



COMMUNITY BUILDING SERVICES

BUILDING PERMIT APPLICATION <i>(Commercial & Residential)</i>	Bldg. Permit No. _____
Project Jurisdiction: <input type="checkbox"/> DeWitt Charter Township <input type="checkbox"/> City of DeWitt <input type="checkbox"/> City of Grand Ledge	Utility Permit No. _____

Description of Project: _____

Job Address: _____

Property Owner: _____

Name	Address	Phone
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Occupant (if different): _____

Market Value of Project (must include labor, material & profit): _____

Work will be completed by: Owner Occupant Licensed Contractor (see below)

CONTRACTOR INFORMATION:

Business / Organization: _____

Contractor: _____ Office No.: _____

Cell No.: _____ Fax No.: _____

Address: _____ City, State, Zip: _____

Email: _____ State License No.: _____ Exp. Date: _____

Federal ID No. (**DO NOT USE SOCIAL SECURITY NO.**): _____

Workers Comp Ins. (or reason for exemption): _____

MESC Employer No. (or reason for exemption): _____

ARCHITECT/ENGINEER:

Name: _____ Contact No.: _____

Address: _____ City, State, Zip: _____

Email: _____ State License No.: _____ Exp. Date: _____

SEWER CONTRACTOR INFORMATION (if applicable):

Name: _____ Phone No.: _____

Address: _____

APPLICANT ACKNOWLEDGEMENT:

“Section 23a of the state construction code act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.”

_____	_____	_____
Print	Signature	Date

BUILDING DEPARTMENT USE ONLY

_____	_____	_____
Permit Fee	Signature	Date

*The following **MUST** be submitted with an application for building permit, as applicable to appropriate jurisdiction:*

- Building Permit Application and Project Specification Sheet.
- Drawings - 2 sets for residential, 3 sets for commercial - 2 hard copies, 1 digital (must be sealed for commercial projects of any size) *or* Specification Sheet (i.e. deck, pole barn) filled out as applicable.
- 2 copies of site plan (drawn to scale showing lot dimensions, size & location of proposed & existing structures with distances from property lines, all public & private easements and the location of the water meter for new homes).
- Inspection Requirements & Miss Dig Notice signed by applicant.
- Energy Code Worksheet - go to www.energycodes.gov/rescheck to complete an online calculation form.
- Sewer Contractor Information. Liability requirements:
 - Permit Bond for \$10,000
 - Personal liability insurance coverage for \$1 million
 - Property damage insurance coverage for \$1 million
 - Aggregate insurance coverage for \$2 million
- Drive permit from the appropriate jurisdiction, unless the road is private.
- Copies of well & septic permit, if necessary and/or applicable.
- Soil erosion permit or exemption/waiver from appropriate jurisdiction.
- Site address from Zoning/Assessing/Equalization, as applicable, if lot is not in a platted subdivision.
- Proof of ownership (i.e. Recorded Warranty Deed or Land Contract, Property Transfer Affidavit or written permission from land owner of record authorizing construction on the site).

DESIGNATED INSPECTION LINE: 517-277-0700



414 E. MAIN STREET
DEWITT, MICHIGAN 48820

INSPECTION REQUIREMENTS & MISS DIG NOTICE

CITY OF DEWITT
INSPECTION LINE: (517) 668-0278
DIRECT NUMBER: (517) 669-2441
FAX NUMBER: (517) 669-8211
www.dewittmi.org

Please be advised of the following regulations regarding building permits:

1. To receive an inspection within 48 hours, this office requires a 24 hour notice.
2. All inspections must be called for by Address or Permit Number.
3. The applicant or applicant's agent will be held responsible for calling for the required inspections as indicated on the application form.
4. Mandatory Storm Sewer Connection: According to Section 66-311 of the City of DeWitt Code, all houses, buildings or properties located within the City adjoining any street, easement or right of way in which there is located a public storm sewer main shall be required to connect directly to the public sewer main.
5. It is a violation of the Michigan Building Code and the City of DeWitt's Zoning Ordinance to occupy any structure without a Certificate of Occupancy.
6. Pursuant to Act 53 of 1974, you are responsible to provide notice to all affected parties as to any excavations which could potentially endanger any underground utility facilities. Said notice is required to be given not less than three full business days (72 hours), excluding Saturdays, Sundays and holidays, before beginning any work. Please contact "Miss Dig" at 811 or www.missdig.net.

This certifies that I have read and understand the above:

Signature: _____ Date: _____



414 E. MAIN STREET
DEWITT, MICHIGAN 48820

SINGLE STORY POLE BUILDING SECTION

Phone: (517) 669-2441 Fax: (517) 669-8211

ENGINEERED TRUSS: YES / NO

If Not, Please Complete the Following:

Rafters: _____ in. x _____ in.

_____ inches on center

Pitch _____ / 12

Ceiling Joists: _____ in. x _____ in.

_____ inches on center

TRUSS CARRIER:

Size _____ in. x _____ in.

Single _____ Double _____ Triple _____

WALL PURLINS:

Size _____ in. x _____ in.

_____ inches on center

SIDING MATERIAL:

Metal _____ Vinyl _____ Wood _____

CONCRETE FLOOR: YES / NO

SKIRT BOARDS:

_____ Rows _____ in. x _____ in. T&G

TREATED POLES:

Size _____ in. x _____ in.

