

CALL TO ORDER:

Mayor Leeming called the Regular City Council Meeting to order at 7:00pm. She led the pledge of allegiance.

ROLL CALL:

Council Members Present: Matt Cooper, Denise Donohue, Dave Hunsaker, Trevor VanDyke, and Frank Waters

Excused: Jennifer Whitman

STAFF:

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

AUDIENCE:

Stella, Gallagher, Loretta Spinrad, Karen Burns, and Clay Coey

AGENDA:

Motion by VanDyke, seconded by Cooper and carried by unanimous vote of the Council that **the agenda be approved as presented.**

APPROVAL OF MINUTES:

Motion by Donohue, seconded by Hunsaker and carried by unanimous vote of the Council **to approve the minutes from the April 25, 2022, Regular City Council Meeting as amended.**

PUBLIC COMMENT:

Stella Gallagher, 110 N. Logan, thanked Dan for assisting with the YMCA closing and getting DARA to add some senior exercise programs. She also asked about the trimming of the bushes at Memorial Park and the street painting project.

CITY ADMINISTRATORS REPORT:

COMMERCIAL REHAB DISTRICT CRITERIA

Based on the conversations at the last Council meeting, there was a discussion about future projects requesting the creation of a Rehab District. Creating criteria for the eligibility, in addition to the basic requirements in legislation, would be an option to ensure that development in the downtown district is being evaluated on a consistent basis. Sample criteria will be presented to City Council at a future meeting for consideration.

DPS CONTRACT NEGOTIATIONS

The DPS Union, AFSCME, has requested to begin negotiations on the contract expiring June 30, 2022. The initial meeting date has not been established, but we are working on getting something set up.

UPCOMING EVENTS

There are several upcoming events in the city: Half-Marathon, May 21; Community Showcase, June 2; Farmers Market starts June 7; and Downtown Car Cruise In, June 14.

MASTER PLAN OF FUTURE LAND USE

Due to the difficulty of organizing a joint meeting with the three different boards; City Council, Planning Commission, and DDA, the Planning Commission is suggesting that each board hold a discussion on the downtown planning area for the Master Plan and the notes from each of those meetings are to be compiled for discussion in order to move the planning process along.

FY22-23 BUDGET PUBLIC HEARING AND ADOPTION

The public hearing and resolution adopting the Fiscal Year 22-23 Budget is scheduled for May 23, 2022, City Council meeting. The public hearing and resolution will include the Downtown Development Authority FY22-23 Budget.

GENERAL INFORMATION PACKET

The additional communications included in the General Information Packet are:

- General Ledger Report April 22 – May 5
- Planning Commission Meeting Minutes – April 28, 2022
- Thank You Note from Teresa McClean

OLD BUSINESS:

None

NEW BUSINESS:

1. Disposition of the Fiscal Year 2021 SCCMUA Fund Balance:

SCCMUA has provided the City of DeWitt with their December 31, 2022, fiscal year ending audit, which contains \$23,418.00 in unrestricted funds for disposition in Plant and Process and \$863.38 for the Industrial Pretreatment Program.

Based on the April 2022 Treasurer's Report at SCCMUA, the City has a lift station reserve account of approximately \$369,139.59 as of April 30, 2022.

At this time, it is not necessary for the City to transfer any amounts from SCCMUA accounts to the City accounts for operations or emergencies.

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council to **place the \$23,418.00 in unrestricted net position to the City of DeWitt lift station reserve at SCCMUA for future City of DeWitt sewer system project or emergency repairs.**

2. Ox Roast Special Event Application & Road Closure:

The DeWitt Memorial Association has scheduled the Ox Roast for Friday, August 19 – Sunday, August 21, 2022. Attached is the Special Events application for the 2022 DMA Ox Roast.

The application for the Special Event and Road Closure has been determined to be complete and includes a Certificate of Liability naming the City of DeWitt as an additional insured, map of the designated area, and a schedule of events.

The application specifies that events requiring a road closure should be submitted 90 days prior to the event unless agreed to by the City Administrator.

Motion by Cooper, seconded by Waters and carried by unanimous vote of the Council **to approve the Special Events Application and road closure request beginning Thursday, August 18 at 7 am and ending Monday, August 22 at 7 am.**

3. Riverside Park and Sports Park Playground Equipment Recommendation

City Council was provided with the cost estimate for each of the playground structures from the manufacturer Landscape Structures based on the Parks Commission selection:

Riverside Park:

- LSI Equipment: \$173,184 (Based on Sourcewell purchasing contract discount pricing)
- Equip. Installation: \$52,000 (Budget approximately 30% of equipment, but may vary depending on actual equipment footing sizes & quantities)
- Approx. 3350SF PIP Rubber: \$64,655 (Deduct approx. \$58k to provide wood fiber surfacing in lieu of PIP rubber)
- Excavation, Sitework, Restoration: \$7500 (May vary on the final scope of work...ie. border, walkways, etc...)
- \$6,000 Budget for two (2) standalone features
- **100% Completed Project Budget: \$303,339**

Sports Park:

- LSI Equipment: \$106,210 (Based on Sourcewell purchasing contract discount pricing)
- Equip. Installation: \$31,863 (Budget approximately 30% of equipment, but may vary depending on actual equipment footing sizes & quantities)
- Approx. 3350SF PIP Rubber: \$64,655 (Deduct approx. \$58k to provide wood fiber surfacing in lieu of PIP rubber)
- Excavation, Sitework, Restoration: \$7500 (May vary on final scope of work...ie. border, walkways, etc...)
- **100% Completed Project Budget: \$210,228**

Based on the preferred design themes for each park playground equipment Spicer Group prepared cost estimates with a second manufacturer; GameTime:

- Riverside Park Cost: \$325,000-\$365,000
- Sports Park: Equipment Unavailable

GameTime, Little Tikes, and Miracle Equipment did not have playground structures available with any kind of “sports” theme. Landscape Structures has the contract for Miracle League fields throughout the US and specializes in sports-themed equipment.

The pricing from Landscape Structures is offered through their Government Purchasing contract and includes an 8-percent government pricing discount for the equipment only.

The lead time for equipment delivery is approximately 18-20 weeks, but this is subject to change. When the Parks and Rec Board selected the equipment at their April 27 Special Meeting, Landscape Structures was advising that lead time was 12-14 weeks.

Installation is included in the pricing by Landscape Structures with a certified installer that they would choose and will take approximately 2-3 weeks for both parks, including the poured-in-place safety surfacing.

Both locations have a budget for walkways that would be ADA compliant. The budget, \$7,500, for the Sports Parks does not include extending the pathway to the Soccer Field, as requested by DARA. Additional cost estimates will be procured for the ADA walkway at both locations once the final design for equipment placement is made.

City Council was provided with the minutes from the Parks, Recreation, Cemetery and Tree Commission's special meeting on April 27 for Council review.

The current budget includes a \$250,000 reserve for playground equipment purchase and the remainder of the cost would be covered utilizing \$289,245.35 in General Fund dollars.

Utilizing \$289,245.35 in fund balance would leave a balance of approximately \$1,526,430.65 or approximately 40% of the proposed Fiscal Year 2022-2023 budget.

Motion by Donohue, seconded by Vandyke and carried by unanimous vote of the Council to authorize the purchase and installation of playground equipment from Landscape Structures for Riverside Park and Sports Park in an amount of \$539,245.35, which includes a 5-percent contingency, and authorize the Mayor and City Clerk to sign the final contract, contingent on City Attorney review, and final design/color selection by the Parks, Recreation, Cemetery and Tree Commission.

COUNCIL STAFF REPORTS:

City Attorney:

- Nothing to report

City Clerk-Treasurer:

- Getting two new laptop computers for the precincts with a HAVA (Help America Vote Act) grant

DARA:

- Went over performance numbers
- Great opportunity for senior programs with the YMCA closing
- Possibly hire an additional employee to assist with the senior programs
- No difficulty finding workers

DAESA:

- Meeting on 5/19

DDA:

- Looking into allowing alcohol during select summer events

Planning:

- Continue to work on the Masterplan

Parks:

- Nothing additional

Police Chief:

- Working on revising Peddlers license
- Inspection completed at 122 E. Main
- Sixteen Cub Scouts visited the Police and Fire
- Party Store was broken into over the weekend

Mayor Leeming:

- Met with Congresswoman Alicia Slotkin
- Will be meeting with Sam Singh

ADJOURNMENT:

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting be adjourned at 8:19 p.m.**

Respectfully submitted,

Lisa M. Grysen
City Clerk-Treasurer

Susan J. Leeming
Mayor