

2. DAESA FY23-24 Annual Budget Presentation:

City Council was provided with the proposed Fiscal Year 2023-2024 DeWitt Area Emergency Services Authority Budget, a memo from Chair Garvey, and funding formula calculations.

The Fire Authority Agreement states “The proposed budget shall be submitted to the City and Townships for review before March 1<sup>st</sup> of each year. The City and Townships may recommend adjustments to their own designated Board representatives, but shall not amend, reject or approve the submitted budget. Such recommendations shall be made by April 15<sup>th</sup>”.

The funding formula is based on data from the following: 2020 Census Bureau for population and households, Clinton County Equalization for State Equalized Values (SEV), and the Fire Authority for three-year average run numbers for all member municipalities. The City Treasurer, Lisa Grysen, has reviewed the funding formula calculations for accuracy.

Chief Spagnuolo was in attendance to go over the budget and present an Annual Report with City Council and answer any questions that may arise.

Motion by Kellogg, seconded by VanDyke and carried by unanimous vote of the Council **to receive and place on file the proposed budget dated February 17, 2023, for DAESA Fiscal Year 2023-2024.**

3. DeWitt Police Department 2022 Annual Report:

City Council was provided with the 2022 Annual Report for the City of DeWitt Police Department. Chief Ferguson was in attendance to provide an overview of the Annual Report.

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council **to receive and place on file the 2022 Annual Report for the DeWitt Police Department.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Working on user agreements and pursuit policies
- Deadline missed by peddler for a license appeal and appeal has been dismissed

City Clerk-Treasurer:

- Waiting for clarification from the Bureau of Elections on the implementation of Proposal

DARA:

- Offering some new programs such as stress busters, cooking classes, and senior CPR
- The Miracle League will be taken over by DeWitt Township
- Afterschool program is full and has a waiting list
- Spring Break program had 51 students

DDA:

- Meeting April 11<sup>th</sup>
- More funding for bike racks
- No Façade Grants this year
- Additional funds set aside for the Christmas Market

DAESA:

- Meeting April 20<sup>th</sup>
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Planning:

- Went over Six-Year Capital Improvement Plan

Parks:

- Meeting on April 12 to discuss McGuire Park and Collumbariums

Police Chief:

- Nothing Additional

**ADJOURNMENT:**

Motion by VanDyke, seconded by Donohue and carried by unanimous vote of the Council that **the meeting is adjourned at 8:23 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor