

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Denise Donohue, Dave Hunsaker, Frank Waters, Jennifer Whitman

Excused: Matt Cooper and Trevor VanDyke

**STAFF:**

Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Clay Coey, William Freeman, Brandon Deane, Andy Joslyn, James Styka

**AGENDA:**

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by Hunsaker and carried by unanimous vote of the Council to **approve the minutes from the June 13, 2022, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

William Freeman, 414 W. Main Street, would like to inquire about having the bike lanes and crosswalks marked better. Possibly placing some of the yellow signs that are placed in the center of the road in the downtown at the crosswalk at McGuire Park where the bike path crosses the street.

**CITY ADMINISTRATORS REPORT:**

**DDA CAR CRUISE IN**

The Car Cruise In was a success! We had great participation and the weather cooperated. The event was well attended and there were no issues of note to report.

**PETITION SIGNATURE COLLECTORS**

We are seeing an increase of signature collectors for various ballot initiatives show up at our public events. With the vast majority of our events being conducted on public streets this is something the city may see more of this year. The signature collectors are permitted to walk around the events, provided they are not causing a disturbance.

**FOURTH OF JULY**

Just a reminder that City Hall will be closed Monday, July 4 for the holiday.

**BECKETT & RAEDER PERSONNEL CHANGE**

Michelle Bennett, City Planner, is no longer with Beckett and Raeder. Our new planning consultant will be Elizabeth Gunden. Elizabeth has been with B&R for 10+ years and has a lot of planning experience.

**General Information Packet**

- [DeWitt Area Emergency Services Meeting Minutes](#)
- [DeWitt Chamber of Commerce Materials](#)
- [Clinton County Annual Report for Rural Recycling Site Program](#)

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. MERS Pension Employee Contribution – General Employee Division :

The MERS General Employee Group contribution is currently 8.5% and will be increased, if approved, to 9.0% effective July 1, 2022. This increase is keeping in line with the increase in the Police Department Union Contract and the increase in City costs to fund pension obligations. The employee contribution is one of three mechanisms to help improve the City’s unfunded pension position. The other two (2) efforts have been implemented to help off-set the unfunded obligations are moving new employees to a Hybrid Pension Plan (August 2014) and budgeting for an additional \$150,000 per year (FY22-23) payment to MERS.

The December 31, 2020 MERS actuarial shows that the Funded Ratio is 60% for 2020. The 2021 actuarial has not been issued yet.

There are only four (4) employees remaining in the General Employee Pension Group; City Administrator, City Clerk, Chief of Police and DPS Supervisor.

Motion by Hunsaker, seconded by Waters and carried by unanimous vote of the Council **to approval to increase the employee contribution for the MERS Defined Benefit General Employee Pension Group from 8.5% to 9.0% effective July 1, 2022.**

2. FY 2021-22 Budget Amendments

City Council was provided with the budget amendment details for each fund, including line items. The current Original budget, the Proposed Amendments, and Final Amended Budget are all shown for your review and consideration. Summarized by fund, the budget amendments are as follows:

<u>Fund</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General	\$3,560,614	\$3,481,366	\$84,707.00
Cemetery	\$10,102.00	\$500.00	\$9,602.00
Pub. Improv/Bldg	\$0.00	\$0.00	\$0.00
Major Street	\$400,010.00	\$509,138.00	(\$109,128.00)
Local Street	\$274,060.00	\$412,219.00	(\$138,159.00)
DDA	\$153,550.00	\$179,819.00	(\$26,269.00)
Building Dept.	\$68,105.00	\$77,050.00	(\$8,945.00)
Drug Law Enf.	\$0.00	\$5.00	(\$5.00)
Water & Sewer	\$677,868.00	\$777,998.00	(\$100,130.00)
Motor Pool	\$231,289.00	\$223,409.00	\$7,880.00
Special Donations	\$505.00	\$600.00	(\$95.00)

**General Fund Revenues:** The overall anticipated year-end revenues are projected to be \$147,607 higher than the original budget, which is due to additional property tax revenues and state revenue sharing. The FY21-22 Amended Budget is showing an increase in Fund Balance of \$84,772.14, which is due to utilizing the designated funds for the bridge construction projects.

The General Fund/Other Fund Revenue and Expenses are highlighted on the attached spreadsheet. The amendments of note have a brief description in each line item for Council's review. The amendments that are reductions are shown as ***(Bold-Italics)*** on the attached spreadsheet.

**General Fund Fund Balance** – The GF Fund Balance remains very healthy at \$2,555,706.00, with a committed Fund Balance of \$415,000 for the Bridge Fund, \$250,000 for Parks Improvements, and \$7,230 for Voting Equipment Maintenance Contract. The total committed fund balance is \$672,230.00.

Removing all of the funds reserved for the Bridge Repair and Parks Improvements leaves an unrestricted Fund Balance of \$1,968,183.81.

City Council has discussed increasing the reserve funds for the future Parks Improvements. The current reserve fund has a balance of \$250,000.00, which has been identified as going towards Riverside, Sports Park, and McGuire Park.

City Council could authorize an additional \$250,000 towards other future park improvements in reserve funding and still have a remaining undesignated fund balance of \$1,718,183.

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council **to amend the recommended action to include designating \$250,000 for future capital purchases of parks playground equipment.**

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council **approve the recommended action, the designation of \$250,000 for future capital purchases of parks playground equipment, budget amendments to the FY 2021-22 Budget and authorize the Treasurer to make the necessary adjustments to the financial statements.**

3. On-going Obligations Report:

As required by the City Charter Section 12.4 Budget Control attached is the On-Going Obligation report for FY2021-2022.

Motion by Donohue, seconded by Whitman and carried by unanimous vote of the **Council to receive and place on file the On-Going Obligations Report as presented by the City Administrator for the Fiscal Year 2021-2022 in accordance with the DeWitt City Charter, Section 12.4 Budget Control.**

4. Presentation of Concept Plan for 110 South Bridge Street Development:

Andy Joslyn, ALJ Holdings, Inc, and his architect team will be in attendance to present a conceptual plan for the proposed building at 110 South Bridge Street (Hovey Site). The developer will bring the materials for review to the meeting.

**Discussion Only**

**CLOSED SESSION:**

Motion by Waters, seconded by Donohue and carried by roll call vote of the Council to adjourn to enter into closed session per the Open Meeting Act Article 15.268 Section 8 Sub (C) for negotiations connected with the D.P.W. Collective bargaining agreements at 7:55 pm.

ROLL CALL:

Donohue	Yes	Cooper	Absent
Hunsaker	Yes	VanDyke	Absent
Waters	Yes	Whitman	Yes

Motion by Waters, seconded by Donohue and carried by unanimous vote of the Council to reconvene to the regular meeting at 8:08 pm.

5. Department of Public Services CBA Ratification

The current contract for the DPS staff expires on June 30, 2022.

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council **to approve a three-year contract, July 1, 2022 – June 30, 2025, with the Michigan AFSCME Council 25 AFSCME Local 1059 and authorize the Mayor, City Clerk, and City Administrator to sign the approved contract on behalf of the City of DeWitt.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Ballot are being mailed
- Invoice Cloud will be live on June 29
- Taxes and Utility Bills are being mailed on July 1

DARA:

- No Meeting

DAESA:

- Ryan Cressman is the new Olive Township Representative on the DAESA Bord, replacing Chris Greenfield
- Interviews for the recording secretary will be June 29
- One call within the City Limits was missed last month

DDA:

- No Meeting

Planning:

- Discussed planning area #3 (downtown)

Parks:

- No Meeting

Police Chief:

- Faith Fest went well, not as well attended this year
- Car Show was great

**ADJOURNMENT:**

Motion by Whitman, seconded by Donohue and carried by unanimous vote of the Council that **the meeting is adjourned at 8:09 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor