

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

**ROLL CALL:**

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, Frank Waters, and Jennifer Whitman

Excused: None

**STAFF:**

Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

Clay Coey, Bill Kimble, C2AE, and Stella Gallagher

**AGENDA:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the agenda be approved as presented.**

**APPROVAL OF MINUTES:**

Motion by VanDyke, seconded by Hunsaker and carried by unanimous vote of the Council to **approve the minutes from the May 23, 2022, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**CATEGORY B GRANT APPLICATION**

The applications have been released by MDOT and we are working with C2AE to submit an application for the 2023 round. The resolution of support will be on the June 13, 2022 council agenda. The following local streets are anticipated to be included in the application: Birchwood, Pine, and South DeWitt Drive.

**MEMORIAL DAY PARADE**

The parade is set for Memorial Day at 10 am downtown and the route will be the same as in years past; start at the Memorial Building and proceed down Washington to Bridge to the DeWitt City Cemetery. Mayor Pro-Tem Hunsaker will be delivering a speech as a part of the ceremony at the cemetery.

**COMMUNITY ROOM RENTAL UPDATE**

In September it will be one year since the start of rentals in the Community Room. To date, we have generated approximately \$1,580.00 in rental fees and generally, things have gone smoothly. As the one-year gets closer there may be a couple of recommendations on modifications to the policy. Up to this point, there has been only one (1) non-profit group, Wildflower Homeowners Association, that has utilized the “no-charge” hours for a meeting.

**CHARTER PETITION LAWSUIT – MEDICAL MARIHUANA**

A court date has been set for June 9 at 9 am in Clinton County Courts to hear the suit on the Charter Petition that was submitted in August 2021. The plaintiffs have filed a Writ of Mandamus, which essentially means they are asking the court to order the City put the question on the ballot in November 2022.

**GENERAL INFORMATION PACKET**

The additional communications included in the General Information Packet are:

- Current Areas of Economic & Investment Focus – Huntington Bank Report
- DAESA Meeting Minutes – April 21, 2022
- General Ledger Report – May 5 – May 19, 2022

**OLD BUSINESS:**

None

**NEW BUSINESS:**

1. Water System Agreement Extension-Lansing Board of Water and Light- Certificate of Extension No. 22

The City and the Lansing Board of Water and Light (LBWL) entered into a Water System Agreement on August 8, 2000, which brought LBWL water to the City of DeWitt and also put the LBWL in charge of water system operation and maintenance. Based on State law, the City and the LBWL could not enter into an agreement that is longer than 30 years.

To keep the Agreement term at 30 years an “ever-greening” provision was placed in the Agreement, which states that each year the City and LBWL can agree to extend the agreement another year and must be made by June 1<sup>st</sup>.

The Water System Agreement Extension, if approved, would change the expiration date of the Water System Agreement from August 8, 2051, to August 8, 2052.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to approve the Water Service Agreement Extension dated May 19, 2022, between the Lansing Board of Water and Light and the City of DeWitt and authorize the Mayor and City Clerk to sign the agreement on behalf of the City.**

2. MML Liability and Property Pool Renewal (MMLLPP):

The City subscribes to the Michigan Municipal League (MML) for liability and property insurance. The Michigan Municipal League Liability and Property Pool provides comprehensive property, general liability, auto liability, public officials' liability insurance, and related services to cities, villages, townships, and other public entities.

The City of DeWitt carries coverage up to \$10,000,000.00 each occurrence. The City of DeWitt has been with the MML Liability and Property Pool since 1992. The premium for 2022-23 is \$49,287, which is an increase of \$2,376.00. Upon receiving payment of the 2022 invoice the City of DeWitt will receive a \$4,692.00 (\$3,113 in 2021) dividend payment from the MML Liability and Property Pool.

When taking the dividend payment into account, the premium is increasing by \$797.00 from 2021.

The premium increase is attributed to a slight increase in building values, law enforcement liability coverage, two (2) additional vehicles/increased vehicle value, and an increase in payroll.

Motion by Waters, seconded by Donohue and carried by unanimous vote of the Council **to authorize the renewal of the Michigan Municipal League Liability and Property Pool for the term of July 1, 2022, through July 1, 2023, in an amount not to exceed \$49,287.00.**

3. MDOT TEDF Category B Funds Resolution of Support:

The MDOT Category B Transportation Economic Development Funds (TEDF) are intended for communities with less than 10,000 population and is a competitive application process. There is approximately \$3 million available statewide with a maximum award of \$250,000 for each community. The Category B funds have to be matched dollar-for-dollar by the local community and can only be used for road resurfacing and other activities not considered regular/routine maintenance, such as crack-sealing. The funds can only be used on streets that are classified as “local” streets.

The application for the City would include resurfacing West Dill, Looking Glass Glen, Pine Ridge, Cedarwood, a portion of DeWitt Drive, West Webb and crack sealing various locations throughout the City (see below for full list). The proposed project and application will be for \$500,000 with a local match of \$250,000.00.

Applications are due by June 15, 2022. If awarded, the funding would be available for 2023.

Motion by Whitman, seconded by Cooper and carried by unanimous vote of the Council **to approve the Resolution 2022-11 a Resolution of Support for the City of DeWitt application for the Michigan Department of Transportation Category B Transportation Economic Development Funds, and authorize the City Administrator to be the primary MDOT contact.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- Hearing on Charter Amendment is advantageous to us

City Clerk-Treasurer:

- AV applications have been mailed
- Implementation of Invoice Cloud is ahead of schedule
- Paul is working on advertising for Invoice Cloud
- Paul has created a new “City of DeWitt” QR Code that will be on all invoices



DARA:

- Jersey program is a success
- Summer Fun Club is full
- Silver Sneakers will be held in the Community Room but is not a DARA program
- Inspection by a DeWitt Township police officer trained in active shooter protocols was performed and recommendations for the DeWitt Township Community Center Building (DARA Building) were made

DAESA:

- Meeting on 6/16
- Recording Secretary has resigned
- Olive Township representative Chris Greenfield is resigning

DDA:

- Awarded Facade Grants

Planning:

- No Meeting

Parks:

- Chose a final standalone piece of playground equipment
- Meeting in August to discuss McGuire Park

Police Chief:

- Car Show Tuesday
- Faith Fest is June 25<sup>th</sup>
- Working on grass violations

Mayor Leeming:

- Kayak launch not in yet
- No changing stations in the Riverside restrooms
- Memorial Parade was well attended, and the Mayor Pro-Tem's speech was excellent

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:31 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor