

**CITY OF DEWITT BUDGET**

**2022 - 2023**

**CITY OF DEWITT**  
BUDGET 2022-2023  
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April 18, 2022

Mayor Leeming and City Council  
City of DeWitt  
DeWitt, Michigan

In accordance with Article 12 of the City Charter, enclosed for your review is the City Administrator's Proposed Budget for Fiscal Year 2022-2023 for the City of DeWitt. This budget document recommends a work program and financial plan for operating the City of DeWitt for the period of July 1, 2022 to June 30, 2023. I would like to thank the staff for their effort and diligence in helping to present a fiscally constrained budget, while preserving the services the residents of the City of DeWitt have come to expect.

The following narrative provides a brief outline of key elements comprising the proposed City budget for the upcoming fiscal year:

### **GENERAL FUND**

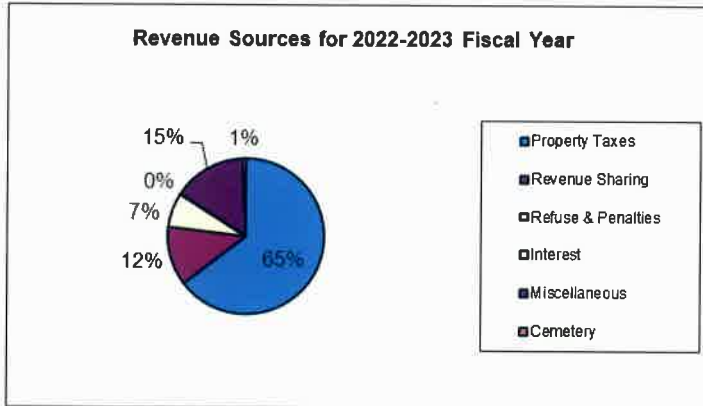
**Revenues:** The FY22-23 General Fund Budget has proposed continuing the current millage rate of 13.00 mills. Total revenues for the General Fund for Fiscal Year 2022-23 are expected to be \$3,802,771; an increase of \$384,305 from Fiscal Year 2021-22 Original Budget, which is attributed to an increase of property tax collections, \$151,600, budgeting for the MNRTF Grant for McGuire Park, \$130,000, and an increase in State Revenue Sharing of \$91,100.

The largest source of revenue continues to be property taxes. The FY 22-23 General Fund budget proposes total property tax revenues of \$2,400,000, which is an increase of \$151,600 from FY21-22.

The second largest source of revenue for the General Fund is State Shared Revenue. The budget estimates that the City will receive \$458,300 in revenue sharing for FY 22-23. Due to the uncertainty of the COVID-19 shutdown and how it will impact revenue sharing the budget has figured a 7.5-percent reduction for the full fiscal year. Michigan Department of Treasury has FY23 revenue estimates of \$396,740.00.

The Federal Stimulus funding is not accounted for in the budget, which estimates are \$474,000. The funding is expected to be disbursed in two (2) rounds 50% April-May 2021 and 50% April-May 2022. Once the US Department of Treasury issues complete guidance on how the funds may be used, City Council will have to discuss options for the funding.

The General Fund presented represents a balanced budget with an anticipated contribution of \$79,936.00 to the General Fund Fund Balance at the end of the Fiscal Year.



**Expenditures:** Total General Fund expenditures for FY2022-23 are budgeted at \$3,805,049. This is an increase of \$466,519 or approximately 14.0% from FY21-22 Original Budget.

Some points of interest in the General Fund are:

**Council:** The council budget is being proposed at \$32,940.00, which is being held flat from FY21-22.

**Administrator:** The administrator budget covers the City Administrator, Administrative Assistant and 50% of a proposed Part-Time Employee (PTE). The proposed budget is \$250,983 a \$12,237 decrease from FY21-22 due to staff changes.

**Election:** This is one of those categories that fluctuates as the number of elections can vary from year to year. The department budget has four (4) elections budgeted during the FY21-22 year. The budget for Elections increased \$63.00 from FY21-22.

**Assessor:** Normal operating costs for contracting Assessing are budgeted for a slight increase. The City signed a new contract with the City of Grand Ledge, effective April 1, 2021, that provided a four-year rate guarantee, which expires on March 31, 2025. Overall, the Assessing budget is increasing \$189.00.

**Clerk/Treasurer:** The Clerk/Treasurer budget covers the Clerk/Treasurer, Administrative Specialist and 50% of a proposed PTE. The proposed budget is \$202,926.00, which is an increase of \$10,160 due to rearrangement of staff responsibilities.



**Building and Grounds:** A variety of activities are funded from the Building and Grounds budget. Major expenses from this budget include payment to Granger Disposal for the refuse and recycling contract (\$318,816); transferring of funds to the Street Fund for street improvements (\$60,000); street lights (\$84,594), legal fees (\$40,000) and Bond Payment (\$140,000). The overall budget increased \$11,213.00 from FY21-22.

**Police Department:** Total expenditures for the Police Department are anticipated at \$986,181, which is an increase of \$201,916 from the FY21-22 Original Budget. The increases are due to adding an additional Sergeant position and an increase hourly rate for PTE staff. The cumulative four-year average for part-time officers remains consistent at 2,400 hours per year. On July 1, 2021 the hourly rate for part-time officers increased to \$20.00.

**Fire Department:** The City's payment to the DeWitt Area Emergency Services Authority for FY22-23 will be \$203,000.00. This is a slight increase of \$8,400.00 FY21-22 Original Budget. The Authority presented their annual budget at a previous City Council meeting and indicated additional funds being used to cover increased hours for the Chief and Capital Improvement for equipment purchases. In addition to the payment to DAESA, \$1,000 is included in the Fire Department budget for repair and maintenance to the building, which is owned by the city.

**Planning:** The Planning budget for FY 2022-23 is \$12,750 and is being held flat as compared to the FY21-22 Original Budget.

**Public Services:** The DPS proposed budget is \$722,173 which is an increase of \$47,879 from FY21-22 Original Budget or approximately 7.1%. The budget includes funds for an increase in part-time staff for leaf collection, building maintenance, increased pension costs.

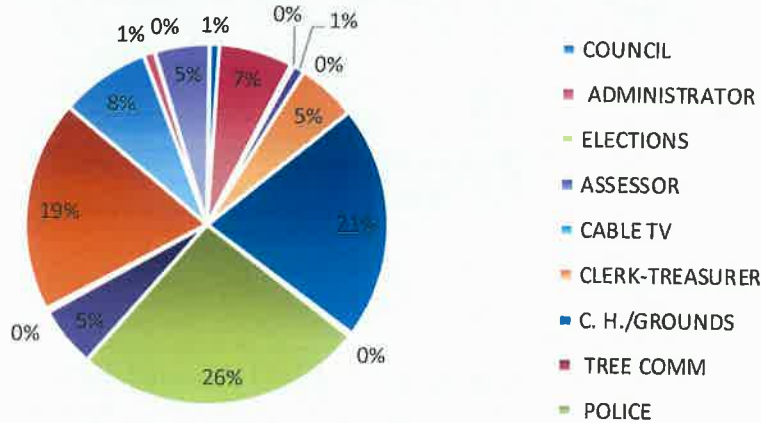
**The Parks Facilities:** FY2022-23 operating budget is \$306,005 an increase of \$217,972 from the FY21-22 Original Budget total. The FY22-23 Budget does includes the City match for a MNRTF Grant Application and replacement of playground equipment at McGuire Park.

**Recreation:** The Recreation budget contains funds for paying the DeWitt Area Recreation Authority for providing recreation programming to City residents. The amount to be paid to DARA is estimated since they operate on a calendar year fiscal year. The DARA payment is proposed to be \$37,546.00, which is a slight increase from FY21-22. The actual costs are based in part on programming numbers, which reflect the number of City participants. The DARA budget is directly impacted by registration numbers, which is expected to increase from 2020-2021 and will have a positive impact on DARA's operating budget.

**Retiree Benefits:** The retiree benefit budget is proposed to be \$186,276.00. The budget includes an annual payment of \$25,000 to the Retiree Health Care Trust Fund and a \$150,000 additional payment to the MERS Pension System. These payments are above and beyond the required City contribution in an effort to eliminate the City’s long-term unfunded liability. Coverage of the current City retirees and the OPEB audit are the remaining costs.

**Fund Balance:** Per previous budget years, Council and Administration have shared the mutual goal of maintaining a minimum 25% of a given Fiscal Year’s expenditures in General Fund fund balance. Under the proposed budget the Fund Balance would be 52.92%, including transfers.

**General Fund Expenditure Breakdown**



**STREET FUNDS**

**Major Street Fund:**

**Revenues:** Revenues for the Major Street fund come from the State of Michigan and are allocated based on a formula that includes; population (4,755) and miles of major streets (6.43). Revenues for FY22-23 are anticipated to be 380,000. Each category has a factor assigned and as revenue estimates come in to the State they adjust the revenue estimates accordingly. Revenue estimates are posted on the Treasury website for Gas Tax Revenues. The Fund Balance has been reduced due to Turner Street resurfacing, utility burial in downtown and a \$100,000 transfer to Local Street, but remains strong at \$129,352.

**Expenditures:** The expenditures fluctuate as the street improvement projects may or may not take place on a “Major” street in a given year. The Wilson Street Bond payment is made in the Major Street Fund and is budgeted at \$40,000.00, with 2022 being the final payment. The Construction line item of \$225,000 is the City match for the Turner Street Resurfacing project and overhead utility burial on Bridge Street.

**Local Street Fund:**

**Revenues:** Revenues are anticipated to be approximately \$332,500. Funds transferred to Local Streets from the General Fund and Major Streets are proposed to total \$175,000 and Gas Tax Revenue is estimated at \$155,000; for resurfacing and crack sealing. If approved, the Local Street Fund fund balance would decrease by \$6,666.00. The remaining Fund Balance totals \$188,437 for the Local Streets Fund

**Expenditures:** Based on the comments from the Five-Year Budget Model, the Five-Year Transportation Plan will be implemented and the following streets are scheduled for resurfacing; West Dill, West Webb, Cedarwood, Looking Glass Glen. Construction funds budgeted for the proposed street resurfacing, including design/construction engineering total \$255,000.00.

**WATER AND SEWER FUND**

**Revenues:** The largest source of revenue for the Water/Sewer Fund is sewer services. Based on ownership and flow rates at SCCMUA, quarterly sewer rates are proposed to increase two-percent (2%) to 72.54 per REU. Based on an increase in new housing-starts and the future outlook for residential construction, hook-up fees are expected to generate approximately \$37,000.00.

**Expenditures:** Operating expenditures are expected to increase by \$53,110 for FY22-23. The increase is due to additional repair/maintenance funds for sanitary sewer repairs on Turner Street. These repairs are being coordinated with the street resurfacing project. The largest expense for the Water/Sewer Fund will continue to be SCCMUA expenses, which are projected at \$383,661.00, which is flat from FY21-22. Payment to SCCMUA covers the cost of treating the sanitary sewer generated in the City and the operation and maintenance of the City’s sanitary sewer collection system. The Capital Outlay/Sewer line item contains \$15,000 for sanitary sewer repairs as recommended and prioritized in the SAW Grant.

The Fund Balance continues to remain healthy in the Water and Sewer Fund, approximately \$3.7 million. The City currently has approximately \$425,000 in Lift Station reserves with SCCMUA and approximately \$110,000 for treatment plant operations. The goal has been to continue to carry a healthy enough fund balance in the Water and Sewer Fund, so that the City could offset any major capital expenses at SCCMUA.

**MOTOR POOL FUND**

**Revenues:** Motor Pool Fund revenues come in the form of rental income from other City funds that utilize the equipment owned by the Motor Pool Fund. Total revenues are estimated at \$278,331.00, which is an increase of \$23,367.00 over FY21-22 levels. The motor pool account is in a position to cover the proposed equipment purchases and have a balance of \$165,041.00 in retained earnings to assist with future equipment purchases.

**Expenditures:** Motor Pool Fund expenses are anticipated to be \$391,855.00 for FY22-23, which is an increase of \$33,445. This year the budget proposes the replacement of a large plow truck, 4x4 truck and zero-turn mower for the DPW. Other regular operating expenses contained in this budget have been adjusted to cover increases in fuel and labor. Traditionally, capital outlay expenses for the Motor Pool Fund are cyclical, which has an overall impact on the amount of Retained Earnings that the Motor Pool fund carries.

**GENERAL COMMENTS**

**User Fees/Rates:** Quarterly sanitary sewer fees are proposed to increase two-percent (2%) from \$71.12 to \$72.54.

**Proposed Refuse/Sewer Rates:**

Refuse - \$46.87 (3.0%) Sanitary Sewer - \$72.54 (2%)

**Total Bill = \$119.41 - 2.4% increase (\$116.62 – 2021)**

**Current Refuse/Sewer Rates:**

Refuse - \$45.50 Sanitary Sewer - \$71.12

**Total Bill = \$116.62**

**Wages:** The proposed budget includes a 2.5-3% wage adjustment for all full-time union and non-union employees.

**Debt:** The current City debt during the FY22-23 (including principal and interest) totals \$3,555,025.00. Of this amount approximately \$175,000 in principal and interest will be paid during this fiscal year. The City has a total per capita debt of approximately \$788.78 for the FY22-23. The City's debt load has increased due to the bonding for the construction of a new city hall. The Debt Schedule is contained in the budget book and highlights the next ten (10) years of required debt payments.

Respectfully Submitted,

Daniel J. Coss  
City Administrator

**CITY OF DEWITT  
PLANNING & ZONING  
FY 2022-2023 BUDGET**

**User Fees/Rates**

Listed below is a summary of the different fees collected by the City of DeWitt for various reviews. Be advised that these fees are subject to change by Ordinance or Resolution of the City Council.

<b>REVIEW TYPE</b>	<b>DESCRIPTION</b>	<b>RATES</b>	<b>PROPOSED RATES</b>
<b>Special Land Use</b>	Special Land Use	\$375.00 + \$ 14.00 Per Acre	
	Wireless Communication Use	\$470.00 + \$ 14.00 Per Acre	
	NOTE: Special Land Use is in addition to fee for Site Plan Approval		
<b>Site Plan Review</b>	<b>Based on following uses:</b>		
	Multiple Family	\$350.00 + \$8.75 Per Unit	
	Cluster Housing Development	\$375.00 + \$9.50 Per Unit	
	Manufactured Housing Park	\$475.00 + \$5.00 Per Home Unit	
	Commercial & Office Dev.	\$490.00 + \$55.00 Per Acre	
	Industrial Development	\$470.00 + \$55.00 Per Acre	
	Institutional & Public/Semi-Public Development	\$375.00 + \$55.00 Per Acre	
	Wireless Communication Tower	\$410.00 + \$55.00 Per Acre	
<b>Revised Site Plan Review</b>	For each revision submitted within 90 days of Planning Commission meeting review. If not submitted within 90 days-start process over.	½ of original review fee	

**CITY OF DEWITT  
PLANNING & ZONING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>REVIEW TYPE</b>	<b>FEES</b>	<b>PROPOSED RATES</b>
<b>Plat/Subdivision</b>	<b>Based on following applications:</b>	
Tentative and Final Preliminary Plat Review	\$2,950.00 Application Fee \$ 26.00 Per Lot if 30 or Less Lots \$ 18.00 Per Lot if 31-60 Lots \$ 12.50 Per Lot if 61 or More Lots	
Final Plat Review	\$1,550.00 Application Fee \$ 12.50 Per Lot if 30 or Less Lots \$ 9.25 Per Lot if 31-60 Lots \$ 6.25 Per Lot if 61 or More Lots	
Site Condominium Preliminary Review	\$2,950.00 Application Fee \$ 24.75 Per Lot if 30 or Less Units \$ 17.50 Per Lot if 31-60 Units \$ 12.25 Per Lot if 61 or More Units	
Site Condominium Final Review	\$1,550.00 Application Fee \$ 12.50 Per Lot if 30 or Less Units \$ 9.25 Per Lot if 31-60 Units \$ 6.25 Per Lot if 61 or More Units	
<b>Rezoning Request</b>	\$515.00 Per Request	
<b>Variance</b>	\$285.00 Per Review	
<b>Parking, Loading &amp; Unloading Permit</b>	Up to Five Spaces/\$15.50 Per Space Per Each Additional Space Above Five/\$5.25 Per Sp. Per Loading/Unloading Space \$15.50 Per Space	
<b>Sign Permit</b>	Per Each Sign \$75.00 Per Sign	



**CITY OF DEWITT  
 PLANNING & ZONING  
 FY 2022-2023 BUDGET  
 User Fees/Rates**

<b>REVIEW TYPE</b>	<b>FEES</b>	<b>PROPOSED RATES</b>
<b>Land Division (Property Splits)</b>	\$350.00 + \$46.25 Per Lot Resulting	
<b>Interpretation of Zoning Ordinance</b>	\$285.00 Per Request	
<b>Interpretation of Zoning Ordinance Map</b>	\$285.00 Per Request	
<b>Classification of Land Use</b>	\$285.00 Per Request	
<b>Review of Planning Commission Decision</b>	\$285.00 Per Request	
<b>Review of Enforcement Decision</b>	\$285.00 Per Request	
<b>Review of Planning Commission Decision on Conditional Special Land Use Permit</b>	\$285.00 Per Request	
<b>Storm Water Management Plan Application Fee + Review Escrow Per Ordinance</b>	\$285.00 Per Request	

**CITY OF DEWITT  
PLANNING & ZONING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>REVIEW TYPE</b>	<b>FEE AMOUNT</b>	<b>PROPOSED RATES</b>
<b>NOTE:</b> At the discretion of the City Administrator, applicants may be required to deposit funds with the City, in addition to the application, to cover additional costs incurred for engineering and other review fees.		
<b>Woodland and Wetlands Review</b>	Billed hourly according to fee for professional services outlined below.	
<b>Meetings with Applicants</b>	Billed hourly according to fee for professional services outlined below.	
<b>FEE SCHEDULE</b>	<b>HOURLY RATE</b>	<b>PROPOSED RATES</b>
Managing Partner	\$144.00	
Partner	\$115.00	
Senior Planner	\$105.00	
Planner	\$95.00	

The hourly rate includes cost of salary and overhead. Hourly rates are subject to change, no more than a 10% increase by category, at the beginning of every calendar year or annually to correspond with the City's contract and budget process. Reimbursable expenses include copying, document reproduction, overnight or priority mail, photography, map reproduction and material, aerial photographs, purchase of computer mapping files, lodging and travel (IRS rate). These expenses are invoiced at documented cost.

**CITY OF DEWITT  
UTILITIES  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>PURPOSE</b>	<b>DESCRIPTION</b>	<b>RATES</b>	<b>PROPOSED RATES</b>
<b>Sewer Connection</b>		\$3700.00	
	(Rate applies for new builds only existing homes have different rates-See Council resolution.)		
<b>Inspection Fees (Per S.C.C.M.U.A.)</b>	Per Hour/On-Site	\$50.00*	
	Per Hour/Office Review	\$35.00	
	Per Hour/Ad. Review	\$30.00	
	<b>*Note : Laboratory/Analysis Fees, Engineering Fees and Legal Fees incurred by SCCMUA are billed at actual cost.</b>		
<b>Sewer Quarterly Billing</b>		\$71.12/Per REU	\$72.54/Quarter
<b>Refuse &amp; Recycling</b>		\$45.50/Quarter	\$46.87/Quarter
<b>Eligible Senior Refuse &amp; Recycling</b>		\$31.65/Quarter	\$32.60/Quarter
<b>Copies</b>		\$0.25	
<b>Returned Check</b>		\$35.00	

**CITY OF DEWITT  
OTHER  
FY 2022-2023 BUDGET  
User Fees/Rates**

PURPOSE	DESCRIPTION	RATE	PROPOSED RATE
Notary Services	Limit 10	\$0.00/Resident +10 = \$0.50 per doc \$5.00/Non-Resident +10 = \$0.50 per doc	
City Code Book	Complete – Hard Bound	\$260	
City Code – Zoning Excerpt		\$27.50	
Comprehensive Dev. Plan		\$27.50	
Municipal Standards		\$45.00	
Qualified Voter File Info.	Per Name Provided on ...	\$0.03/Labels \$0.02/List	
Peddlers (Chapter 18)	Per Person/Per Week/ Month/Year	\$40.00/Per Week \$60.00/Per Month \$90.00/Per Year	
Marriage Fees		\$25.00	
Community Room Fees (1 <sup>st</sup> 2 Hours at Hourly Rate)	Resident Non-Resident	\$20/Hr. + \$150.00 Deposit \$40/Hr. +\$150.00 Deposit	
Vehicle Storage Permit Annual Fee Per Section 62-78 City Code	Per Permit	\$35.00	

**CITY OF DEWITT  
CEMETERY  
FY 2022-2023 BUDGET  
User Fees/Rates**

PURPOSE	DESCRIPTION	RATE	PROPOSED RATE
Cemetery Lots			
Resident/Taxpayer		\$460.00 (To Perpetual Care \$250.00)	
Non-Resident/Taxpayer		\$1,050.00 (To Perpetual Care \$325.00)	
Non-Infant Grave Opening		\$360.00	
Cremation Burial		\$160.00	
Infant Grave Opening		\$100.00 Note: Infant rate applies for a casket 14"x 20" or less in size	
Additional if after 2:30 P.M. Monday - Friday		\$175.00	
Additional for Saturdays		\$200.00	
These additional charges apply to all types of burials listed above. Note: Burials are not available on Sunday or on Holidays observed by the City.			
Foundations		\$0.80 Per Square Inch	
Shrub Removal		\$28.50	
Space Transfer Fee		\$36.00	

**CITY OF DEWITT  
PARKS & RECREATION  
FY 2022-2023 BUDGET  
User Fees/Rates**

FACILITY	DESCRIPTION	RATE	PROPOSED RATES
<b>Memorial Park</b>	4 Hours/Resident	\$67.00	
Includes us of Gazebo	8 Hours/Resident	\$92.00	
and restroom facility	4 Hours/Non-Resident	\$134.00	
	8 Hours/Non-Resident	\$185.00	
<b>Riverside Park</b>	4 Hours/Resident	\$67.00	
Includes us of pavilion and	8 Hours/Resident	\$ 92.00	
Restroom facility	4 Hours/Non-Resident	\$134.00	
	8 Hours/Non-Resident	\$185.00	
<b>River Trail Park</b>	4 Hours/Resident	\$67.00	
Includes us of educational	8 Hours/Resident	\$92.00	
Pavilion and restroom facility	4 Hours/Non-Resident	\$134.00	
	8 Hours/Non-Resident	\$185.00	

**CITY OF DEWITT  
PARKS & RECREATION  
FY 2022-2023 BUDGET  
User Fees/Rates**

FACILITY	DESCRIPTION	RATES	PROPOSED RATES
<b>McGuire Park</b>	4 Hours/Resident	\$67.00	
Includes use of pavilion	8 Hours/Resident	\$92.00	
	4 Hours/Non-Resident	\$134.00	
	8 Hours/Non-Resident	\$185.00	
<b>Sports Park-Pavilion</b>	4 Hours/Resident	\$67.00	
	8 Hours/Resident	\$103.00	
	4 Hours/Non-Resident	\$134.00	
	8 Hours/Non-Resident	\$206.00	
<b>Sports Park Soccer Field</b>	2 Hours of Use	\$35.00	
<b>Sports Park Softball Field</b>	2 Hours of Use	\$35.00	
	Per 1 Field – 2 Fields Available	\$35.00	



**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>BUILDING DEPARTMENT</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
1. Application Fee**		\$15.00 (non-refundable)	
2. Building Permit*		\$65.00 for value or valuation up to \$1,000. After \$1,000 of value \$8.00 per \$1,000. After \$1,000,000 of value \$6.00 per \$1,000.	
3. Demolition Permit		\$65.00 (wrecking or demolition of a building or structure)	
4. Moving Permit		\$65.00 per building (moving buildings or structures in excess of twelve [12] feet in width, or eighty [80] feet in length, inclusive of the vehicle or twelve [12] feet, six [6] inches in height) \$ 250 police escort fee (each 4-hour segment, not prorated).	
5. Mobile Home On-Site		\$65.00 (owner/operator of a mobile home park is required to notify the Township Building Department within twenty-four (24) hours of the placement, replacement, or relocation of any mobile home within said mobile home park.	
6. Private Swimming Pool Permit		\$65.00 (above ground) \$130.00 (in ground) Two (2) Inspections Required	
7. Sign		Temporary - \$30.00 each 30-day period Permanent - \$75.00 each sign (Zoning Permit)	
8. Residential re-siding, re-roofing, & same size window(s) replacement		\$65.00 Per 2015 Michigan Residential Code a permit is required as long as no structural changes, i.e., shingle replacement only or no change in opening size for window)* All Commercial activity shall be treated the same as Building Permit Fee (#2 Above).	
9. Plan Review One and Two Family Residential – All Others		10 % of building permit fee up to \$70.00 15% of building permits fee or \$70.00 if not associated with a building permit.	

