

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:01 pm. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, and Jennifer Whitman

Excused: Frank Waters

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Clay Coey, Chad Stevens, DARA, and Stella Gallagher

AGENDA:

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Whitman, seconded VanDyke and carried by unanimous vote of the **Council to approve the minutes from the August 22, 2022, Regular City Council Meeting as presented.**

PUBLIC COMMENT:

Clay Coey, 409 Riverview, would like City Council to consider changing meeting nights s residents could attend the DeWitt School Board meetings, DeWitt Charter Township meeting and DeWitt City Council meetings.

CITY ADMINISTRATORS REPORT:

2022 LOCAL ROAD RESURFACING PROJECT

The resurfacing project has been completed, including restoration. There are a few small items on the punch list for the contractor to complete before the project is completely closed out. The resurfacing went very smoothly with only one minor change order on Oakwood Drive. Oakwood Drive had approximately 5.5-inches of asphalt on the east end of the project. Once the asphalt was removed the contractor had to bring in additional crushed stone to raise the roadbed to accommodate placing 4-inches of new asphalt.

FRONTIER FIBER OPTIC INSTALLATION

Frontier is planning to construct a fiber optic network throughout the City of DeWitt beginning the 4th quarter of 2022. The project is expected to be completed in approximately 6-8 months. They will be installing 26,000 feet aerially, 26,000 feet buried, and 8,000 feet in existing underground infrastructure. The fiber network will be to offer high-speed internet connections in the City and Township. Frontier anticipates being able to serve 4,500 customer locations (residential and commercial) when completed. With the project, some of the neighborhoods will have new pedestals installed in the right-of-way, similar to the existing Comcast pedestals. High-

speed internet packages will range from 50 Mbps to 2 Gbps, with pricing to be set once the project nears completion.

DAESA PROFESSIONAL SERVICES AGREEMENT

The City provides several services to the Fire Authority i.e., financial services, payroll, accounts payable, etc... In the past, there was a professional services agreement that outlined the scope of services and cost. The last time the agreement was extended and updated was in 2007. A copy of the agreement was provided to Chief Spagnuolo and we are working on updating the agreement with current-day language. This will be brought before City Council at a future meeting.

General Information Packet

- Assessor Summary – August 22nd
- DeWitt Chamber of Commerce Materials
- Invoice Cloud Activity Report
- General Ledger Report 8/19 - 9/8

OLD BUSINESS:

None

NEW BUSINESS:

1. Review DARA FY 2023 Budget – Executive Direct Chad Stevens:

Chad Stevens, Executive Director, was in attendance to present the DeWitt Area Recreation Authority (DARA) Budget Summary for 2023. City Council was provided with the following materials are attached for their review:

- 2023 DARA Budget Summary
- Municipal Contribution Worksheet
- 2023 DARA Expenditure Detail Report
- 2023 Miracle League Capital Budget
- 2023 Scholarship Budget

Motion by VanDyke, seconded Donohue and carried by unanimous vote of the **Council to receive and place on file the Fiscal Year 2023 DeWitt Area Recreation Authority Budget.**

2. MML Voting and Alternate Voting Delegate Designation:

The MML Fall Convention Annual Meeting requires the city to designate a voting delegate on behalf of the City of DeWitt with authorization to vote on the Core Legislative Principles document and any other business that may be brought forward at the annual meeting.

The Mayor and Mayor Pro-Tem will be attending the convention in October. The MML by-laws allow municipalities to designate an alternative as well.

City Council was provided with a communication from MML outlining the process.

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council **to appoint Mayor Leeming as the Voting Delegate and Mayor Pro-Tem Hunsaker as the Alternate Voting Delegate for the Michigan Municipal League Annual Meeting held October 19-21, 2022.**

3. Community Room Policy Development Review:

City Council adopted the current Community Room Use Policy and Guidelines on August 9, 2021. At the time of adoption, Council requested that the policy and guidelines be reviewed after one year of rental usage with the administration making recommendations for any policy changes.

City Council was provided with the new proposed Use Policy and Guidelines with the recommended changes highlighted based on the discussions from the August 8, 2022, City Council meeting.

In addition, City Council was provided with a printout of a receipt that a user receives once the reservation fees have been paid. The bottom half of the receipt contains a list of the General Guidelines for the Community Room.

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council **to approve the recommended changes, as outlined in the policy dated September 12, 2022, to the Community Room Use Policy and Guidelines.**

COUNCIL STAFF REPORTS:

City Attorney:

- Marihuana case with Clinton County Cares Coalition is closed. Judge Barks ruled in the City's favor and they did not file an appeal within the allotted time.
- Policy updates

City Clerk-Treasurer:

- Ballots have been proofed and should arrive by the end of September. Clinton County Clerk's Office had to wait for the ruling by the Supreme Court on the proposals to be on the ballot.

DARA:

- New meeting dates are the first Tuesday of the month

DAESA:

- Appreciation Dinner was Sunday. Firefighter Gary Ball was honored for 30 years on the department.

DDA:

- Discussed façade grants
- Kelly Preston has purchased the old pharmacy building
- Working on some new events

Planning:

- Meeting canceled
- Next meeting is scheduled for 9/27

Parks:

- Meeting in October
- Playground equipment still scheduled for October

Police Chief:

- Homecoming Parade is 10/7
- 9/16 training with the school and teachers
- Testing the RAVE Program
- New scam-stealing check out of mailboxes

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:52 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor