

City of DeWitt
Parks, Recreation, Cemetery and Tree Commission
DeWitt City Hall 414 East Main Street
Wednesday, December 14, 2022
7:00 P.M.

CALL TO ORDER:

Chair Donohue called the December 14, 2022, Parks, Recreation, Cemetery and Tree Commission Special Meeting to order at 7:00 P.M.

ROLL CALL:

Present: Commissioners Donohue, Lenneman, Costigan, Ladd and Waters

Absent: None

Staff: Daniel Coss, City Administrator

AUDIENCE: None

APPROVAL OF AGENDA:

Motion by Commissioner Costigan, supported by Commissioner Waters to approve the agenda for December 14, 2022. **MOTION CARRIED.**

APPROVAL OF MINUTES:

Motion by Commissioner Costigan, supported by Commissioner Waters to approve the meeting minutes for October 12, 2022. **MOTION CARRIED.**

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS

1.) **Cemetery Monument Maintenance Policy**

The Commission held a discussion on the proposed policy to allow for maintenance/repair of monuments in the cemetery. In particular, the process of repairing damaged monuments and implementing a policy of maintaining older monuments was discussed.

The commission recommended using 100-years as the time frame to allow for maintenance of stones. Using an established number of years allows the policy to stay relevant in the future versus using dates that would have to be reviewed in the future.

Motion by Commissioner Ladd, supported by Commissioner Costigan to approve the maintenance policy with the amendment of “monuments at least 100-years old” and forward the policy to City Council for adoption. **MOTION CARRIED.**

2.) Adoption of 2023 Meeting Schedule

Motion by Commissioner Lenneman, supported by Commissioner Costigan, to approve the meeting schedule as presented and meeting starting time of 6 PM.
MOTION CARRIED.

Meeting adjourned at 7:49 P.M.

Respectfully Submitted,
Daniel Coss, Recording Secretary

DRAFT