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>BUILDING DEPARTMENT</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
*The most recent square foot data provided by the ICC shall be used in determining the minimum building value for permitting			
10. Investigation Fee		An investigation fee in an amount equal to and in addition to the building permit fee shall owe for work commenced without first obtaining a permit as required under the Michigan Building, Electrical, Mechanical, or Plumbing Code currently in effect, unless waived by the Building Official.	
11. License Registration Fee		\$15 or maximum allowed by State Law*	
12. Re-Inspection/Other Inspections		\$65.00 per hour; 1 hour minimum	
EXCEPTIONS		Any and all fees set forth in this Ordinance may be waived, but are subject to approval of the City of DeWitt City Council upon written application by a municipal corporation, political subdivision of the State of Michigan or public educational entity, except as otherwise provided under the Michigan Building Code, currently in effect or otherwise set forth herein.	
* Act 217 of 1956 (338.886), Act 733 of 2002 (338.3551), Act 192 of 1984 (338.983)			

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>Electrical Permit Fees – Residential and Commercial</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
1. Application Fee**		\$15.00	
2. Base Permit Fee (1 Inspection Only)		\$65.00	
3. Service through 200 amps		\$15.00	
Over 200 Amp through 600 Amp		\$20.00/each	
Over 600 Amp through 800 Amp		\$25.00/each	
Over 800 Amp through 1200 Amp		\$30.00/each	
Over 1200 Amp		\$50.00/each	
Temporary Electric Service		\$10.00/each	
4. Circuits		\$ 6.00/each	
5. Lighting Fixtures-per 25 or fraction thereof		\$10.00/each	
6. Dishwasher, Garbage Disposal and Range Hood		\$ 6.00/each	
7. Furnace-Unit Heater		\$ 6.00/each	
8. Electrical Heating Unit (Baseboard)		\$ 4.00/each	
9. Power Outlets (including ranges, dryers, etc.) Note: Equals 2 Circuits Each		\$10.00/each	
10. Signs: Unit Letter (Borders) Neon		\$10.00/each \$15.00/each \$20.00/25ft.	
11. Feeders-Bus ducts, etc.-per 50' and fraction thereof		\$ 6.00/50ft.	
12. Mobile Home Site		\$ 6.00/site	
13. Recreational Vehicle Park Site		\$ 4.00/site	
14. KVA & HP-each unit up to 20 KVA & HP 21 to 50 KVA or HP 51 KVA or HP and over		\$ 6.00/each \$10.00/each \$12.00/each	
15. Fire Alarm-up to 10 stations and horns 11 to 20 stations and horns Over 20 stations and horns		\$ 50.00 \$100.00 \$ 5.00/each	
16. Conduit or Grounding Only		\$ 45.00	

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>Electrical Permit Fees – Residential and Commercial</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
17. Re-Inspection, Additional and Final Inspection		\$ 50.00	
18. Special Inspections (minimum of 1 hour)		\$ 50.00/hr.	
19. Written Certification of Approval Fee		\$ 10.00/each	
20. Data/Telecommunication Outlets			
1-19 devices		\$ 2.50/each	
20-300 devices		\$ 50.00	
Over 300 devices		\$200.00	
<b>Plumbing Permit Fees – Residential and Commercial</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
1. Application Fee**		\$ 15.00	
2. Base Permit Fee (includes 1 inspection)		\$ 65.00	
3. Fixtures, Water Connected Appliances, Laboratory Equipment, Drains Etc.			
Fixtures:			
Water Closets	Slop Sinks	\$ 6.00/each	
Bathubs	Bidet		
Lavatories	Cuspidor		
Shower Stalls	Emergency Eye-Wash		
Sink (any description)	Emergency Shower		
Laundry Tray	Mobile Home Unit Site		
Drinking Fountain	Urinal		
Other fixtures not specifically listed			
Water Connected Appliances, Equipment and Devices			
Garbage Grinder	Water Softener	\$ 6.00/each	
Dishwasher	Washing Machine		
Water Outlet Cooler	Refrigerator		
Ice-Making Machine	Water Heater		
Water Outlet or Connection to Heating System			
Water Outlet or Connection to any Make-up Water Tank			
Connection to Sprinkler System (irrigation)			
Each water-supplied appliance, equipment & devices not specifically listed			

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>Plumbing Permit Fees – Residential and Commercial (Continue)</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
Laboratory, Hospital, Clinic, Equipment & Fixtures		\$ 6.00/each	
Water Connected Still	Autopsy		
Water Connected Sterilizer	Embalmng Table		
Water Connected Dental Chair	Laboratory Cup		
Bed Pan Washer	Sink		
Other fixtures, equipment and devices not specifically listed.			
Drains, Floor Drains, Special Drains and Traps		\$ 6.00/each	
Acid Waste Drain	Grease Trap		
Condensate Drain	Starch Trap		
Floor Drain	Plaster Trap		
Roof Drain			
Other drains or traps not specifically listed			
4. Stacks (soil, waste, vent, and conductor)		\$ 3.00/each	
5. Sewers (sanitary-connection at building)		\$ 6.00/each	
6. Water Service		\$ 6.00/each	
7. Sub-Soil Drains		\$ 6.00/each	
8. Sewage Ejectors, Manholes, Sumps		\$ 6.00/each	
9. Water Distributing Pipe (System)			
	3/4"	\$ 5.00	
	1"	\$ 10.00	
	1-1/4"	\$ 15.00	
	1-1/2"	\$ 20.00	
	2"	\$ 25.00	
	Over 2"	\$ 30.00	
10. Reduced Pressure Zone Back-Flow			
	Preventer up to & Including 1"	\$ 6.00/each	
11. Natural Gas Piping		\$ 6.00/each	

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>Plumbing Permit Fees – Residential and Commercial (Continue)</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
12.	Re-inspection, Additional and Final Inspection	\$ 50.00	
13.	Special Inspection (minimum of 1 hour)	\$ 50.00/hr.	
14.	Written Certification of Approval Fee	\$ 10.00/each	
<b>Mechanical Permit Fees - Residential</b>			
		<b>RATES</b>	<b>PROPOSED RATES</b>
1.	Application fee	\$ 15.00	
2.	Base Permit Fee – includes 1 inspection (plus equipment installed)	\$ 65.00	
3.	Gas/Oil Burning Equipment (new and/or conversion)	\$ 30.00/each	
4.	Solid Fuel Equipment (complete – includes wood & fireplace stoves and add-on Furnaces)	\$ 30.00/each	
5.	Residential Heating System (includes duct & pipe)	\$ 50.00	
6.	Chimney, Factory Built (installed separately)	\$ 25.00/each	
7.	Duct System Residential Complete	\$ 25.00	
	Additional to residential	\$ 10.00	
8.	Solar Equipment – piping fee included		
	Per each 3 Panels or fraction thereof	\$ 20.00/3	
9.	Gas Piping – each opening – new installations	\$ 6.00/each	
10.	Exhaust Fan	\$ 6.00/each	
11.	Water Heater	\$ 6.00/each	
12.	Humidifier	\$ 10.00/unit	
13.	Flue Damper/Vent Damper	\$ 6.00/each	
14.	Boiler (under 6 family)	\$ 25.00/each	
15.	LPG & Fuel Oil Tanks (piping fee included)	\$ 20.00 above ground	
		\$ 25.00 below ground	
16.	Central Air Conditioning and Heat Pump	\$ 30.00/each	
17.	Fire Suppression	\$ 0.75/head (min. \$20.00)	
18.	Re-inspection, Additional, and Final Inspection	\$ 50.00	
19.	Special Inspection (minimum of 1 hour)	\$ 50.00/hr.	
20.	Written Certification of Approval Fee	\$ 10.00/each	

**CITY OF DEWITT  
BUILDING  
FY 2022-2023 BUDGET  
User Fees/Rates**

<b>Mechanical Permit Fees - Commercial</b>		<b>RATES</b>	<b>PROPOSED RATES</b>
1. Application Fee**		\$ 15.00	
2. Base Permit Fee – includes 1 inspection (plus equipment installed)		\$ 65.00	
3. Gas/Oil Burning Equipment (new and/or conversion)		\$ 30.00/each	
4. Boiler (under 6 family)		\$ 25.00/each	
5. Flue Damper/Vent Damper		\$ 6.00/each	
6. Solid Fuel Equipment – complete		\$ 30.00/each	
7. Chimney Factory Built (installed separately)		\$ 25.00/each	
8. Gas Piping – each outlet – new installations		\$ 6.00/each	
9. Solar Equipment – piping fee included Per each 3 panels of fraction thereof		\$ 20.00/3	
10. Air Conditioning (includes split systems)		\$ 30.00/each	
11. Compressor – 0HP to 50 HP Over 50 HP		\$ 30.00/each	
12. Evaporator Coil		\$ 60.00/each	
13. Refrigeration System (self-contained) Under 5 HP (split system)		\$ 30.00/each	
5 HP through 50 HP (split system)		\$ 15.00/each	
Over 50 HP (split system)		\$ 25.00/each	
14. Chiller & Cooling Tower		\$ 35.00/each	
15. Air Handler/Heat Wheel		\$ 65.00/each	
Under 10,000 CFM		\$ 30.00/each	
Over 10,000 CFM		\$ 20.00/each	
16. Tanks (above ground) (below ground)		\$ 60.00/each	
17. Bath & Kitchen Exhaust Fans		\$ 20.00/each	
18. Water Heater		\$ 25.00/each	
19. Humidifier, Heat Recovery Unit, V.A.V. Box And Unit Ventilator		\$ 6.00/each	
20. Heat Pump – Commercial (pipe not included)		\$ 6.00/each	
21. Piping & Ducts (minimum \$25.00 each)		\$ 10.00/each	
Piping		\$ 20.00/each	
Ducts		\$0.05/ft.	
		\$0.10/ft.	



**CITY OF DEWITT**  
**BUILDING**  
**FY 2022-2023 BUDGET**  
**User Fees/Rates**

<b>Mechanical Permit Fees – Commercial (Con't)</b>	<b>RATES</b>	<b>PROPOSED RATES</b>
22. Unit Heater (Terminal Units)	\$ 15.00/each	
23. Commercial Hoods/Fire Suppression	\$0.75/head (min. \$20.00)	
24. Re-inspection, Additional, and Final Inspection	\$ 50.00	
25. Special Inspection (minimum of 1 hour)	\$ 50.00/hr.	
26. Written Certification of Approval Fee	\$ 10.00/each	

# General Fund Summary

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>REVENUES</b>	<b>\$3,360,482</b>	<b>\$3,646,068</b>	<b>\$3,418,466</b>	<b>\$0</b>	<b>\$3,418,466</b>	<b>\$3,478,024</b>	<b>\$3,800,771</b>	<b>\$3,800,771</b>
TOTAL COUNCIL	\$22,068	\$23,471	\$32,940	\$0	\$32,940	\$29,040	\$32,940	\$32,940
TOTAL ADMINISTRATOR	\$234,804	\$246,416	\$263,220	\$0	\$263,220	\$244,197	\$250,983	\$250,983
TOTAL ELECTIONS	\$9,806	\$9,841	\$11,239	\$0	\$11,239	\$7,085	\$11,302	\$11,302
TOTAL ASSESSOR	\$33,897	\$35,576	\$37,336	\$0	\$37,336	\$35,746	\$37,525	\$37,525
TOTAL CABLE TV	\$0	\$0	\$700	\$0	\$700	\$0	\$700	\$700
TOTAL CLERK-TREASURER	\$175,100	\$183,209	\$192,766	\$0	\$192,766	\$179,310	\$202,926	\$202,926
TOTAL C. H./GROUNDS	\$634,042	\$1,078,690	\$787,340	\$0	\$787,340	\$854,717	\$798,552	\$798,553
TOTAL TREE COMM	\$3,467	\$8,510	\$11,300	\$0	\$11,300	\$0	\$11,300	\$11,300
TOTAL POLICE	\$800,478	\$812,895	\$784,265	\$0	\$784,265	\$721,005	\$986,181	\$986,181
TOTAL FIRE	\$178,342	\$185,555	\$198,480	\$0	\$198,480	\$199,628	\$206,891	\$206,891
TOTAL PLANNING	\$5,306	\$14,030	\$12,750	\$0	\$12,750	\$4,000	\$12,750	\$12,750
TOTAL PUBLIC SERV	\$619,722	\$628,914	\$674,294	\$0	\$674,294	\$660,310	\$722,172	\$722,173
TOTAL PARKS FACILITIES	\$73,970	\$46,260	\$88,032	\$0	\$88,032	\$99,446	\$306,005	\$306,005
TOTAL RECREATION	\$28,996	\$29,855	\$36,829	\$0	\$36,829	\$31,325	\$37,546	\$37,546
TOTAL SAFETY/TRAIN	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
TOTAL RETIREE/BEN	\$178,543	\$203,169	\$206,038	\$0	\$206,038	\$209,838	\$186,276	\$186,276
<b>TOTAL EXPENDITURES</b>	<b>\$2,998,536</b>	<b>\$3,506,386</b>	<b>\$3,338,530</b>	<b>\$0</b>	<b>\$3,338,530</b>	<b>\$3,275,647</b>	<b>\$3,805,049</b>	<b>\$3,805,049</b>
<b>NET REV/EXP</b>	<b>\$361,946</b>	<b>\$139,682</b>	<b>\$79,936</b>		<b>\$79,936</b>	<b>\$202,377</b>	<b>(\$4,278)</b>	<b>(\$4,278)</b>
<b>BEG FUND BALANCE</b>	<b>\$2,054,085</b>	<b>\$2,416,031</b>	<b>\$1,815,683</b>		<b>\$1,815,683</b>	<b>\$1,815,683</b>	<b>\$2,018,060</b>	<b>\$2,018,060</b>
Less Designated Funds	(\$1,217,894)	(\$740,030)						
<b>END FUND BALANCE</b>	<b>\$1,198,137</b>	<b>\$1,815,683</b>	<b>\$1,895,618</b>		<b>\$1,895,618</b>	<b>\$2,018,060</b>	<b>\$2,013,782</b>	<b>\$2,013,782</b>
Including Transfers	39.96%	51.78%	56.78%		56.78%	61.61%	52.92%	52.92%
Not Including Transfers	41.71%	59.14%	60.40%		60.40%	61.61%	55.86%	55.86%

# GENERAL FUND

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>REVENUES</b>								
101-000-403-000 CURRENT TAX LEVY	\$2,101,954	\$2,245,577	\$2,248,400		\$2,248,400	\$2,336,000	\$2,400,000	\$2,400,000
101-000-420-000 DELQ PERS PROP	\$100	\$0	\$0		\$0	\$0	\$0	\$0
101-000-445-000 PENALTY/INTEREST	\$3,790	\$4,622	\$7,000		\$7,000	\$3,800	\$7,000	\$7,000
101-000-447-000 TAX ADM FEES	\$77,206	\$82,759	\$84,103		\$84,103	\$82,000	\$84,944	\$84,944
101-000-448-000 DELQ COLL FEE	\$6,375	\$6,325	\$3,350		\$3,350	\$4,100	\$3,350	\$3,350
101-000-455-000 LIQUOR LICENSE	\$2,354	\$2,413	\$1,175		\$1,175	\$2,588	\$1,175	\$1,175
101-000-480-000 OTHER PERMITS	\$0	\$0	\$1,000		\$1,000	\$0	\$1,000	\$1,000
101-000-528-000 OTHER FEDERAL GRANTS	\$0	\$87,341	\$0		\$0	\$0	\$0	\$0
101-000-543-000 STATE/POLICE TRN	\$1,040	\$781	\$1,500		\$1,500	\$485	\$1,500	\$1,500
101-000-567-000 MISCELLANEOUS GRANTS	\$0	\$5,000	\$0		\$0	\$0	\$130,000	\$130,000
101-000-573-000 LOCAL COMMUNITY STABILIZA	\$2,397	\$2,567	\$2,700		\$2,700	\$1,208	\$2,700	\$2,700
101-000-574-000 STATE REV SHARING	\$423,432	\$435,341	\$367,200		\$367,200	\$367,000	\$458,300	\$458,300
101-000-574-001 STATE METRO ACT FUNDS	\$16,794	\$17,473	\$17,500		\$17,500	\$0	\$17,500	\$17,500
101-000-606-000 COURT FEES	\$284	\$182	\$900		\$900	\$60	\$900	\$900
101-000-608-000 SEWER INSP FEES	\$1,875	\$950	\$500		\$500	\$600	\$500	\$500
101-000-609-000 ZONING BD FEES	\$285	(\$285)	\$500		\$500	\$285	\$500	\$500
101-000-626-000 UTILITY BILLS/REFUSE	\$279,380	\$283,777	\$260,022		\$260,022	\$301,000	\$262,622	\$262,622
101-000-626-001 PENALTY/S-W-R	\$12,310	\$13,278	\$12,500		\$12,500	\$13,000	\$12,500	\$12,500
101-000-627-000 PLAT REVIEW FEE	\$0	\$681	\$0		\$0	\$375	\$0	\$0
101-000-629-000 PARK USE FEE	\$2,791	\$6,168	\$3,000		\$3,000	\$3,700	\$3,000	\$3,000
101-000-629-001 COMMUNITY ROOM RENTAL			\$0		\$0	\$1,360	\$2,000	\$2,000
101-000-629-009 FIELD RENTAL	\$70	\$1,418	\$1,100		\$1,100	\$560	\$1,100	\$1,100
101-000-640-000 GRAVE OPENINGS	\$12,285	\$8,400	\$10,000		\$10,000	\$9,710	\$10,000	\$10,000

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
101-000-641-000 FOUNDATIONS	\$6,032	\$9,997	\$5,500		\$5,500	\$6,410	\$5,500	\$5,500
101-000-642-000 CEMETERY LOT SALES	\$13,550	\$13,355	\$13,000		\$13,000	\$15,395	\$13,000	\$13,000
101-000-645-000 MISC REVENUE	\$32,965	\$54,219	\$30,000		\$30,000	\$46,767	\$30,000	\$30,000
101-000-660-000 PARKING FINES	\$550	\$1,640	\$400		\$400	\$1,120	\$400	\$400
101-000-662-000 CIVIL INFRACTION	\$0	\$0	\$150		\$150	\$0	\$150	\$150
101-000-665-001 INTEREST/SAVINGS	\$3,391	\$222	\$1,000		\$1,000	\$50	\$1,000	\$1,000
101-000-665-002 INT/INVESTMENTS	\$60,708	\$4,338	\$8,000		\$8,000	\$6,000	\$8,000	\$8,000
101-000-666-000 DIVIDENDS	\$4,005	\$2,955	\$3,000		\$3,000	\$3,113	\$3,000	\$3,000
101-000-668-000 FIRE DEPT RENTAL	\$12,000	\$12,000	\$12,000		\$12,000	\$12,000	\$12,000	\$12,000
101-000-669-000 CABLE FRANCHISE	\$40,769	\$53,377	\$59,090		\$59,090	\$65,000	\$59,976	\$59,976
101-000-673-000 SALE OF FIXED ASSETS	\$0	\$0	\$0		\$0	\$0	\$0	\$0
101-000-676-000 REIMBURSE/FUNDS	\$205,845	\$283,856	\$263,876		\$263,876	\$250,000	\$269,154	\$269,154
101-000-695-000 TRANSFER IN	\$34,455	\$0	\$0		\$0	\$0	\$0	\$0
101-000-695-002 GAIN (LOSS) ON SALE OF ASS	\$0	\$0	\$0		\$0	(\$55,662)	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$3,360,482</b>	<b>\$3,646,068</b>	<b>\$3,418,466</b>	<b>\$0</b>	<b>\$3,418,466</b>	<b>\$3,478,024</b>	<b>\$3,802,771</b>	<b>\$3,802,771</b>



**GENERAL FUND**  
**Revenue Explanation and Justification**

Line Item: 101-000-403.000  
Description: Current Tax Levy  
Estimated FY 2021-2022: \$2,336,000

Administrator's Rec: \$2,400,000  
Finance Committee Rec: \$2,400,000  
City Council Approved: \$2,400,000

**Purpose and Justification:** Funds received levying 13.0 mills for general operating purposes. The charter millage limitation is 20.0 mills, now reduced to 16.6671 by Headlee calculations.

Line Item: 101-000-420.000  
Description: Delinquent Personal Property Tax  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds derived from payment of past year's taxes on equipment. No funds expected in FY 2022-2023.

Line Item: 101-000-445.000  
Description: Penalty/Interest  
Estimated FY 2021-2022: \$3,800

Administrator's Rec: \$7,000  
Finance Committee Rec: \$7,000  
City Council Approved: \$7,000

**Purpose and Justification:** Tax Penalty and interest revenues from payment of taxes beyond the due dates. The reduction reflects the decline in taxable value.

Line Item: 101-000-447.000  
Description: Tax Administration Fees  
Estimated FY 2021-2022: \$82,000

Administrator's Rec: \$84,944  
Finance Committee Rec: \$84,944  
City Council Approved: \$84,944

**Purpose and Justification:** Funds from the 1% collection on all taxes (including school and County) paid to City.

Line Item: 101-000-448.000  
Description: Delinquent Collection Fees  
Estimated FY 2021-2022: \$4,100

Administrator's Rec: \$3,350  
Finance Committee Rec: \$3,350  
City Council Approved: \$3,350

**Purpose and Justification:** Funds from \$25 per item fee for adding delinquent accounts to summer tax bill.

Line Item: 101-000-455.000  
Description: Liquor License  
Estimated FY 2021-2022: \$2,588

Administrator's Rec: \$1,175  
Finance Committee Rec: \$1,175  
City Council Approved: \$1,175

**Purpose and Justification:** Funds shared from the State of Michigan Liquor Control Commission, based on number of establishments serving or selling alcohol within the City.



Line Item: 101-000-480.000  
Description: Other Permits  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
City Council Approved: \$1,000

**Purpose and Justification:** Funds collected from other miscellaneous permits.

Line Item: 101-000-505.000  
Description: Federal Grants/Police  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** For receipt of project or program-specific federal grants for the Police Department as these become available. No revenues projected in FY 2022-23.

Line Item: 101-000-543.000  
Description: State Grants/Police Training  
Estimated FY 2021-2022: \$485

Administrator's Rec: \$1,500  
Finance Committee Rec: \$1,500  
City Council Approved: \$1,500

**Purpose and Justification:** For receipt of Police state training grants.

Line Item: 101-000-567.000  
Description: Miscellaneous Grants  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$130,000  
Finance Committee Rec: \$130,000  
City Council Approved: \$130,000

**Purpose and Justification:** MNRTF Grant for McGuire Park Improvements

Line Item: 101-000-573.000  
Description: Local Community Stabilization  
Estimated FY 2021-2022: \$1,208

Administrator's Rec: \$2,700  
Finance Committee Rec: \$2,700  
City Council Approved: \$2,700

**Purpose and Justification:** State reimbursement of exempt Personal Property Taxes.

Line Item: 101-000-574.000  
Description: State Revenue-Sharing  
Estimated FY 2021-2022: \$367,000

Administrator's Rec: \$458,300  
Finance Committee Rec: \$458,300  
City Council Approved: \$458,300

**Purpose and Justification:** For Constitutional and Statutory Revenue-Sharing of sales taxes and other taxes collected by the State of Michigan. The City receives funding based on per-capita basis under state formula.

Line Item: 101-000-574.001  
Description: State Metro Act Funds  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$17,500  
Finance Committee Rec: \$17,500  
City Council Approved: \$17,500

**Purpose and Justification:** This is revenue received for the use of our ROW's by telecommunication companies

Line Item: 101-000-606.000  
Description: Court Fees  
Estimated FY 2021-2022: \$60

Administrator's Rec: \$900  
Finance Committee Rec: \$900  
City Council Approved: \$900

**Purpose and Justification:** This is the City's share of court fines returned by Clinton County.

Line Item: 101-000-608.000  
Description: Sewer Inspection Fees  
Estimated FY 2021-2022: \$600

Administrator's Rec: \$500  
Finance Committee Rec: \$500  
City Council Approved: \$500

**Purpose and Justification:** For payment of City inspection of (10) sewer connections.

Line Item: 101-000-609.000  
Description: Zoning Board Fees  
Estimated FY 2021-2022: \$285

Administrator's Rec: \$500  
Finance Committee Rec: \$500  
City Council Approved: \$500

**Purpose and Justification:** For applications for variance to City zoning ordinances, such as setback or use requirements.

Line Item: 101-000-626.000  
Description: Utility Bills for Rubbish and Recycling  
Estimated FY 2021-2022: \$301,000

Administrator's Rec: \$262,622  
Finance Committee Rec: \$262,622  
City Council Approved: \$262,622

**Purpose and Justification:** Quarterly billing revenues for refuse and recycling collection. A rate change of 3% is being proposed for FY 2022-23.

Line Item: 101-000-626.001  
Description: Penalties – Utility Bills for Sewer, Rubbish and Recycling  
Estimated FY 2021-2022: \$13,000

Administrator's Rec: \$12,500  
Finance Committee Rec: \$12,500  
City Council Approved: \$12,500

**Purpose and Justification:** Late payment fees for sewer, rubbish and recycling bills.

Line Item: 101-000-627.000  
Description: Plat Review Fee  
Estimated FY 2021-2022: \$375

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Fees to pay for subdivision and other plan reviews. No applications anticipated for the fiscal year.

Line Item: 101-000-628.000  
Description: Conditional Use Application Fee  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Fees to pay for special land use applications for consideration by Planning Commission and Council. No applications anticipated for the fiscal year.

Line Item: 101-000-629.000  
Description: Park Use Fee  
Estimated FY 2021-2022: \$3,700

Administrator's Rec: \$3,000  
Finance Committee Rec: \$3,000  
City Council Approved: \$3,000

**Purpose and Justification:** Fees to pay for park reservations by individuals or groups to reserve the pavilions or gazebo.

Line Item: 101-000-660.000  
Description: Parking Fines  
Estimated FY 2021-2022: \$1,120

Administrator's Rec: \$400  
Finance Committee Rec: \$400  
City Council Approved: \$400

**Purpose and Justification:** Fines for overnight parking on the streets in restricted areas within the City.

Line Item: 101-000-662.000  
Description: Civil Infractions  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$150  
Finance Committee Rec: \$150  
City Council Approved: \$150

**Purpose and Justification:** Fines for city ordinance violations.

Line Item: 101-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$50

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
City Council Approved: \$1,000

**Purpose and Justification:** Interest earnings for city savings accounts.

Line Item: 101-000-676.000  
 Description: Reimbursement from Other Funds  
 Estimated FY 2021-2022: \$250,000

Administrator's Rec: \$269,154  
Finance Committee Rec: \$269,154  
City Council Approved: \$269,154

**Purpose and Justification:** For the reimbursement to the General Fund for allocation of wages and benefits costs incurred by DPS employees and administration employees for work benefiting other funds such as major and local streets, building department, motor pool, water and sewer, and DDA. For FY 2021-22, this is estimated as follows:

	<u>Wages</u>	<u>Benefits</u>	<u>Total</u>
<i>Major Streets:</i>	\$ 21,770	\$12,762	\$ 34,032
<i>Local Streets:</i>	\$ 21,770	\$12,762	\$ 34,032
<i>Building Dept, Admin:</i>	\$ 12,600	\$ 7,560	\$ 20,160
<i>Water/Sewer, Admin:</i>	\$ 67,508	\$45,906	\$113,414
<i>Miscellaneous:</i>	\$ 2,282	\$ 0	\$ 2,282
<i>Motor Pool:</i>	\$ 25,394	\$16,562	\$ 41,956
<i>DDA:</i>	<u>\$18,000</u>	<u>\$ 0</u>	<u>\$ 18,000</u>
	<u>\$168,324</u>	<u>\$95,552</u>	<u>\$263,876</u>

Line Item: 101-000-687.000  
 Description: REFUNDS  
 Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** This line item is for refunds issued to Clinton County for previous year Board of Review decisions and Michigan Tax Tribunal decisions.

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>COUNCIL</b>								
<b>101-101-702-000</b>								
SALARIES	\$11,973	\$12,137	\$13,000	\$0	\$13,000	\$13,000	\$13,000	\$13,000
<b>101-101-715-000</b>								
SOCIAL SECURITY	\$916	\$928	\$1,040	\$0	\$1,040	\$1,040	\$1,040	\$1,040
<b>101-101-842-000</b>								
SISTER CITY	\$145	\$0	\$1,500	\$0	\$1,500	\$0	\$1,500	\$1,500
<b>101-101-864-000</b>								
CONF/TRAVEL	\$2,107	\$65	\$3,000	\$0	\$3,000	\$3,000	\$3,000	\$3,000
<b>101-101-956-000</b>								
MISCELLANEOUS	\$1,593	\$1,791	\$5,000	\$0	\$5,000	\$3,000	\$5,000	\$5,000
<b>101-101-957-000</b>								
MAYOR DISC.ACCT	\$0	\$0	\$400	\$0	\$400	\$0	\$400	\$400
<b>101-101-958-000</b>								
MEMBERSHIP	\$5,335	\$8,550	\$9,000	\$0	\$9,000	\$9,000	\$9,000	\$9,000
<b>TOTAL COUNCIL</b>	<b>\$22,068</b>	<b>\$23,471</b>	<b>\$32,940</b>	<b>\$0</b>	<b>\$32,940</b>	<b>\$29,040</b>	<b>\$32,940</b>	<b>\$32,940</b>



**GENERAL FUND**  
**City Council Budget**  
**Line Item Purpose and Justification**

Line Item: 101-101-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$13,000

Administrator's Rec: \$13,000  
Finance Committee Rec: \$13,000  
Council Approved: \$13,000

**Purpose and Justification:** To cover the salary of the Mayor and City Council. Council members received \$68.50 per meeting. The Mayor is paid \$70.50 per meeting, plus an additional \$1075.00 stipend annually.

Line Item: 101-101-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$1,040

Administrator's Rec: \$1,040  
Finance Committee Rec: \$1,040  
Council Approved: \$1,040

**Purpose and Justification:** To cover the costs of Social Security affiliated with the salary that the Mayor and City Council receive. The budgeted figure represents approximately eight (8%) percent of the total salaries budgeted.

Line Item: 101-101-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Not applicable

Line Item: 101-101-842.000  
Description: Sister City Committee  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$1,500  
Finance Committee Rec: \$1,500  
Council Approved: \$1,500

**Purpose and Justification:** To cover the expenses of the Sister City Committee. This includes postage, supplies, gifts, luncheons or any miscellaneous expenses associated with the Goodwill Missions, and Sister State Board dues. DeWitt Charter Township will be contributing 50% of this budget.

Line Item: 101-101-864.000  
Description: Conference and Travel  
Estimated FY 2021-2022: \$3,000

Administrator's Rec: \$3,000  
Finance Committee Rec: \$3,000  
Council Approved: \$3,000

**Purpose and Justification:** To cover the cost of the Mayor and City Council to attend educational conferences. The MML Capital Conference is held in spring and the MML Convention in early fall. Actual amount will fluctuate as the location, number of council members available to attend and registration costs.

Line Item: 101-101-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$3,000

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
Council Approved: \$5,000

**Purpose and Justification:** To cover the following miscellaneous expenses:

- City Council supplies

Line Item: 101-101-957.000  
Description: Mayor's Discretionary Account  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$400  
Finance Committee Rec: \$400  
Council Approved: \$400

**Purpose and Justification:** To cover the costs associated with the many items the Mayor is invited to and expected to participate in. These events fluctuate from year to year.

Line Item: 101-101-958.000  
Description: Membership and Dues  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$9,000  
Finance Committee Rec: \$9,000  
Council Approved: \$9,000

**Purpose and Justification:** To cover the cost of membership for the following organizations:

- Michigan Municipal League Membership \$3,800
- Employee Section 125 Program Administration \$1,800
- Michigan Association of Mayors \$100
- DeWitt Area Chamber of Commerce \$300
- LEAP, Inc. \$3,000  
\$9,000

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>ADMINISTRATOR</b>								
<b>101-172-702-000</b>								
SALARIES	\$151,632	\$154,836	\$149,100	\$0	\$149,100	\$149,100	\$144,121	\$144,121
<b>101-172-702-001</b>								
SALARIES/PART-TIME	\$0	\$0	\$13,500	\$0	\$13,500	\$0	\$13,811	\$13,811
<b>101-172-702-002</b>								
SALARIES/OVERTIME	\$0	\$0	\$750	\$0	\$750	\$0	\$750	\$750
<b>101-172-715-000</b>								
SOCIAL SECURITY	\$12,160	\$12,533	\$13,068	\$0	\$13,068	\$9,445	\$12,139	\$12,139
<b>101-172-716-000</b>								
HEALTH/DENTAL	\$17,149	\$17,590	\$18,607	\$0	\$18,607	\$18,607	\$26,000	\$26,000
<b>101-172-717-000</b>								
LIFE/DISABILITY	\$1,831	\$1,976	\$1,895	\$0	\$1,895	\$1,895	\$1,795	\$1,795
<b>101-172-718-000</b>								
RETIREMENT	\$36,187	\$43,571	\$48,000	\$0	\$48,000	\$48,000	\$38,119	\$38,119
<b>101-172-718-001</b>								
DEFERRED COM	\$7,783	\$7,620	\$7,700	\$0	\$7,700	\$7,700	\$3,120	\$3,120
<b>101-172-718-002</b>								
MEDICAL REIMBURSEMENT	\$1,038	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,500	\$1,500
<b>101-172-860-000</b>								
EQUIP RENTAL/CAR ALLOWANCE	\$3,738	\$5,262	\$6,000	\$0	\$6,000	\$6,000	\$6,000	\$6,000
<b>101-172-864-000</b>								
CONF/TRAVEL	\$1,203	\$195	\$1,500	\$0	\$1,500	\$350	\$1,500	\$1,500
<b>101-172-956-000</b>								
MISCELLANEOUS	\$720	\$720	\$720	\$0	\$720	\$720	\$720	\$720
<b>101-172-958-000</b>								
MEMBERSHIP	\$1,362	\$1,114	\$1,380	\$0	\$1,380	\$1,380	\$1,408	\$1,408
<b>TOTAL ADMINISTRATOR</b>	<b>\$234,804</b>	<b>\$246,416</b>	<b>\$263,220</b>	<b>\$0</b>	<b>\$263,220</b>	<b>\$244,197</b>	<b>\$250,983</b>	<b>\$250,983</b>

**GENERAL FUND**  
**City Administrator Budget**  
**Line Item Purpose and Justification**

Line Item: 101-172-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$149,100

Administrator's Request: \$144,121  
Finance Committee Rec: \$144,121  
Council Approved: \$144,121

**Purpose and Justification:** To cover salaries of employees paid from the City Administrator's budget. This includes the City Administrator and Administrative Assistant. Sick time pay-out is funded at a maximum of 48 hours per employee (2). The Administrative Assistant's wages are reimbursed to the General Fund by the Water/Sewer Fund.

Line Item: 101-172-702.001  
Description: Salaries  
Estimated FY 2021-2022: \$0

Administrator's Request: \$13,811  
Finance Committee Rec: \$13,811  
Council Approved: \$13,811

**Purpose and Justification:** To cover part-time salaries of employees paid from the City Administrator's budget.

Line Item: 101-172-702.002  
Description: Salaries - Overtime  
Estimated FY 2021-2022: \$0

Administrator's Request: \$750  
Finance Committee Rec: \$750  
Council Approved: \$750

**Purpose and Justification:** To cover the cost of overtime and meeting pay for the Administrative Assistant and/or the Receptionist, if needed.

Line Item: 101-172-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$9,445

Administrator's Request: \$12,139  
Finance Committee Rec: \$12,139  
Council Approved: \$12,139

**Purpose and Justification:** To cover the cost of social security for the budgeted wages for this Department. The Social Security expense for the Administrative Assistant is reimbursed to the General Fund by the Water/Sewer Fund.

Line Item: 101-172-716.000  
Description: Health/Dental  
Estimated FY 2021-2022: \$18,607

Administrator's Request: \$26,000  
Finance Committee Rec: \$26,000  
Council Approved: \$26,000

**Purpose and Justification:** To cover the cost of Health/Dental Insurance for the City Administrator and Administrative Assistant.

Line Item: 101-172-717.000  
Description: Life/ADD/Disability  
Estimated FY 2021-2022: \$1,895

Administrator's Request: \$1,795  
Finance Committee Rec: \$1,795  
Council Approved: \$1,795

**Purpose and Justification:** To cover the cost of life insurance for employees paid from this Department. The Life/ADD/Disability expense for the Administrative Assistant is reimbursed to the General Fund by the Water/Sewer Fund.

Line Item: 101-172-718.000  
Description: Retirement  
Estimated FY 2021-2022: \$48,000

Administrator's Request: \$38,119  
Finance Committee Rec: \$38,119  
Council Approved: \$38,119

**Purpose and Justification:** To cover the cost of MERS retirement benefits for the employees paid from this Department. The Retirement expense for the Administrative Assistant is reimbursed to the General Fund by the Water/Sewer Fund. Employee contribution is 8.0%.

Line Item: 101-172-718.001  
Description: Deferred Compensation  
Estimated FY 2021-2022: \$7,700

Administrator's Request: \$3,120  
Finance Committee Rec: \$3,120  
Council Approved: \$3,120

**Purpose and Justification:** City match amount to the City Administrator for ICMA 457 Account.

Line Item: 101-172-718.002  
Description: Medical Reimbursement  
Estimated FY 2021-2022: \$1,000

Administrator's Request: \$1,500  
Finance Committee Rec: \$1,500  
Council Approved: \$1,500

**Purpose and Justification:** Flexible spending account for two employees.

Line Item: 101-172-718.003  
Description: MERS HCSP  
Estimated FY 2021-2022: \$0

Administrator's Request: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** N/A to this department.

Line Item: 101-172-860.000  
Description: Equipment Rental/Car  
Estimated FY 2021-2022: \$6,000

Administrator's Request: \$6,000  
Finance Committee Rec: \$6,000  
Council Approved: \$6,000

**Purpose and Justification:** Car allowance for the City Administrator \$500.00 a month.

Line Item: 101-172-864.000  
Description: Conference/Travel  
Estimated FY 2021-2022: \$350

Administrator's Request: \$1,500  
Finance Committee Rec: \$1,500  
Council Approved: \$1,500

**Purpose and Justification:** To cover the cost of various conferences and travel including the

- Winter & Summer MLGMA Conference
- Annual MML Conferences



Line Item: 101-172-956.000  
Description: Miscellaneous/Cell Allowance  
Estimated FY 2021-2022: \$720

Administrator's Request: \$720  
Finance Committee Rec: \$720  
Council Approved: \$720

**Purpose and Justification:** Cell phone allowance of \$60.00 per month.

Line Item: 101-172-958.000  
Description: Membership/Dues  
Estimated FY 2021-2022: \$1,380

Administrator's Request: \$1,408  
Finance Committee Rec: \$1,408  
Council Approved: \$1,408

**Purpose and Justification:** To cover the cost of various memberships/dues including the International City Management Association (\$700), Michigan Local Government Managers Association (\$100), and local organizations (\$300).

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>ELECTIONS</b>								
<b>101-262-702-000</b>								
SALARIES	\$2,444	\$6,206	\$7,000	\$0	\$7,000	\$2,000	\$7,000	\$7,000
<b>101-262-740-000</b>								
OPERATING SUPPLIES	\$7,039	\$2,165	\$3,139	\$0	\$3,139	\$5,000	\$3,202	\$3,202
<b>101-262-956-000</b>								
MISCELLANEOUS	\$322	\$574	\$600	\$0	\$600	\$85	\$600	\$600
<b>101-262-980-000</b>								
CAP. OUTLAY	\$0	\$896	\$500	\$0	\$500	\$0	\$500	\$500
<b>TOTAL ELECTIONS</b>	<b>\$9,806</b>	<b>\$9,841</b>	<b>\$11,239</b>	<b>\$0</b>	<b>\$11,239</b>	<b>\$7,085</b>	<b>\$11,302</b>	<b>\$11,302</b>

**GENERAL FUND**  
**Elections Budget**  
**Line Item Purpose and Justification**

Line Item: 101-262-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$2,000

Administrator's Rec: \$7,000  
Finance Committee Rec: \$7,000  
Council Approved: \$7,000

**Purpose and Justification:** To cover the anticipated cost of four elections during the fiscal year. Wages for election workers are proposed to remain at \$10.00 inspectors (average 10) and \$13.00 for chairs (2). This will keep our wages consistent with DeWitt Township. There is also an amount of \$540 budgeted for even-year mandatory training.

Line Item: 101-262-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$5,000

Administrator's Rec: \$3,202  
Finance Committee Rec: \$3,202  
Council Approved: \$3,202

**Purpose and Justification:** To cover the cost of purchasing forms and supplies for voter registration, voter cards, programming of Optech machines and publishing of election notices, and annual maintenance costs (\$984) for the Automark and Optech warranties.

Line Item: 101-262-956.000

Description: Miscellaneous

Estimated FY 2021-2022: \$85

Administrator's Rec: \$600

Finance Committee Rec: \$600

Council Approved: \$600

**Purpose and Justification:** To cover the cost of the annual internet fee for the Qualified Voter Program, mileage and refreshments for election workers and election worker's meals during the elections and other miscellaneous expenses.

Line Item: 101-262-980.000

Description: Capital Outlay-Miscellaneous

Estimated FY 2021-2022: \$0

Administrator's Rec: \$500

Finance Committee Rec: \$500

Council Approved: \$500

**Purpose and Justification:** To cover acquisition of election equipment as may be needed. No capital outlay is expected for FY2021-22.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>ASSESSOR</b>								
<b>101-257-704-000</b>								
PERSONAL SERVICES	\$540	\$550	\$561	\$0	\$561	\$561	\$750	\$750
<b>101-257-811-000</b>								
ASSESSING SERVICES	\$31,467	\$34,052	\$35,000	\$0	\$35,000	\$33,185	\$35,000	\$35,000
<b>101-257-956-000</b>								
MISCELLANEOUS	\$1,891	\$974	\$1,775	\$0	\$1,775	\$2,000	\$1,775	\$1,775
<b>TOTAL ASSESSOR</b>	<b>\$33,897</b>	<b>\$35,576</b>	<b>\$37,336</b>	<b>\$0</b>	<b>\$37,336</b>	<b>\$35,746</b>	<b>\$37,525</b>	<b>\$37,525</b>

**GENERAL FUND**  
**City Assessor's Budget**  
**Line Item Purpose and Justification**

Line Item: 101-257-704.000  
Description: Personal Services  
Estimated FY 2021-2022: \$561

Administrator's Rec: \$750  
Finance Committee Rec: \$750  
Council Approved: \$750

**Purpose and Justification:** To cover the cost for the City's Board of Review members for wages and training.

Line Item: 101-257-811.000  
Description: Assessing Services  
Estimated FY 2021-2022: \$33,185

Administrator's Rec: \$35,000  
Finance Committee Rec: \$35,000  
Council Approved: \$35,000

**Purpose and Justification:** To cover the contractual service costs with the City of Grand Ledge for the Assessing Department.

Line Item: 101-257-956-000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$2,000

Administrator's Rec: \$1,775  
Finance Committee Rec: \$1,775  
Council Approved: \$1,775

**Purpose and Justification:** To cover the cost of the following items:

- Assessment notice mailings reimbursement
- Assessing program support
- Apex (sketching) program support
- Meals for Board of Review Members

Line Item: 101-257-980-000  
Description: Capital Outlay  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No capital outlay purchases are anticipated.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>CABLE TV</b>								
<b>101-250-740-000</b>								
OPERATING SUPPLIES	\$0	\$0	\$400	\$0	\$400	\$0	\$400	\$400
<b>101-250-980-000</b>								
CAP. OUTLAY/MISC EQUIP	\$0	\$0	\$300	\$0	\$300	\$0	\$300	\$300
<b>TOTAL CABLE TV</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$700</b>	<b>\$0</b>	<b>\$700</b>	<b>\$700</b>



**GENERAL FUND**  
**Cable Television Budget**  
**Line Item Purpose and Justification**

Line Item: 101-250-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$400  
Finance Committee Rec: \$400  
Council Approved: \$400

**Purpose and Justification:** To cover the cost of operating supplies for the Cable Communications Commission and the WITT Channel.

Line Item: 101-250-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No expenditures are anticipated.

Line Item: 101-250-980.000  
Description: Capital Outlay/Misc. Equipment  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$300  
Finance Committee Rec: \$300  
Council Approved: \$300

**Purpose and Justification:** To cover the cost of replacing miscellaneous equipment for the WITT Channel as needed.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>CLERK-TREASURER</b>								
<b>101-260-702-000</b>								
SALARIES	\$125,125	\$127,592	\$120,012	\$0	\$120,012	\$120,012	\$126,552	\$126,552
<b>101-260-702-001</b>								
SALARIES/PART-TIME	\$0	\$0	\$13,500	\$0	\$13,500	\$0	\$13,812	\$13,812
<b>101-260-715-000</b>								
SOCIAL SECURITY	\$9,942	\$9,924	\$10,681	\$0	\$10,681	\$10,681	\$10,738	\$10,738
<b>101-260-716-000</b>								
HEALTH/DENTAL	\$7,887	\$9,121	\$9,500	\$0	\$9,500	\$9,500	\$8,088	\$8,088
<b>101-260-717-000</b>								
LIFE/DISABILITY	\$1,733	\$1,766	\$1,867	\$0	\$1,867	\$1,867	\$1,800	\$1,800
<b>101-260-718-000</b>								
RETIREMENT	\$22,443	\$25,821	\$27,600	\$0	\$27,600	\$27,600	\$32,320	\$32,320
<b>101-253-718-000</b>								
DEFERRED COMP	\$4,673	\$4,500	\$4,500	\$0	\$4,500	\$4,500	\$4,500	\$4,500
<b>101-260-718-002</b>								
MEDICAL REIMBURSEMENT	\$1,038	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000
<b>101-260-718-003</b>								
HEALTH CARE SAVINGS PLAN	\$463	\$457	\$457	\$0	\$457	\$500	\$466	\$466
<b>101-260-864-000</b>								
CONF/TRAVEL	\$854	\$2,129	\$2,500	\$0	\$2,500	\$2,500	\$2,500	\$2,500
<b>101-260-958-000</b>								
MEMBERSHIP	\$940	\$899	\$1,150	\$0	\$1,150	\$1,150	\$1,150	\$1,150
<b>TOTAL CLERK-TREASURER</b>	<b>\$175,100</b>	<b>\$183,209</b>	<b>\$192,766</b>	<b>\$0</b>	<b>\$192,767</b>	<b>\$179,310</b>	<b>\$202,926</b>	<b>\$202,926</b>

**GENERAL FUND**  
**City Clerk/Treasurer's Budget**  
**Line Item Purpose and Justification**

Line Item: 101-260-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$120,012

Administrator's Rec: \$126,552  
Finance Committee Rec: \$126,552  
Council Approved: \$126,552

**Purpose and Justification:** To cover the salary cost of the City Clerk-Treasurer and Administrative Specialist, including sick time payout (48 hours max.)

Line Item: 101-260-702.001  
Description: Salary – Part-Time  
Estimated FY 2021-2022: \$0

Administrator's Request: \$13,812  
Finance Committee Rec: \$13,812  
Council Approved: \$13,812

**Purpose and Justification:**

Line Item: 101-260-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$10,681

Administrator's Request: \$10,738  
Finance Committee Rec: \$10,738  
Council Approved: \$10,738

**Purpose and Justification:** To cover the cost of social security on salaries paid from this budget.

Line Item: 101-260-718-001  
Description: Deferred Compensation  
Estimated FY 2021-2022: \$4,500

Administrator's Rec: \$4,500  
Finance Committee Rec: \$4,500  
Council Approved: \$4,500

**Purpose and Justification:** Healthcare buy out for employees in the Clerk/ Treasurer Dept.

Line Item: 101-260-718.002  
Description: Medical Reimbursement  
Estimated FY 2021-2022: \$1,000

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
Council Approved: \$1,000

**Purpose and Justification:** Cost associated with the Flexible Spending Account for employees, (2) at \$500 each.

Line Item: 101-260-718.003  
Description: MERS HCSP  
Estimated FY 2021-2022: \$500

Administrator's Rec: \$466  
Finance Committee Rec: \$466  
Council Approved: \$466

**Purpose and Justification:** This area pays for MERS retirement health care savings program. This represents 1% of the Administrative Specialist wages and employees contribute an equal amount.

Line Item: 101-260-864.000  
Description: Conference/Travel  
Estimated FY 2021-2022: \$2,500

Administrator's Rec: \$2,500  
Finance Committee Rec: \$2,500  
Council Approved: \$2,500

**Purpose and Justification:** To cover the cost of attending the Michigan Municipal Treasurer's Association's Annual Conference (\$350); attending various seminars and classes (\$263); and mileage (\$191), and Clerk's Michigan Municipal Clerks Association Annual Conference.

Line Item: 101-260-958.000  
Description: Membership and Dues  
Estimated FY 2021-2022: \$1,150

Administrator's Rec: \$1,150  
Finance Committee Rec: \$1,150  
Council Approved: \$1,150

**Purpose and Justification:** To cover the cost of Michigan Municipal Treasurer's Association, Municipal Treasurer's Association of US & C, Government Finance Officers Association, Capital Area Clerks Association, International Association of Municipal Clerks and Michigan Municipal Finance Officers Association.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>BUILDING AND GROUNDS</b>								
<b>101-265-723-000</b>								
WORKMAN COMP INSURANCE	\$17,577	\$11,660	\$23,432	\$0	\$23,432	\$17,600	\$23,901	\$23,901
<b>101-265-724-000</b>								
UNEMPLOYMENT COMP	\$123	\$142	\$149	\$0	\$149	\$1,500	\$152	\$152
<b>101-265-727-000</b>								
OFFICE SUPPLIES	\$5,364	\$6,557	\$6,500	\$0	\$6,500	\$6,500	\$6,500	\$6,500
<b>101-265-740-000</b>								
OPERATING SUPPLIES	\$10,762	\$24,649	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
<b>101-265-801-000</b>								
PROFESSIONAL SERV	\$14,950	\$7,010	\$10,000	\$0	\$10,000	\$0	\$10,000	\$10,000
<b>101-265-803-000</b>								
LEGAL FEES	\$31,468	\$43,696	\$38,000	\$0	\$38,000	\$80,000	\$40,000	\$40,000
<b>101-265-805-000</b>								
REFUSE CONTRACT	\$180,903	\$214,394	\$207,385	\$0	\$207,385	\$209,000	\$213,607	\$213,607
<b>101-265-805-001</b>								
RECYCLING	\$88,254	\$104,582	\$102,145	\$0	\$102,145	\$103,000	\$105,209	\$105,209
<b>101-265-806-000</b>								
AUDIT FEES	\$7,169	\$3,022	\$5,377	\$0	\$5,377	\$7,182	\$5,485	\$5,485
<b>101-265-810-000</b>								
LIABILITY INS	\$19,034	\$23,090	\$19,425	\$0	\$19,425	\$24,000	\$19,814	\$19,814
<b>101-265-850-000</b>								
TELEPHONE	\$5,570	\$12,803	\$5,669	\$0	\$5,669	\$8,000	\$5,782	\$5,782
<b>101-265-900-000</b>								
PRINTING/PUBLISHING	\$3,467	\$4,835	\$6,000	\$0	\$6,000	\$8,000	\$6,000	\$6,000
<b>101-265-926-000</b>								
STREET LIGHTS	\$87,072	\$86,634	\$82,935	\$0	\$82,935	\$82,935	\$84,594	\$84,594
<b>101-265-927-000</b>								
UTILITIES	\$17,023	\$37,273	\$35,000	\$0	\$35,000	\$38,000	\$35,000	\$35,000
<b>101-265-930-000</b>								
REPAIR/MAINTENANCE	\$6,982	\$23,899	\$12,000	\$0	\$12,000	\$12,000	\$12,000	\$12,000
<b>101-265-932-000</b>								
COMP.MAINTENANCE	\$10,403	\$14,074	\$9,323	\$0	\$9,323	\$14,000	\$9,509	\$9,509
<b>101-265-941-000</b>								
EQUIPMENT RENTALS	\$0	\$0	\$3,000	\$0	\$3,000	\$0	\$0	\$0
<b>101-265-956-000</b>								
MISCELLANEOUS	\$1,921	\$11,363	\$2,000	\$0	\$2,000	\$8,000	\$2,000	\$2,000
<b>101-265-980-000</b>								
CAP OUTLAY/MISC	\$0	\$13,014	\$4,000	\$0	\$4,000	\$20,000	\$4,000	\$4,000
<b>101-265-996-000</b>								
TRANSFERS	\$126,000	\$435,994	\$200,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000
<b>TOTAL C. H./GROUNDS</b>	<b>\$634,042</b>	<b>\$1,078,690</b>	<b>\$787,340</b>	<b>\$0</b>	<b>\$787,340</b>	<b>\$854,717</b>	<b>\$798,552</b>	<b>\$798,553</b>

**GENERAL FUND**  
**Buildings and Grounds Budget**  
**Line Item Purpose and Justification**

Line Item: 101-265-723.000  
Description: Worker's Compensation  
Estimated FY 2021-2022: \$17,600

Administrator's Rec: \$23,901  
Finance Committee Rec: \$23,901  
Council Approved: \$23,901

**Purpose and Justification:** To cover the annual cost of Worker's Compensation Insurance for city employees as paid to the Michigan Municipal League Workers Compensation Fund.

Line Item: 101-265-724.000  
Description: Unemployment Compensation  
Estimated FY 2021-2022: \$1,500

Administrator's Rec: \$152  
Finance Committee Rec: \$152  
Council Approved: \$152

**Purpose and Justification:** To cover unemployment compensation costs for City employees.

Line Item: 101-265-727.000  
Description: Office Supplies  
Estimated FY 2021-2022: \$6,500

Administrator's Rec: \$6,500  
Finance Committee Rec: \$6,500  
Council Approved: \$6,500

**Purpose and Justification:** To cover the costs of all office supplies for City Hall and other departments.

Line Item: 101-265-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$15,000  
Finance Committee Rec: \$15,000  
Council Approved: \$15,000

**Purpose and Justification:** To cover the cost of paper, postage, decorations, paints, carpet cleaning, and other related items for City Hall.

Line Item: 101-265-801.000  
Description: Professional Service  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$10,000  
Finance Committee Rec: \$10,000  
Council Approved: \$10,000

**Purpose and Justification:** Participation fee for the MIDEAL purchasing program and janitorial services for the new City Hall design.

Line Item: 101-265-803.000  
Description: Legal Fees  
Estimated FY 2021-2022: \$80,000

Administrator's Rec: \$40,000  
Finance Committee Rec: \$40,000  
Council Approved: \$40,000

**Purpose and Justification:** To cover the costs of legal fees of the City.



Line Item: 101-265-805.000  
Description: Refuse Contract  
Estimated FY 2021-2022: \$209,000

Administrator's Rec: \$213,607  
Finance Committee Rec: \$213,607  
Council Approved: \$213,607

**Purpose and Justification:** To cover the contractual expense for Granger Disposal Company for all residential trash removal in the City. Per the Contract with Granger the City pays \$16.75 per residential unit for refuse and recycling. The budgeted amount is based on average of 1,579 residential units.

Line Item: 101-265-805.001  
Description: Recycling Services  
Estimated FY 2021-2022: \$ 103,000

Administrator's Rec: \$ 105,209  
Finance Committee Rec: \$ 105,209  
Council Approved: \$ 105,209

**Purpose and Justification:** To cover Granger Disposal Company's for providing the City's residential recycling program. This budgeted figure is based on 1,579 residents being provided services.

Line Item: 101-265-806.000  
Description: Audit Services  
Estimated FY 2021-2022: \$7,182

Administrator's Rec: \$5,485  
Finance Committee Rec: \$5,485  
Council Approved: \$5,485

**Purpose and Justification:** To cover the cost to annually audit the City's General Fund.

Line Item: 101-265-810.000  
Description: Insurance  
Estimated FY 2021-2022: \$24,000

Administrator's Rec: \$19,814  
Finance Committee Rec: \$19,814  
Council Approved: \$19,814

**Purpose and Justification:** To cover the cost of property and liability insurance for General Fund related property and activities for those expenses that are not covered in other funds. The cost for police liability insurance is within the Police Department Budget. The amount of funding budgeted reflects no increase in the annual premium.

Line Item: 101-265-850.000  
Description: Telephone  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$5,782  
Finance Committee Rec: \$5,782  
Council Approved: \$5,782

**Purpose and Justification:** To cover the cost of phone services for City Hall offices.

Line Item: 101-265-900.000  
Description: Printing/Publishing  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$6,000  
Finance Committee Rec: \$6,000  
Council Approved: \$6,000

**Purpose and Justification:** To cover the annual cost for printing/publishing items such as legal notices, ordinances, the City newsletter and amendments to the code of ordinances. This can fluctuate from year to year depending on ordinance amendments.

Line Item: 101-265-926.000  
Description: Street Lights  
Estimated FY 2021-2022: \$82,935

Administrator's Rec: \$84,594  
Finance Committee Rec: \$84,594  
Council Approved: \$84,594

**Purpose and Justification:** To cover the annual costs for street lights.

Line Item: 101-265-927.000  
Description: Utilities  
Estimated FY 2021-2022: \$38,000

Administrator's Rec: \$35,000  
Finance Committee Rec: \$35,000  
Council Approved: \$35,000

**Purpose and Justification:** To cover the cost of electric and natural gas services for City Hall.

Line Item: 101-265-930.000  
Description: Repair/Maintenance  
Estimated FY 2021-2022: \$12,000

Administrator's Rec: \$12,000  
Finance Committee Rec: \$12,000  
Council Approved: \$12,000

**Purpose and Justification:** To cover costs related to repair and maintenance to City Hall. This line item includes furnace and air conditioning repairs and maintenance, building painting, light fixture replacement, lawn fertilization and weed control and other related items. Maintenance and repair expenses associated with the outdoor warning siren system are also paid from this line item.

Line Item: 101-265-932.000  
Description: Computer Maintenance  
Estimated FY 2021-2022: \$14,000

Administrator's Rec: \$9,509  
Finance Committee Rec: \$9,509  
Council Approved: \$9,509

**Purpose and Justification:** To cover the cost of maintenance of computers at City Hall. Funds from this line item are also used to pay professional fees for periodic work on the City's web site. Web site server charges and software maintenance agreements are also charged to this line item.

Line Item: 101-265-941.000  
Description: Equipment Rentals  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** To cover the annual motor pool rental.

Line Item: 101-265-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$2,000  
Finance Committee Rec: \$2,000  
Council Approved: \$2,000

**Purpose and Justification:** Bank services charges.

Line Item: 101-265-980.000  
Description: Capital Outlay - Miscellaneous  
Estimated FY 2021-2022: \$20,000

Administrator's Rec: \$4,000  
Finance Committee Rec: \$4,000  
Council Approved: \$4,000  
**Purpose and Justification:** Miscellaneous expenses.

Line Item: 101-265-992.000  
Description: Principal/Loan  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0  
**Purpose and Justification:** Anticipated Bond payment for City Hall.

Line Item: 101-265-996.000  
Description: Transfer Out to Other Funds  
Estimated FY 2021-2022: \$200,000

Administrator's Rec: \$200,000  
Finance Committee Rec: \$200,000  
Council Approved: \$200,000  
**Purpose and Justification:** Funds to be transferred to the City Hall Debt Fund and Local Street Fund for street projects.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>TREE COMMISSION/FORESTRY</b>								
<b>101-285-802-000</b>								
PROJECTS/PROGRAMS	\$0	\$0	\$300	\$0	\$300	\$0	\$300	\$300
<b>101-285-930-000</b>								
REPAIR/MAINTENANCE	\$3,467	\$8,510	\$10,000	\$0	\$10,000	\$0	\$10,000	\$10,000
<b>101-285-980-000</b>								
CAP.OUTLAY/MISC	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
<b>TOTAL TREE COMM</b>	<b>\$3,467</b>	<b>\$8,510</b>	<b>\$11,300</b>	<b>\$0</b>	<b>\$11,300</b>	<b>\$0</b>	<b>\$11,300</b>	<b>\$11,300</b>

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>POLICE</b>								
<b>101-301-702-000</b>								
SALARIES	\$426,129	\$431,921	\$400,074	\$0	\$400,074	\$350,000	\$535,595	\$535,595
<b>101-301-702-001</b>								
SALARIES/PART-TIME	\$43,570	\$49,152	\$48,000	\$0	\$48,000	\$40,000	\$50,000	\$50,000
<b>101-301-702-002</b>								
SALARIES/OVERTIME	\$21,533	\$24,706	\$25,000	\$0	\$25,000	\$35,000	\$25,000	\$25,000
<b>101-301-715-000</b>								
SOCIAL SECURITY	\$37,544	\$38,503	\$37,366	\$0	\$37,366	\$31,000	\$46,711	\$46,711
<b>101-301-716-000</b>								
HEALTH/DENTAL	\$52,746	\$59,978	\$55,386	\$0	\$55,386	\$47,000	\$75,909	\$75,909
<b>101-301-717-000</b>								
LIFE/DISABILITY	\$5,155	\$5,227	\$5,458	\$0	\$5,458	\$4,600	\$4,909	\$4,909
<b>101-301-718-000</b>								
RETIREMENT	\$97,080	\$99,818	\$94,189	\$0	\$94,189	\$75,000	\$101,772	\$101,772
<b>101-301-718-001</b>								
DEFERRED COMP	\$9,346	\$6,750	\$9,000	\$0	\$9,000	\$9,000	\$9,000	\$9,000
<b>101-301-718-002</b>								
MEDICAL REIMBURSEMENT	\$4,634	\$4,673	\$5,500	\$0	\$5,500	\$5,500	\$6,000	\$6,000
<b>101-301-718-003</b>								
HEALTH CARE SAVINGS PLA	\$1,480	\$2,005	\$1,167	\$0	\$1,167	\$2,500	\$1,800	\$1,800
<b>101-301-719-000</b>								
UNIFORM PURCHASE	\$5,131	\$5,636	\$5,000	\$0	\$5,000	\$3,000	\$5,500	\$5,500
<b>101-301-720-000</b>								
UNIFORM CLEANING	\$1,882	\$1,698	\$2,200	\$0	\$2,200	\$2,000	\$2,200	\$2,200
<b>101-301-740-000</b>								
OPERATING SUPPLIES	\$4,615	\$5,245	\$4,000	\$0	\$4,000	\$5,000	\$5,500	\$5,500
<b>101-301-801-000</b>								
PROF. SERVICES	\$6,055	\$261	\$3,000	\$0	\$3,000	\$0	\$3,000	\$3,000
<b>101-301-810-000</b>								
LIABILITY INS	\$9,258	\$9,350	\$9,583	\$0	\$9,583	\$9,583	\$9,775	\$9,775
<b>101-301-850-000</b>								
TELEPHONE	\$4,295	\$8,928	\$5,000	\$0	\$5,000	\$6,000	\$8,000	\$8,000
<b>101-301-851-000</b>								
RADIO	\$9,700	\$7,766	\$10,489	\$0	\$10,489	\$30,000	\$28,300	\$28,300
<b>101-301-860-000</b>								
EQUIP.RENTAL/CARS	\$47,791	\$40,000	\$49,722	\$0	\$49,722	\$49,722	\$52,208	\$52,208
<b>101-301-864-000</b>								
CONF/TRAVEL	\$599	\$1,997	\$950	\$0	\$950	\$800	\$1,000	\$1,000
<b>101-301-930-000</b>								
REPAIR/MAINTENANCE	\$2,437	\$860	\$1,061	\$0	\$1,061	\$400	\$1,082	\$1,082
<b>101-301-956-000</b>								
MISCELLANEOUS	\$2,627	\$4,269	\$2,220	\$0	\$2,220	\$3,000	\$2,220	\$2,220
<b>101-301-958-000</b>								
MEMBERSHIP	\$880	\$813	\$900	\$0	\$900	\$900	\$900	\$900
<b>101-301-960-000</b>								
TRAINING/CITY FUNDS	\$405	\$1,448	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
<b>101-301-961-000</b>								

TRAINING/STATE GRANT	\$1,040	\$1,788	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$1,000
<b>101-301-980-000</b>								
CAP.OUTLAY/MISC	\$4,543	\$103	\$6,000	\$0	\$6,000	\$8,000	\$6,800	\$6,800
<b>TOTAL POLICE</b>	<b>\$800,478</b>	<b>\$812,895</b>	<b>\$784,265</b>	<b>\$0</b>	<b>\$784,265</b>	<b>\$721,005</b>	<b>\$986,181</b>	<b>\$986,181</b>



**GENERAL FUND  
Police Department Budget  
Line Item Purpose and Justification**

Line Item: 101-301-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$350,000

Administrator's Rec: \$535,595  
Finance Committee Rec: \$535,595  
Council Approved: \$535,595

**Purpose and Justification:** To cover salaries for employees of the Police Department. This includes the Chief, (2) Sergeants, Patrol Officers (4) and Administrative Assistant and pay-out of sick time and union officer education pay.

Line Item: 101-301-702.001  
Description: Salaries/Part Time  
Estimated FY 2021-2022: \$40,000

Administrator's Rec: \$50,000  
Finance Committee Rec: \$50,000  
Council Approved: \$50,000

**Purpose and Justification:** To cover the cost of the salaries for the part-time employees within the Police Department.

Line Item: 101-301-702.002  
Description: Salaries/Overtime  
Estimated FY 2021-2022: \$35,000

Administrator's Rec: \$25,000  
Finance Committee Rec: \$25,000  
Council Approved: \$25,000

**Purpose and Justification:** To cover overtime for police officers. Such overtime is used for investigations, special events patrolling (school/Ox Roast). DeWitt Public Schools reimburses approximately \$3,600 per year.

Line Item: 101-301-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$31,000

Administrator's Rec: \$46,711  
Finance Committee Rec: \$46,711  
Council Approved: \$46,711

**Purpose and Justification:** To cover the cost associated with social security for wages paid out from the Police Department.

Line Item: 101-301-716-000  
Description: Health/Dental  
Estimated FY 2021-2022: \$47,000

Administrator's Rec: \$75,909  
Finance Committee Rec: \$75,909  
Council Approved: \$75,909

**Purpose and Justification:** To cover the cost associated with providing health and dental insurances for the full-time employees of the Police Department.

Line Item: 101-301-717.000  
Description: Life/ADD/Disability  
Estimated FY 2021-2022: \$4,600

Administrator's Rec: \$4,909  
Finance Committee Rec: \$4,909  
Council Approved: \$4,909

**Purpose and Justification:** To cover the cost associated with providing life insurance for the full-time employees of the Police Department.

Line Item: 101-301-718.000  
Description: Retirement  
Estimated FY 2021-2022: \$75,000

Administrator's Rec: \$101,772  
Finance Committee Rec: \$101,772  
Council Approved: \$101,772

**Purpose and Justification:** To cover the costs associated with providing retirement benefits to the full-time employees of the Police Department. Union employee's retirement is funded at 19.19 % of salaries (not including sick time) and non-union employee's retirement is funded at 21.79 % of salaries (not including sick time). Employee contribution is 8.0%.

Line Item: 101-301-718.001  
Description: Deferred Compensation  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$9,000  
Finance Committee Rec: \$9,000  
Council Approved: \$9,000

**Purpose and Justification:** Funds paid to employees for opting out of the City's health and dental insurance programs. Employees receive \$375 per month in lieu of Health/Dental benefits, 2 each \$4,500 per year.

Line Item: 101-301-718.002  
Description: Medical Reimbursement  
Estimated FY 2021-2022: \$5,500

Administrator's Rec: \$6,000  
Finance Committee Rec: \$6,000  
Council Approved: \$6,000

**Purpose and Justification:** The amount budgeted includes contributions towards the employee's Flexible Spending Account, \$500 per non-union full-time employee (4) and \$1,000 per union employee (4).

Line Item: 101-301-718.003  
Description: MERS HCSP  
Estimated FY 2021-2022: \$2,500

Administrator's Rec: \$1,800  
Finance Committee Rec: \$1,800  
Council Approved: \$1,800

**Purpose and Justification:** This area pays for MERS retirement health care savings program. This represents 1% of the Police wages and employees contribute an equal amount.

Line Item: 101-301-719.000  
Description: Uniform Purchase  
Estimated FY 2021-2022: \$3,000

Administrator's Rec: \$5,500  
Finance Committee Rec: \$5,500  
Council Approved: \$5,500

**Purpose and Justification:** To cover the cost of providing uniforms for employees of the Police Department per current bargaining agreement.

Line Item: 101-301-720.000  
Description: Uniform Cleaning  
Estimated FY 2021-2022: \$2,000

Administrator's Rec: \$2,200  
Finance Committee Rec: \$2,200  
Council Approved: \$2,200

**Purpose and Justification:** To cover the cost of uniform cleaning for the Police Department. This includes \$250 per officer (including the Chief and (2) Sergeants) plus an allocation for part-time officers.

Line Item: 101-301-850-000  
Description: Communications/Telephone  
Estimated FY 2021-2022: \$6,000

Administrator's Rec: \$8,000  
Finance Committee Rec: \$8,000  
Council Approved: \$8,000

**Purpose and Justification:** To cover Police Department related telephone service expenses (phones within the Department and cellular phones).

Line Item: 101-301-851-000  
Description: Communication/Radio  
Estimated FY 2021-2022: \$30,000

Administrator's Rec: \$28,300  
Finance Committee Rec: \$28,300  
Council Approved: \$28,300

**Purpose and Justification:** To cover the cost of the SRMS software maintenance contracts, LEIN/Sex Offender access, All Traffic Solutions & MDT Aircards and State Records Management System.

Line Item: 101-301-860-000  
Description: Equipment Rental  
Estimated FY 2021-2022: \$49,722

Administrator's Rec: \$52,208  
Finance Committee Rec: \$52,208  
Council Approved: \$52,208

**Purpose and Justification:** To cover the annual equipment rental cost to the City's Motor Pool Fund for the use of the police cars.

Line Item: 101-301-864-000  
Description: Conference/Travel  
Estimated FY 2021-2022: \$800

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
Council Approved: \$1,000

**Purpose and Justification:** To cover the cost of conferences, out-of-town meetings, lodging and meals.

Line Item: 101-301-930-000  
Description: Repair/Maintenance  
Estimated FY 2021-2022: \$400

Administrator's Rec: \$1,082  
Finance Committee Rec: \$1,082  
Council Approved: \$1,082

**Purpose and Justification:** To cover the costs of maintenance on the Department's copy machine and shredder.

Line Item: 101-301-956-000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$3,000

Administrator's Rec: \$2,220  
Finance Committee Rec: \$2,220  
Council Approved: \$2,220

**Purpose and Justification:** To cover the costs of blood tests for people pulled over for drunk driving, drug tests for new officer hires, badges, name plates and other items.

Line Item: 101-301-958-000  
Description: Membership/Dues  
Estimated FY 2021-2022: \$900

Administrator's Rec: \$900  
Finance Committee Rec: \$900  
Council Approved: \$900

**Purpose and Justification:** To cover the costs of memberships in the Michigan Police Chief's Association (\$215), Mid-Michigan Chief's Association (\$25), FLEX card fees (\$331.80)- \$27.65/ month, LERMA (\$60) and Lions Club (\$220).

Line Item: 101-301-960-000  
Description: Training - City Funds  
Estimated FY 2021-2022: \$2,000

Administrator's Rec: \$2,000  
Finance Committee Rec: \$2,000  
Council Approved: \$2,000

**Purpose and Justification:** To cover officer training and the City's portion.

Line Item: 101-301-961-000  
Description: Training - State Funds  
Estimated FY 2021-2022: \$1,000

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
Council Approved: \$1,000

**Purpose and Justification:** This represents funds received and expended for Department training through the 302 program.

Line Item: 101-301-962-000  
Description: Grant-Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 101-301-980-000  
Description: Capital Outlay  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$6,800  
Finance Committee Rec: \$6,800  
Council Approved: \$6,800

**Purpose and Justification:** To cover the purchase of two (2) new computers.



**CITY OF DEWITT - BUDGET WORKSHEET**

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>FIRE</b>								
<b>101-336-702-000</b>								
SALARY	\$0	\$1,467	\$1,600		\$1,600	\$1,600	\$1,600	\$1,600
<b>101-336-715-000</b>								
SOCIAL SECURITY		\$87	\$128		\$128	\$128	\$128	\$128
<b>101-336-801-000</b>								
PROFESSIONAL SERV.	\$177,831	\$182,272	\$194,600	\$0	\$194,600	\$197,400	\$203,000	\$203,000
<b>101-336-927-000</b>								
UTILITIES	\$403	\$479	\$552	\$0	\$552	\$500	\$563	\$563
<b>101-336-930-000</b>								
REPAIR/MAINTENANCE	\$108	\$1,250	\$600	\$0	\$600	\$0	\$600	\$600
<b>101-336-975-000</b>								
CAP.OUTLAY/BLDG	\$0	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$1,000
<b>TOTAL FIRE</b>	<b>\$178,342</b>	<b>\$185,555</b>	<b>\$198,480</b>	<b>\$0</b>	<b>\$198,480</b>	<b>\$199,628</b>	<b>\$206,891</b>	<b>\$206,891</b>

**GENERAL FUND**  
**Fire Department Budget**  
**Line Item Purpose and Justification**

Line Item: 101-336-702.000  
Description: Salary  
Estimated FY 2021-2022: \$1,600

Administrator's Rec: \$1,600  
Finance Committee Rec: \$1,600  
Council Approved: \$1,600

**Purpose and Justification:** Annual stipend for DAESA City Representatives.

Line Item: 101-336-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$128

Administrator's Rec: \$128  
Finance Committee Rec: \$128  
Council Approved: \$128

**Purpose and Justification:**

Line Item: 101-336-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$197,400

Administrator's Rec: \$203,000  
Finance Committee Rec: \$203,000  
Council Approved: \$203,000

**Purpose and Justification:** Funds paid to the DeWitt Area Emergency Services Authority for fire and EMS services. Payments are made quarterly.

Line Item: 101-336-927.000  
Description: Utilities  
Estimated FY 2021-2022: \$500

Administrator's Rec: \$563  
Finance Committee Rec: \$563  
Council Approved: \$563

**Purpose and Justification:** Amount paid to Consumers Energy for cost of the siren at Howe Road.

Line Item: 101-336-930.000  
Description: Repair and Maintenance  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$600  
Finance Committee Rec: \$600  
Council Approved: \$600

**Purpose and Justification:** Funds budgeted for repair and maintenance work on the Fire Station. Per the Lease Agreement with the Authority, the City is responsible for Fire Station repair and maintenance expenses.

Line Item: 101-336-975.000  
Description: Capital Outlay - Building  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
Council Approved: \$1,000

**Purpose and Justification:** Funds budgeted in the event that a capital repair is needed on the Fire Station, which would represent roofing, HVAC etc.

**CITY OF DEWITT - BUDGET WORKSHEET**

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>PLANNING</b>								
<b>101-721-740-000</b>								
OPERATING SUPPLIES	\$0	\$0	\$200	\$0	\$200	\$0	\$200	\$200
<b>101-721-801-000</b>								
PROF. SERVICE	\$5,306	\$14,030	\$12,000	\$0	\$12,000	\$4,000	\$12,000	\$12,000
<b>101-721-864-000</b>								
CONF/TRAVEL	\$0	\$0	\$300	\$0	\$300	\$0	\$300	\$300
<b>101-721-956-000</b>								
MISCELLANEOUS	\$0	\$0	\$250	\$0	\$250	\$0	\$250	\$250
<b>TOTAL PLANNING</b>	<b>\$5,306</b>	<b>\$14,030</b>	<b>\$12,750</b>	<b>\$0</b>	<b>\$12,750</b>	<b>\$4,000</b>	<b>\$12,750</b>	<b>\$12,750</b>

**GENERAL FUND**  
**Planning Commission Budget**  
**Line Item Purpose and Justification**

Line Item: 101-721-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$200  
Finance Committee Rec: \$200  
Council Approved: \$200

**Purpose and Justification:** To cover the cost of purchasing basic operating supplies for the Planning Commission including maps, paper, books or other related items.

Line Item: 101-721-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$4,000

Administrator's Rec: \$12,000  
Finance Committee Rec: \$12,000  
Council Approved: \$12,000

**Purpose and Justification:** To cover the costs associated with Beckett and Raeder providing planning and zoning services to the City. This includes office hours, preparing staff reports, training sessions, advising on amendments to the Zoning Ordinance and Comprehensive Development Plan and attending Planning Commission meetings, as requested.

Line Item: 101-721-864.000  
Description: Conference and Travel  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$300  
Finance Committee Rec: \$300  
Council Approved: \$300

**Purpose and Justification:** To cover the cost of training for Planning Commissioners.

Line Item: 101-721-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$250  
Finance Committee Rec: \$250  
Council Approved: \$250

**Purpose and Justification:** To cover the costs of miscellaneous expenses of the Planning Commission.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-22 ORIGINAL BUDGET	2021-22 AMEND- MENTS	2021-22 AMENDED BUDGET	2021-22 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>PUBLIC SERVICES</b>								
<b>101-441-702-000</b>								
SALARY	\$314,246	\$300,593	\$301,713	\$0	\$301,713	\$301,713	\$318,735	\$318,735
<b>101-441-702-001</b>								
SALARY/PART-TIME	\$16,507	\$26,549	\$30,900	\$0	\$30,900	\$30,900	\$33,447	\$33,447
<b>101-441-702-002</b>								
SALARY/OVERTIME	\$14,397	\$10,019	\$13,000	\$0	\$13,000	\$13,000	\$13,000	\$13,000
<b>101-441-702-003</b>								
SALARY/TEMP	\$2,870	\$0	\$10,700	\$0	\$10,700	\$0	\$5,000	\$5,000
<b>101-441-715-000</b>								
SOCIAL SECURITY	\$27,447	\$26,664	\$27,649	\$0	\$27,649	\$27,649	\$27,936	\$27,936
<b>101-441-716-000</b>								
HEALTH/DENTAL	\$23,143	\$42,926	\$32,703	\$0	\$32,703	\$48,500	\$49,488	\$49,488
<b>101-441-717-000</b>								
LIFE/DISABILITY	\$3,393	\$3,467	\$3,509	\$0	\$3,509	\$3,509	\$2,542	\$2,542
<b>101-441-718-000</b>								
RETIREMENT	\$92,700	\$108,490	\$98,046	\$0	\$98,046	\$98,046	\$115,431	\$115,431
<b>101-441-718-001</b>								
DEFERRED COMP	\$9,346	\$6,058	\$9,000	\$0	\$9,000	\$5,000	\$4,500	\$4,500
<b>101-441-718-002</b>								
MEDICAL REIMBURSEMENT	\$3,115	\$3,497	\$4,500	\$0	\$4,500	\$4,500	\$4,500	\$4,500
<b>101-441-718-003</b>								
MERS HCSP	\$2,493	\$2,381	\$2,392	\$0	\$2,392	\$2,500	\$2,416	\$2,416
<b>101-441-719-000</b>								
UNIFORM PURCHASE	\$2,000	\$2,000	\$2,000	\$0	\$2,000	\$2,000	\$2,000	\$2,000
<b>101-441-740-000</b>								
OPERATING SUPPLIES	\$9,266	\$8,369	\$14,739	\$0	\$14,739	\$14,739	\$15,034	\$15,034
<b>101-441-810-000</b>								
INSURANCE	\$1,197	\$1,083	\$1,242	\$0	\$1,242	\$1,100	\$1,267	\$1,267
<b>101-441-850-000</b>								
TELEPHONE	\$3,941	\$5,746	\$4,923	\$0	\$4,923	\$3,500	\$5,021	\$5,021
<b>101-441-860-000</b>								
EQUIPMENT/RENTAL	\$77,250	\$70,000	\$81,955	\$0	\$81,955	\$81,955	\$84,414	\$84,414
<b>101-441-864-000</b>								
CONFERENCE/TRAVEL	\$95	\$95	\$500	\$0	\$500	\$600	\$500	\$500
<b>101-441-927-000</b>								
UTILITIES	\$4,603	\$4,714	\$5,924	\$0	\$5,924	\$5,924	\$6,042	\$6,042
<b>101-441-930-000</b>								
REPAIR/MAINTENANCE	\$9,424	\$4,466	\$15,000	\$0	\$15,000	\$5,000	\$15,000	\$15,000
<b>101-441-932-000</b>								
COMPUTER MAINTENANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
<b>101-441-956-000</b>								
MISCELLANEOUS	\$1,285	\$614	\$500	\$0	\$500	\$5,000	\$500	\$500
<b>101-441-958-000</b>								
MEMBERSHIP	\$484	\$314	\$400	\$0	\$400	\$175	\$400	\$400
<b>101-441-975-000</b>								
CAP OUTLAY/BLDG	\$0	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$10,000
<b>101-441-980-000</b>								
CAP OUTLAY/MISC SMALL EQUIP	\$519	\$869	\$3,000	\$0	\$3,000	\$5,000	\$3,000	\$3,000
<b>TOTAL PUBLIC SERV</b>	<b>\$619,722</b>	<b>\$628,914</b>	<b>\$674,294</b>	<b>\$0</b>	<b>\$674,294</b>	<b>\$660,310</b>	<b>\$722,172</b>	<b>\$722,173</b>

**GENERAL FUND**  
**Public Services Department Budget**  
**Line Item Purpose and Justification**

Line Item: 101-441-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$301,713

Administrator's Rec: \$318,735  
Finance Committee Rec: \$318,735  
Council Approved: \$318,735

**Purpose and Justification:** To cover the cost of the DPS Supervisor's salary, as well as 8,525 hours for the four (4) public services operators, including paid time off (vacation, sick, etc.) and possible merit and certification pay that DPS employees can receive. General Fund duties included are: cemetery maintenance and funeral work, event support, leaf and brush collection, large item pick-up, maintenance and repairs at city hall, park buildings and grounds. An estimated 3,225 hours are budgeted in the following funds: motor pool, water & sewer, local streets, major streets, and downtown development district. Wages and benefits for this time will be reimbursed to the general fund as it is actually worked (101-000-676.000).

Line Item: 101-441-702.001  
Description: Salary – Part-Time / Seasonal  
Estimated FY 2021-2022: \$30,900

Administrator's Rec: \$33,447  
Finance Committee Rec: \$33,447  
Council Approved: \$33,447

**Purpose and Justification:** This expenditure area covers all expense for part-time and seasonal employees except for parks and DDA area work. This is mainly for cemetery mowing and weed-whipping, but also covers leaf pick-up in the fall as well as other miscellaneous duties.



Line Item: 101-441-702.002  
Description: Salaries/Overtime  
Estimated FY 2021-2022: \$13,000

Administrator's Rec: \$13,000  
Finance Committee Rec: \$13,000  
Council Approved: \$13,000

**Purpose and Justification:** To cover the cost of overtime wages for Public Services Department employees for funerals, emergencies and winter on-call payments. This fluctuates from year to year and is very weather dependent.

Line Item: 101-441-702.003  
Description: Salary/Temp/Contract  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
Council Approved: \$5,000

**Purpose and Justification:** Funds are budgeted here to contract with a temporary agency or temporary seasonal employees for approximately 250 hours to support full-time employees during fall leaf collection as needed.

Line Item: 101-441-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$27,649

Administrator's Rec: \$27,936  
Finance Committee Rec: \$27,936  
Council Approved: \$27,936

**Purpose and Justification:** All DPS employee social security is covered here, with the exception of part-time employees assigned to the parks facilities department. A percentage equivalent for this cost for DPS employee work in other funds is paid back to the General Fund into 101-000-676.00, Reimbursements.

Line Item: 101-441-716.000  
Description: Health and Dental Insurance  
Estimated FY 2021-2022: \$48,500

Administrator's Rec: \$49,488  
Finance Committee Rec: \$49,488  
Council Approved: \$49,488

**Purpose and Justification:** To cover the cost of health and disability insurance for Public Services Department employees. All DPS employee benefits payments are made directly from this line-item, regardless which fund that employee time is charged to over the course of the year. The benefits costs attributed to other funds are reimbursed to the General Fund in 101-000-676, Reimbursements.

Line Item: 101-441-717.000  
Description: Life/ADD/Disability Insurances  
Estimated FY 2021-2022: \$3,509

Administrator's Rec: \$2,542  
Finance Committee Rec: \$2,542  
Council Approved: \$2,542

**Purpose and Justification:** To cover the cost of life insurance for Public Services employees. All DPS employee benefits payments are made directly from this line-item, regardless of fund that employee time is charged to over the course of the year. An equivalent for this benefit cost allocable to other funds are paid back to the General Fund to 101-000-676, Reimbursements.

Line Item: 101-441-718.000  
Description: Retirement  
Estimated FY 2021-2022: \$98,046

Administrator's Rec: \$115,431  
Finance Committee Rec: \$115,431  
Council Approved: \$115,431

**Purpose and Justification:** To cover the costs of retirement for the Public Services employees, budgeted at 30.91% of full-time salaries and overtime. All DPS employee benefits payments are made directly from this line-item, regardless of fund that employee time is charged to over the course of the year. An equivalent for this benefit cost allocable to other funds are paid back to the General Fund to 101-000-676, Reimbursements.

Line Item: 101-441-718.001  
Description: Deferred Compensation  
Estimated FY 2021-2022: \$5,000

Administrator's Rec: \$4,500  
Finance Committee Rec: \$4,500  
Council Approved: \$4,500

**Purpose and Justification:** Money paid to employees who do not subscribe to the City's health insurance program. Currently, per the DPS contract, employees who take the payment in lieu of health/dental insurance receive \$375 per month.

Line Item: 101-441-718.002  
Description: Medical Reimbursement  
Estimated FY 2021-2022: \$4,500

Administrator's Rec: \$4,500  
Finance Committee Rec: \$4,500  
Council Approved: \$4,500

**Purpose and Justification:** To cover the cost associated with the Flexible Spending Account, (1) employee @ \$500 per year- 4 @ \$1,000.

Line Item: 101-441-718.003  
Description: MERS HCSP  
Estimated FY 2021-2022: \$2,500

Administrator's Rec: \$2,416  
Finance Committee Rec: \$2,416  
Council Approved: \$2,416

**Purpose and Justification:** This area pays for MERS retirement health care savings program. This represents 1% of the DPS wages and employees contribute an equal amount.

Line Item: 101-441-719.000  
Description: Uniform Purchase  
Estimated FY 2021-2022: \$2,000

Administrator's Rec: \$2,000  
Finance Committee Rec: \$2,000  
Council Approved: \$2,000

**Purpose and Justification:** To cover the cost of purchasing uniform/work- related clothing for the Public Services employees. This amounts to \$400 per employee per year as provided for in the Union Contract.

Line Item: 101-441-720.000  
Description: Uniform Cleaning  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:**

Line Item: 101-441-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$14,739

Administrator's Rec: \$15,034  
Finance Committee Rec: \$15,034  
Council Approved: \$15,034

**Purpose and Justification:** To cover the cost of operating supplies. This line item covers purchases of paints, oil, lumber, nuts, bolts, nails, gloves, and other operating supplies for general public services, cemetery, event support, and other facilities. Parks supplies will be accounted for in that department.

Line Item: 101-441-864.000  
Description: Conference/Travel  
Estimated FY 2021-2022: \$600

Administrator's Rec: \$500  
Finance Committee Rec: \$500  
Council Approved: \$500

**Purpose and Justification:** To cover the cost of seminars, conferences and travel for Public Services employees for public works training and certifications.

Line Item: 101-441-927.000  
Description: Utilities  
Estimated FY 2021-2022: \$5,924

Administrator's Rec: \$6,042  
Finance Committee Rec: \$6,042  
Council Approved: \$6,042

**Purpose and Justification:** To cover the utility costs at the Public Services and Cemetery buildings (Natural Gas, Electric and Water).

Line Item: 101-441-930.000  
Description: Repair and Maintenance  
Estimated FY 2021-2022: \$5,000

Administrator's Rec: \$15,000  
Finance Committee Rec: \$15,000  
Council Approved: \$15,000

**Purpose and Justification:** To cover the cost of repairing and maintaining the following items:

- Small equipment utilized by the Department of Public Services
- General maintenance on the Department of Public Services Buildings
- Cemetery buildings and small equipment

Line Item: 101-441-975.000  
Description: Capital Outlay/Building  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$10,000  
Finance Committee Rec: \$10,000  
Council Approved: \$10,000

**Purpose and Justification:** Cover costs associated with repair of the main DPS building.

Line Item: 101-441-980.000  
Description: Capital Outlay/Miscellaneous  
Estimated FY 2021-2022: \$5,000

Administrator's Rec: \$3,000  
Finance Committee Rec: \$3,000  
Council Approved: \$3,000

**Purpose and Justification:** Purchase small equipment (i.e. chainsaws, weed trimmers, etc.)

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-22 ORIGINAL BUDGET	2021-22 AMEND- MENTS	2021-22 AMENDED BUDGET	2021-22 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>PARKS FACILITIES</b>								
<b>101-751-702-001</b>								
SALARY/PART-TIME	\$10,000	\$10,300	\$7,725	\$0	\$7,725	\$7,725	\$10,558	\$10,558
<b>101-751-715-000</b>								
SOCIAL SECURITY	\$800	\$824	\$618	\$0	\$618	\$618	\$845	\$845
<b>101-751-740-000</b>								
OPERATING SUPPLIES	\$1,979	\$4,899	\$8,500	\$0	\$8,500	\$8,500	\$8,500	\$8,500
<b>101-751-801-000</b>								
PROFESSIONAL SERVICES	\$0	\$5,640	\$5,000	\$0	\$5,000	\$15,000	\$5,000	\$5,000
<b>101-751-810-000</b>								
INSURANCE	\$815	\$825	\$1,057	\$0	\$1,057	\$838	\$1,078	\$1,078
<b>101-751-927-000</b>								
UTILITIES	\$6,880	\$7,406	\$6,367	\$0	\$6,367	\$8,000	\$6,494	\$6,494
<b>101-751-930-000</b>								
REPAIR/MAINTENANCE	\$7,996	\$16,366	\$13,265	\$0	\$13,265	\$13,265	\$13,530	\$13,530
<b>101-751-974-000</b>								
C.O/MISCELLANEOUS/LD IMP	\$45,500	\$0	\$45,500	\$0	\$45,500	\$45,500	\$0	\$0
<b>101-751-980-000</b>								
CAPITAL OUTLAY-MISC	\$0	\$0	\$0	\$0	\$0	\$0	\$260,000	\$260,000
<b>TOTAL PARKS FACILITIES</b>	<b>\$73,970</b>	<b>\$46,260</b>	<b>\$88,032</b>	<b>\$0</b>	<b>\$88,033</b>	<b>\$99,446</b>	<b>\$306,005</b>	<b>\$306,005</b>

**GENERAL FUND**

**Parks Facilities Budget  
Line Item Purpose and Justification**

Line Item: 101-751-702.001  
Description: Salary/ Part-Time  
Estimated FY 2021-2022: \$7,725

Administrator's Rec: \$10,558  
Finance Committee Rec: \$10,558  
Council Approved: \$10,558

**Purpose and Justification:** To cover the cost for part-time seasonal employees utilized in the parks system as has been budgeted in the past. This budget contains funding for approximately 550 hours in the park system.

Line Item: 101-751-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$618

Administrator's Rec: \$845  
Finance Committee Rec: \$845  
Council Approved: \$845

**Purpose and Justification:** Social security expense for part-time employees performing park work.

Line Item: 101-751-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$8,500

Administrator's Rec: \$8,500  
Finance Committee Rec: \$8,500  
Council Approved: \$8,500

**Purpose and Justification:** To cover the cost of operating supplies for the park system including:

- \* Porta potties for parks
- \* Restroom supplies
- \* Field chalk and stone dust
- \* Fertilizer and weed control
- \* Other operating supplies



Line Item: 101-751-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
Council Approved: \$5,000

**Purpose and Justification:** Professional services that may be needed for work inside parks, i.e. engineering, surveying, etc.

Line Item: 101-751-810.00  
Description: Insurance  
Estimated FY 2021-2022: \$838

Administrator's Rec: \$1,078  
Finance Committee Rec: \$1,078  
Council Approved: \$1,078

**Purpose and Justification:** Liability Insurance for parks system.

Line Item: 101-751-927.000  
Description: Utilities  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$6,494  
Finance Committee Rec: \$6,494  
Council Approved: \$6,494

**Purpose and Justification:** To cover the water and electric utility costs associated with the parks system.

Line Item: 101-751-930.000  
Description: Repair and Maintenance  
Estimated FY 2021-2022: \$13,265

Administrator's Rec: \$13,530  
Finance Committee Rec: \$13,530  
Council Approved: \$13,530

**Purpose and Justification:** To cover the costs associated with the following:

- Sprinkler system repairs and maintenance
- Misc. paint, electrical and plumbing repairs

Line Item: 101-751-974.000  
Description: Capital Outlay/Miscellaneous/LD Imp  
Estimated FY 2021-2022: \$45,500

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 101-751-980.000  
Description: Capital Outlay/Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$260,000  
Finance Committee Rec: \$260,000  
Council Approved: \$260,000

**Purpose and Justification:** Funds for playground equipment replacement and MNRTF Grant for McGuire Park Grant.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-22 ORIGINAL BUDGET	2021-22 AMEND- MENTS	2021-22 AMENDED BUDGET	2021-22 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
GENERAL FUND								
RECREATION								
101-752-801-000								
PROFESSIONAL SERVICES	\$28,576	\$29,660	\$35,829	\$0	\$35,829	\$30,825	\$36,546	\$36,546
101-752-802-000								
PROJECTS/PROGRAMS	\$420	\$195	\$1,000	\$0	\$1,000	\$500	\$1,000	\$1,000
TOTAL RECREATION	\$28,996	\$29,855	\$36,829	\$0	\$36,829	\$31,325	\$37,546	\$37,546

**GENERAL FUND**  
**Recreation Department Budget**  
**Line Item Purpose and Justification**

Line Item: 101-752-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$30,825

Administrator's Rec: \$36,546  
Finance Committee Rec: \$36,546  
Council Approved: \$36,546

**Purpose and Justification:** To cover the cost of the annual appropriation to the DeWitt Area Recreation Authority. The City's portion is based on the funding formula.

Line Item: 101-752-802-000  
Description: Projects and Programs  
Estimated FY 2021-2022: \$500

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
Council Approved: \$1,000

**Purpose and Justification:** To cover expenses associated with projects/programs for miscellaneous programs/ projects.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-22 ORIGINAL BUDGET	2021-22 AMEND- MENTS	2021-22 AMENDED BUDGET	2021-22 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>SAFETY/TRAINING</b>								
<b>101-290-740-000</b>								
OPERATING SUPPLIES	\$0	\$0	\$400	\$0	\$400	\$0	\$400	\$400
<b>101-290-864-000</b>								
CONFERENCE/TRAVEL	\$0	\$0	\$150	\$0	\$150	\$0	\$150	\$150
<b>101-290-960-000</b>								
TRAINING	\$0	\$0	\$450	\$0	\$450	\$0	\$450	\$450
<b>TOTAL SAFETY/TRAIN</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>

**GENERAL FUND**  
**Safety and Training Budget**  
**Line Item Purpose and Justification**

Line Item: 101-290-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$400  
Finance Committee Rec: \$400  
Council Approved: \$400

**Purpose and Justification:** To cover the costs associated with operating supplies for safety and training programs for City employees. Funds are expended on items such as training tapes, newsletters and books.

Line Item: 101-290-864.000  
Description: Conference and Travel  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$150  
Finance Committee Rec: \$150  
Council Approved: \$150

**Purpose and Justification:** To cover the costs of safety workshops and MML seminars.

Line Item: 101-290-960.000  
Description: Training  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$450  
Finance Committee Rec: \$450  
Council Approved: \$450

**Purpose and Justification:** To cover the costs of in-house training programs that the City may sponsor for different City departments.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-22 ORIGINAL BUDGET	2021-22 AMEND- MENTS	2021-22 AMENDED BUDGET	2021-22 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>GENERAL FUND</b>								
<b>RETIREE BENEFITS</b>								
<b>101-238-716-000</b>								
HEALTH INSURANCE	\$28,543	\$28,169	\$31,038	\$0	\$31,038	\$31,038	\$7,476	\$7,476
<b>101-238-718-000</b>								
RETIREMENT	\$150,000	\$175,000	\$175,000	\$0	\$175,000	\$175,000	\$175,000	\$175,000
<b>101-238-956-000</b>								
OPEB REPORTING						\$3,800	\$3,800	\$3,800
<b>TOTAL RETIREE/BEN</b>	<b>\$178,543</b>	<b>\$203,169</b>	<b>\$206,038</b>	<b>\$0</b>	<b>\$206,038</b>	<b>\$209,838</b>	<b>\$186,276</b>	<b>\$186,276</b>

**GENERAL FUND**

**Retiree Benefits**

**Line Item Purpose and Justification**

Line Item: 101-238-716.000  
Description: Health Insurance-Retiree  
Estimated FY 2021-2022: \$31,038

Administrator's Rec: \$7,476  
Finance Committee Rec: \$7,476  
Council Approved: \$7,476

**Purpose and Justification:** To cover the cost of employee health insurance for certain retirees, pursuant to the City's personnel policy or retirement agreements, certain employees qualify for City paid health insurance benefits if they retire from the City with at least twenty years of service and are at least sixty years of age.

Line Item: 101-238-718.000  
Description: Retirement  
Estimated FY 2021-2022: \$175,000

Administrator's Rec: \$175,000  
Finance Committee Rec: \$175,000  
Council Approved: \$175,000

**Purpose and Justification:** OPEB contribution of \$25,000 (Healthcare Trust Fund) and \$150,000 to MERS to help with unfunded pension liability.

Line Item: 101-238-956.000  
Description: OPEB Reporting  
Estimated FY 2021-2022: \$3,800

Administrator's Rec: \$3,800  
Finance Committee Rec: \$3,800  
Council Approved: \$3,800

**Purpose and Justification:** Costs associated with the yearly actuarial.



# MAJOR/LOCAL STREETS FUND

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>MAJOR STREET</b>								
<b>REVENUES</b>								
<b>202-000-576-001</b>								
ACT 82 FUNDS								
<b>202-000-579-000</b>								
GAS & WEIGHT TAX	\$338,201	\$370,151	\$334,750	\$0	\$334,750	\$334,750	\$380,000	\$380,000
<b>202-000-665-001</b>								
INTEREST/SAVINGS	\$1,631	\$46	\$1,100	\$0	\$1,100	\$25	\$1,100	\$1,100
<b>202-000-665-002</b>								
INT/INVESTMENTS	\$1,796	\$0	\$500	\$0	\$500	\$0	\$500	\$500
<b>TOTAL REVENUES</b>	<b>\$341,628</b>	<b>\$445,197</b>	<b>\$336,350</b>	<b>\$0</b>	<b>\$336,350</b>	<b>\$334,775</b>	<b>\$381,600</b>	<b>\$381,600</b>

**MAJOR STREET FUND**  
**Revenue Justification and Explanation**

Line Item: 202-000-579.000  
Description: Gas and Weight Tax  
Estimated FY 2021-2022: \$334,750

Administrator's Rec: \$380,000  
Finance Committee Rec: \$380,000  
City Council Approved: \$380,000

**Purpose and Justification:** Funds received from the State of Michigan pursuant to Act 51, Gas and Weight Tax appropriation. Revenues are based on the number of miles of major streets and population.

Line Item: 202-000-645.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds which are received from unanticipated sources.

Line Item: 202-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$25

Administrator's Rec: \$1,100  
Finance Committee Rec: \$1,100  
City Council Approved: \$1,100

**Purpose and Justification:** Funds are received from the interest derived from savings account balances.

Line Item: 202-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$500  
Finance Committee Rec: \$500  
City Council Approved: \$500

**Purpose and Justification:** Funds are received from the interest derived from investments.

Line Item: 202-000-665.003  
Description: Interest/Special Assessment - Major Streets  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY 2022-2023.

Line Item: 202-000-672.000  
Description: Principal/Special Assessment - Major Streets  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY 2022-2023.

Line Item: 202-000-695.000  
Description: Transfer In From Other Funds  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0  
**Purpose and Justification:** No transfers are anticipated for FY2022-2023.

Line Item: 202-000-698.000  
Description: Bond Proceeds  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0  
**Purpose and Justification:** No bond sales are anticipated for FY2022-2023.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>MAJOR STREET</b>								
<b>EXPENDITURES</b>								
<b>202-000-703-001</b>								
SALARIES/ROUTINE	\$9,199	\$13,080	\$5,857	\$0	\$5,857	\$5,857	\$5,974	\$5,974
<b>202-000-703-002</b>								
SALARIES/TRAFFIC	\$430	\$385	\$5,857	\$0	\$5,857	\$5,857	\$5,974	\$5,974
<b>202-000-703-003</b>								
SALARIES/SNOW-ICE	\$7,333	\$8,313	\$8,204	\$0	\$8,204	\$8,204	\$8,368	\$8,368
<b>202-000-714-001</b>								
FRINGES/ROUTINE	\$5,520	\$7,848	\$3,514	\$0	\$3,514	\$3,514	\$3,584	\$3,584
<b>202-000-714-002</b>								
FRINGES/TRAFFIC	\$258	\$231	\$3,514	\$0	\$3,514	\$3,514	\$3,584	\$3,584
<b>202-000-714-003</b>								
FRINGES/SNOW-ICE	\$4,400	\$4,988	\$4,922	\$0	\$4,922	\$4,922	\$5,021	\$5,021
<b>202-000-740-001</b>								
OPER.SUP/ROUTINE	\$1,635	\$0	\$1,207	\$0	\$1,207	\$1,207	\$1,231	\$1,231
<b>202-000-740-002</b>								
OPER.SUP/TRAFFIC	\$4,279	\$3,223	\$1,810	\$0	\$1,810	\$1,810	\$1,846	\$1,846
<b>202-000-740-003</b>								
OPER.SUP/SNOW-ICE	\$14,135	\$6,024	\$14,929	\$0	\$14,929	\$14,929	\$15,228	\$15,228
<b>202-000-801-000</b>								
PROF SERVICE	\$12,070	\$10,470	\$0	\$0	\$0	\$0	\$20,000	\$20,000
<b>202-000-806-000</b>								
AUDIT	\$575	\$581	\$599	\$0	\$599	\$599	\$605	\$605
<b>202-000-808-000</b>								
CONSTRUCTION	\$361,426	\$62,890	\$75,000	\$0	\$75,000	\$314,280	\$225,000	\$225,000
<b>202-000-931-001</b>								
REPAIR-MAINT/ROUTINE	\$6,162	\$3,434	\$6,000	\$0	\$6,000	\$10,000	\$35,000	\$35,000
<b>202-000-941-001</b>								
EQUIP-RENTAL/ROUTINE	\$9,959	\$15,367	\$8,962	\$0	\$8,962	\$5,000	\$9,141	\$9,141
<b>202-000-941-002</b>								
EQUIP-RENTAL/TRAFFIC	\$124	\$1,905	\$5,760	\$0	\$5,760	\$0	\$5,875	\$5,875
<b>202-000-941-003</b>								
EQUIP-RENTAL/SNO-ICE	\$10,663	\$12,502	\$12,803	\$0	\$12,803	\$8,000	\$13,059	\$13,059
<b>202-000-956-000</b>								
MISCELLANEOUS	\$332	\$636	\$250	\$0	\$250	\$400	\$250	\$250
<b>202-000-991-000</b>								
PRINC/BONDS	\$40,000	\$40,000	\$40,000	\$0	\$40,000	\$40,000	\$40,000	\$40,000
<b>202-000-995-000</b>								
INT/BONDS	\$2,168	\$2,503	\$1,575	\$0	\$1,575	\$1,575	\$2,175	\$2,175
<b>202-000-996-000</b>								
TRANSFER OUT	\$75,000	\$25,000	\$35,000	\$0	\$35,000	\$35,000	\$100,000	\$100,000
<b>TOTAL EXPENDITURES</b>	<b>\$565,669</b>	<b>\$219,381</b>	<b>\$235,761</b>	<b>\$0</b>	<b>\$235,763</b>	<b>\$464,668</b>	<b>\$501,915</b>	<b>\$501,915</b>

**MAJOR STREET FUND EXPENDITURES**

**Line Item Purpose and Justification**

Line Item: 202-000-703.001  
Description: ROUTINE - Salaries  
Estimated FY 2021-2022: \$5,857

Administrator's Rec: \$5,974  
Finance Committee Rec: \$5,974  
Council Approved: \$5,974

**Purpose and Justification:** To cover the cost of wages of Public Services employees in conducting routine maintenance on City major streets. Routine maintenance includes pothole patching, sweeping, etc.

Line Item: 202-000-703.002  
Description: TRAFFIC - Salaries  
Estimated FY 2021-2022: \$5,857

Administrator's Rec: \$5,974  
Finance Committee Rec: \$5,974  
Council Approved: \$5,974

**Purpose and Justification:** To cover the cost of wages of Public Services employees in conducting traffic related work on City major streets. Traffic salaries are used to fund wages for completing projects such as street sign replacement, work on the downtown traffic light, striping streets, etc.

Line Item: 202-000-703.003  
Description: SNOW-ICE - Salaries  
Estimated FY 2021-2022: \$8,204

Administrator's Rec: \$8,368  
Finance Committee Rec: \$8,368  
Council Approved: \$8,368

**Purpose and Justification:** To cover the cost of wages of Public Services employees in plowing City major streets.

Line Item: 202-000-714.001  
Description: ROUTINE - Fringes  
Estimated FY 2021-2022: \$3,514

Administrator's Rec: \$3,584  
Finance Committee Rec: \$3,584  
Council Approved: \$3,584

**Purpose and Justification:** To cover the cost of fringes for wages spent on Routine Maintenance which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 202-000-714.002  
Description: TRAFFIC - Fringes  
Estimated FY 2021-2022: \$3,514

Administrator's Rec: \$3,584  
Finance Committee Rec: \$3,584  
Council Approved: \$3,584

**Purpose and Justification:** To cover the cost of fringes for wages spent on Traffic Maintenance which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 202-000-714.003  
Description: SNOW ICE - Fringes  
Estimated FY 2021-2022: \$4,922

Administrator's Rec: \$5,021  
Finance Committee Rec: \$5,021  
Council Approved: \$5,021

**Purpose and Justification:** To cover the cost of fringes for wages spent on Snow and Ice Removal which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.



Line Item: 202-000-740.001  
Description: ROUTINE - Operating Supplies  
Estimated FY 2021-2022: \$1,207

Administrator's Rec: \$1,231  
Finance Committee Rec: \$1,231  
Council Approved: \$1,231

**Purpose and Justification:** To cover the cost of buying operating supplies to complete routine maintenance work on City streets. This includes cold patch, castings, and cement for curb and gutter repairs and other street maintenance related items.

Line Item: 202-000-740.002  
Description: TRAFFIC - Operating Supplies  
Estimated FY 2021-2022: \$1,810

Administrator's Rec: \$1,846  
Finance Committee Rec: \$1,846  
Council Approved: \$1,846

**Purpose and Justification:** To cover the cost of buying operating supplies to complete repairs/improvements to the City's traffic sign system.

Line Item: 202-000-740.003  
Description: SNOW/ICE - Operating Supplies  
Estimated FY 2021-2022: \$14,929

Administrator's Rec: \$15,228  
Finance Committee Rec: \$15,228  
Council Approved: \$15,228

**Purpose and Justification:** This money is used to purchase salt for salting City streets. This is an estimate, as the City purchases salt through the MIDeal Program and the bid for FY 22-23 is not released until May 2022.

Line Item: 202-000-801.000  
Description: PROFESSIONAL SERVICES  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$20,000  
Finance Committee Rec: \$20,000  
Council Approved: \$20,000

**Purpose and Justification:** Professional Services expenses that are anticipated to be incurred during this fiscal year for engineering design on the Herbison Road Bike Path and Main Street reconstruction.

Line Item: 202-000-806.000  
Description: AUDIT  
Estimated FY 2021-2022: \$599

Administrator's Rec: \$605  
Finance Committee Rec: \$605  
Council Approved: \$605

**Purpose and Justification:** To cover the Major Street Fund's portion of the City's annual audit.

Line Item: 202-000-808.000  
Description: CONSTRUCTION  
Estimated FY 2021-2022: \$314,280

Administrator's Rec: \$225,000  
Finance Committee Rec: \$225,000  
Council Approved: \$225,000

**Purpose and Justification:** Construction costs associated with street projects identified in the five-year TIP.

Line Item: 202-000-931.001  
Description: ROUTINE - Repair and Maintenance  
Estimated FY 2021-2022: \$10,000

Administrator's Rec: \$35,000  
Finance Committee Rec: \$35,000  
Council Approved: \$35,000

**Purpose and Justification:** To cover costs associated with routine repair and maintenance activities on the major street system for pothole hot patching, smear patching and crack filling. As the streets age, more routine maintenance is required.

Line Item: 202-000-931.002  
Description: TRAFFIC - Repair and Maintenance  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** To cover costs associated with traffic repair and maintenance activities on the major street system for pothole hot patching, smear patching and crack filling. As the streets age, more routine maintenance is required.

Line Item: 202-000-941.001  
Description: ROUTINE - Equipment Rental  
Estimated FY 2021-2022: \$5,000

Administrator's Rec: \$9,141  
Finance Committee Rec: \$9,141  
Council Approved: \$9,141

**Purpose and Justification:** To cover the cost of equipment rental for routine maintenance on major streets. Most of this money is spent to pay equipment rental to Motor Pool for use of the street sweeper.

Line Item: 202-000-941.002

Description: TRAFFIC - Equipment Rental  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$5,875  
Finance Committee Rec: \$5,875  
Council Approved: \$5,875

**Purpose and Justification:** To cover the cost of equipment rental in relation to operating the City's street sign system and street painting. The pricing for equipment rental is based on a schedule supplied by MDOT and shall be used for Act 51 reporting.

Line Item: 202-000-941.003  
Description: SNOW/ICE - Equipment Rental  
Estimated FY 2021-2022: \$8,000

Administrator's Rec: \$13,059  
Finance Committee Rec: \$13,059  
Council Approved: \$13,059

**Purpose and Justification:** To cover the costs of equipment rental to conduct winter snowplowing on City major streets. The pricing for equipment rental is based on a schedule supplied by MDOT and shall be used for Act 51 reporting.

Line Item: 202-000-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$400

Administrator's Rec: \$250  
Finance Committee Rec: \$250  
Council Approved: \$250

**Purpose and Justification:** To cover the miscellaneous expenses that may be incurred by the Major Street Fund not otherwise accounted for in other line items.

Line Item: 202-000-991.000  
Description: Principal on Bonds  
Estimated FY 2021-2022: \$40,000

Administrator's Rec: \$40,000  
Finance Committee Rec: \$40,000  
Council Approved: \$40,000

**Purpose and Justification:** To cover the payment of principal on the bonds issued to pay for the Wilson Street Reconstruction Project. This bond will be paid in full in October 2022.

Line Item: 202-000-994.000  
Description: Paying Agent Fees  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No expenses planned in FY 2022-2023.

Line Item: 202-000-995.000  
Description: Interest on Bonds  
Estimated FY 2021-2022: \$1,575

Administrator's Rec: \$2,175  
Finance Committee Rec: \$2,175  
Council Approved: \$2,175

**Purpose and Justification:** To cover the interest on the bonds issued to pay for bonds issued to pay for the Wilson Street Reconstruction Project. This bond will be paid in full in October 2022.

Line Item: 202-000-996.000  
Description: Transfer Out  
Estimated FY 2021-2022: \$35,000

Administrator's Rec: \$100,000  
Finance Committee Rec: \$100,000  
Council Approved: \$100,000

**Purpose and Justification:** Funds transferred to Local Streets for resurfacing projects.

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
MAJOR STREET								
<b>TOTAL REVENUES</b>	\$341,628	\$445,197	\$336,350	\$0	\$336,350	\$334,775	\$381,600	\$381,600
<b>TOTAL EXPENDITURES</b>	\$565,669	\$219,381	\$235,761	\$0	\$235,763	\$464,668	\$501,915	\$501,915
<b>NET REV/EXP</b>	(\$224,041)	\$225,816	\$100,589	\$0	\$100,587	(\$129,893)	(\$120,315)	(\$120,315)
<b>BEG. FUND BALANCE</b>	\$377,783	\$153,742	\$379,560	\$0	\$379,560	\$379,560	\$249,667	\$249,667
<b>END. FUND BALANCE</b>	\$153,742	\$379,560	\$480,149	\$0	\$480,149	\$249,667	\$129,352	\$129,352

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>LOCAL STREET</b>								
<b>REVENUES</b>								
<b>203-000-539-000</b> STATE GRANTS		\$113,526						
<b>203-000-576-001</b> ACT 82 FUNDS		\$0						
<b>203-000-579-000</b> GAS & WEIGHT TAX	\$139,166	\$152,304	\$139,050	\$0	\$139,050	\$139,050	\$155,000	\$155,000
<b>203-000-665-001</b> INTEREST/SAVINGS	\$680	\$33	\$400	\$0	\$400	\$15	\$400	\$400
<b>203-000-665-002</b> INTEREST/INVEST	\$0	\$0	\$2,100	\$0	\$2,100	\$0	\$2,100	\$2,100
<b>203-000-695-000</b> TRANSFER IN	\$125,000	\$125,000	\$110,000	\$0	\$110,000	\$110,000	\$175,000	\$175,000
<b>TOTAL REVENUES</b>	<b>\$264,845</b>	<b>\$390,862</b>	<b>\$251,550</b>	<b>\$0</b>	<b>\$251,550</b>	<b>\$249,065</b>	<b>\$332,500</b>	<b>\$332,500</b>



**LOCAL STREET FUND**  
**Revenue Justification and Explanation**

Line Item: 203-000-579.000  
Description: Gas and Weight Tax  
Estimated FY 2021-2022: \$139,050

Administrator's Rec: \$155,000  
Finance Committee Rec: \$155,000  
City Council Approved: \$155,000

**Purpose and Justification:** Funds received are from the State of Michigan pursuant to Act 51, Gas and Weight Tax appropriation. Revenues are based on the number of miles of local streets the City has as part of its street system, approximately 16 street miles.

Line Item: 203-000-645.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds are received from unanticipated sources on an annual basis.

Line Item: 203-000-655.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$15

Administrator's Rec: \$400  
Finance Committee Rec: \$400  
City Council Approved: \$400

**Purpose and Justification:** Funds are received from the interest derived from savings account balances.

Line Item: 203-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$2,100  
Finance Committee Rec: \$2,100  
City Council Approved: \$2,100

**Purpose and Justification:** Funds are received from the interest derived from investments.

Line Item: 203-000-665.003  
Description: Interest/Special Assessments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** There are no special assessments for this fund for FY2022-2023.

Line Item: 203-000-672.013  
Description: Special Assessment Principal  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** There are no special assessments for this fund for FY2022-2023.

Line Item: 203-000-695.000

Description: Transfer In

Estimated FY 2021-2022: \$110,000

Administrator's Rec: \$175,000

Finance Committee Rec: \$175,000

City Council Approved: \$175,000

**Purpose and Justification:** Funds transferred from the General Fund (\$75,000) and the Major Street Fund (\$100,000) to the Local Street Fund to assist with funding street improvements.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>LOCAL STREET</b>								
<b>EXPENDITURES</b>								
<b>203-000-703-001</b>								
SALARIES/ROUTINE	\$14,786	\$7,344	\$9,373	\$0	\$9,373	\$20,000	\$9,560	\$9,560
<b>203-000-703-002</b>								
SALARIES/TRAFFIC	\$177	\$220	\$2,343	\$0	\$2,343	\$2,500	\$2,390	\$2,390
<b>203-000-703-003</b>								
SALARIES/SNOW-ICE	\$5,437	\$8,760	\$8,204	\$0	\$8,204	\$7,000	\$8,368	\$8,368
<b>203-000-714-001</b>								
FRINGES/ROUTINE	\$8,904	\$4,538	\$5,624	\$0	\$5,624	\$12,000	\$5,736	\$5,736
<b>203-000-714-002</b>								
FRINGES/TRAFFIC	\$74	\$0	\$1,406	\$0	\$1,406	\$1,500	\$1,434	\$1,434
<b>203-000-714-003</b>								
FRINGES/SNOW-ICE	\$3,263	\$5,256	\$4,922	\$0	\$4,922	\$4,200	\$5,021	\$5,021
<b>203-000-740-001</b>								
OPER.SUP/ROUTINE	\$2,593	\$95	\$1,664	\$0	\$1,664	\$15,000	\$1,697	\$1,697
<b>203-000-740-002</b>								
OPER.SUP/TRAFFIC	\$0	\$0	\$3,841	\$0	\$3,841	\$1,000	\$3,918	\$3,918
<b>203-000-740-003</b>								
OPER.SUP/SNOW-ICE	\$11,044	\$8,730	\$14,929	\$0	\$14,929	\$9,000	\$15,228	\$15,228
<b>203-000-801-000</b>								
PROF SERVICES	\$31,110	\$47,217	\$15,000	\$0	\$15,000	\$3,500	\$25,000	\$25,000
<b>203-000-806-000</b>								
AUDIT SERVICE	\$603	\$615	\$640	\$0	\$640	\$640	\$653	\$653
<b>203-000-931-001</b>								
REPAIR-MAINT/ROUT	\$294,359	\$227,841	\$175,000	\$0	\$175,000	\$250,000	\$230,000	\$230,000
<b>203-000-941-001</b>								
EQUIP-RENTAL/ROUT	\$15,412	\$11,884	\$11,523	\$0	\$11,523	\$13,000	\$11,753	\$11,753
<b>203-000-941-002</b>								
EQUIP-RENTAL/TRAFFIC	\$434	\$196	\$5,122	\$0	\$5,122	\$500	\$5,224	\$5,224
<b>203-000-941-003</b>								
EQUIP-RENTAL/SNO-ICE	\$8,330	\$14,183	\$12,803	\$0	\$12,803	\$9,000	\$13,059	\$13,059
<b>203-000-956-000</b>								
MISCELLANEOUS	\$1,073	\$105	\$125	\$0	\$125	\$700	\$125	\$125
<b>TOTAL EXPENDITURES</b>	<b>\$397,598</b>	<b>\$336,983</b>	<b>\$272,518</b>	<b>\$0</b>	<b>\$272,518</b>	<b>\$349,540</b>	<b>\$339,166</b>	<b>\$339,166</b>

**LOCAL STREET FUND**  
**Line Item Purpose and Justification**

Line Item: 203-000-703.001  
Description: ROUTINE - Salaries  
Estimated FY 2021-2022: \$20,000

Administrator's Rec: \$9,560  
Finance Committee Rec: \$9,560  
Council Approved: \$9,560

**Purpose and Justification:** To cover the cost of wages of Public Services Employees in conducting routine maintenance on City local streets.

Line Item: 203-000-703.002  
Description: TRAFFIC - Salaries  
Estimated FY 2021-2022: \$2,500

Administrator's Rec: \$2,390  
Finance Committee Rec: \$2,390  
Council Approved: \$2,390

**Purpose and Justification:** To cover the cost of wages of Public Services Employees in conducting traffic related work on City local streets. Traffic salaries are used to fund wages for completing projects such as street sign replacement, striping streets, etc.

Line Item: 203-000-703.003  
Description: SNOW-ICE - Salaries  
Estimated FY 2021-2022: \$7,000

Administrator's Rec: \$8,368  
Finance Committee Rec: \$8,368  
Council Approved: \$8,368

**Purpose and Justification:** To cover the cost of wages of Public Services employees in plowing City local streets.

Line Item: 203-000-714.001  
Description: ROUTINE - Fringes  
Estimated FY 2021-2022: \$12,000

Administrator's Rec: \$5,736  
Finance Committee Rec: \$5,736  
Council Approved: \$5,736

**Purpose and Justification:** To cover the cost of fringes for wages spent on Routine Maintenance which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 203-000-714.002  
Description: TRAFFIC - Fringes  
Estimated FY 2021-2022: \$1,500

Administrator's Rec: \$1,434  
Finance Committee Rec: \$1,434  
Council Approved: \$1,434

**Purpose and Justification:** To cover the cost of fringes for wages spent on Traffic which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 203-000-714.003  
Description: SNOW ICE - Fringes  
Estimated FY 2021-2022: \$4,200

Administrator's Rec: \$5,021  
Finance Committee Rec: \$5,021  
Council Approved: \$5,021

**Purpose and Justification:** To cover the cost of fringes for wages spent on Snow and Ice Maintenance which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 203-000-740.001  
Description: ROUTINE - Operating Supplies  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$1,697  
Finance Committee Rec: \$1,697  
Council Approved: \$1,697

**Purpose and Justification:** To cover the cost of buying operating supplies to complete routine maintenance work on City streets. This includes cold patch, hot patch, castings, and cement for curb and gutter repairs.

Line Item: 203-000-740.002  
Description: TRAFFIC - Operating Supplies  
Estimated FY 2021-2022: \$1,000

Administrator's Rec: \$3,918  
Finance Committee Rec: \$3,918  
Council Approved: \$3,918

**Purpose and Justification:** To cover the cost of buying operating supplies to complete repairs/maintenance to the City's traffic sign system.

Line Item: 203-000-740.003  
Description: SNOW ICE - Operating Supplies  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$15,228  
Finance Committee Rec: \$15,228  
Council Approved: \$15,228

**Purpose and Justification:** This money is used to purchase salt for salting City streets through the MIDeal program and is an estimate. The State bid for 2022-23 does not get released until May 2022.

Line Item: 203-000-801.000  
Description: PROFESSIONAL SERVICES  
Estimated FY 2021-2022: \$3,500

Administrator's Rec: \$25,000  
Finance Committee Rec: \$25,000  
Council Approved: \$25,000

**Purpose and Justification:** To cover the cost of design and construction engineering for resurfacing projects to be funded during FY 2022-22.

Line Item: 203-000-806.000  
Description: AUDIT SERVICE  
Estimated FY 2021-2022: \$640

Administrator's Rec: \$653  
Finance Committee Rec: \$653  
Council Approved: \$653

**Purpose and Justification:** To cover the cost for the Local Street Fund's portion of the annual fiscal year audit.

Line Item: 203-000-931.001  
Description: ROUTINE - Repair and Maintenance  
Estimated FY 2021-2022: \$250,000

Administrator's Rec: \$230,000  
Finance Committee Rec: \$230,000  
Council Approved: \$230,000

**Purpose and Justification:** To cover the cost of heavy maintenance (repaving, crack-filling, hot-patch repairs) for local streets with poor PASER ratings. (See TIP map).



Line Item: 203-000-941.001  
Description: ROUTINE - Equipment Rental  
Estimated FY 2021-2022: \$13,000

Administrator's Rec: \$11,753  
Finance Committee Rec: \$11,753  
Council Approved: \$11,753

**Purpose and Justification:** To cover the cost of equipment rental for routine maintenance on local streets. Most of the money is spent to pay rent on the use of the street sweeper, pursuant to MDOT schedule and Public Act 51.

Line Item: 203-000-941.002  
Description: TRAFFIC - Equipment Rental  
Estimated FY 2021-2022: \$500

Administrator's Rec: \$5,224  
Finance Committee Rec: \$5,224  
Council Approved: \$5,224

**Purpose and Justification:** To cover the cost of equipment rental in relation to operating the City's street sign system, pursuant to MDOT schedule and Public Act 51.

Line Item: 203-000-941.003  
Description: SNOW - ICE - Equipment Rental  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$13,059  
Finance Committee Rec: \$13,059  
Council Approved: \$13,059

**Purpose and Justification:** To cover the costs of equipment rental to conduct winter snowplowing on City local streets, pursuant to MDOT schedule and Public Act 51.

Line Item: 203-000-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$700

Administrator's Rec.: \$125  
Finance Committee Rec.: \$125  
Council Approved: \$125

**Purpose and Justification:** To cover the miscellaneous expenses that may be incurred by the Local Street Fund not otherwise accounted for in other line items.

Line Item: 203-000-996.000  
Description: Transfer Out  
Estimated FY 2021-2022: \$0

Administrator's Rec.: \$0  
Finance Committee Rec.: \$0  
Council Approved: \$0

**Purpose and Justification:** No expenditures are anticipated in FY2022-2023.

**CITY OF DEWITT - BUDGET WORKSHEET**

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>LOCAL STREET</b>								
<b>TOTAL REVENUES</b>	\$264,845	\$390,862	\$251,550	\$0	\$251,550	\$249,065	\$332,500	\$332,500
<b>TOTAL EXPENDITURES</b>	\$397,598	\$336,983	\$272,518	\$0	\$272,518	\$349,540	\$339,166	\$339,166
<b>NET REV/EXP</b>	(\$132,753)	\$53,879	(\$20,968)	\$0	(\$20,968)	(\$100,475)	(\$6,666)	(\$6,666)
<b>BEG FUND BALANCE</b>	\$374,451	\$241,698	\$295,578	\$0	\$295,578	\$295,578	\$195,103	\$195,103
<b>END FUND BALANCE</b>	<b>\$241,698</b>	<b>\$295,578</b>	<b>\$274,610</b>	<b>\$0</b>	<b>\$274,610</b>	<b>\$195,103</b>	<b>\$188,437</b>	<b>\$188,437</b>

# **WATER/SEWER FUND**

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>WATER/SEWER</b>								
<b>REVENUES</b>								
<b>592-000-613-001</b>								
HOOK UP/SEWER	\$118,400	\$51,800	\$42,000	\$0	\$42,000	\$25,900	\$37,000	\$37,000
<b>592-000-615-000</b>								
CAPITAL BENEFITS	\$0	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$5,000
<b>592-000-626-003</b>								
UTILITY BILLS/S	\$629,146	\$639,730	\$625,000	\$0	\$625,000	\$652,000	\$652,524	\$652,524
<b>592-000-645-000</b>								
MISCELLANEOUS	\$4,201	\$7,665	\$2,000	\$0	\$2,000	\$2,958	\$2,000	\$2,000
<b>590-000-665-001</b>								
INTEREST/SAVINGS	\$816	\$30	\$200	\$0	\$200	\$200	\$200	\$200
<b>592-000-665-002</b>								
INT/INVESTMENTS	\$72,800	\$6,505	\$20,000	\$0	\$20,000	\$20,000	\$20,000	\$20,000
<b>592-000-665-003</b>								
INTEREST/S-A	\$79	\$44	\$1,000	\$0	\$1,000	\$20	\$1,000	\$1,000
<b>592-000-665-011</b>								
INT/SAVINGS-SPR	\$145	\$7	\$20	\$0	\$20	\$20	\$20	\$20
<b>592-000-665-022</b>								
INT/INVEST-SPR	\$3,168	\$2,519	\$5,000	\$0	\$5,000	\$20	\$5,000	\$5,000
<b>592-000-665-030</b>								
INCOME SCCMUA	\$62,815	\$82,621	\$0	\$0	\$0	\$0	\$0	\$0
<b>592-000-672-000</b>								
PRINC/S-A	\$2,756	(\$2,756)	\$0	\$0	\$0	\$560	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$894,327</b>	<b>\$788,166</b>	<b>\$700,220</b>	<b>\$0</b>	<b>\$700,220</b>	<b>\$701,678</b>	<b>\$722,744</b>	<b>\$722,744</b>

**ENTERPRISE FUND**  
**Water and Sewer Funds**  
**Revenue Justification and Explanation**

Line Item: 592-000-539-000  
Description: State Energy Grant  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:**

Line Item: 592-000-613.001  
Description: Hook-up Fees Sewer  
Estimated FY 2021-2022: \$25,900

Administrator's Rec: \$37,000  
Finance Committee Rec: \$37,000  
City Council Approved: \$37,000

**Purpose and Justification:** Funds are derived through connection fees to the City's sewer system.

Line Item: 592-000-615.000  
Description: Capital Benefits  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
City Council Approved: \$5,000

**Purpose and Justification:** Funds are derived from payments for Capital Benefit fees for connecting to the City's water system. This only applies to certain areas of the City.

Line Item: 592-000-626.003  
Description: Utility Bills/Sewer  
Estimated FY 2021-2022: \$652,000

Administrator's Rec: \$652,524  
Finance Committee Rec: \$652,524  
City Council Approved: \$652,524

**Purpose and Justification:** Funds are derived through quarterly sewer bills with the quarterly sanitary sewer rate proposed to be \$72.54 per REU, a 2% increase over 2022-2023. Revenues are based on an estimated 2,200 (2,268 in FY22-23) residential equivalent units billed quarterly.

