

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Denise Donohue, Dave Hunsaker, Trevor VanDyke, Frank Waters, Jennifer Whitman

Excused: Matt Cooper

**STAFF:**

Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Clay Coey, Stella Gallagher and John Koskela

**AGENDA:**

Motion by Van Dyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by VanDyke, seconded by Waters and carried by unanimous vote of the Council **to approve the minutes from the June 27, 2022, Regular City Council Meeting as presented.**

Motion by Donohue, seconded by Waters and carried by unanimous vote of the Council **to approve the minutes from the June 27, 2022, Closed Session as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**2022 LOCAL STREET RESURFACING PROJECT**

The pre-construction meeting is scheduled for July 13 and the contractor will submit their construction schedule at that time. Construction is expected to begin in July and be completed sometime in early August.

**INVOICE CLOUD PAYMENT SYSTEM**

Our new payment processing system, InvoiceCloud, went active on July 1. As of July 1, we have processed 11 summer tax payments, 131 utility bills, 9 miscellaneous invoices (park, and community room rentals), and 3 building permits. The total value of all payments processed is \$74,629.00.

**SUMMER TAX BILLS**

Summer tax bills have been mailed and are due on September 30, 2022.

### **JULY BOARD OF REVIEW**

The July BOR is scheduled to meet on July 19 at 5 pm in City Hall. The July session is for the correction of facts, clerical errors, homestead exemptions, and disabled veterans' exemptions.

### **General Information Packet**

- [Planning Commission Meeting Minutes](#)
- [Assessor June Monthly Report](#)
- [DeWitt Chamber of Commerce Materials](#)

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

1. **Capital Benefit Charge Annual Adjustment – South DeWitt Road:**

Each year Council adopts amended Capital Benefit Charges for the various water districts that have been established in the City over the years. The effective rates of the following district expired:

- South DeWitt Road

The annual rate for this district needs to be adjusted to reflect the annual average interest rate received on investments held by the Water/Sewer Fund. Clerk/Treasurer, Lisa Grysen, has calculated the average rate at 1.21%. The Capital Benefit Charge is the pro-rated linear foot fee that a property owner pays at the time of connecting to the water system. The Capital Benefit Charge varies per district based on differences in the actual cost for extending a water main in that particular district.

**Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council to approve the prepared Resolution setting the revised Capital Benefit Charges for the aforementioned water district.**

2. **MML – Workers' Compensation Fund:**

City Council was provided with the Trustee that is seeking re-election to the MML Workers' Compensation Fund Board of Trustees. A brief biographical sketch of the candidate was also provided.

**Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to cast a ballot for Mr. Lee Kilbourn, Mayor, City of Auburn for a four-year term beginning October 1, 2022 for the MML Workers' Compensation Fund Board of Trustees.**

**CLOSED SESSION:**

Motion by Donohue, seconded by VanDyke and carried by roll call vote of the Council to adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (C) for negotiations connected with the Police Collective bargaining agreements at 7:38 pm.

ROLL CALL:

Donohue	Yes	Cooper	Absent
Hunsaker	Yes	VanDyke	Yes
Waters	Yes	Whitman	Yes

Motion by Van Dyke, seconded by Waters and carried by unanimous vote of the Council to reconvene to the regular meeting at 8:30 pm.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to direct the City Administrator to proceed as discussed in closed session.

**COUNCIL STAFF REPORTS:**

City Attorney:

- In court today on tickets
- The Courts will no longer enforce parking tickets
- Show cause hearing on 122 E. Main Street

City Clerk-Treasurer:

- Response to InvoiceCloud has been great

DARA:

- Working on a plan to keep kids' stuff organized in the summer fun club
- Summer Fun Club is a maximum capacity
- Currently have 26 part-time staff members working summer fun club
- Lansing Public Schools is providing free breakfasts and lunches
- No Pickle Ball Courts this year
- Starting to work on the budget

DAESA:

- Interviews for the secretary position are complete

DDA:

- Discussing Façade Grants
- Completing a barrier-free inventory
- Sheryl Landgraf is the new Vice Chair

Planning:

- No Meeting

Parks:

- No Meeting

Police Chief:

- Touch a Truck went well
- Sgt. Stoltzfus has developed coupons for ice cream to hand out to kids

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 8:36 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor