

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

ROLL CALL:

Members Present: Matt Cooper, Denise Donohue (arrived at 7:02 pm), Dave Hunsaker, Trevor VanDyke, Jennifer Whitman, and Mayor Leeming

Excused: Frank Waters

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Chris Coucke, City Assessor, Stella Gallagher, and John Koskella

AGENDA:

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council that **the agenda be approved as amended to add NB#3 Spark Grant.**

APPROVAL OF MINUTES:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council **to approve the minutes from the November 14, 2022, Regular City Council Meeting as presented.**

PUBLIC COMMENT:

None

CITY ADMINISTRATORS REPORT:

LEAF COLLECTION UPDATE

The snow and cold weather have slowed operations down a little bit, but the DPS continues to make progress. The second leaf truck was down for repairs (cracked steering box) for the last two weeks, but has been repaired and is now back in service. Getting the second truck back allows the DPS to move a little quicker.

RIVERSIDE AND SPORTS PARK PLAYGROUND EQUIPMENT

Penchura Equipment has notified the City that the playground equipment shipping date will be delayed until December 16, 2022. This may push the installation back until the spring, but they have not decided on that. Installation of the equipment is completely weather dependent. I will keep Council posted as additional information is available.

General Information Packet

- Secretary of State Election Letter
- Huntington Econ Report
- Invoice Cloud Activity Report
- General Ledger Report 11/10 – 11/23

OLD BUSINESS:

None

NEW BUSINESS:

1. 2021 Year-End Review - City Assessor Chris Coucke:

The agreement between the City of DeWitt and the City of Grand Ledge for service requires that the Assessor provide an annual report of activities to Mayor and Council.

City Council was provided with a copy of the Assessor's PowerPoint Presentation.

City Assessor, Chris Coucke, was in attendance to go over the presentation and answer any questions Mayor and Council may have.

Motion by Cooper, seconded by Hunsaker and carried by unanimous vote of the Council **to receive and place on file the 2021-2022 Assessor's Annual Report.**

2. 2023 City Council Meeting Schedule:

At the end of each year, City Council adopts a meeting schedule for the next calendar year. Regular City Council meetings are held on the second and fourth Mondays of each month, which was used to determine the attached 2023 meeting dates. The City Charter (Section 7.5) requires that City Council meet at least one time each month.

CITY COUNCIL: Meetings begin at 7:00 p.m. and are held on the second and fourth Mondays of each month.

PLANNING COMMISSION: Meetings begin at 7:00 p.m. and are held on the fourth Thursday of each month.

DOWNTOWN DEVELOPMENT AUTHORITY: Meetings begin at Noon on the second Tuesday of each month.

PARKS, RECREATION, CEMETERY & TREE COMMISSION: Meetings begin at 7:00 p.m. and are held the second Wednesday of every other month beginning in February.

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **to approve the attached City Council meeting schedule dated November 28, 2022, for Calendar Year 2023.**

3. MI DNR RECREATION SPARK GRANTS:

The DNR has announced a new Parks/Recreation Grant program utilizing Federal ARPA funds. The grant program has \$65 million available that will be awarded in three (3) different rounds. The funds can be used for park development, maintenance, and recreation programming. The first round of applications will be due on December 19. Applications submitted are required to have a resolution of support passed by City Council. Ideally, the City could submit three projects

in the first round to get an idea of how each will score, and for projects that do not receive funding, modify the application for successive rounds to improve the scoring. The grant awards will be \$100,000-\$1,000,000 and grant funds have to be spent by December 31, 2026.

The following projects are priorities from our Parks Improvement Plan that would be eligible (grant criteria and cost):

- Riverside Park Parking Lot Expansion, Restroom Renovations, and New Pavilion
- Sports Park Parking Lot Resurfacing, Additional Pavilion and Storage Building, New Dugouts, and Walking Path
- McGuire Park Project (MNTRF Grant Application + Playground Equipment) (Scored 265 points)
- River Trail Park Playground Equipment Replacement (5-6 year time frame in Parks Plan)
- Percy Carris Play Equipment/Basketball Court
- Millbrook Park Play Equipment Replacement (7-15 year time frame in Parks Plan)
- All Kids Playground Equipment Replacement (7-15 year time frame in Parks Plan)

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council **to ask staff to prepare the necessary resolutions of support in the order listed above except for Millbrook Park moving to the bottom of the list as the lowest priority.**

COUNCIL STAFF REPORTS:

City Attorney:

- Attended court for 122 E. Main. The defendant will be fined \$50 per day until the work is completed and must pay all court costs as well as the salary of the City Administrator and Police Chief for attending court
- Working on a peddler's license violation

City Clerk-Treasurer:

- Election has been certified by the County Board of Canvassers. State Board of Canvassers met today
- FOIA requests already filed for copies of the tabulator tapes

DARA:

- Meeting 12/6

DAESA:

- Mini Pumper should be delivered on 12/8/2022
- Possible budget increase for staff
- City will get one-day liability for Christmas Eve

DDA:

- Christmas Market on 12/3

Planning:

- Meeting in December

Parks:

- Playground equipment has not arrived
- Meeting on December 12

Police Chief:

- Adopting a family again this year for Christmas
- LEIN Audit coming up
- New Concealed Pistol License business opening called Glock & Load
- Continue to work with teachers regarding active violence training/plans

Mayor Leeming:

- Reminder of the Christmas Party at Relli's on 12/10

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 8:12 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor