

**TREE PLANTING REQUEST**  
**City of DeWitt, 414 E. Main Street**  
**Ph# 669-2441/Fax # 669-8211**

Site View Diagram (Mark proposed tree locations)

Name: \_\_\_\_\_ Daytime Ph# \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to residents seeking a permit to plant one or more trees in the curb tree lawn adjacent to their property or on other city owned land:**

The most vigorous landscapes have a mix of native species, including a mix of trees. Too many of the same type of tree can make conditions ripe for a serious insect problem or disease, such as gypsy moth infestation or Dutch Elm Disease.

Also, some types of trees are weak wooded (and therefore more easily damaged by wind or likely to experience insect problems) or generally messy. For this reason, DeWitt's tree ordinance PROHIBITS planting the following "weedy" species in public right-of-ways or on City owned land:

|                |                     |                |
|----------------|---------------------|----------------|
| Alder          | Paper Birch         | Black Locust   |
| Box Elder      | Buckthorn           | Catalpa        |
| Cottonwood     | Siberian Elm        | Silver Maple   |
| Mulberry       | Poplars             | Tree of Heaven |
| Weeping Willow | Willows, all others |                |

Also, a 1998 inventory of DeWitt's trees, conducted by a forester from MSU, found that nearly 60% of DeWitt's street trees were maples. The forester encouraged more diversity. The City of DeWitt therefore STRONGLY RECOMMENDS planting any of the following tree species (each of which does quite well when planted alongside streets):

|                              |                |
|------------------------------|----------------|
| Thornless Honey Locust       | Ash            |
| Scarlet, Red or English Oaks | Linden         |
| American Beech               | Sycamore       |
| Bradford Pear                | London Plane   |
| Common Hackberry             | Flowering Crab |

To obtain a permit to plant a tree or trees in a curb tree lawn, in some other City right-of-way, or somewhere else on City property (such as a park, cemetery, etc.), you should take the following four steps:

First, indicate in the following space the number, type or species, and approximate size (height and trunk diameter) of the tree(s) to be planted:

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Second, provide a diagram (either at the top of page 1 in the space provided or on a separate piece of paper attached to this form.) showing the proposed location of the tree(s).

Third, place a suitable marker, such as a wooden stake, in the ground to indicate the approximate location of the proposed tree(s).

Fourth, provide all information requested on the front page of this form and either deliver or mail your completed form to:

**City of DeWitt  
414 E. Main Street  
DeWitt MI 48820**

Within 14 days after completing the four steps listed above, the City will let you know whether your request has been granted.

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*(Below this line is for City use only)*

1. Date Received by the City: \_\_\_/\_\_\_/\_\_\_\_\_.
2. Date Forwarded to the Department of Public Services, with one copy each to the City Administrator and the Tree Commission's representative: \_\_\_/\_\_\_/\_\_\_\_\_.
3. DPS decision: \_\_\_ Approved (Date: \_\_\_/\_\_\_/\_\_\_\_\_.)  
                          \_\_\_ Disapproved (Date: \_\_\_/\_\_\_/\_\_\_\_\_.)

Reason for the disapproval of the application: \_\_\_\_\_

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4. If disapproved by the DPS (or objected to by the Tree Commission's representative), date on which the City Clerk notified the applicant that the permit has been denied subject to review by the Tree Commission as a whole at its next meeting: \_\_\_/\_\_\_/\_\_\_\_\_.
5. Date City Clerk notified the applicant of \_\_\_ approval or \_\_\_ disapproval of the request by the Tree Commission as a whole: \_\_\_/\_\_\_/\_\_\_\_\_.