Line Item: 592-000-645.000  
Description: Miscellaneous Revenue  
Estimated FY 2021-2022: \$2,958

Administrator's Rec: \$2,000  
Finance Committee Rec: \$2,000  
City Council Approved: \$2,000

**Purpose and Justification:** Funds are derived from miscellaneous sources throughout the Fiscal Year.

Line Item: 592-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$200

Administrator's Rec: \$200  
Finance Committee Rec: \$200  
City Council Approved: \$200

**Purpose and Justification:** Funds are received from the interest derived from savings accounts balances.

Line Item: 592-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$20,000

Administrator's Rec: \$20,000  
Finance Committee Rec: \$20,000  
City Council Approved: \$20,000

**Purpose and Justification:** Funds are received from the interest derived from investments.

Line Item: 592-000-665.003  
Description: Interest - Special Assessments  
Estimated FY 2021-2022: \$20

Administrator's Rec: \$1,000  
Finance Committee Rec: \$1,000  
City Council Approved: \$1,000

**Purpose and Justification:** Funds are derived from the interest paid to the City for outstanding special assessments.

Line Item: 592-000-665.011  
Description: Interest - Savings - Sewer Plant Replacement Fund  
Estimated FY 2021-2022: \$20

Administrator's Rec: \$20  
Finance Committee Rec: \$20  
City Council Approved: \$20

**Purpose and Justification:** Funds are derived from interest on bank savings held by the Sewer Plant Replacement Fund.



Line Item: 592-000-665.022  
Description: Interest - Investments - Sewer Plant Replacement Fund  
Estimated FY 2021-2022: \$20

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
City Council Approved: \$5,000

**Purpose and Justification:** Funds are derived from interest on investments held by the Sewer Plant Replacement Fund.

Line Item: 592-000-665.030  
Description: Income- SCCMUA  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 592-000-672.000  
Description: Special Assessments - Principal  
Estimated FY 2021-2022: \$560

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 592-000-695.000  
Description: Transfer In  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>WATER/SEWER</b>								
<b>EXPENDITURES</b>								
<b>592-000-702-000</b>								
SALARY	\$67,508	\$68,858	\$70,235	\$0	\$70,235	\$70,235	\$71,640	\$71,640
<b>592-000-714-000</b>								
FRINGES	\$40,505	\$41,315	\$42,141	\$0	\$42,141	\$42,141	\$42,984	\$42,984
<b>592-000-715-000</b>								
SOCIAL SECURITY	\$5,401	\$5,509	\$5,619	\$0	\$5,619	\$5,619	\$5,731	\$5,731
<b>592-000-740-000</b>								
OPERATING SUPPLIES	\$4,543	\$7,314	\$6,515	\$0	\$6,515	\$6,515	\$6,515	\$6,515
<b>592-000-801-000</b>								
PROF SERVICES	\$22,208	\$2,997	\$10,000	\$0	\$10,000	\$10,000	\$10,000	\$10,000
<b>592-000-804-000</b>								
SCCMUA/SEWER	\$361,582	\$390,419	\$383,661	\$0	\$383,661	\$417,770	\$383,661	\$383,661
<b>592-000-806-000</b>								
AUDIT SERVICE	\$4,723	\$5,817	\$4,913	\$0	\$4,913	\$4,917	\$4,913	\$4,913
<b>592-000-831-001</b>								
DEPR/WATER	\$153,642	\$153,916	\$0	\$0	\$0	\$0	\$0	\$0
<b>592-000-930-000</b>								
REPAIR/MAINT.	\$13,073	\$28,163	\$25,000	\$0	\$25,000	\$25,000	\$79,000	\$79,000
<b>592-000-932-000</b>								
COMPUTER/MAINT	\$8,888	\$11,525	\$5,000	\$0	\$5,000	\$11,500	\$5,000	\$5,000
<b>592-000-941-000</b>								
EQUIP RENTAL	\$46,972	\$48,381	\$49,832	\$0	\$49,832	\$49,832	\$49,832	\$49,832
<b>592-000-942-000</b>								
HYDRANT RENTAL	\$52,753	\$59,129	\$67,757	\$0	\$67,757	\$80,000	\$67,757	\$67,757
<b>592-000-956-000</b>								
MISCELLANEOUS	\$8,141	\$14,826	\$325	\$0	\$325	\$325	\$325	\$325
<b>592-000-976-000</b>								
CAP OUTLAY/WATER	\$0	\$0	\$5,000	\$0	\$5,000	\$25,000	\$1,750	\$1,750
<b>592-000-977-000</b>								
CAP OUTLAY/SEWER	\$0	\$0	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000
<b>TOTAL EXPENDITURES</b>	<b>\$789,939</b>	<b>\$838,168</b>	<b>\$690,998</b>	<b>\$0</b>	<b>\$690,998</b>	<b>\$763,854</b>	<b>\$744,108</b>	<b>\$744,108</b>

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
WATER/SEWER								
TOTAL REVENUES	\$894,327	\$788,166	\$700,220	\$0	\$700,220	\$701,678	\$722,744	\$722,744
TOTAL EXPENDITURES	\$789,939	\$838,168	\$690,998	\$0	\$690,998	\$763,854	\$744,108	\$744,108
NET REV/EXP	\$104,388	(\$50,002)	\$9,222	\$0	\$9,222	(\$62,176)	(\$21,364)	(\$21,364)
BEG RET. EARNINGS	\$3,714,582	\$3,818,969	\$3,768,966	\$0	\$3,768,966	\$3,778,188	\$3,716,012	\$3,716,012
END RET. EARNINGS	\$3,818,969	\$3,768,966	\$3,778,188	\$0	\$3,778,188	\$3,716,012	\$3,694,648	\$3,694,648

**ENTERPRISE FUND**  
**Water and Sewer Fund**  
**Line Item Purpose and Justification**

Line Item: 592-000-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$70,235

Administrator's Rec: \$71,640  
Finance Committee Rec: \$71,640  
Council Approved: \$71,640

**Purpose and Justification:** To cover the salary of the Administrative Assistant, who also acts as the utility billing clerk. This anticipates covering 10% of the DPS Supervisor's salary and 300 hours of DPS operator work on the sewer system.

Line Item: 592-000-714.000  
Description: Fringe Benefits  
Estimated FY 2021-2022: \$42,141

Administrator's Rec: \$42,984  
Finance Committee Rec: \$42,984  
Council Approved: \$42,984

**Purpose and Justification:** To cover the fringe benefits of the Administrative Assistant, and proportionate amounts described above for the DPS Supervisor and operators. Fringe benefits are budgeted at 60%.

Line Item: 592-000-715.000  
Description: Social Security  
Estimated FY 2021-2022: \$5,619

Administrator's Rec: \$5,731  
Finance Committee Rec: \$5,731  
Council Approved: \$5,731

**Purpose and Justification:** To cover the cost of social security for the budgeted wages for this Department. The Social Security expense for the Administrative Assistant is reimbursed to the General Fund by the Water/Sewer Fund.

Line Item: 592-000-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$6,515

Administrator's Rec: \$6,515  
Finance Committee Rec: \$6,515  
Council Approved: \$6,515

**Purpose and Justification:** To cover the cost of operating supplies for the Enterprise Fund such as utility bill forms and postage.

Line Item: 592-000-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$10,000

Administrator's Rec: \$10,000  
Finance Committee Rec: \$10,000  
Council Approved: \$10,000

**Purpose and Justification:** To cover any engineering services with the City's consulting engineer, primarily for the SAW Grant and Main Street water main installation.

Line Item: 592-000-804.000  
Description: SCCMUA - Sewer  
Estimated FY 2021-2022: \$417,770

Administrator's Rec: \$383,661  
Finance Committee Rec: \$383,661  
Council Approved: \$383,661

**Purpose and Justification:** To cover the City's portion of the cost of operating the Southern Clinton County Municipal Utilities Authority (SCCMUA) treatment plant for the fiscal year, as well to cover the cost for SCCMUA to operate and maintain the City's collection system. Additionally SCCMUA handles the City's Industrial Pretreatment Program costs, estimated at \$3,500.

Line Item: 592-000-806.000  
Description: Audit Service  
Estimated FY 2021-2022: \$4,917

Administrator's Rec: \$4,913  
Finance Committee Rec: \$4,913  
Council Approved: \$4,913

**Purpose and Justification:** To cover the cost of the Enterprise Fund's portion of the annual Fiscal Year Audit.

Line Item: 592-000-810.000  
Description: Insurance  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No costs are incurred in this Fund.

Line Item: 592-000-930.000  
Description: Repair and Maintenance  
Estimated FY 2021-2022: \$25,000

Administrator's Rec: \$79,000  
Finance Committee Rec: \$79,000  
Council Approved: \$79,000

**Purpose and Justification:** To cover the cost for repair and maintenance on the City's water and sanitary sewer system. This includes hydrant replacement expenses (\$15,000) and replacement of sanitary sewer manhole castings on major and local streets being improved during FY 2021-21 (\$15,000).

Line Item: 592-000-932.000  
Description: Computer Maintenance  
Estimated FY 2021-2022: \$11,500

Administrator's Rec: \$5,000  
Finance Committee Rec: \$5,000  
Council Approved: \$5,000

**Purpose and Justification:** To cover the costs associated with the sanitary sewer system utility billing software and support.

Line Item: 592-000-941.000  
Description: Equipment Rental  
Estimated FY 2021-2022: \$49,832

Administrator's Rec: \$49,832  
Finance Committee Rec: \$49,832  
Council Approved: \$49,832

**Purpose and Justification:** To cover the annual payment to the Motor Pool Fund for use of equipment needed during the course of maintaining and servicing the City's sanitary sewer system for the fiscal year. This includes small pick-up truck use as well as the backhoe and dump trucks.

Line Item: 592-000-942.000  
Description: Hydrant Rental  
Estimated FY 2021-2022: \$80,000

Administrator's Rec: \$67,757  
Finance Committee Rec: \$67,757  
Council Approved: \$67,757

**Purpose and Justification:** To cover the quarterly payments to the Lansing Board of Water and Light for hydrant rental. The City pays BWL an amount equivalent to 12 percent of billed water sales for rental. LBWL is responsible to see that the hydrants are serviceable by the Fire Department.



Line Item: 592-000-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$325

Administrator's Rec: \$325  
Finance Committee Rec: \$325  
Council Approved: \$325

**Purpose and Justification:** To cover miscellaneous costs of the sanitary sewer system.

Line Item: 592-000-962.000  
Description: Grant- Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** To cover miscellaneous costs of the sanitary sewer system.

Line Item: 592-000-976.000  
Description: Capital Outlay - Water  
Estimated FY 2021-2022: \$25,000

Administrator's Rec: \$1,750  
Finance Committee Rec: \$1,750  
Council Approved: \$1,750

**Purpose and Justification:** Installation or major repairs of water mains.

Line Item: 592-000-977.000  
Description: Capital Outlay - Sewer  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$15,000  
Finance Committee Rec: \$15,000  
Council Approved: \$15,000

**Purpose and Justification:** Cost to replace sewer lines in the event of an emergency or lift station equipment replacement.

Line Item: 592-000-980.000  
Description: Capital Outlay/ Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No expenditures are anticipated for FY 2022-23.

# MOTOR POOL FUND

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>MOTOR POOL</b>								
<b>REVENUES</b>								
661-000-645-000 MISCELLANEOUS	\$1,245	\$84	\$16,000	\$0	\$16,000	\$0	\$25,000	\$25,000
661-000-665-001 INTEREST/SAVINGS	\$479	\$157	\$50	\$0	\$50	\$20	\$50	\$50
661-000-665-002 INTEREST/INVEST	\$95	\$185	\$150	\$0	\$150	\$0	\$150	\$150
661-000-670-001 EQUIP-RENTAL/POLICE	\$47,791	\$40,000	\$49,722	\$0	\$49,722	\$49,722	\$52,208	\$52,208
661-000-670-003 EQUIP-RENTAL/DPW	\$77,250	\$70,000	\$81,955	\$0	\$81,955	\$81,955	\$84,414	\$84,414
661-000-670-005 MAJOR & LOCAL STR.	\$44,921	\$54,387	\$50,114	\$0	\$50,114	\$35,000	\$58,112	\$58,112
661-000-695-000 TRANSFER IN	\$46,972	\$48,381	\$56,973	\$0	\$56,973	\$56,973	\$58,397	\$58,397
661-000-695-000 GAIN (LOSS) ASSETS	\$34,500	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$253,252</b>	<b>\$219,195</b>	<b>\$254,964</b>	<b>\$0</b>	<b>\$254,964</b>	<b>\$223,670</b>	<b>\$278,332</b>	<b>\$278,331</b>

**MOTOR POOL FUND**  
**Revenue Justification and Explanation**

Line Item: 661-000-645.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$25,000  
Finance Committee Rec: \$25,000  
Council Approved: \$25,000

**Purpose and Justification:** Funds are received from miscellaneous sources, primarily through the sale of use for motorized equipment or vehicles.

Line Item: 661-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$20

Administrator's Rec: \$50  
Finance Committee Rec: \$50  
Council Approved: \$50

**Purpose and Justification:** Funds are received from interest on Motor Pool Fund savings.

Line Item: 661-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$150  
Finance Committee Rec: \$150  
Council Approved: \$150

**Purpose and Justification:** Funds are received from interest on Motor Pool Fund investments.

Line Item: 661-000-670.001  
Description: Equip Rental - Police  
Estimated FY 2021-2022: \$49,722

Administrator's Rec: \$52,208  
Finance Committee Rec: \$52,208  
Council Approved: \$52,208

**Purpose and Justification:** Funds that are received from the General Fund for the rental of equipment from the Motor Pool Fund for police purposes.

Line Item: 661-000-670.003  
Description: Equip Rental - DPS  
Estimated FY 2021-2022: \$81,955

Administrator's Rec: \$84,414  
Finance Committee Rec: \$84,414  
Council Approved: \$84,414

**Purpose and Justification:** Funds that are received from the various General Fund public service areas for the rental of equipment from the Motor Pool Fund for public works purposes.

Line Item: 661-000-670.005  
Description: Equipment Rental – Major & Local Streets  
Estimated FY 2021-2022: \$35,000

Administrator's Rec: \$58,112  
Finance Committee Rec: \$58,112  
Council Approved: \$58,112

**Purpose and Justification:** Funds that are received from the Major and Local Street Funds for the rental of equipment for operators.

Line Item: 661-000-693.000  
Description: Gain/Loss  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** This is to cover the depreciated values of any assets that may be sold or otherwise disposed of.

Line Item: 661-000-695.000  
Description: Equipment Rental - Sewer/Water Transfer In  
Estimated FY 2021-2022: \$56,973

Administrator's Rec: \$58,397  
Finance Committee Rec: \$58,397  
Council Approved: \$58,397

**Purpose and Justification:** Funds that are received from the Sewer and Water Fund for equipment rental.

Line Item: 661-000-695.000  
Description: Gain (Loss) Assets  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>MOTOR POOL</b>								
<b>EXPENDITURES</b>								
661-000-702-000 SALARY-FULLTIME	\$3,768	\$47,049	\$25,902	\$0	\$25,902	\$25,902	\$26,420	\$26,420
661-000-714-000 FRINGES	\$2,171	\$16,561	\$16,892	\$0	\$16,892	\$16,892	\$17,230	\$17,230
661-000-751-001 GAS & OIL/POLICE	\$9,006	\$10,200	\$33,503	\$0	\$33,503	\$15,000	\$35,178	\$35,178
661-000-751-003 GAS & OIL/DPW	\$18,934	\$19,334	\$33,503	\$0	\$33,503	\$22,000	\$35,178	\$35,178
661-000-806-000 AUDIT SERVICE	\$930	\$345	\$956	\$0	\$956	\$956	\$975	\$975
661-000-810-001 INSURANCE/POLICE	\$2,833	\$2,734	\$1,725	\$0	\$1,725	\$2,700	\$1,760	\$1,760
661-000-810-003 INSURANCE/DPW	\$9,915	\$9,571	\$8,116	\$0	\$8,116	\$9,400	\$8,278	\$8,278
661-000-930-001 REPAIR-MAINT/POLICE	\$5,235	\$4,628	\$7,167	\$0	\$7,167	\$15,000	\$7,310	\$7,310
661-000-930-003 REPAIR-MAINT/DPW	\$23,049	\$19,436	\$23,895	\$0	\$23,895	\$23,895	\$24,373	\$24,373
661-000-956-000 MISCELLANEOUS	\$862	\$988	\$250	\$0	\$250	\$3,000	\$250	\$250
661-000-956-001 MISC/POLICE	\$0	\$302	\$300	\$0	\$300	\$2,000	\$300	\$300
661-000-956-003 MISCELLANEOUS/DPW	\$0	\$0	\$200	\$0	\$200	\$0	\$200	\$200
661-000-981-001 CAP.OUTLAY/POLICE	\$0	\$0	\$35,000	\$0	\$35,000	\$48,000	\$0	\$0
661-000-981-003 CAP.OUTLAY/DPW	\$0	\$0	\$171,000	\$0	\$13,000	\$45,000	\$234,403	\$234,403
<b>TOTAL EXPENDITURES</b>	<b>\$153,064</b>	<b>\$224,142</b>	<b>\$358,410</b>	<b>\$0</b>	<b>\$200,410</b>	<b>\$229,745</b>	<b>\$391,855</b>	<b>\$391,855</b>



**MOTOR POOL FUND**  
**Line Item Purpose and Justification**

Line Item: 661-000-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$25,902

Administrator's Rec: \$26,420  
Finance Committee Rec: \$26,420  
Council Approved: \$26,420

**Purpose and Justification:** To cover the cost of full-time DPS employee wages for vehicle maintenance and repairs. The amount budgeted reflects 1,100 hours of straight time wages. Wages for this work were formerly contained in General Fund Department 441, Public Services.

Line Item: 661-000-714.000  
Description: Fringes  
Estimated FY 2021-2022: \$16,892

Administrator's Rec: \$17,230  
Finance Committee Rec: \$17,230  
Council Approved: \$17,230

**Purpose and Justification:** To cover the cost of fringes for wages spent on Routine Maintenance which is sixty (60%) percent of wages. Covers health insurance, life insurance, retirement and sick time payout costs.

Line Item: 661-000-810.001  
Description: Insurance - Police  
Estimated FY 2021-2022: \$2,700

Administrator's Rec: \$1,760  
Finance Committee Rec: \$1,760  
Council Approved: \$1,760

**Purpose and Justification:** To cover the costs to insure Police vehicles.

Line Item: 661-000-810.003  
Description: Insurance - DPS  
Estimated FY 2021-2022: \$9,400

Administrator's Rec: \$8,278  
Finance Committee Rec: \$8,278  
Council Approved: \$8,278

**Purpose and Justification:** To cover the costs associated with insuring DPS equipment.

Line Item: 661-000-930.001  
Description: Repair/Maint - Police  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$7,310  
Finance Committee Rec: \$7,310  
Council Approved: \$7,310

**Purpose and Justification:** To cover the costs of repairing and maintaining Police Department vehicles.

Line Item: 661-000-930.003  
Description: Repair/Maint. - DPS  
Estimated FY 2021-2022: \$23,895

Administrator's Rec: \$24,373  
Finance Committee Rec: \$24,373  
Council Approved: \$24,373

**Purpose and Justification:** To cover the costs of repairing and maintaining DPS equipment.



# MISCELLANEOUS FUNDS

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>SPECIAL DONATIONS</b>								
<b>REVENUES</b>								
712-000-645-000 MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
712-000-665-001 INT/SAVINGS	\$75	\$83	\$80	\$0	\$80	\$10	\$10	\$10
712-000-665-002 INT/INVESTMENTS	\$508	(\$108)	\$25	\$0	\$25	\$10	\$10	\$10
712-000-675-001 DONATIONS/DARE	\$275	\$250	\$250	\$0	\$250	\$250	\$250	\$250
712-000-675-002 DONATIONS/OTHER	\$0	\$0	\$0	\$0	\$0	\$100	\$100	\$100
712-000-675-003 DONATIONS/ALL KIDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
712-000-694-000 TRANSFER IN/OUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$858</b>	<b>\$225</b>	<b>\$355</b>	<b>\$0</b>	<b>\$355</b>	<b>\$370</b>	<b>\$370</b>	<b>\$370</b>
<b>EXPENDITURES</b>								
712-000-956-000 MISCELLANEOUS	\$47	\$152	\$175	\$0	\$175	\$35	\$100	\$100
712-000-956-001 MISC/POLICE	\$140	\$3,442	\$3,650	\$0	\$3,650	\$510	\$250	\$250
712-000-956-002 MISC/FIRE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
712-000-956-004 MISC/ALL KIDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$188</b>	<b>\$3,594</b>	<b>\$3,825</b>	<b>\$0</b>	<b>\$3,825</b>	<b>\$545</b>	<b>\$350</b>	<b>\$350</b>
<b>TOTAL REVENUES</b>	<b>\$328</b>	<b>\$7,036</b>	<b>\$355</b>	<b>\$0</b>	<b>\$355</b>	<b>\$370</b>	<b>\$370</b>	<b>\$370</b>
<b>TOTAL EXPENDITURES</b>	<b>\$516</b>	<b>\$10,630</b>	<b>\$3,825</b>	<b>\$0</b>	<b>\$3,825</b>	<b>\$545</b>	<b>\$350</b>	<b>\$350</b>
<b>NET REV/EXP</b>	<b>(\$188)</b>	<b>(\$3,594)</b>	<b>(\$3,470)</b>	<b>\$0</b>	<b>(\$3,470)</b>	<b>(\$175)</b>	<b>\$20</b>	<b>\$20</b>
<b>BEG FUND BALANCE</b>	<b>\$23,965</b>	<b>\$23,777</b>	<b>\$20,183</b>		<b>\$20,183</b>	<b>\$23,777</b>	<b>\$23,602</b>	<b>\$23,602</b>
<b>END FUND BALANCE</b>	<b>\$23,777</b>	<b>\$20,183</b>	<b>\$16,713</b>		<b>\$16,713</b>	<b>\$23,602</b>	<b>\$23,622</b>	<b>\$23,622</b>

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>CEMETERY PERPETUAL CARE</b>								
<b>REVENUES</b>								
<b>150-000-624-000 PERPETUAL CARE</b>	\$8,498	\$8,400	\$6,000	\$0	\$6,000	\$7,500	\$7,000	\$7,000
<b>150-000-665-001 INT/SAVINGS</b>	\$283	\$16	\$10	\$0	\$10	\$10	\$10	\$10
<b>150-000-665-002 INT/INVESTMENTS</b>	\$6,125	\$1,102	\$100	\$0	\$100	\$100	\$100	\$100
<b>TOTAL REVENUE</b>	<b>\$14,906</b>	<b>\$9,518</b>	<b>\$6,110</b>	<b>\$0</b>	<b>\$6,110</b>	<b>\$7,610</b>	<b>\$7,110</b>	<b>\$7,110</b>
<b>EXPENDITURES</b>								
<b>150-000-930-000 REPAIR/MAINT</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>150-000-956-000 MISCELLANEOUS</b>	\$334	\$443	\$200	\$0	\$200	\$330	\$330	\$330
<b>150-000-980-000 CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>150-000-976-000 LAND IMP</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$334</b>	<b>\$443</b>	<b>\$200</b>	<b>\$0</b>	<b>\$200</b>	<b>\$330</b>	<b>\$330</b>	<b>\$330</b>
<b>TOTAL REVENUES</b>	\$14,906	\$9,518	\$6,110	\$0	\$6,110	\$7,610	\$7,110	\$7,110
<b>TOTAL EXPENDITURES</b>	\$334	\$443	\$200	\$0	\$200	\$330	\$330	\$330
<b>NET REV/EXP</b>	\$14,572	\$9,075	\$5,910	\$0	\$5,910	\$7,280	\$6,780	\$6,780
<b>BEG FUND BALANCE</b>	\$223,359	\$237,931	\$247,006		\$247,006	\$247,006	\$254,286	\$254,286
<b>END FUND BALANCE</b>	\$237,931	\$247,006	\$252,916		\$252,916	\$254,286	\$261,066	\$261,066

**CEMETERY PERPETUAL CARE FUND**  
**Revenue Explanation and Justification**

Line Item: 150-000-624.000  
Description: Perpetual Care  
Estimated FY 2021-2022: \$7,500

Administrator's Rec: \$7,000  
Finance Committee Rec: \$7,000  
Council Approved: \$7,000

**Purpose and Justification:** Revenues are derived from lots sold at the cemetery. \$250 per lot for a resident and \$325 per lot for a non resident goes into this fund.

Line Item: 150-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$10

Administrator's Rec: \$10  
Finance Committee Rec: \$10  
Council Approved: \$10

**Purpose and Justification:** Revenues are based on interest derived on money the Cemetery Perpetual Care Fund currently has in savings.

Line Item: 150-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$100

Administrator's Rec: \$100  
Finance Committee Rec: \$100  
Council Approved: \$100

**Purpose and Justification:** Revenues are based on interest derived on money the Cemetery Perpetual Care Fund currently has invested.

**CEMETERY PERPETUAL CARE FUND**  
**Expenditure Purpose and Justification**

Line Item: 150-000-930.000  
Description: Repair and Maintenance  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** No expenditures are anticipated.

Line Item: 150-000-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$330

Administrator's Rec: \$330  
Finance Committee Rec: \$330  
Council Approved: \$330

**Purpose and Justification:** To cover annual service charges and miscellaneous expenditures.

Line Item: 150-000-980.000  
Description: Capital Outlay  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** To cover annual service charges and miscellaneous expenditures.



Line Item: 150-000-976.000  
Description: Land Improvement  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** To cover annual service charges and miscellaneous expenditures.

CITY OF DEWITT - BUDGET WORKSHEET

DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>PUB/IMP PUB/BLDG</b>								
<b>REVENUES</b>								
<b>245-000-645-000</b>								
MISCELLANEOUS	\$3,965	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>245-000-665-001</b>								
INT/SAVINGS	\$11	\$1	\$8	\$0	\$8	\$0	\$0	\$0
<b>245-000-665-002</b>								
INT/INVESTMENTS	\$0	\$0	\$50	\$0	\$50	\$0	\$0	\$0
<b>245-000-665-003</b>								
INT/S-A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>245-000-672-000</b>								
PRINC/S-A	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>245-000-695-000</b>								
TRANSFER IN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$3,976</b>	<b>\$1</b>	<b>\$58</b>	<b>\$0</b>	<b>\$58</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES</b>								
<b>245-000-801-000</b>								
PROF SERVICE	\$0	\$1,728	\$0	\$0	\$0	\$0	\$0	\$0
<b>245-000-956-000</b>								
MISCELLANEOUS	\$7	\$228	\$10	\$0	\$10	\$0	\$0	\$0
<b>245-000-974-000</b>								
IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>245-000-996-000</b>								
TRANSFER OUT	\$3,965	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$3,972</b>	<b>\$1,958</b>	<b>\$10</b>	<b>\$0</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$3,976</b>	<b>\$1</b>	<b>\$58</b>	<b>\$0</b>	<b>\$58</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$3,972</b>	<b>\$1,958</b>	<b>\$10</b>	<b>\$0</b>	<b>\$10</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NET REV/EXP</b>	<b>\$4</b>	<b>(\$1,957)</b>	<b>\$48</b>	<b>\$0</b>	<b>\$48</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>BEG FUND BALANCE</b>	<b>\$1,953</b>	<b>\$1,956</b>	<b>(\$0)</b>		<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>
<b>END FUND BALANCE</b>	<b>\$1,956</b>	<b>(\$0)</b>	<b>\$48</b>		<b>\$48</b>	<b>(\$0)</b>	<b>(\$0)</b>	<b>(\$0)</b>

**PUBLIC IMPROVEMENT/PUBLIC BUILDING FUND**

**Revenue Explanation and Justification**

Line Item: 245-000-645.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds received from miscellaneous sources. The majority of the funds are from payments made by residents who have the City coordinate their sidewalk replacement work. No funds expected in FY 2022-2023.

Line Item: 245-000-665.001  
Description: Interest/Savings  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds derived from interest on savings account balances. No funds expected in FY 2022-2023.

Line Item: 245-000-665.002  
Description: Interest/Investments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds derived from interest on investments held by the Public Improvement/Public Building Fund.

Line Item: 245-000-665.003  
Description: Special Assessment/Interest  
Estimated FY 2021-2022: \$0

Administrator's Rec.: \$0  
Finance Committee Rec.: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds derived from interest received from those special assessed as part of various special assessment projects. No funds expected.

Line Item: 245-000-672.000  
Description: Special Assessment/Principal  
Estimated FY 2021-2022: \$0

Administrator's Rec.: \$0  
Finance Committee Rec.: \$0  
City Council Approved: \$0

**Purpose and Justification:** Funds derived from payments received from those special assessed for various special assessment projects. No funds expected.

Line Item: 245-000-695.000  
Description: Transfer In  
Estimated FY 2021-2022: \$0

Administrator's Rec.: \$0  
Finance Committee Rec.: \$0  
City Council Approved: \$0  
**Purpose and Justification:** No funds expected.

**PUBLIC IMPROVEMENT/PUBLIC BUILDING FUND**  
**Expenditure Purpose and Justification**

Line Item: 245-000-801.000  
Description: Prof Services  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** To cover miscellaneous cost associated with Professional services.

Line Item: 245-000-956.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** To cover miscellaneous costs associated with the Public Improvement Public Building Fund and Bank Service Fees.

Line Item: 245-000-974.000  
Description: Capital Outlay/Improvements  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 245-000-996.000  
Description: Transfer Out  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
City Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20	20-21	2021-2022	2021-2022	2021-2022	2021-2022	2022-2023	2022-2023
BUILDING DEPARTMENT	ACTUAL	ACTUAL	ORIGINAL BUDGET	AMENDMENTS	AMENDED BUDGET	ESTIMATED BUDGET	REQUESTED BUDGET	APPROVED BUDGET
<b>REVENUES</b>								
<b>249-000-478-000</b>								
BUILDING PERMITS	\$77,244	\$68,044	\$35,000	\$0	\$35,000	\$35,000	\$35,000	\$35,000
<b>249-000-478-001</b>								
ELECTRICAL PERMITS	\$23,041	\$14,743	\$11,500	\$0	\$11,500	\$11,500	\$11,500	\$11,500
<b>249-000-478-002</b>								
MECHANICAL PERMITS	\$21,061	\$15,389	\$9,000	\$0	\$9,000	\$9,000	\$9,000	\$9,000
<b>249-000-478-003</b>								
PLUMBING PERMITS	\$13,493	\$9,512	\$6,000	\$0	\$6,000	\$6,000	\$6,000	\$6,000
<b>249-000-645-000</b>								
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>249-000-665-001</b>								
INTEREST/SAVINGS	\$200	\$9	\$10	\$0	\$10	\$10	\$10	\$10
<b>249-000-665-002</b>								
INTEREST/INVESTMENTS	\$2,290	\$1,680	\$0	\$0	\$0	\$0	\$0	\$0
<b>249-000-694-000</b>								
IN-OUT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$137,329</b>	<b>\$109,377</b>	<b>\$61,510</b>	<b>\$0</b>	<b>\$61,510</b>	<b>\$61,510</b>	<b>\$61,510</b>	<b>\$61,510</b>

**BUILDING DEPARTMENT FUND**  
**Revenue Justification and Explanation**

Line Item: 249-000-478.000  
Description: Building Permits  
Estimated FY 2021-2022: \$35,000

Administrator's Rec: \$35,000  
Finance Committee Rec: \$35,000  
Council Approved: \$35,000

**Purpose and Justification:** Revenue received through the issuance of building permits. No increase in building permit fees are proposed.

Line Item: 249-000-478.001  
Description: Electrical Permits  
Estimated FY 2021-2022: \$11,500

Administrator's Rec: \$11,500  
Finance Committee Rec: \$11,500  
Council Approved: \$11,500

**Purpose and Justification:** Revenue received through the issuance of Electrical permits. No increase in building permit fees are proposed.

Line Item: 249-000-478.002  
Description: Mechanical Permits  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$9,000  
Finance Committee Rec: \$9,000  
Council Approved: \$9,000

**Purpose and Justification:** Revenue received through the issuance of Mechanical permits. No increase in building permit fees are proposed.



Line Item: 249-000-478.003  
Description: Plumbing Permits  
Estimated FY 2021-2022: \$6,000

Administrator's Rec: \$6,000  
Finance Committee Rec: \$6,000  
Council Approved: \$6,000

**Purpose and Justification:** Revenue received through the issuance of Plumbing permits. No increase in building permit fees are proposed.

Line Item: 249-000-645.000  
Description: Miscellaneous  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Nothing anticipated for FY22-23.

Line Item: 249-000-665.001  
Description: Interest/ Savings  
Estimated FY 2021-2022: \$10

Administrator's Rec: \$10  
Finance Committee Rec: \$10  
Council Approved: \$10

**Purpose and Justification:** Revenue received on the interest on savings. Due to low interest rates and a relative low fund balance, no substantive revenues are projected.

Line Item: 249-000-665.002  
Description: Interest / Investments  
Estimated FY 2021-2022: \$0

Administrator's Rec: \$0  
Finance Committee Rec: \$0  
Council Approved: \$0

**Purpose and Justification:** Revenue received on the interest on investments. Due to low interest rates and a relative low fund balance, no substantive revenues are projected.

<b>EXPENDITURES</b>									
<b>249-000-702-000</b>									
SALARIES	\$11,500	\$15,000	\$15,000	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
<b>249-000-714-000</b>									
FRINGES	\$6,900	\$9,000	\$9,000	\$0	\$9,000	\$9,000	\$9,000	\$9,000	\$9,000
<b>249-000-727-000</b>									
OFFICE SUPPLIES	\$10	\$100	\$100	\$0	\$100	\$100	\$100	\$100	\$100
<b>249-000-740-000</b>									
OPERATING SUPPLIE	\$200	\$200	\$200	\$0	\$200	\$200	\$200	\$200	\$200
<b>249-000-801-000</b>									
PROF SERVICE	\$92,399	\$77,837	\$42,000	\$0	\$42,000	\$42,000	\$42,000	\$42,000	\$42,000
<b>249-000-803-000</b>									
LEGAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>249-000-850-000</b>									
TELEPHONE	\$100	\$100	\$100	\$0	\$100	\$100	\$100	\$100	\$100
<b>249-000-932-000</b>									
COMPUTER MAINT	\$3,578	\$1,217	\$0	\$0	\$0	\$1,700	\$1,700	\$1,700	\$1,700
<b>249-000-956-000</b>									
MISCELLANEOUS	\$1,345	\$2,893	\$1,650	\$0	\$1,650	\$900	\$900	\$900	\$900
<b>249-000-958-000</b>									
MEMBERSHIP/DUES	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>249-000-980-000</b>									
CAPITAL OUTLAY	\$13,645	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$129,677</b>	<b>\$106,648</b>	<b>\$68,050</b>	<b>\$0</b>	<b>\$68,050</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$69,000</b>
<b>TOTAL REVENUES</b>	<b>\$137,329</b>	<b>\$109,377</b>	<b>\$61,510</b>	<b>\$0</b>	<b>\$61,510</b>	<b>\$61,510</b>	<b>\$61,510</b>	<b>\$61,510</b>	<b>\$61,510</b>
<b>TOTAL EXPENDITURES</b>	<b>\$129,677</b>	<b>\$106,648</b>	<b>\$68,050</b>	<b>\$0</b>	<b>\$68,050</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$69,000</b>	<b>\$69,000</b>
<b>NET REV/EXP</b>	<b>\$7,652</b>	<b>\$2,729</b>	<b>(\$6,540)</b>	<b>\$0</b>	<b>(\$6,540)</b>	<b>(\$7,490)</b>	<b>(\$7,490)</b>	<b>(\$7,490)</b>	<b>(\$7,490)</b>
<b>BEG FUND BALANCE</b>	<b>\$132,441</b>	<b>\$140,093</b>	<b>\$142,822</b>		<b>\$142,822</b>	<b>\$142,822</b>	<b>\$135,332</b>	<b>\$135,332</b>	<b>\$135,332</b>
<b>END FUND BALANCE</b>	<b>\$140,093</b>	<b>\$142,822</b>	<b>\$136,282</b>		<b>\$136,282</b>	<b>\$135,332</b>	<b>\$127,842</b>	<b>\$127,842</b>	<b>\$127,842</b>

**BUILDING DEPARTMENT**  
**Expenditure Purpose and Justification**

Line Item: 249-000-702.000  
Description: Salaries  
Estimated FY 2021-2022: \$15,000

Administrator's Rec: \$15,000  
Finance Committee Rec: \$15,000  
Council Approved: \$15,000

**Purpose and Justification:** To cover the portion of wages of the City employee that is assigned to assist with clerical responsibilities for the Building Department. The General Fund is reimbursed this amount.

Line Item: 249-000-714.000  
Description: Fringe Benefits  
Estimated FY 2021-2022: \$9,000

Administrator's Rec: \$9,000  
Finance Committee Rec: \$9,000  
Council Approved: \$9,000

**Purpose and Justification:** To cover the fringe benefit expenses for the City employee assigned to assist with clerical responsibilities for the Building Department. Fringe benefits are budgeted at 60%. The General Fund is reimbursed for this amount.

Line Item: 249-000-727.000  
Description: Office Supplies  
Estimated FY 2021-2022: \$100

Administrator's Rec: \$100  
Finance Committee Rec: \$100  
Council Approved: \$100

**Purpose and Justification:** To cover the cost of office supplies the Building Department may need.

Line Item: 249-000-740.000  
Description: Operating Supplies  
Estimated FY 2021-2022: \$200

Administrator's Rec: \$200  
Finance Committee Rec: \$200  
Council Approved: \$200

**Purpose and Justification:** To cover the cost of operating supplies the Building Department may need.

Line Item: 249-000-801.000  
Description: Professional Services  
Estimated FY 2021-2022: \$42,000

Administrator's Rec: \$42,000  
Finance Committee Rec: \$42,000  
Council Approved: \$42,000

**Purpose and Justification:** To cover the costs charged by DeWitt Charter Township for conducting building inspections.

Line Item: 249-000-850.000  
Description: Telephone  
Estimated FY 2021-2022: \$100

Administrator's Rec: \$100  
Finance Committee Rec: \$100  
Council Approved: \$100

**Purpose and Justification:** To cover the cost of a single phone service used by the building department.

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>CITY HALL DEBT</b>								
<b>REVENUES</b>								
301-000-695-000 TRANSFER IN	\$76,000	\$135,994	\$130,000	\$0	\$130,000	\$140,000	\$135,000	\$135,000
<b>TOTAL REVENUES</b>	<b>\$76,000</b>	<b>\$135,994</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$130,000</b>	<b>\$140,000</b>	<b>\$135,000</b>	<b>\$135,000</b>
<b>EXPENDITURES</b>								
301-000-956-000 MISCELLANEOUS	\$19	\$27	\$25	\$0	\$25	\$25	\$25	\$25
301-000-991-000 PRINCIPAL-BOND	\$0	\$60,000	\$60,000	\$0	\$60,000	\$60,000	\$65,000	\$65,000
301-000-994-000 PAYING AGENT FEES	\$375	\$375	\$375	\$0	\$375	\$375	\$375	\$375
301-000-995-000 INTEREST-BOND	\$74,607	\$72,888	\$71,088	\$0	\$71,088	\$71,088	\$69,213	\$69,213
<b>TOTAL EXPENDITURES</b>	<b>\$75,001</b>	<b>\$133,290</b>	<b>\$131,488</b>	<b>\$0</b>	<b>\$131,488</b>	<b>\$131,488</b>	<b>\$134,613</b>	<b>\$134,613</b>
<b>TOTAL REVENUES</b>	<b>\$76,000</b>	<b>\$135,994</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$130,000</b>	<b>\$140,000</b>	<b>\$135,000</b>	<b>\$135,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$75,001</b>	<b>\$133,290</b>	<b>\$131,488</b>	<b>\$0</b>	<b>\$131,488</b>	<b>\$131,488</b>	<b>\$134,613</b>	<b>\$134,613</b>
<b>NET REV/EXP</b>	<b>\$999</b>	<b>\$2,704</b>	<b>(\$1,488)</b>	<b>\$0</b>	<b>(\$1,488)</b>	<b>\$8,512</b>	<b>\$387</b>	<b>\$387</b>
<b>BEG FUND BALANCE</b>	<b>\$0</b>	<b>\$999</b>	<b>\$3,703</b>		<b>\$2,215</b>	<b>\$2,215</b>	<b>\$10,727</b>	<b>\$10,727</b>
<b>END FUND BALANCE</b>	<b>\$999</b>	<b>\$3,703</b>	<b>\$2,215</b>		<b>\$727</b>	<b>\$10,727</b>	<b>\$11,114</b>	<b>\$11,114</b>

CITY OF DEWITT - BUDGET WORKSHEET								
DESCRIPTION	19-20 ACTUAL	20-21 ACTUAL	2021-2022 ORIGINAL BUDGET	2021-2022 AMEND- MENTS	2021-2022 AMENDED BUDGET	2021-2022 ESTIMATED BUDGET	2022-2023 REQUESTED BUDGET	2022-2023 APPROVED BUDGET
<b>CITY HALL CONSTRUCTION</b>								
<b>REVENUES</b>								
401-000-695-000 TRANSFER IN	\$0	\$125,000	\$0	\$0	\$0	\$10,000	\$0	\$0
401-000-698-000 BOND SALE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
401-000-698-001 BOND PREMIUM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>
<b>EXPENDITURES</b>								
401-000-956-000 MISCELLANEOUS	\$18	\$91	\$25	\$0	\$25	\$14	\$0	\$0
401-265-980-000 CAPITAL OUTLAY/MIS	\$1,677,066	\$804,479	\$189,000	\$0	\$189,000	\$35,000	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$1,677,084</b>	<b>\$804,571</b>	<b>\$189,000</b>	<b>\$0</b>	<b>\$189,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$125,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,677,084</b>	<b>\$804,571</b>	<b>\$189,000</b>	<b>\$0</b>	<b>\$189,000</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>
<b>NET REV/EXP</b>	<b>(\$1,677,084)</b>	<b>(\$679,571)</b>	<b>(\$189,000)</b>	<b>\$0</b>	<b>(\$189,000)</b>	<b>(\$25,000)</b>	<b>\$0</b>	<b>\$0</b>
<b>BEG FUND BALANCE</b>	<b>\$2,383,623</b>	<b>\$706,539</b>	<b>\$26,968</b>		<b>\$26,968</b>	<b>\$26,968</b>	<b>\$1,968</b>	<b>\$1,968</b>
<b>END FUND BALANCE</b>	<b>\$706,539</b>	<b>\$26,968</b>	<b>(\$162,032)</b>		<b>(\$162,032)</b>	<b>\$1,968</b>	<b>\$1,968</b>	<b>\$1,968</b>

CITY OF DEWITT  
 SCHEDULE OF INDEBTEDNESS  
 SHORT AND LONG TERM ISSUES  
 PRINCIPAL AND INTEREST

	SHORT TERM DEBT			GF	MS	Total Due
	GF	GF	GF			
During the Fiscal Year				City Hall Construction	Wilson Street Project 1998	
FY 22-23				\$134,213	\$45,337	\$179,550
FY 23-24				\$132,263		\$132,263
FY 24-25				\$134,888		\$134,888
FY 25-26				\$132,088		\$132,088
FY 26-27				\$134,188		\$134,188
FY 27-28				\$131,188		\$131,188
FY 28-29				\$133,513		\$133,513
FY 29-30				\$131,063		\$131,063
				\$1,982,982		\$1,982,982
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,046,382</b>	<b>\$45,337</b>	<b>\$3,091,719</b>

The current City debt during the FY22-23 (including principal and interest) totals \$3,091,719. Of this amount \$179,550 in principal and interest will be paid during this fiscal year. The City has a total per capita debt of approximately \$647.34 for the FY22-23. The City's debt load increased in 2021-2022 due to the bonding for the construction of a new city hall, however the Wilson Street Project will be paid off this fiscal year.



CITY OF DEWITT  
 SCHEDULE OF INDEBTEDNESS  
 SHORT AND LONG TERM ISSUES  
 PRINCIPAL AND INTEREST

	SHORT TERM DEBT			GF	MS	Total Due
	GF	GF	GF			
During the Fiscal Year						
FY 22-23						\$179,550
FY 23-24			\$134,213		\$45,337	\$132,263
FY 24-25			\$132,263			\$134,888
FY 25-26			\$134,888			\$132,088
FY 26-27			\$132,088			\$134,188
FY 27-28			\$134,188			\$131,188
FY 28-29			\$131,188			\$133,513
FY 29-30			\$133,513			\$131,063
			\$131,063			\$1,982,982
			\$1,982,982			
<b>TOTALS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,046,382</b>	<b>\$45,337</b>	<b>\$0</b>	<b>\$3,091,719</b>

The current City debt during the FY22-23 (including principal and interest) totals \$3,091,719. Of this amount \$179,550 in principal and interest will be paid during this fiscal year. The City has a total per capita debt of approximately \$647.34 for the FY22-23. The City's debt load increased in 2021-2022 due to the bonding for the construction of a new city hall, however the Wilson Street Project will be paid off this fiscal year.



CITY OF DEWITT  
CAPITAL IMPROVEMENT PROGRAM

Department All Areas - Synopsis

FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

Public Services \$191.0  
Police \$35.0  
Parks and Recreation \$300.0  
Building and Grounds \$135.0  
Public Improvement / Building \$225  
Total **\$886**

Public Services \$68.0  
Police \$0.0  
Parks and Recreation \$260.0  
Building and Grounds \$135.0  
Public Improvement / Building \$2,430.0  
Total **\$2,893**

Public Services \$180.0  
Police \$35.0  
Parks and Recreation \$120.0  
Building and Grounds \$135.0  
Public Improvement / Building \$225.0  
Total **\$695**

Public Services \$160.0  
Police \$35.0  
Parks and Recreation \$100.0  
Building and Grounds \$135.0  
Public Improvement/Building \$225.0  
Total **\$655**

Public Services \$57.0  
Police \$0.0  
Parks and Recreation \$150.0  
Building and Grounds \$135.0  
Public Improvement/Building \$540.0  
Total **\$882.0**

Public Services \$180.0  
Police \$35.0  
Parks and Recreation \$150.0  
Building and Grounds \$135.0  
Public Improvement/Building \$225.0  
Total **\$725.0**

Public Services \$17  
Police \$0  
Parks and Recreation \$150.0  
Building and Grounds \$135.0  
Public Improvement/Building \$245  
Total **\$547**

**Department: Public Improvement/Public Building**

FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

Funding Source

Project:

Local Road Resurfacing Sidewalk Replacement	\$200.0 \$25.0						LS PI/PB
	<b>Total:</b>	<b>\$225</b>					
Local Road Resurfacing Turner Street Resurfacing E. Dill Sewer Extension Sidewalk Replacement	\$200 \$380 \$1,825 \$25						LS WS MS PI/PB
	<b>Total:</b>	<b>\$2,430</b>					
Local Road Resurfacing Sidewalk Replacement	\$200 \$25						LS PI/PB
	<b>Total:</b>	<b>\$225</b>					
Local Road Resurfacing Sidewalk Replacement	\$200 \$25						LS PI/PB
	<b>Total:</b>	<b>\$225</b>					
Local Road Resurfacing E. Main Street Resurfacing Sidewalk Replacement	\$200 \$315 \$25						LS MS PI/PB
	<b>Total:</b>	<b>\$540</b>					
Local Road Resurfacing Sidewalk Replacement	\$200 \$25						LS PI/PB
	<b>Total:</b>	<b>\$225</b>					
Local Road Resurfacing Sidewalk Replacement	\$220 \$25						LS PI/PB
	<b>Total:</b>	<b>\$245</b>					

PI/PB - Public Improvement Public Building LS - Local Streets MS - Major Streets WS - Water/Sewer

Refer to the Transportation Improvement Plan (TIP) for road resurfacing projects.

The sewer extension cost estimate (FY on E. Dill includes watermain installation, paved shoulder and re-routing of a force main currently under the Looking

Department: Building and Grounds

Funding Source  
 FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

Project:

City Hall Bond	\$135.0		GF
	<b>Total</b>	<b>\$135.0</b>	
City Hall Bond	\$135		GF
	<b>Total</b>	<b>\$135</b>	
City Hall Bond	\$135		GF
	<b>Total</b>	<b>\$135</b>	
City Hall Bond	\$135.0		GF
	<b>Total</b>	<b>\$135.0</b>	
City Hall Bond	\$135.0		GF
	<b>Total</b>	<b>\$135.0</b>	
City Hall Bond	\$135.00		GF
	<b>Total</b>	<b>\$135.00</b>	

GF= General Fund - The General Fund is the main account for all City operating expenses.  
 The Building/Grounds Account is the main operating account within the General Fund. The B/G account covers utility expenses, legal fees, office supplies, and many other related expenses for the General Government Services the City of DeWitt performs.  
 The City Hall Bond was issued in 2020 at an interest rate of approximately 3%. The City was rated AA- and the bond is a 25-Year Bond.

**Department: Parks and Rec**

**Funding Source**  
 FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

Project:

Riverside - Sports Park Play Equip.	\$300.0	GF
<b>Total</b>	<b>\$300.0</b>	
McGuire Park - Play Equip/MNRTF Grant	\$260.0	GF/Grant
<b>Total</b>	<b>\$260.0</b>	
Play Equip Replacement	\$120.0	GF/Grant
<b>Total</b>	<b>\$120.0</b>	
Play Equip Replacement	\$100.0	GF
<b>Total</b>	<b>\$100.0</b>	
Master Plan Impvts	\$150.0	Grant/GF
<b>Total</b>	<b>\$150.0</b>	
Master Plan Impvts	\$150.0	Grant/GF
<b>Total</b>	<b>\$150.0</b>	
Master Plan Impvts	\$150.0	Grant/GF
<b>Total:</b>	<b>\$150.00</b>	

GF= General Fund  
 The General Fund is the main account for City operating expenses. The Master Plan Improvements are intended for Riverside Park and Memorial Park. The improvements/projects will be prioritized based on the Master Concept Plan that was developed in 2016 by the Parks, Recreation, Cemetery and Tree Commission. Several of the improvements/projects will require an additional funding source, i.e. MDNR Trust Fund Grant,

**Department: Police**

**Funding Source**  
 FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

**Project:**

Patrol Vehicle	\$35.0						MP
	<b>Total</b>	<b>\$35.0</b>					
Nothing Anticipated		\$0.0					MP
	<b>Total</b>	<b>\$0.0</b>					
Nothing Anticipated			\$35.0				MP
	<b>Total</b>	<b>\$35.0</b>					
Patrol Vehicle			\$35.0				MP
			\$35,000.0				
	<b>Total</b>	<b>\$35.0</b>					
Nothing Anticipated				\$0.0			MP
	<b>Total</b>	<b>\$0.0</b>					
Patrol Vehicle					\$35.0		MP
	<b>Total</b>	<b>\$35.0</b>					
Nothing Anticipated						\$0	
	<b>Total:</b>	<b>\$0</b>					

**MP=Motor Pool Account**

The Motor Pool account is an internal service account that the City operates to purchase all equipment. Each department "rents" the equipment from Motor Pool. An internal service account is an account that receives very little outside revenue. The majority of the revenue comes from other City Accounts, i.e. Police Department, DPW, Streets, etc...

The Police Department operates with 7 FTE's (6 Officers, 1 Administrative Assistant) and 6 PTE's. They have three patrol vehicles and one vehicle for officers to use to take to training, court appearances, etc...

Department: Public Services

Funding Source  
 FY 21-22 FY 22-23 FY 23-24 FY 24-25 FY 25-26 FY 26-27 FY 27-28

Project:

Dump Truck	\$180						MP
Trailer	\$11						MP
		<b>Total</b>	<b>\$191</b>				
Zero Turn Mower	\$17						MP
4X4 Truck w/plow	\$40						MP
Gator	\$11						
		<b>Total:</b>	<b>\$68</b>				
Dump Truck			\$180				MP
		<b>Total:</b>	<b>\$180</b>				
Salt Storage			\$160				MP
		<b>Total:</b>	<b>\$160</b>				
Zero Turn Mower	\$17.0						MP
4x4 Truck & plow	\$40.0						MP
		<b>Total</b>	<b>\$57.0</b>				
Street Sweeper			\$180.0				MP
		<b>Total</b>	<b>\$180.0</b>				
Zero Turn Mower			\$17.00				
		<b>Total:</b>	<b>\$17</b>				

The DPW operates with 5 FTE's (1 Supervisor, 4 Utility Staff) and is responsible for all the operations regarding grounds maintenance at all City owned properties, streets maintenance (winter and routine), Miss Dig requests, etc...

There is a Certified Mechanic on staff that performs routine maintenance and minor repairs for DPW and Police vehicles.





City of DeWitt 5-Year Transportation Improvement Plan

YEAR	STREET	FROM	TO	LENGTH	TREATMENT	Activity	CITY \$1,000's	FED \$1,000's	TOTAL \$1,000's
2022	Oakwood	DeWitt	Phase 1	0.5	Mill and Fill	CON	100	0	100
2022	River Oaks	Oakwood	Phase 2	0.2	Mill and Fill	CON	30	0	30
2022	Larkwood	Schavey	Alpine	0.3	Mill and Fill	CON	50	0	50
TOTAL							180	0	180
2023	West Webb	Bridge	DeWitt Dr	0.2	Mill and Fill	CON	50	0	50
2023	Dill	Bridge	Looking Glass	0.2	Mill and Fill	CON	50	0	50
2023	Looking Glass	Dill	Cedarwood	0.2	Mill and Fill	CON	50	0	50
2023	Cedarwood	Dill	Pine Ridge	0.1	Mill and Fill	CON	30	0	30
2023	South Logan	Main	Washington	0.2	Mill and Fill	CON	30	0	30
TOTAL							210	0	210
2024	Pine	Cedarwood	cul-de-sac	0.3	Mill and Fill	CON	50	0	50
2024	Birchwood	Pine	cul-de-sac	0.3	Mill and Fill	CON	50	0	50
2024	Hickory	Madison	cul-de-sac	0.15	Mill and Fill	CON	35	0	35
2024	N. Scott	Madison	Logan	0.35	Mill and Fill	CON	55	0	55
2024	South DeWitt	Cedarwood	S. Bridge	0.3	Mill and Fill	CON	50	0	50
TOTAL							240	0	240
2025	Vanilla	Windyrush	Windyrush	0.35	Mill and Fill	CON	60	0	60
2025	Mora	Cul-de-sac	East Geneva	0.1	Mill and Fill	CON	35	0	35
2025	Montreux	Cul-de-sac	East Geneva	0.2	Mill and Fill	CON	40	0	40
2025	Windyrush	Vanilla	Schavey	0.5	Mill and Fill	CON	80	0	80
TOTAL							215	0	215
2026	West Geneva	Schavey	Riverview	1	Mill and Fill	CON	175	0	175
2026	Waxwing	W. Geneva	S. Geneva	0.3	Mill and Fill	CON	60	0	60
TOTAL							235	0	235
PM - Preventative Maintenance									
RM - Routine Maintenance									
CON - Construction									
TOTAL							\$1,080	\$360	\$1,080