

**CALL TO ORDER:**

Mayor Leeming called the Regular City Council Meeting to order at 7:00 pm. She led the pledge of allegiance.

**ROLL CALL:**

Members Present: Denise Donohue, Dave Hunsaker, Mark Kellogg, Trevor VanDyke, Jennifer Whitman, and Mayor Leeming

Excused: Matt Cooper

**STAFF:**

Daniel Coss, Lisa Grysen, Bruce Ferguson, and Brian Goodenough, City Attorney

**AUDIENCE:**

None

**AGENDA:**

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council that **the agenda be approved with the addition of NB #3 Cancellation of the March 27<sup>th</sup> Regular City Council Meeting.**

**APPROVAL OF MINUTES:**

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council **to approve the minutes from the February 13, 2023 Goal Setting Session as presented.**

Motion by Whitman, seconded by VanDyke and carried by unanimous vote of the Council **to approve the minutes from the February 13, 2023, Regular City Council Meeting as presented.**

**PUBLIC COMMENT:**

None

**CITY ADMINISTRATORS REPORT:**

**CABIN FEVER RELIEVER**

DDA's Cabin Fever Reliever will be held Saturday, March 4 from 4-8 pm. They have recruited several breweries, wineries, cideries, and distilleries for the event. There will be three different food trucks and STARFARM will be providing the music. There are still a few volunteer opportunities if anyone is interested.

**PLAYGROUND EQUIPMENT INSTALLATION**

The installers for the equipment at Riverside and Sports Park did a site visit on February 23 and are preparing for installation as soon as the weather permits. All of the playground equipment is in their possession and is ready to go. The DPW will have a little clean-up of the excavation before installation. Each park will take approximately 3 weeks to complete.

### **CITY HALL DEDICATION PLAQUE REVISION**

There was a minor revision to the dedication plaque that the manufacturer recommended. A copy of the rendering is in your general information packet. They are recommending one City logo versus two logos. They would have to shrink the logos down to accommodate both and they would not be as visible.

### **General Information Packet**

- Huntington Econ Report
- Plaque Proof
- General Ledger Report 02/10 - 02/23
- InvoiceCloud Activity Report
- Verizon Response Team
- Chamber News
- Comcast Xfinity Changes

### **OLD BUSINESS:**

None

### **NEW BUSINESS:**

1. **Resolution Authorizing Mayor and City Clerk to sign MDOT Contract:**

The Turner Street contract with MDOT has been prepared and is ready for execution. The Turner Street project is scheduled to be on MDOT's March 3, 2023 bid letting.

The project is a Federal Aid Eligible project with approximately \$305,000 of participating federal funds and \$76,250 in City funds; with a total cost of \$381,250.

If approved, the signatures will be attached to the contract electronically through MDOT's Co-Sign program.

Motion by Donohue, seconded by VanDyke and carried by unanimous vote of the Council to **approve the prepared resolution authorizing Mayor Leeming and City Clerk Grysen to sign MDOT Contract Number 23-5032 for the Turner Street resurfacing project.**

2. **Turner Street Resurfacing Construction Engineering:**

C2AE will be performing the construction engineering for the duration of the project. The resurfacing project and construction engineering are anticipated to take approximately 20 days. C2AE will be sub-contracting the density and materials testing to Driesenga, but the costs for that sub-contract are included in the construction engineering budget.

C2AE is proposing a budget not-to-exceed \$37,035 for Construction Engineering and Materials Testing.

The Turner Street resurfacing and engineering costs are included in the FY22-23 Budget.

Motion by Hunsaker, seconded by Whitman and carried by unanimous vote of the Council **to approve the construction engineering with C2AE Engineers for the Turner Street Project in an amount not-to-exceed \$37,035.00.**

3. Cancellation of the March 27, 2023, Regular City Council Meeting:

Motion by Hunsaker, seconded by VanDyke and carried by unanimous vote of the Council **to approve the cancellation of the March 27, 2023, regular City Council Meeting.**

**COUNCIL STAFF REPORTS:**

City Attorney:

- New Farmer Market Application has been completed
- New language for the burial rights certificates has been completed

City Clerk-Treasurer:

- Clerks are meeting with the County Clerk and her staff to discuss the new requirements of Proposal 2

DARA:

- No Meeting

DAESA:

- New Mini Pumper is here and will be medically certified next week
- Approved 2023-2024 Annual Budget

DDA:

- No Meeting
- One Vacancy needs to be filled

Planning:

- 2022 Annual Report was presented

Parks:

- No Meeting

Police Chief:

- Trial has been postponed again until May 17, 2023

**ADJOURNMENT:**

Motion by VanDyke, seconded by Whitman and carried by unanimous vote of the Council that **the meeting is adjourned at 7:39 p.m.**

Respectfully submitted,

Lisa M. Grysen  
City Clerk-Treasurer

Susan J. Leeming  
Mayor