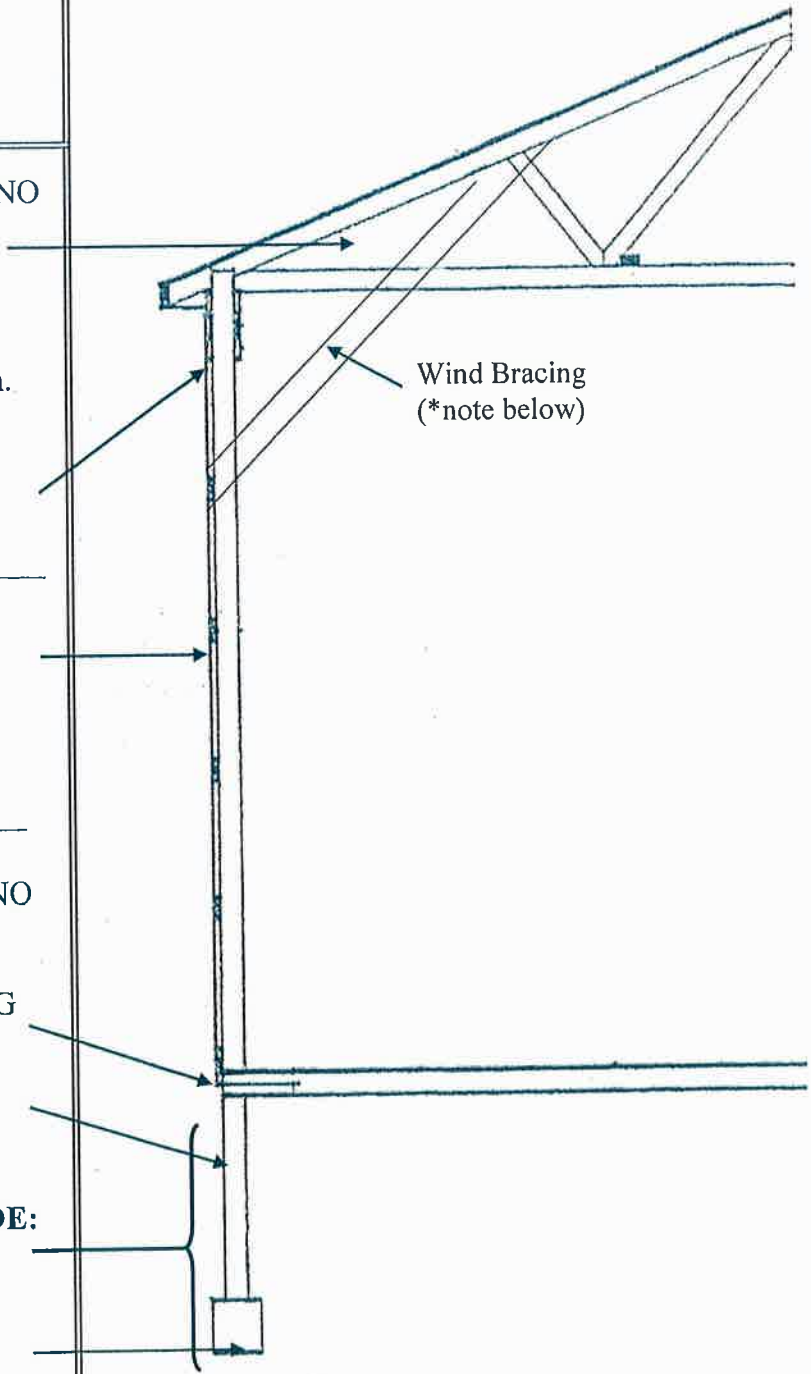
_____ inches on center

DEPTH OF FOOTING FROM GRADE:

* 48 inches required *

FOOTING:

Width _____ Height _____



Additional Requirement:

*Any pole building with a sidewall height over 10 ft. and buildings 60 ft. in length and longer are required to have wind bracing constructed of a 2" x 6" at least 12 ft. in length extending from the pole to the top chord of the rafter at an angle of 45 degrees to the sidewall.

Roof:

Pitch - _____
 Shingles - _____
 Felt - _____
 Ice Barrier - _____
 Roof Sheathing - _____
 Truss - Yes No
 If No Answer The Following
 Rafter Size - _____
 Rafter Spacing - _____
 Rafter Clear Span - _____
 Rafter Species - _____
 Ridge - _____
 Ceiling Joist Size _____
 Ceiling Joist Spacing- _____
 Ceiling Joist Species- _____
 Insulation - _____
 Roof Ventilation - _____

Walls:

Siding - _____
 Sheathing - _____
 Insulation - _____
 Walls Framing - _____
 Headers - _____
 Interior Finish - _____
 Ceiling Height - _____

Floor:

Sub-Floor - _____
 Floor Joist Size- _____
 Floor Joist Spacing - _____
 Floor Joist Clear Span - _____
 Floor Joist Species - _____
 Beam Type & Size - _____
 Distance From Grade - _____

Foundation:

Anchor Type - _____
 Anchor Spacing - _____
 Sill Plate - _____
 Poured Wall Size - _____
 Block Wall Size - _____
 Vertical Reinforcement - # _____ - _____ o.c.
 Concrete Floor Thickness - _____
 Vapor Barrier - _____
 Column Pad Size - _____ x _____ x _____
 Column Spacing- _____
 Footing Width - _____
 Footing Height - _____
 Footing Depth Below Grade - _____

